

LONG HILL TOWNSHIP BOARD OF EDUCATION  
WORKSESSION  
JANUARY 9, 2012

The Long Hill Township Board of Education held a Worksession on Monday, January 9, 2012 in the Long Hill Township Town Hall. The meeting was called to order by Board President Lisa Scanlon at 7:30 p.m.

MEMBERS PRESENT: Ms. Barone, Mr. Blocker, Mr. Carbone, Mr. Meringolo,  
Mrs. Nyquist, Dr. Rae, Mr. Russo, Mrs. Scanlon.

MEMBERS ABSENT: None.

OTHERS PRESENT: Dr. Rovtar, Superintendent of Schools  
Mr. Esposito, Business Administrator/Board Secretary  
Mr. Villar, Central School Principal  
Dr. Jones, Gillette Principal/Dir. of Curriculum  
Mr. Blinder, Technology Coordinator  
Mr. Piserchia, Township Liaison  
Ms. Gorab, Bond Attorney  
Mr. Inverso, Financial Advisor  
2 township residents

PLEDGE OF ALLEGIANCE: Mrs. Scanlon led the Pledge of Allegiance.

ADEQUATE NOTICE OF MEETING:

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on May 3, 2011. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS: None.

INTERVIEW OF CANDIDATES FOR BOARD MEMBER VACANCY

The Board interviewed the following 3 residents who expressed an interest in serving on the Board of Education: Pamela Fry-Dowd, David Weuste, Steven LoCascio. The Board then discussed the candidates and nominations were made as follows:

It was moved by Mr. Carbone and seconded by Ms. Barone that the Long Hill Township Board of Education appoint Pamela Fry-Dowd to the Board of Education.

MS. FRY-DOWD  
NOMINATED

ROLL CALL VOTE:

YES: Ms. Barone Mr. Carbone Mrs. Nyquist  
Dr. Rae

NO: Mr. Blocker Mr. Meringolo Mr. Russo  
Mrs. Scanlon

Vote resulted in a 4-4 tie.

It was moved by Mr. Russo and seconded by Mr. Meringolo that the Long Hill Township Board of Education appoint Steven LoCascio to the Board of Education.

MR. LOCASCIO  
NOMINATED

ROLL CALL VOTE

YES: Ms. Barone Mr. Blocker Mr. Meringolo  
Dr. Rae Mr. Russo Mrs. Scanlon

NO: Mr. Carbone Mrs. Nyquist

Resolution carried 6-2.

It was moved by Mrs. Nyquist and seconded by Dr. Rae that the Long Hill Township Board of Education appoint David Weuste to the Board of Education.

MR. WEUSTE  
NOMINATED

ROLL CALL VOTE

YES: Mrs. Nyquist Mr. Russo

NO: Ms. Barone Mr. Blocker Mr. Carbone  
Mr. Meringolo Dr. Rae Mrs. Scanlon

Resolution defeated 2-6.



It was moved by Ms. Barone and seconded by Mr. Carbone that Steven LoCascio be appointed to the to the Long Hill Township Board of Education until the April 17, 2012 election.

MR. LOCASCIO  
APPOINTED

ROLL CALL VOTE on resolution:

YES:	Ms. Barone		Dr. Rae
	Mr. Blocker	Mr. Meringolo	Mr. Russo
	Mr. Carbone		Mrs. Scanlon

NO: None.  
Mrs. Nyquist abstained.  
Resolution carried 7-0-1.  
Mr. LoCascio appointed to the Board of Education.



Mr. Esposito swore in Mr. LoCascio.

ROLL CALL VOTE on Members Present:

Ms. Barone	Mr. LoCascio	Dr. Rae
Mr. Blocker	Mr. Meringolo	Mr. Russo
Mr. Carbone	Mrs. Nyquist	Mrs. Scanlon

PRESENTATION OF BOND COUNSEL ON REFUNDING OF 2004 DISTRICT BONDS

Mr. Esposito introduced Lisa Gorab (bond attorney) of Wilentz, Goldman & Spitzer and Anthony Inverso (financial advisor) of Phoenix Advisers LLC. They are working with the Board to refinance some of its outstanding debt in an effort to save money by issuing new bonds at lower rates.

Mr. Inverso distributed a handout describing the proposed refunding bonds, and Ms. Gorab explained some of the details to the Board. She discussed some of the reasons why the Board should take this action, and what the resolution on the agenda meant.

Ms. Gorab also explained why Long Hill would have to issue almost \$1,000,000 more in bonds than is currently outstanding. The additional money is to pay the interest due between now and the new issue date in 2014.

Mr. Inverso explained how the bonds are priced and placed in the market. He also talked about the role of the financial advisor and the underwriter of the bonds.

Mrs. Scanlon opened up the meeting at 9:00 p.m. for any comments on the bond issue and resolution #9. There were none.

#### BOARD COMMITTEE REPORTS

Morris County Ed. Services Commission Liaison – Mrs. Nyquist attended the Morris County Ed. Services committee meeting, at which rates for services were approved for next year. The Commission is moving towards using contract employees in the future.

Buildings & Grounds – Mr. Russo discussed the B&G meeting held earlier tonight. Topics included purchase of a new dump truck, roof analysis, energy management, field maintenance at each school and other issues.

Finance – Mr. Blocker reported the committee met and reviewed the bills list and found all in order.

Negotiations – Mr. Meringolo reported the committee met and he will inform the Board in private session tonight.

Community Relations – Mrs. Nyquist is summarizing education information and putting it on the website as part of Community Relations.

#### SUPERINTENDENT'S UPDATE

Dr. Rovtar welcomed Dr. Jones back to school and congratulated her on the birth of her son. Dr. Rovtar will be attending workshops on curriculum and will share them with the Board. She noted that Mr. Piserchia is the liaison from the Township Committee and she will work with him as much as necessary.

#### ADMINISTRATORS AND SUPERVISORS REPORTS

##### Millington School

In Mrs. Dawson's absence, Dr. Rovtar reported the PTO 4<sup>th</sup> grade author visit is scheduled for January 24. Mr. Chris Gravenstein will meet with all of the students in the morning. He will then lead 3 small group sessions about creative writing. Third grade International Day is January 27. The end of Marking Period 2 is January 31.

##### Central School

Mr. Villar reported on the following:

- The Geography Bee was held last week; the winner was Chris Silva.
- The CoGAT Test (a test of cognitive ability in areas of language, math and logic) will be administered to grade 6 tomorrow.
- An awards assembly will be held on January 12 to recognize students for their curricular and extracurricular achievement in the first half of the year.
- WHRHS Parent Orientation for all 8<sup>th</sup> graders and parents will be held at the high school on January 17 at 7:00 p.m.
- Math midterms will be administered on January 25 to all 8<sup>th</sup> grade students.
- Visiting author Chris Gravenstein will be at Central in February and make a presentation to all grade levels.

### Gillette School

Dr. Jones reported on the following:

- Since her return she has been meeting with parents as per their request, meeting with teachers to discuss students and catching up on e-mails, mail and meetings.
- Kindergarten registration is taking place today and tomorrow.
- Preschool applications are due on Friday.
- Dr. Jones will be holding grade level meetings during the week of January 16.
- The calendar on the website for Gillette School has been updated.
- Dr. Jones met with the sending district's curriculum directors and discussed the use of Rubicon in each district, the preschool programs and new initiatives for the school year.
- Curriculum Monday activities have been scheduled for January 23. The teachers will be meeting by grade level and subject area to: review the existing curricula to make sure it is aligned with the new Common Core Standards and Core Curriculum State Standards; make the appropriate changes; then send it back to Dr. Jones so she can make the final edits and publish them to the district website.
- Dr. Jones will be attending the Morris Union Jointure Commission Curriculum meeting at the end of the month.

Mr. Blinder reported he is recycling printers, monitors, etc. He is also updating Dell PCs with new software and repairing servers in each school.

### BOARD SECRETARY'S UPDATE

Mr. Esposito reported he has been working on the development of the 2012-2013 budget and all the other issues discussed tonight, including: the B&G items, the bond refinancing, financial reports, kindergarten transportation/subscription busing and others.

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

MRS. MC GRAW talked about her credentials and gave Mrs. Scanlon copies of her resume. She is looking for a position as a teacher.

ADMINISTRATIVE RECOMMENDATIONS

1. It was moved by Mr. Russo and seconded by Mr. Carbone that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

APPROVAL OF MINUTES

December 12, 2011 – Regular Meeting – Public Session

ROLL CALL VOTE on resolution #1:

YES:	Ms. Barone		
	Mr. Blocker	Mr. Meringolo	Mr. Russo
	Mr. Carbone	Mrs. Nyquist	Mrs. Scanlon

NO: None.  
Mr. LoCascio and Dr. Rae abstained.  
Resolution #1 carried 7-0-2.



It was moved by Mr. Blocker and seconded by Mrs. Nyquist that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 2,3,4,5,6,7,8.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

2. RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13(E), certifies that as of November 30, 2011 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district's financial obligations for the remainder of the year.
- APPROVAL OF FINANCIAL CERTIFICATIONS NOVEMBER, 2011
3. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and Treasurer of School Funds for the month ending November 30, 2011.
- APPROVAL OF BD.SEC. & TREAS. REPORT, NOVEMBER, 2011
4. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for November 30, 2011.
- APPROVAL OF NOVEMBER, 2011 TRANSFERS
5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the agreement with On-Tech of Red Bank, New Jersey, for E-rate Application Completion Services for the 2012-2013 school year. The cost of this service is 20% of any funding received, to be reimbursed by the savings realized from funding the application.
- APPROVAL OF ON-TECH AGREEMENT
6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve an agreement with Parette Somjen Architects to provide professional services for: a review and analysis of all three roofs in the district; analysis of the middle school gymnasium lighting. Specific documentation and reporting to be provided are detailed in the proposal dated January 4, 2012. Cost of the project is a lump sum of \$4,100, which includes any reimbursable expenses.
- APPROVAL OF AGREEMENT WITH PARETTE SOMJEN ARCHITECTS
7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the submission of
- APPROVAL OF NCLB APPLICATION

the following amendments to the district’s NCLB application to reflect carryover funds:

FY 2011	Title II	\$8,878.00
	Title IV	\$1,793.00

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

APPROVAL OF TRAVEL

ROLL CALL VOTE on resolutions 2,3,4,5,6,7,8:

Yes:	Ms. Barone	Mr. LoCascio	Dr. Rae
	Mr. Blocker	Mr. Meringolo	Mr. Russo
	Mr. Carbone	Mrs. Nyquist	Mrs. Scanlon

NO: None.

Resolutions 2,3,4,5,6,7,8 carried 9-0.

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**9. RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF LONG HILL IN THE COUNTY OF MORRIS, NEW JERSEY, AUTHORIZING CERTAIN ACTIONS NECESSARY IN CONNECTION WITH THE SALE AND ISSUANCE OF NOT TO EXCEED \$11,400,000 AGGREGATE PRINCIPAL AMOUNT OF REFUNDING SCHOOL BONDS AND AUTHORIZING THE APPROPRIATE OFFICIALS TO DO ALL ACTS AND THINGS DEEMED NECESSARY AND ADVISABLE IN CONNECTION WITH THE SALE, ISSURANCE AND DELIBERY OF SAID BONDS.**

It was moved by Mr. Carbone and seconded by Ms. Barone that

RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the following resolution regarding the refunding of school bonds:

**WHEREAS**, on April 13, 2004, The Board of Education of the Township of Long Hill in the County of Morris, New Jersey (the “Board” when referring to the governing body and the “School District” when referring to the territorial boundaries governed by the Board) issued \$12,164,000 aggregate principal amount of tax-exempt School Bonds dated April 1, 2004 (the “2004 School Bonds”); and



**WHEREAS**, the Board has determined that the current tax-exempt interest rate environment may enable it to realize going-forward debt service savings for property taxpayers residing in the School District through the issuance by the Board of Refunding School Bonds, Series 2012 (the “Refunding School Bonds”) to refund all or a portion of the \$10,364,000 aggregate principal amount of the outstanding 2004 School Bonds maturing on January 15 in the years 2015 through 2029, inclusive (the “Refunded Bonds”); and

**WHEREAS**, in efforts to realize such taxpayer savings, the Board now desires to adopt and enact a refunding school bond ordinance (the “Refunding Bond Ordinance”) authorizing the issuance of the Refunding School Bonds in an aggregate principal amount not to exceed \$11,400,000, the net proceeds of which shall be used to refund all or a portion of the Refunded Bonds in accordance with their terms.

**WHEREAS**, the Board, pursuant to a resolution duly adopted by the Board on December 12, 2011, authorized the filing of an application with the Local Finance Board, in the Division of Local Government Services, New Jersey, Department of Community Affairs (the “Local Finance Board”), in accordance with N.J.S.A. 18A:24-61 et seq., seeking the Local Finance Board’s consent to enact and adopt the Refunding Bond Ordinance and its endorsement to be placed thereon and to authorize the issuance of the Refunding School Bonds; and

**WHEREAS**, on January 11, 2012, it is anticipated that the Local Finance Board will consider and approve the Board’s application in connection with the issuance of the Refunding School Bonds and the Board’s adoption and enactment of the Refunding Bond Ordinance; and

**WHEREAS**, on this date, the Board held a public hearing on the Refunding Bond Ordinance; and

**WHEREAS**, the Board has determined to issue and sell such Refunding School Bonds in accordance with the approval expected to be granted by the Local Finance Board; and

**WHEREAS**, the Board now desires to finally adopt the Refunding Bond Ordinance and to authorize certain actions in connection with the sale and issuance of the Refunding School Bonds.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF LONG HILL IN THE COUNTY OF MORRIS, NEW JERSEY, AS FOLLOWS:**

**SECTION 1.** The Refunding Bond Ordinance is hereby adopted and shall take effect immediately.

**SECTION 2.** The Refunding School Bonds are hereby authorized to be sold to, and the Board hereby appoints RBC Capital Markets to serve as the Underwriter (the “Underwriter”), upon the terms set forth herein and as set forth in its proposal dated December 12, 2012 as adjusted to an underwriting spread of \$5.50 per bond and hereby appoints Phoenix Advisors, LLC as Financial Advisor (the “Financial Advisor”) in accordance with its proposal dated November 11, 2011.

**SECTION 3.** There is hereby delegated to the Business Administrator/Board Secretary, subject to the limitations contained herein and in consultation with Wilentz, Goldman & Spitzer, P.A. Woodbridge, New Jersey, Bond Counsel to the Board (“Bond Counsel”) and the Financial Advisor, the power with respect to the Refunding School Bonds to determine and carry out the following:

a) the sale of the Refunding School Bonds at private sale, provided that the purchase price paid by the purchaser thereof shall not be less than ninety-five percent (95%) of the principal amount of the Refunding School Bonds so sold;

b) the principal amount of Refunding School Bonds to be issued, provided that (i) such amount shall not exceed \$11,400,000, and (ii) such amount shall not exceed the amount necessary to pay the costs of issuance associated with the Refunding School Bonds and to fund the deposit to the escrow fund as set forth in the Escrow Deposit Agreement (as defined herein) in an amount that when invested, will be sufficient to provide for the timely payments required for the Refunded Bonds;

c) the maturity dates and the principal amount of each maturity or sinking fund redemption amount of the Refunding School Bonds, provided that no Refunding School Bonds refunding the Refunded Bonds shall mature later than January 15, 2029.

d) the interest payment dates and the interest rates on the Refunding School Bonds, provided that the true interest cost on the Refunding School Bonds shall produce a present value debt service savings of at least three percent (3%) of the principal amount of the Refunded Bonds;

e) the denomination or denominations of and the manner of numbering and lettering the Refunding School Bonds, provided that all Refunding School Bonds of like maturity shall be identical in all respects, except as to denominations, amounts, numbers and letters;

f) provisions for the sale or exchange of the Refunding School Bonds and for the delivery thereof;

g) the form of the Refunding School Bonds shall be substantially in the form set forth in Exhibit A attached hereto, with such additions, deletions and omissions as may be necessary for the Board to market the Refunding School Bonds in accordance with the requirements of The Depository Trust Company, New York, New York, (“DTC”) and the Purchase Contract (as defined herein);

h) the direction for the application and investment of the proceeds of the Refunding School Bonds;

i) the terms of redemption of the Refunding School Bonds; and

j) any other provisions deemed advisable by the Business Administrator/Board Secretary not in conflict with the provisions hereof.

The Business Administrator/Board Secretary shall execute a certificate evidencing the determinations or other actions taken pursuant to the authority granted hereunder, and any such certificate shall be conclusive evidence of the actions or determinations of the Business Administration/Board Secretary as to the matters stated therein.

**SECTION 4.** The President and Vice President of the Board are hereby authorized and directed to execute by manual or facsimile signature the Refunding School Bonds in the name of the Board and the corporate seal (or facsimile thereof) shall be thereunto affixed, imprinted, engraved or otherwise reproduced thereon. The Business Administrator/Board Secretary is hereby authorized and directed to attest to such signature and to the affixing of said seal to the Refunding School Bonds.

**SECTION 5.** The Business Administrator/Board Secretary, in consultation with Bond Counsel and the Financial Advisor, is hereby authorized and directed to approve the Bond Purchase Contract (the “Purchase Contract”) for the Refunding School Bonds, to be dated the date of sale of such Refunding School Bonds and to be executed by the Underwriter. The President, Vice President and Business Administrator/Board Secretary are hereby authorized and directed on behalf of the Board to execute and deliver said Purchase Contract.

**SECTION 6.** The Business Administrator/Board Secretary, in consultation with Bond Counsel and the Financial Advisor, is hereby authorized and directed to apply and qualify for the issuance of any policy of municipal bond insurance and to approve a Commitment for Municipal Bond Insurance (the “Commitment”) setting forth the terms and conditions (including premium charges) upon which a bond insurer proposes to issue its bond insurance policy covering the Refunding School Bonds. The Business Administrator/Board Secretary is hereby authorized and directed on behalf of the Board to execute and deliver said Commitment.

**SECTION 7.** The Business Administrator/Board Secretary, in consultation with Bond Counsel, is hereby authorized and directed to approve the Escrow Deposit Agreement (the “Escrow Deposit Agreement”) with an escrow agent (the “Escrow Agent”) to be selected by the Business Administrator/Board Secretary, in consultation with Bond Counsel, with respect to the Refunded Bonds, to be dated the date of the closing on the Refunding School Bonds. The President and Vice President of the Board are hereby authorized and directed to execute and deliver the Escrow Deposit Agreement in the name of the Board and the corporate seal (or facsimile thereof) shall be thereunto affixed, imprinted, engraved or otherwise reproduced thereon. The Business Administrator/Board Secretary is hereby authorized and directed to attest to such signature and to the affixing of said seal to the Escrow Deposit Agreement. The Underwriter is hereby authorized to act as the agent and representative of the Board for the purpose of subscribing for the purchase of United States Treasury Securities – State and Local Government Series to be held by the Escrow Agent.

**SECTION 8.** The Business Administrator/Board Secretary is hereby authorized and directed to select a verification agent (the “Verification Agent”), if required, in consultation with Bond Counsel, with respect to the Refunded Bonds. The Verification Agent shall prepare the verification report required to verify the sufficiency of the escrowed monies to refund the Refunded Bonds.

**SECTION 9.** It is hereby delegated to the Business Administrator/Board Secretary the authority to “deem final” (as defined under the Rule (as hereinafter defined) a Preliminary Official Statement (the “Preliminary Official Statement”) and such official is hereby authorized and directed to execute and deliver a certificate to the Underwriter evidencing the same. The preparation and distribution by the Board, in consultation with Bond Counsel, and counsel to the Underwriter, if any, of a Preliminary Official Statement for the Refunding School Bonds to be used in connection with the marketing of such Refunding School Bonds, is hereby approved and any previous actions undertaken by various representatives and officers of the Board with respect thereto are hereby ratified and confirmed. Upon the sale of the Refunding School Bonds to the Underwriter, the Preliminary Official Statement shall be so modified by the Business Administrator/Board Secretary, in consultation with Bond Counsel, to reflect the effect of the pricing of the Refunding School Bonds and the Purchase Contract and any other revision not inconsistent with the substance thereof deemed necessary or advisable by Bond Counsel, and said Preliminary Official Statement as so modified shall constitute the final Official Statement (the “Official Statement”). The Business Administrator/Board Secretary is authorized and directed on behalf of the Board to execute and deliver said official Statement.

**SECTION 10.** The Board hereby covenants and agrees that it will comply with and carry out all of the provisions of a Continuing Disclosure Certificate (“Certificate”) which will set forth the obligation of the Board to file budgetary, financial and operating data on an annual basis and notices of certain enumerated events deemed material in accordance with the provision of the Rule. The Business Administrator/Board Secretary is hereby authorized and directed to execute and deliver this Certificate evidencing the Board’s undertaking with respect to the Rule. Notwithstanding the foregoing, failure of the Board to comply with the Certificate shall not be considered a default on the Refunding School Bonds; however, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandamus or specific performance to cause the Board to comply with its obligations hereunder.

**SECTION 11.** The President, Vice President and Business Administrator/Board Secretary or any other appropriate officer or representative of the Board, are hereby authorized and directed to execute and deliver any and all documents and to do and cause to be done any and all acts and things necessary or proper for carrying out the transactions contemplated by this resolution, the Purchase Contract, the Escrow Deposit Agreement and the Commitment, and for the authorization, sale and issuance of the Refunding School Bonds. The execution by such officials and officers of any such documents, with changes, insertions or omissions approved by the Business Administrator/Board Secretary, in consultation with Bond Counsel, as hereinabove provided, shall be conclusive and no further ratification or other action by the Board shall be required with respect thereto.

**SECTION 12.** The Board hereby covenants to maintain the exclusion from gross income under Section 102(a) of the Internal Revenue Code of 1986, as amended, of the interest on the Refunding School Bonds.

**SECTION 13.** All other resolutions adopted in connection with the Refunding School Bonds and inconsistent herewith are hereby rescinded to the extend of such inconsistency.

**SECTION 14.** This resolution shall take effect immediately upon approval of the Local Finance Board.

ROLL CALL VOTE on resolution #9:

YES:	Ms. Barone	Mr. LoCascio	Dr. Rae
	Mr. Blocker	Mr. Meringolo	Mr. Russo
	Mr. Carbone	Mrs. Nyquist	Mrs. Scanlon

NO: None.

Resolution #9 carried 9-0.

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It was moved by Mr. Meringolo and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 10,11,12.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Director of Special Services, and the Business Administrator, approve the payment of \$2,239.54 to Phonak for the purchase of an Inspiro Multi Channel Transmitter and accessories for student #1597713160 as per student's IEP.

APPROVAL OF  
PAYMENT TO  
PHONAK

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Director of Special Services, and the Business Administrator, approve home instruction for student #1958405734. Home instruction will be provided by Mrs. Maryann Infantini and Mrs. Susan Berlin for a maximum of 2 hours per day, 10 hours per week. Instruction will begin December 21, 2011 and continue until the student is able to return to school. Instruction will take place in the student's home. As per the LHEA contract the instructors will be paid at the rate of \$35.30 per hour.

APPROVAL OF  
HOME  
INSTRUCTION

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services approve Itinerant Teacher services with Summit Speech School, beginning January 2012 – June 2012 for student #1597713160, 2 times per week for 60 minutes each, as per student's IEP. The services are provided at a rate of \$145.00 per hour.

APPROVAL OF  
SUMMIT SPEECH  
SCHOOL SERVICES



Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, revise the appointment of Jeffrey Sutherland as a leave replacement Physical Education and Health teacher at Central Middle School to continue through January 13, 2012 at the Step 1BA salary of \$47,405.00 prorated.

J. SUTHERLAND  
EXTENDED AS  
LEAVE  
REPLACEMENT

It was moved by Ms. Barone and seconded by Mr. Carbone that resolution #14 be amended as follows:

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, revise the appointment of Jeffrey Sutherland as a leave replacement Physical Education and Health teacher at Central Middle School to continue through **March 31, 2012** at the Step 1BA salary of \$47,405.00 prorated. Resolution carried 9-0.

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accept the resignation of Jeffrey Sutherland from the part time Physical Education Teacher position he had previously been appointed to at the November 11, 2011 meeting effective January 13, 2012.

J. SUTHERLAND  
RESIGNATION AS  
SHORT TERM  
REPLACEMENT

16. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, revise the appointment of Tracy Barragan as a part time (.20) Physical Education and Health teacher at Central Middle School to continue through June 30, 2012 at the Step 1 BA salary of \$47,405.00 prorated.

T. BARRAGAN  
EXTENDED TO  
JUNE 30, 2012

17. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, extend through December 23, 2011 the medical leave of absence for Michele Piscioti originally approved from November 17, 2011 through

M. PISCIOTTI  
LEAVE EXTENDED



December 16, 2011. This leave shall be granted at full pay as per the Superintendent’s discretion in accordance with Article X, Section C of the 2009-2012 LHEA Contract.

18. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, extend through December 23, 2011 the appointment of Lisa DelGaudio as a leave replacement first grade teacher at Gillette School originally approved for the period November 17, 2011 through December 16, 2011 at the Step 1 BA salary of \$47,405.00 prorated.

L. DEL GAUDIO  
EXTENDED TO  
DEC. 16, 2011

19. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, revise the approved maternity leave for Lauren Franklin, teacher at Millington School as follows:

APPROVAL OF  
MATERNITY  
LEAVE –  
L. FRANKLIN

January 3, 2012 through March 25, 2012 – Paid maternity leave utilizing accumulated sick days

March 26, 2012 through June 15, 2012 – NJ Family Leave for childcare (unpaid)

June 16, 2012 through June 30, 2012 – Unpaid leave of absence.

20. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Kathleen Cunningham as a part time (.35) special education teacher at Gillette School at the BA Step 12 salary of \$22,732.50 (.35) prorated for the period January 10, 2012 through June 30, 2012.

K. CUNNINGHAM  
APPOINTED SP.ED.  
TEACHER

ROLL CALL VOTE on resolutions 14,15,16,17,18,19,20:

YES:	Ms. Barone	Mr. LoCascio	Dr. Rae
	Mr. Blocker	Mr. Meringolo	Mr. Russo
	Mr. Carbone	Mrs. Nyquist	Mrs. Scanlon

NO: None.  
Resolutions 14,15,16,17,18,19,20 carried 9-0.

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21. It was moved by Dr. Rae and seconded by Mr. Carbone that the Long Hill Township Board of Education upon the recommendation of the Superintendent and the Business Administrator, hereby endorses the SAGE application SRS-1-2012- LHT-00159 to be submitted by the Mayor and Long Hill Township Committee to the New Jersey State Aid Program for Safe Streets to Schools. The project will connect the Gillette School to the existing path into Riverside Park adjacent to the municipal building, thus creating a walking route along Valley Road and will serve as the evacuation route for all students from the school. The Long Hill Board of Education considers this to be a project of critical importance for the safety of the students and staff members in Gillette School.

APPROVAL OF  
SIDEWALK  
APPLICATION  
(SAGE)

ROLL CALL VOTE on resolution #21:

YES:	Ms. Barone	Mr. LoCascio	Dr. Rae
	Mr. Blocker	Mr. Meringolo	Mr. Russo
	Mr. Carbone	Mrs. Nyquist	Mrs. Scanlon

NO: None.  
Resolution #21 carried 9-0.

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ITEMS FOR DISCUSSION

OLD BUSINESS: None.

NEW BUSINESS

There will be a Policy Committee meeting on January 16, 2012.

Mrs. Scanlon told new Board Member Mr. LoCascio that he will get training soon.

COMMENTS FROM THE PUBLIC: None.

It was moved by Mr. Blocker and seconded by Mr. Carbone that the Board go into private session for the purpose of discussing the upcoming negotiations with the Long Hill Education and a report to the Board on an incidence of harassment, bullying and intimidation.

PRIVATE  
SESSION

Disclosure of the negotiations discussion will be permitted following formal action by the Board at an open public meeting. Motion carried 9-0. Into private session at 9:45 p.m.

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It was moved by Mr. Meringolo and seconded by Mr. Carbone that the Board return to public session. Motion carried 9-0. Into public session at 10:55 p.m.

PUBLIC  
SESSION

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It was moved by Mrs. Nyquist and seconded by Mr. Carbone that the meeting adjourn. Motion carried 9-0. Meeting adjourned at 10:59 p.m.

ADJOURNMENT

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FUTURE MEETING DATES

- January 23, 2012 – Regular Meeting – Township Administration Building – 7:30 p.m.
- February 13, 2012 – Worksession – Township Administration Building – 7:30 p.m.
- February 27, 2012 – Regular Meeting – Township Administration Building – 7:30 p.m.

Respectfully submitted,

John Esposito  
Business Administrator/Board Secretary

René Rovtar, Ed.D.  
Superintendent of Schools

JE:mh