

LONG HILL TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
JANUARY 23, 2012

The Long Hill Township Board of Education held a Regular Monthly Meeting on Monday, January 23, 2012 in the Long Hill Township Town Hall. The meeting was called to order by Board President Lisa Scanlon at 7:30 p.m.

MEMBERS PRESENT: Ms. Barone, Mr. Blocker, Mr. Carbone, Mr. LoCascio, Mr. Meringolo, Mrs. Nyquist, Dr. Rae, Mr. Russo, Mrs. Scanlon.

MEMBERS ABSENT: None.

OTHERS PRESENT: Dr. Rovtar, Superintendent of Schools
Mr. Esposito, Business Administrator/Board Secretary
2 township residents
Mr. Piserchia, Township Liaison
Mr. Kelly, Township Reporter

PLEDGE OF ALLEGIANCE: Mrs. Scanlon led the Pledge of Allegiance.

ADEQUATE NOTICE OF MEETING:

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on May 3, 2011. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS

Mrs. Scanlon said there is a NJSBA seminar on salary guides coming up.

BOARD COMMITTEE REPORTS

Finance – Mr. Blocker reported the committee reviewed the bills and found all in order for payment. He said Mr. Esposito is working on the budget now and will present information to the committee next week.

Policy – Mr. Carbone commented on the items on the agenda, noting that there are several policies being removed from the Policy Manual as they are covered elsewhere.

Liaison to Watchung Hills High School – Mr. Carbone noted that a former Long Hill Township student won first prize in a New York Times contest. He also talked about an engineering program called Project Lead the Way. The high school has not made a decision yet on moving the annual school election to November.

Community Relations – Mrs. Nyquist wrote an article on the STAR program for submission to the Echoes Sentinel newspaper.

SUPERINTENDENT'S UPDATE

Presentation on Calculating Student Growth Percentiles for NJASK.

Dr. Rovtar's report was a Power Point presentation regarding new models of teacher evaluations going on at the State level. She discussed student performance and how it will be incorporated as part of teacher evaluations. The presentation included a webinar that gave details about the process and how student performance is measured. Dr. Rovtar then explained some of the critical points raised in the webinar presentation. There are multiple models of observation to choose from and money will have to be budgeted for training administrative staff. Due to the sharply increased number of observations required, it will be challenging to the administration to conduct them all.

The Board asked the Superintendent numerous questions and Dr. Rovtar responded to each one in detail. Discussion ensued regarding the potential impact of this dramatic change. Dr. Rovtar noted that many of the details are still being worked out by the State.

BOARD SECRETARY'S UPDATE

Mr. Esposito stated that he has been diligently working on the budget. He will be submitting a preliminary budget to the Finance Committee next week. The NJ Department of Education just released the budget software. The Board will need to vote on the tentative budget to be submitted to the Executive County Superintendent on February 27th. The county office will conduct their review and provide us with an approved budget for a public hearing on March 26th.

Mr. Esposito also reported that the debt refinancing is moving forward. On January 25th the preliminary official statement will be submitted to Standard and Poors. The final statement will be submitted on February 10th. The bonds will be priced and the purchase agreement executed the week of February 20th.

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

There were no comments from the public.

ADMINISTRATIVE RECOMMENDATIONS

1. It was moved by Dr. Rae and seconded by Mr. Carbone that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

APPROVAL OF
MINUTES

January 9, 2012 – Worksession – Public and Private Sessions

ROLL CALL VOTE on resolution #1:

YES:	Ms. Barone	Mr. Locascio	Dr. Rae
	Mr. Blocker	Mr. Meringolo	Mr. Russo
	Mr. Carbone	Mrs. Nyquist	Mrs. Scanlon

NO: None.
Resolution #1 carried 9-0.



It was moved by Mr. Blocker and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 2 and 3.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

2. RESOLVED that the Long Hill Township Board of Education approve the Payrolls for December 15 and 23, 2011 and the List of Bills for December 13, 2011 and January 2, 17 and 23, 2012 (as attached):

APPROVAL OF
BILLS LIST

Payroll for December 15, 2011

Fund 10	\$ 21,355.28
Current Expense-Fund 11	\$402,603.63
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$423,958.91

Payroll for December 23, 2011

Fund 10	\$ 21,574.31
Current Expense-Fund 11	\$367,208.18
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$388,782.49

Bills List for December 23, 2011

Fund 10	\$ -0-
Current Expense-Fund 11	\$129,921.28
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$129,921.28

Bills List for January 2, 2012

Fund 10	\$ -0-
Current Expense-Fund 11	\$141,924.99
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$141,924.99

Bills List for January 17, 2012

Fund 10	\$ -0-
Current Expense-Fund 11	\$ -0-
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$453,440.00
Total	\$453,440.00

Bills List for January 23, 2012

Fund 10	\$ -0-
Current Expense-Fund 11	\$379,700.10
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ 55,334.02
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$435,034.12

3. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

APPROVAL OF TRAVEL

ROLL CALL VOTE on resolutions 2 and 3:

YES: Ms. Barone Mr. Locascio Dr. Rae
 Mr. Blocker Mr. Meringolo Mr. Russo
 Mr. Carbone Mrs. Nyquist Mrs. Scanlon

NO: None.

Resolutions 2 and 3 carried 9-0.

It was moved by Mrs. Nyquist and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 4,5,6,7.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

4. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve home instruction for student #1958405734. Home instruction will be provided by Mrs. Maryann Infantini and Mrs. Susan Berlin for a maximum of 1 hour per day, 5 hours per week. Instruction will begin January 9, 2012 and continue until the student is able to return to school on a full time basis. Instruction will take place in the student's home. As per the LHEA contract the instructors will be paid at the rate of \$35.30 per hour.

APPROVAL OF HOME INSTRUCTION

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve home instruction for student #2218973784 who is receiving inpatient care at a medical facility. Home instruction will be provided by Ed. Inc. for a maximum of 2 hours per day, 10 hours per week, at \$46.00 an hour. Instruction will begin January 10, 2012 and continue until the student is able to return to school. Instruction will take place at the student's place of confinement.

APPROVAL OF HOME INSTRUCTION

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve payment of \$650.00 to Dr. Vanna Amorapanth for a Neuro-Developmental Evaluation for student #2011201201 to assist in determining special education classification category.

APPROVAL OF PAYMENT TO DR. AMORAPANTH

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve Cambridge Behavioral Health, LLC to provide services to student #4316075761 in accordance with the student's I.E.P. The student will receive the following services at home and through home/school coordination.

APPROVAL OF CAMBRIDGE BEHAVIORAL

- 10 hours a week ABA Therapy @\$65.00 per hour (1/2012-6/2012)
- 2.5 hours a week general coordination @\$110.00 per hour (1/2012-6/2012)
- 2 hours a month in-school observation @\$110.00 per hour (1/2012-6/2012)
- 2 hours a month for clinic meetings w/team @\$240.00 per hour (1/2012 – 6/2012)

ROLL CALL VOTE on resolutions 4,5,6,7:

YES:	Ms. Barone	Mr. Locascio	Dr. Rae
	Mr. Blocker	Mr. Meringolo	Mr. Russo
	Mr. Carbone	Mrs. Nyquist	Mrs. Scanlon

NO: None.
Resolutions 4,5,6,7 carried 9-0.

8. It was moved by Ms. Barone and seconded by Mr. Carbone that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Building Principal, approve the field trip listed below:

APPROVAL OF
FIELD TRIP

January 26, 2012 – STAR Program Students – The Seeing Eye, Morristown – 9:30 a.m. to 2:30 p.m. – 3 students, 1 teacher, 1 teacher assistant – To extend understanding of dogs following the reading of Shiloh

ROLL CALL VOTE on resolution #8:

YES:	Ms. Barone	Mr. Locascio	Dr. Rae
	Mr. Blocker	Mr. Meringolo	Mr. Russo
	Mr. Carbone	Mrs. Nyquist	Mrs. Scanlon

NO: None.
Resolution #8 carried 9-0.

It was moved by Mr. Russo and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 9,10,11.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator approve the appointment of Suzanne Parker as a part time (.43) maternity leave replacement

S. PARKER
APPOINTED
MATERNITY
LEAVE

teacher assistant at Gillette School at the Step 1 salary of \$30,868, prorated for the period March 8 through June 30, 2012.

REPLACEMENT

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator approve the appointment of Lisa Sanfilippo as maternity leave replacement District Counselor at the Step 1 MA salary of \$50,205, prorated for the period March 26 through June 30, 2012 with four additional transition days to be scheduled prior to March 26th.

L. SANFILIPPO
APPOINTED
MATERNITY
LEAVE
REPLACEMENT

ROLL CALL VOTE on resolutions 9 and 10:

YES:	Ms. Barone	Mr. Locascio	Dr. Rae
	Mr. Blocker	Mr. Meringolo	Mr. Russo
	Mr. Carbone	Mrs. Nyquist	Mrs. Scanlon

NO: None.

Resolutions 9 and 10 carried 9-0.

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of the following instructors for the supplemental NJASK preparation program to be offered after school at Millington School between February 1 and May 1, 2012. Up to 14 one-hour sessions in language arts and math will be offered at each grade level. Instructors will be compensated at an hourly rate based on their step on guide.

APPROVAL OF
INSTRUCTORS
FOR NJASK
PROGRAM

Monday (Language Arts Literacy)

3 rd Grade	Maureen Furlong
4 th Grade	Jane Fragnito
5 th Grade	Cynthia Coster

Wednesday (Math)

3 rd Grade	Colleen Clifford
4 th Grade	Maureen Furlong
5 th Grade	Rachel Vachon

ROLL CALL VOTE on resolution #11:

YES:	Ms. Barone	Mr. Locascio	Dr. Rae
	Mr. Blocker	Mr. Meringolo	Mr. Russo
	Mr. Carbone		Mrs. Scanlon

NO: Mrs. Nyquist
Resolution #11 carried 8-1.

It was moved by Mr. Carbone and seconded by Mrs. Nyquist that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 12,13,14.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, readopt the following policies as reviewed by the Policy Committee:

READOPTION
OF POLICIES

- | | |
|----------------|--|
| Policy 1112.2 | School News Releases |
| Policy 1312 | Community Complaints and Inquiries |
| Policy 2224 | Nondiscrimination/Affirmative Action |
| 2224R | Administrative Regulation-Nondiscrimination-Affirmative Action |
| Policy 4222 | Noninstructional Aides |
| Policy 5020 | Role of Parents/Guardians |
| Policy 5131.2 | Classroom, Hall and Grounds Conduct |
| Policy 5145 | Protection of Rights |
| Policy 5145.12 | Search and Seizure |
| Policy 6112 | School Day |
| Policy 6143.1 | Lesson Plans |

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, approve the following policies on a first reading:

FIRST READING
OF POLICIES

Policy 3320 Purchasing Procedures
Policy 3320R Administrative Regulations: Purchasing Procedures
Policy 6154 Homework/Make-Up Work

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, rescind the following policies: POLICIES
RESCINDED

Policy 3541.33 – Procedures for Emergency; Safety as the topic is also covered under Policy 5142 – Pupil Safety and Policy 6114 – Emergencies and Disaster Preparedness

Policy 6171.4 – Placement/Mainstreaming as the topic is covered under Policy 6171.4 – Special Education

Policy 6171.42 – Needless Public Labeling of Students as the topic is also covered under Policy 6171.4 – Special Education

Policy 6171.43 – Policy on High School Graduation Requirement Exemptions as the topic is covered under Policy 6171.4 – Special Education

Policy 6171.44 – Identification and Evaluation of Potentially Educationally Handicapped Pupils as the topic is covered under Policy 6171.4 – Special Education

Policy 6171.45 – Provision of Full Educational Opportunity to Educationally Handicapped Pupils as the topic is covered under Policy 6171.4 – Special Education

Policy 6171.46 – Parents/Guardians Participation as the topic is covered under Policy 6171.4 – Special Education

Policy 6171.47 – Development and Implementation of Individualized Education Programs as the topic is covered under Policy 6171.4 – Special Education

Policy 6171.48 – Protection of Pupils’ Rights in Regard to Evaluation and Re-evaluation Procedures as the topic is covered under Policy 6171.4 – Special Education

Policy 6171.49 – Placement of Educationally Handicapped Pupils in the Least Restrictive Environment as the topic is covered under Policy 6171.4 – Special Education

Policy 6171.50 – Establishment of Procedural Safeguards as the topic is covered under Policy 6171.4 – Special Education

ROLL CALL VOTE on resolutions 12,13,14:

YES:	Ms. Barone	Mr. Locascio	Dr. Rae
	Mr. Blocker	Mr. Meringolo	Mr. Russo
	Mr. Carbone	Mrs. Nyquist	Mrs. Scanlon

NO: None.
 Resolutions 12,13,14 carried 9-0.

15. It was moved by Mr. Meringolo and seconded by Mr. Carbone that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, accept the Harassment, Intimidation and Bullying report and affirm the Superintendent's decision for the period ending January 9, 2012.

ACCEPTANCE
 OF BULLYING
 REPORT

ROLL CALL VOTE on resolution #15:

YES:	Ms. Barone	Mr. Locascio	Dr. Rae
	Mr. Blocker	Mr. Meringolo	Mr. Russo
	Mr. Carbone	Mrs. Nyquist	Mrs. Scanlon

NO: None.
 Resolution #15 carried 9-0.

ITEMS FOR DISCUSSION

OLD BUSINESS: None.

NEW BUSINESS

Mrs. Scanlon discussed committee assignments now that Mr. Locascio has joined the Board. She asked him to join the committees his predecessor was on, but asked Ms. Barone to be chairperson of Curriculum. She also asked Mr. Locascio to sit in on any committee meeting that he could in order to familiarize himself with how meetings are run and the subject matter discussed.

Dr. Rovtar then discussed the new legislation regarding moving the annual school election to November. She explained the implications to Board of Education positions and the school budget. A vote would only be required if a proposed budget exceeds the 2% cap.

Discussed ensued regarding the pros and cons of moving the vote to November. Mr. Piserchia, township liaison, commented on the proposed change. A resolution will be on the February 13, 2012 agenda.

COMMENTS FROM THE PUBLIC

MRS. KEHOE was in favor of moving the election to November.

It was moved by Mrs. Nyquist and seconded by Mr. Carbone that the Board enter into private session for the purpose of discussing the upcoming negotiations with the Long Hill Education Association and a report by the Superintendent to the Board on an incidence of harassment, bullying and intimidation.

PRIVATE
SESSION

Disclosure of the negotiations discussion will be permitted following formal action by the Board at an open public meeting. Motion carried 9-0. Into private session at 9:17 p.m.

It was moved by Mr. Meringolo and seconded by Mr. Carbone that the Board return to public session. Motion carried 9-0. Into public session at 10:21 p.m.

PUBLIC
SESSION

It was moved by Mr. Meringolo and seconded by Mr. Carbone that the meeting adjourn. Motion carried 9-0. Meeting adjourned at 10:22 p.m.

ADJOURNMENT

FUTURE MEETING DATES

February 13, 2012 – Worksession Meeting – 7:30 p.m. – Town Hall
February 27, 2012 – Regular Board Meeting – 7:30 p.m. – Town Hall

Respectfully submitted,

John Esposito
Business Administrator/Board Secretary

René Rovtar, Ed.D.
Superintendent of Schools

JE:mh

