

LONG HILL TOWNSHIP BOARD OF EDUCATION
REGULAR MONTHLY MEETING
OCTOBER 24, 2011

The Long Hill Township Board of Education held a Regular Monthly Meeting on Monday, October 24, 2011 in the Long Hill Township Town Hall. The meeting was called to order by Board President Lisa Scanlon at 7:30 p.m.

MEMBERS PRESENT: Ms. Barone, Mr. Blocker, Dr. Rae, Mr. Russo,
Dr. Verlezza, Mrs. Scanlon.

MEMBERS ABSENT: Mr. Carbone, Mr. Meringolo, Mrs. Nyquist.
(All attending NJ School Boards Convention)

ALSO PRESENT: Dr. Rovtar, Superintendent of Schools
Mr. Esposito, Business Administrator/Board Secretary
Mrs. Franklin, LHEA President
1 township resident

PLEDGE OF ALLEGIANCE: Mrs. Scanlon led the Pledge of Allegiance.

ADEQUATE NOTICE OF MEETING:

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on May 3, 2011. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS

Mrs. Scanlon distributed a letter to the Board that she received from the Governor.

BOARD COMMITTEE REPORTS

Finance—Mr. Russo reported the bills were reviewed and found in order for payment.

Policy—Ms. Barone reported that policy 5141.9 Dating Violence is on the agenda for adoption tonight.

SUPERINTENDENT'S UPDATE

Dr. Rovtar gave an update on the following district goals:

- 1. Improvement in achievement in language arts in Grades 3, 4, 5 and 6.
- 2. Successful implementation of the STAR Program.
- 3. Increase shared services (through articulation).
- 4. Implementation of Curriculum Mapping.

BOARD SECRETARY'S UPDATE

Mr. Esposito stated that a notice has been received from the State Employees Health Benefits Commission indicating that the district's health benefits premiums will be increasing by 10% effective January 1, 2012. Item #6 on the agenda involves the establishment of a Premium Option Plan and Flexible Spending Account as required by law. This plan will go into effect on July 1, 2012. The approval of item #7 will close the Board's two sweep bank accounts. Since all of the Board accounts are now earning the same rate of interest, the sweep account is no longer necessary.

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

There were no comments from the public.

ADMINISTRATIVE RECOMMENDATIONS

- 1. It was moved by Dr. Verlezza and seconded by Mr. Blocker that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

APPROVAL OF
MINUTES

October 10, 2011–Worksession–Public Session

ROLL CALL VOTE on resolution #1:

YES: Ms Barone Dr. Rae
Mr. Blocker Mrs. Scanlon

NO: None.
Mr. Russo and Dr. Verlezza abstained.
Resolution #1 carried 4-0.

It was moved by Mr. Blocker and seconded by Dr. Rae that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 2,3,4,5,6.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

2. RESOLVED that the Long Hill Township Board of Education approve the Payrolls for September 15 and 30, 2011 and the List of Bills for September 28, 2011 and October 3, 12 and 24, 2011 (as attached):

APPROVAL OF
BILLS LISTS

Payroll for September 15, 2011	
Fund 10	\$ 22,206.22
Current Expense-Fund 11	\$364,729.47
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$386,935.69

Payroll for September 30, 2011	
Fund 10	\$ 21,738.54
Current Expense-Fund 11	\$373,112.57
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$394,851.11

Bills List for September 28, 2011

Fund 10	\$ -0-
Current Expense-Fund 11	\$ 1,227.04
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$ 1,227.04

Bills List for October 3, 2011

Fund 10	\$ -0-
Current Expense-Fund 11	\$122,690.07
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$122,690.07

Bills List for October 12, 2011

Fund 10	\$ -0-
Current Expense-Fund 11	\$ 2,176.00
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$ 2,176.00

Bills List for October 24, 2011

Fund 10	\$ 25,766.04
Current Expense-Fund 11	\$455,852.76
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ 44,202.15
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$525,820.85

3. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the 2011-2012 joint transportation Agreement with the Warren Township School District for regular education student transportation for six Central School Math students attending class at Watchung Hills Regional High School for route #137 at a total cost of \$1,822.14.

APPROVAL OF
TRANSPORTATION
AGREEMENT
WITH WARREN

4. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, renew its agreement with the American Red Cross to use district school buildings as shelter sites in the event of a local emergency; and authorize the Business Administrator to sign and submit the agreement to the Red Cross.

RENEWAL OF
RED CROSS
AGREEMENT

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, void the following checks:

APPROVAL TO
VOID CHECKS

<u>Check#</u>	<u>Amount</u>
19441	\$136.27
19999	\$ 13.54
20066	\$ 17.09
20151	\$ 40.63
90130	\$ 88.45

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Discovery Benefits as administrator for its planned Premium Option Plan and FSA Plan required by Chapter 78 legislation. The annual fee for administering Long Hill's programs, which is guaranteed for five years, is \$1,242.00.

APPROVAL OF
DISCOVERY
BENEFITS

ROLL CALL VOTE on resolutions 2,3,4,5,6:

YES: Ms. Barone Dr. Rae Dr. Verlezza
 Mr. Blocker Mr. Russo Mrs. Scanlon

NO: None.
Resolutions 2,3,4,5,6 carried 6-0.

It was moved by Ms. Barone and seconded by Mr. Blocker that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 7,8,9,10.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, close the following district 'sweep' bank accounts at PNC as of October 31, 2011. All funds will now be kept in either the General Fund or Unemployment Fund as appropriate.

APPROVAL TO
CLOSE BANK
ACCOUNTS

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, accept tuition student #4676394293 from the Harding Township Public School District. Student will be placed in the Long Hill Township KIT Program beginning October 11, 2011 through June 21, 2012. The cost of tuition will be \$27,000 (pro-rated from \$30,000) for the school year with an additional charge of \$50.00 a session for related service provided, as per student's IEP.

ACCEPTANCE OF
TUITION STUDENT
FROM HARDING

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, accept the following three students from the Livingston School District into the KIT Program for the 2011-2012 school year. The annual cost of tuition will be \$30,000 for the school year with an additional charge of \$50.00 a session for related services provided, as per student's IEP.

ACCEPTANCE OF
3 TUITION
STUDENTS FROM
LIVINGSTON

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

APPROVAL OF
TRAVEL

ROLL CALL VOTE on resolutions 7,8,9,10.

YES: Ms. Barone Dr. Rae Dr. Verlezza
 Mr. Blocker Mr. Russo Mrs. Scanlon

NO: None.
Resolutions 7,8,9,10 carried 6-0.

It was moved by Mr. Russo and seconded by Mr. Blocker that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 11,12,13.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve the payment of \$550.00 to Dr. Mark Faber for a Psychological Evaluation for student #435542741 to assist in determining the student's special education classification.

APPROVAL OF
PAYMENT TO
DR. FABER

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve the payment of \$650.00 to Dr. Vanna Amorapanth for a Neuro-Developmental Evaluation for student #5988148162 to assist in determining special education classification category as part of student's re-evaluation.

APPROVAL OF
PAYMENT TO
DR. AMORAPANTH

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve Occupational Therapy services for student #2476632418, as per student's IEP. Ms. Dawn Odell, O.T. will provide one 30 minute session of O.T. per week at the student's out-of-district school placement for the 2011/2012 school year. The cost is \$80.00 per session.

APPROVAL OF
O.T. SERVICES

ROLL CALL VOTE on resolutions 11,12,13:

YES: Ms. Barone Dr. Rae Dr. Verlezza
 Mr. Blocker Mr. Russo Mrs. Scanlon

NO: None.
Resolutions 11,12,13 carried 6-0.

It was moved by Dr. Rae and seconded by Mr. Russo that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 14,15,16,17.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve maternity leave for Cara Mullins, teacher assistant at Gillette School for the period March 12, 2012 through June 30, 2012 as follows:

APPROVAL OF MATERNITY LEAVE- C. MULLINS

March 12, 2012 through April 18, 2012- Paid maternity leave utilizing accumulated sick and personal days.
April 18, 2012 through June 30, 2012- NJ Family Leave for childcare (unpaid)

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accept the resignation of Erik Naclerio from the position of Part Time Physical Education Teacher effective November 9, 2011.

RESIGNATION OF E. NACLERIO

16. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Principals, approve the following personnel appointment effective November 14, 2011 or as soon as Ms. Peralta is available to begin:

TRANSFER OF N. PERALTA

Nancy Peralta transfer
From Health and Physical Education .20 position at Central School Step 1 MA, Salary of \$50,205 prorated to \$10,041.00 annually
To Health and Physical Education Teacher .48 position at Gillette School Step 1 MA, Salary of \$50,205 prorated to \$24,098.40 annually.

17. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of the following persons to the Substitute list for the 2011-2012 school year:

APPROVAL OF
SUBSTITUTES

Christine Ekert
Nancy Peralta

Meghan Nadeau
Joyce Puccio

ROLL CALL VOTE on resolutions 14,15,16,17:

YES: Ms. Barone Dr. Rae Dr. Verlezza
 Mr. Blocker Mr. Russo Mrs. Scanlon

NO: None.
Resolutions 14,15,16,17 carried 6-0.

It was moved by Mr. Russo and seconded by Ms. Barone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 18 and 19.

Any Board Member who takes exception to any of the following listed actions may reserve the right to object now and a separate motion for each of the excepted actions will be entertained.

18. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Building Principal, approve the field trip listed below:

APPROVAL OF
FIELD TRIP

October 27, 2011 STAR Program Trip
9:30 A.M. to 1:00 P.M.
Friendly's Restaurant, New Providence

ROLL CALL VOTE on resolution #18:

YES: Ms. Barone Dr. Rae Dr. Verlezza
 Mr. Blocker Mr. Russo Mrs. Scanlon

NO: None.
Resolution #18 carried 6-0.

19. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, adopt the following policy on a second reading:

ADOPTION OF POLICY

Policy 5141.9 Dating Violence

ROLL CALL VOTE on resolution #19:

YES: Ms. Barone Dr. Verlezza
Mr. Blocker Mr. Russo Mrs. Scanlon

NO: Dr. Rae

Resolution #19 carried 5-1.

ITEMS FOR DISCUSSION

OLD BUSINESS: None.

NEW BUSINESS

Ms. Barone reported she attended a Law Forum and one topic discussed was having districts share grant writers in an attempt to obtain funds.

COMMENTS FROM THE PUBLIC: None.

Mrs. Scanlon reminded everyone that the November 14 meeting will begin at 6:00 p.m. and immediately adjourn to private session to discuss upcoming negotiations with the LHEA. The regular meeting will start at 7:30 p.m.

It was moved by Mr. Russo and seconded by Dr. Verlezza that the meeting adjourn. Motion carried 6-0. Meeting adjourned at 7:50 p.m.

ADJOURNMENT

FUTURE MEETING DATES

November 14, 2011–Worksession Meeting–6:00 p.m. Private Session and 7:30 p.m. Public Session–Township Administration Building
November 28, 2011–Regular Board Meeting–7:30 p.m. Township Administration Building

Respectfully submitted,

John Esposito
Business Administrator/Board Secretary

René Rovtar, Ed.D.
Superintendent of Schools

