

LONG HILL TOWNSHIP BOARD OF EDUCATION  
REGULAR MONTHLY MEETING  
NOVEMBER 22, 2010

The Long Hill Township Board of Education held a Regular Monthly Meeting on Monday, November 22, 2010 in the Long Hill Township Town Hall. The meeting was called to order by Board President Lisa Scanlon at 7:30 p.m.

MEMBERS PRESENT: Ms. Barone, Mr. Blocker, Mr. Carbone, Mr. Meringolo,  
Mrs. Nyquist, Dr. Rae, Mr. Russo, Dr. Verlezza,  
Mrs. Scanlon.

MEMBERS ABSENT: None.

OTHERS PRESENT: Dr. Rovtar, Superintendent of Schools  
Mr. Esposito, Business Administrator/Board Secretary  
Mr. Villar, Central School Principal  
Mrs. Dawson, Millington School Principal  
Mrs. Jones, Gillette Principal/Curriculum Coordinator  
Mr. Blinder, Technology Coordinator  
Mrs. Franklin, LHEA President  
Members of the Strategic Planning Committee  
25 township residents

PLEDGE OF ALLEGIANCE: Mrs. Scanlon led the Pledge of Allegiance.

ADEQUATE NOTICE OF MEETING:

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel or the Daily Record on April 27, 2010. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS: None.

#### PRESENTATION BY STRATEGIC PLANNING COMMITTEE ON FACILITY UTILIZATION

Members of the Strategic Planning Committee on Facility Utilization gave a PowerPoint presentation summarizing the Committee's Report and Recommendations to the Long Hill Township Board of Education. A link to the report is posted on the main page of the school district website. The conclusion reached by the committee is that the projected enrollment for 2011-2012 and the capacity of Millington School will not permit the consolidation of the Gillette School enrollment into Millington for next year (2011-2012). The committee did indicate that the enrollment projections be revisited in September 2011 to make a determination as to the feasibility of consolidation in 2012-2013. Following the presentation there was an opportunity for questions and discussion of the information presented in the report and the committee's recommendations.

#### BOARD COMMITTEE REPORTS

Negotiations – Mr. Meringolo reported the committee will discuss the Superintendent's contract, which expires June 30, 2011, in private session.

SPORT – Dr. Verlezza reported the committee met last week and talked about: upcoming funding efforts; ads in the Booster Book, movie night (January 28) at Central School, and Family Night at Patriots Stadium (June 17). He urged everyone to support SPORT by participating in these activities. Also, Ms. Millman is the new Athletic Director and he wished her luck in the position.

Finance – Mr. Blocker reported the committee reviewed the bills and found all in order for payment.

Policy – Mr. Carbone reported the committee has been working on many policies lately and there are several on the agenda tonight for second reading.

Mrs. Scanlon talked about the session she attended last week on school choice, budgeting, and the "toolbox" we are waiting for.

#### SUPERINTENDENT'S UPDATE

Dr. Rovtar thanked the members of the Strategic Planning Committee for their involvement and the hours they spent reviewing the issues and the data and formulating the report and recommendations to the Board of Education. She stated that the school district celebrated American Education Week last week. Many parents took the opportunity to visit their child's class. The school district will be embarking on a new

approach to curriculum development. Since all New Jersey school districts need to update and align their curriculum with the most recent Core Curriculum Content Standards in science for September 2011, we will be collaborating with representatives from Watchung, Warren and Watchung Hills Regional High School to accomplish this and to hopefully create a document that will be jointly adopted by the districts involved.

Dr. Rovtar added that Jocelyn Pashko, School Psychologist; Sarah Romeo, School Social Worker; and Kimberly Gordon, District Counselor, will be presenting a program on Bullying for parents and community residents tomorrow evening at the Long Hill Township Library.

BOARD SECRETARY’S UPDATE

A budget development schedule was distributed to the Finance Committee, and the initial process for the 2011-2012 school year has begun. Mr. Esposito will be meeting with each of the principals individually in the next two weeks.

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

There were no comments from the public.

ADMINISTRATIVE RECOMMENDATIONS

1. It was moved by Mrs. Nyquist and seconded by Mr. Carbone that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

APPROVAL OF MINUTES

November 8, 2010 – Worksession – Public Session

ROLL CALL VOTE on resolution #1:

YES: Ms. Barone	Mr. Meringolo	Mr. Russo
Mr. Blocker	Mrs. Nyquist	Dr. Verlezza
Mr. Carbone		Mrs. Scanlon

NO: None.

Dr. Rae abstained on resolution #1.  
Resolution #1 carried 8-0-1.

It was moved by Mr. Blocker and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 2,3,4,5,6.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

2. RESOLVED that the Long Hill Township Board of Education approve the Payrolls for October 15 and 29, 2010 and the List of Bills for November 3, 8, and 22 (attached):

APPROVAL OF  
BILLS LIST

Payroll for October 15, 2010

Fund 10	\$ 21,828.69
Current Expense-Fund 11	\$355,531.21
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
TOTAL	\$377,359.90

Payroll for October 29, 2010

Fund 10	\$ 21,809.63
Current Expense-Fund 11	\$353,188.42
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
TOTAL	\$374,998.05

Bills List for November 3, 2010

Fund 10	\$ -0-
Current Expense-Fund 11	\$114,204.51
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
TOTAL	\$114,204.51

## Bills List for November 8, 2010

Fund 10	\$ -0-
Current Expense-Fund 11	\$ 527.97
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
TOTAL	\$ 527.97

## Bills List for November 22, 2010

Fund 10	\$ -0-
Current Expense-Fund 11	\$259,932.97
Capital Outlay-Fund 12	\$ 3,530.00
Special Revenue Fund-Fund 20	\$ 41,923.69
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
TOTAL	\$305,386.66

3. RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13(E), certifies that as of September 30, 2010 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district's financial obligations for the remainder of the year.

APPROVAL OF  
FINANCIAL  
CERTIFICATIONS  
SEPTEMBER, 2010

4. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and Treasurer of School Funds for the month ending September 30, 2010.

APPROVAL OF  
BD. SEC. & TREAS.  
REPORT,  
SEPTEMBER, 2010

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for September 30, 2010.

APPROVAL OF  
TRANSFERS

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

APPROVAL OF  
TRAVEL

ROLL CALL VOTE on resolutions 2,3,4,5,6:

YES:	Ms. Barone	Mr. Meringolo	Mr. Russo
	Mr. Blocker	Mrs. Nyquist	Dr. Verlezza
	Mr. Carbone	Dr. Rae	Mrs. Scanlon

NO: None.  
 Resolutions 2,3,4,5,6 carried 9-0.

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It was moved by Ms. Barone and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 7,8,9.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services approve Emanuel Elfenbein, M.D. as a provider of Psychological Evaluations for our school district when necessary. The cost of an evaluation is \$650.00.

DR. ELFENBEIN  
 APPROVED FOR  
 EVALUATIONS

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special approve home instruction for student #8487305914. Home instruction will be provided by Maureen Furlong, for 2 hours per day, 10 hours per week. beginning November 8, 2010 at the rate of \$35.30 per hour, as per the LHEA contract. Services will be provided in the student's home. Services will continue until the student is able to return to school.

APPROVAL  
 OF HOME  
 INSTRUCTION

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services approve the payment of \$650.00 to Dr. Vanna Amorapanth for a Neuro-Developmental Evaluation for referred student 2010-01 to assist in determining eligibility for special education classification.

APPROVAL OF  
 PAYMENT TO  
 DR. AMORAPANTH

ROLL CALL VOTE on resolutions 7,8,9:

YES:	Ms. Barone	Mr. Meringolo	Mr. Russo
	Mr. Blocker	Mrs. Nyquist	Dr. Verlezza
	Mr. Carbone	Dr. Rae	Mrs. Scanlon

NO: None.  
 Resolutions 7,8,9 carried 9-0.

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It was moved by Dr. Verlezza and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 10,11,12,13.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of Maureen Hughes as maternity leave replacement fourth grade teacher at Millington School at the Step 1 salary of \$45,665 (prorated) for the period January 1, 2011 through June 30, 2011 with three per diem transition days during the month of December, 2010.

M. HUGHES  
 APPOINTED  
 MATERNITY  
 LEAVE  
 REPLACEMENT

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services approve the following professional internship placements for the 2010-2011 school year.

APPROVAL OF  
 INTERNSHIPS

Kristina Staiano	Occupational Therapist Fieldwork Internship – Spring 2011
Elizabeth Wheeler	Practicum – Millington School – Spring 2011
Elizabeth Wheeler	Student Teaching – Millington School – Fall 2011

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Business Administrator and Middle School Principal/Director of Athletics approve the following appointment for the 2010-2011 school year:

APPROVAL  
OF STIPEND  
POSITIONS

Sport/activity	Advisor	Stipend
Cheerleading	Lori-Ann Eorio	\$2,107.93*
Yearbook	Terry Heide-coadvisor	\$ 658.03*
Yearbook	Kathryn Ralston-coadvisor	\$ 658.03*#

\*Stipend to be paid from pay to play fees and/or fundraising activities.  
\*#Amends prior approval as advisor, responsibilities will now be shared.

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of the following people to the Substitute Teacher List for the 2010-2011 school year:

C. MARANO  
APPOINTED  
SUB. TEACHER

Carol Marano

ROLL CALL VOTE on resolutions 10,11,12,13:

YES: Ms. Barone	Mr. Meringolo	Mr. Russo
Mr. Blocker	Mrs. Nyquist	Dr. Verlezza
Mr. Carbone	Dr. Russo	Mrs. Scanlon

NO: None.  
Resolutions 10,11,12,13 carried 9-0.

It was moved by Mr. Carbone and seconded by Mrs. Nyquist that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 14 and 15.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.





COMMENTS FROM THE PUBLIC: None.

It was moved by Mr. Meringolo and seconded by Mr. Carbone that the Board go into private session for the purpose of discussing the Superintendent’s contract and an additional contractual matter.

PRIVATE  
SESSION

Disclosure of the above will be permitted following formal action by the Board at an open public meeting. Formal action is not anticipated at this meeting. Motion carried 9-0. Into private session at 8:40 p.m.

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It was moved by Mr. Meringolo and seconded by Mr. Carbone that the Board return to public session. Motion carried 9-0. Into public session at 9:30 p.m.

PUBLIC  
SESSION

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It was moved by Mr. Meringolo and seconded by Mr. Carbone that the meeting adjourn. Motion carried 9-0. Meeting adjourned at 9:31 p.m.

ADJOURNMENT

\_\_\_\_\_

FUTURE MEETING DATES

- December 13, 2010 – Worksession/Regular Meeting – 7:30 p.m. – Township Administration Building – Presentation of June 30, 2010 Audit Report
- January 10, 2011 – Worksession Meeting – 7:30 p.m. – Township Administration Building
- January 24, 2011 – Regular Meeting – 7:30 p.m. – Township Administration Building

Respectfully submitted,

John Esposito  
Business Administrator/Board Secretary

René Rovtar, Ed.D.  
Superintendent of Schools

JE:mh

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Mrs. Nyquist, Dr. Rae, Mr. Russo, Dr. Verlezza,  
Mrs. Scanlon.

MEMBERS ABSENT: None.

OTHERS PRESENT: Dr. Rovtar, Superintendent of Schools  
Mr. Esposito, Business Administrator/Board Secretary  
Mr. Villar, Central School Principal  
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ADMINISTRATIVE RECOMMENDATIONS

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APPROVAL OF MINUTES

November 8, 2010 – Worksession – Public Session

ROLL CALL VOTE on resolution #1:

YES: Ms. Barone	Mr. Meringolo	Mr. Russo
Mr. Blocker	Mrs. Nyquist	Dr. Verlezza
Mr. Carbone		Mrs. Scanlon

NO: None.

Dr. Rae abstained on resolution #1.  
Resolution #1 carried 8-0-1.

It was moved by Mr. Blocker and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 2,3,4,5,6.

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Bills List for November 3, 2010

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Capital Projects-Fund 30	\$ -0-
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## Bills List for November 8, 2010

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APPROVAL OF  
FINANCIAL  
CERTIFICATIONS  
SEPTEMBER, 2010

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BD. SEC. & TREAS.  
REPORT,  
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APPROVAL OF  
TRANSFERS

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

APPROVAL OF  
TRAVEL

ROLL CALL VOTE on resolutions 2,3,4,5,6:

YES:	Ms. Barone	Mr. Meringolo	Mr. Russo
	Mr. Blocker	Mrs. Nyquist	Dr. Verlezza
	Mr. Carbone	Dr. Rae	Mrs. Scanlon

NO: None.  
 Resolutions 2,3,4,5,6 carried 9-0.

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It was moved by Ms. Barone and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 7,8,9.

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DR. ELFENBEIN  
 APPROVED FOR  
 EVALUATIONS

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special approve home instruction for student #8487305914. Home instruction will be provided by Maureen Furlong, for 2 hours per day, 10 hours per week. beginning November 8, 2010 at the rate of \$35.30 per hour, as per the LHEA contract. Services will be provided in the student's home. Services will continue until the student is able to return to school.

APPROVAL  
 OF HOME  
 INSTRUCTION

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services approve the payment of \$650.00 to Dr. Vanna Amorapanth for a Neuro-Developmental Evaluation for referred student 2010-01 to assist in determining eligibility for special education classification.

APPROVAL OF  
 PAYMENT TO  
 DR. AMORAPANTH



ROLL CALL VOTE on resolutions 7,8,9:

YES:	Ms. Barone	Mr. Meringolo	Mr. Russo
	Mr. Blocker	Mrs. Nyquist	Dr. Verlezza
	Mr. Carbone	Dr. Rae	Mrs. Scanlon

NO: None.  
 Resolutions 7,8,9 carried 9-0.

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It was moved by Dr. Verlezza and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 10,11,12,13.

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10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of Maureen Hughes as maternity leave replacement fourth grade teacher at Millington School at the Step 1 salary of \$45,665 (prorated) for the period January 1, 2011 through June 30, 2011 with three per diem transition days during the month of December, 2010.

M. HUGHES  
 APPOINTED  
 MATERNITY  
 LEAVE  
 REPLACEMENT

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services approve the following professional internship placements for the 2010-2011 school year.

APPROVAL OF  
 INTERNSHIPS

Kristina Staiano	Occupational Therapist Fieldwork Internship – Spring 2011
Elizabeth Wheeler	Practicum – Millington School – Spring 2011
Elizabeth Wheeler	Student Teaching – Millington School – Fall 2011

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Business Administrator and Middle School Principal/Director of Athletics approve the following appointment for the 2010-2011 school year:

APPROVAL  
OF STIPEND  
POSITIONS

Sport/activity	Advisor	Stipend
Cheerleading	Lori-Ann Eorio	\$2,107.93*
Yearbook	Terry Heide-coadvisor	\$ 658.03*
Yearbook	Kathryn Ralston-coadvisor	\$ 658.03*#

\*Stipend to be paid from pay to play fees and/or fundraising activities.  
\*#Amends prior approval as advisor, responsibilities will now be shared.

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of the following people to the Substitute Teacher List for the 2010-2011 school year:

C. MARANO  
APPOINTED  
SUB. TEACHER

Carol Marano

ROLL CALL VOTE on resolutions 10,11,12,13:

YES:	Ms. Barone	Mr. Meringolo	Mr. Russo
	Mr. Blocker	Mrs. Nyquist	Dr. Verlezza
	Mr. Carbone	Dr. Russo	Mrs. Scanlon

NO: None.  
Resolutions 10,11,12,13 carried 9-0.

It was moved by Mr. Carbone and seconded by Mrs. Nyquist that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 14 and 15.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Building Principal, approve the field trip listed below:

APPROVAL OF FIELD TRIP

June 3, 2011                 1<sup>st</sup> Grade Trip                 Red Mill Museum, Clinton, NJ

\$19.00 approx. cost\*

\*To be paid by parents

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, adopt the following policies on a second reading:

ADOPTION OF POLICIES

- 2000                 Concepts and Roles in Administration:  
  Goals and Objectives
- 2240                 Research, Evaluation and Planning
- 2255                 Action Planning for State Monitoring NJQSAC-  
  New Jersey Quality Single Accountability Continuum
- 3280                 Gifts, Grants and Bequests
- 3510                 Operations and Maintenance of Plant and Integrated  
  Pest Management Plan
- 4119.22             Conduct and Dress

ROLL CALL VOTE on resolutions 14 and 15:

YES:	Ms. Barone	Mr. Meringolo	Mr. Russo
	Mr. Blocker	Mrs. Nyquist	Dr. Verlezza
	Mr. Carbone	Dr. Rae	Mrs. Scanlon

NO: None.

Resolutions 14 and 15 carried 9-0.

ITEMS FOR DISCUSSION

OLD BUSINESS: None.

NEW BUSINESS

Mrs. Scanlon handed out a form that Board Members must submit after attending a New Jersey School Boards Association seminar.

COMMENTS FROM THE PUBLIC: None.

It was moved by Mr. Meringolo and seconded by Mr. Carbone that the Board go into private session for the purpose of discussing the Superintendent’s contract and an additional contractual matter.

PRIVATE  
SESSION

Disclosure of the above will be permitted following formal action by the Board at an open public meeting. Formal action is not anticipated at this meeting. Motion carried 9-0. Into private session at 8:40 p.m.

\_\_\_\_\_

It was moved by Mr. Meringolo and seconded by Mr. Carbone that the Board return to public session. Motion carried 9-0. Into public session at 9:30 p.m.

PUBLIC  
SESSION

\_\_\_\_\_

It was moved by Mr. Meringolo and seconded by Mr. Carbone that the meeting adjourn. Motion carried 9-0. Meeting adjourned at 9:31 p.m.

ADJOURNMENT

\_\_\_\_\_

FUTURE MEETING DATES

- December 13, 2010 – Worksession/Regular Meeting – 7:30 p.m. – Township Administration Building – Presentation of June 30, 2010 Audit Report
- January 10, 2011 – Worksession Meeting – 7:30 p.m. – Township Administration Building
- January 24, 2011 – Regular Meeting – 7:30 p.m. – Township Administration Building

Respectfully submitted,

John Esposito  
Business Administrator/Board Secretary

René Rovtar, Ed.D.  
Superintendent of Schools

JE:mh

LONG HILL TOWNSHIP BOARD OF EDUCATION  
REGULAR MONTHLY MEETING  
NOVEMBER 22, 2010

The Long Hill Township Board of Education held a Regular Monthly Meeting on Monday, November 22, 2010 in the Long Hill Township Town Hall. The meeting was called to order by Board President Lisa Scanlon at 7:30 p.m.

MEMBERS PRESENT: Ms. Barone, Mr. Blocker, Mr. Carbone, Mr. Meringolo,  
Mrs. Nyquist, Dr. Rae, Mr. Russo, Dr. Verlezza,  
Mrs. Scanlon.

MEMBERS ABSENT: None.

OTHERS PRESENT: Dr. Rovtar, Superintendent of Schools  
Mr. Esposito, Business Administrator/Board Secretary  
Mr. Villar, Central School Principal  
Mrs. Dawson, Millington School Principal  
Mrs. Jones, Gillette Principal/Curriculum Coordinator  
Mr. Blinder, Technology Coordinator  
Mrs. Franklin, LHEA President  
Members of the Strategic Planning Committee  
25 township residents

PLEDGE OF ALLEGIANCE: Mrs. Scanlon led the Pledge of Allegiance.

ADEQUATE NOTICE OF MEETING:

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel or the Daily Record on April 27, 2010. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS: None.

#### PRESENTATION BY STRATEGIC PLANNING COMMITTEE ON FACILITY UTILIZATION

Members of the Strategic Planning Committee on Facility Utilization gave a PowerPoint presentation summarizing the Committee's Report and Recommendations to the Long Hill Township Board of Education. A link to the report is posted on the main page of the school district website. The conclusion reached by the committee is that the projected enrollment for 2011-2012 and the capacity of Millington School will not permit the consolidation of the Gillette School enrollment into Millington for next year (2011-2012). The committee did indicate that the enrollment projections be revisited in September 2011 to make a determination as to the feasibility of consolidation in 2012-2013. Following the presentation there was an opportunity for questions and discussion of the information presented in the report and the committee's recommendations.

#### BOARD COMMITTEE REPORTS

Negotiations – Mr. Meringolo reported the committee will discuss the Superintendent's contract, which expires June 30, 2011, in private session.

SPORT – Dr. Verlezza reported the committee met last week and talked about: upcoming funding efforts; ads in the Booster Book, movie night (January 28) at Central School, and Family Night at Patriots Stadium (June 17). He urged everyone to support SPORT by participating in these activities. Also, Ms. Millman is the new Athletic Director and he wished her luck in the position.

Finance – Mr. Blocker reported the committee reviewed the bills and found all in order for payment.

Policy – Mr. Carbone reported the committee has been working on many policies lately and there are several on the agenda tonight for second reading.

Mrs. Scanlon talked about the session she attended last week on school choice, budgeting, and the "toolbox" we are waiting for.

#### SUPERINTENDENT'S UPDATE

Dr. Rovtar thanked the members of the Strategic Planning Committee for their involvement and the hours they spent reviewing the issues and the data and formulating the report and recommendations to the Board of Education. She stated that the school district celebrated American Education Week last week. Many parents took the opportunity to visit their child's class. The school district will be embarking on a new

approach to curriculum development. Since all New Jersey school districts need to update and align their curriculum with the most recent Core Curriculum Content Standards in science for September 2011, we will be collaborating with representatives from Watchung, Warren and Watchung Hills Regional High School to accomplish this and to hopefully create a document that will be jointly adopted by the districts involved.

Dr. Rovtar added that Jocelyn Pashko, School Psychologist; Sarah Romeo, School Social Worker; and Kimberly Gordon, District Counselor, will be presenting a program on Bullying for parents and community residents tomorrow evening at the Long Hill Township Library.

BOARD SECRETARY’S UPDATE

A budget development schedule was distributed to the Finance Committee, and the initial process for the 2011-2012 school year has begun. Mr. Esposito will be meeting with each of the principals individually in the next two weeks.

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

There were no comments from the public.

ADMINISTRATIVE RECOMMENDATIONS

1. It was moved by Mrs. Nyquist and seconded by Mr. Carbone that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

APPROVAL OF MINUTES

November 8, 2010 – Worksession – Public Session

ROLL CALL VOTE on resolution #1:

YES: Ms. Barone	Mr. Meringolo	Mr. Russo
Mr. Blocker	Mrs. Nyquist	Dr. Verlezza
Mr. Carbone		Mrs. Scanlon

NO: None.

Dr. Rae abstained on resolution #1.  
Resolution #1 carried 8-0-1.

It was moved by Mr. Blocker and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 2,3,4,5,6.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

2. RESOLVED that the Long Hill Township Board of Education approve the Payrolls for October 15 and 29, 2010 and the List of Bills for November 3, 8, and 22 (attached):

APPROVAL OF  
BILLS LIST

Payroll for October 15, 2010

Fund 10	\$ 21,828.69
Current Expense-Fund 11	\$355,531.21
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
TOTAL	\$377,359.90

Payroll for October 29, 2010

Fund 10	\$ 21,809.63
Current Expense-Fund 11	\$353,188.42
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
TOTAL	\$374,998.05

Bills List for November 3, 2010

Fund 10	\$ -0-
Current Expense-Fund 11	\$114,204.51
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
TOTAL	\$114,204.51



## Bills List for November 8, 2010

Fund 10	\$ -0-
Current Expense-Fund 11	\$ 527.97
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
TOTAL	\$ 527.97

## Bills List for November 22, 2010

Fund 10	\$ -0-
Current Expense-Fund 11	\$259,932.97
Capital Outlay-Fund 12	\$ 3,530.00
Special Revenue Fund-Fund 20	\$ 41,923.69
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
TOTAL	\$305,386.66

3. RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13(E), certifies that as of September 30, 2010 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district's financial obligations for the remainder of the year.

APPROVAL OF  
FINANCIAL  
CERTIFICATIONS  
SEPTEMBER, 2010

4. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and Treasurer of School Funds for the month ending September 30, 2010.

APPROVAL OF  
BD. SEC. & TREAS.  
REPORT,  
SEPTEMBER, 2010

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for September 30, 2010.

APPROVAL OF  
TRANSFERS

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

APPROVAL OF  
TRAVEL

ROLL CALL VOTE on resolutions 2,3,4,5,6:

YES:	Ms. Barone	Mr. Meringolo	Mr. Russo
	Mr. Blocker	Mrs. Nyquist	Dr. Verlezza
	Mr. Carbone	Dr. Rae	Mrs. Scanlon

NO: None.  
 Resolutions 2,3,4,5,6 carried 9-0.

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It was moved by Ms. Barone and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 7,8,9.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services approve Emanuel Elfenbein, M.D. as a provider of Psychological Evaluations for our school district when necessary. The cost of an evaluation is \$650.00.

DR. ELFENBEIN  
 APPROVED FOR  
 EVALUATIONS

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special approve home instruction for student #8487305914. Home instruction will be provided by Maureen Furlong, for 2 hours per day, 10 hours per week. beginning November 8, 2010 at the rate of \$35.30 per hour, as per the LHEA contract. Services will be provided in the student's home. Services will continue until the student is able to return to school.

APPROVAL  
 OF HOME  
 INSTRUCTION

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services approve the payment of \$650.00 to Dr. Vanna Amorapanth for a Neuro-Developmental Evaluation for referred student 2010-01 to assist in determining eligibility for special education classification.

APPROVAL OF  
 PAYMENT TO  
 DR. AMORAPANTH

ROLL CALL VOTE on resolutions 7,8,9:

YES:	Ms. Barone	Mr. Meringolo	Mr. Russo
	Mr. Blocker	Mrs. Nyquist	Dr. Verlezza
	Mr. Carbone	Dr. Rae	Mrs. Scanlon

NO: None.  
 Resolutions 7,8,9 carried 9-0.

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It was moved by Dr. Verlezza and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 10,11,12,13.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of Maureen Hughes as maternity leave replacement fourth grade teacher at Millington School at the Step 1 salary of \$45,665 (prorated) for the period January 1, 2011 through June 30, 2011 with three per diem transition days during the month of December, 2010.

M. HUGHES  
 APPOINTED  
 MATERNITY  
 LEAVE  
 REPLACEMENT

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services approve the following professional internship placements for the 2010-2011 school year.

APPROVAL OF  
 INTERNSHIPS

Kristina Staiano	Occupational Therapist Fieldwork Internship – Spring 2011
Elizabeth Wheeler	Practicum – Millington School – Spring 2011
Elizabeth Wheeler	Student Teaching – Millington School – Fall 2011

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Business Administrator and Middle School Principal/Director of Athletics approve the following appointment for the 2010-2011 school year:

APPROVAL  
OF STIPEND  
POSITIONS

Sport/activity	Advisor	Stipend
Cheerleading	Lori-Ann Eorio	\$2,107.93*
Yearbook	Terry Heide-coadvisor	\$ 658.03*
Yearbook	Kathryn Ralston-coadvisor	\$ 658.03*#

\*Stipend to be paid from pay to play fees and/or fundraising activities.

\*#Amends prior approval as advisor, responsibilities will now be shared.

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of the following people to the Substitute Teacher List for the 2010-2011 school year:

C. MARANO  
APPOINTED  
SUB. TEACHER

Carol Marano

ROLL CALL VOTE on resolutions 10,11,12,13:

YES:	Ms. Barone	Mr. Meringolo	Mr. Russo
	Mr. Blocker	Mrs. Nyquist	Dr. Verlezza
	Mr. Carbone	Dr. Russo	Mrs. Scanlon

NO: None.

Resolutions 10,11,12,13 carried 9-0.

It was moved by Mr. Carbone and seconded by Mrs. Nyquist that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 14 and 15.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Building Principal, approve the field trip listed below:

APPROVAL OF FIELD TRIP

June 3, 2011                      1<sup>st</sup> Grade Trip                      Red Mill Museum, Clinton, NJ

\$19.00 approx. cost\*

\*To be paid by parents

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, adopt the following policies on a second reading:

ADOPTION OF POLICIES

- 2000                      Concepts and Roles in Administration: Goals and Objectives
- 2240                      Research, Evaluation and Planning
- 2255                      Action Planning for State Monitoring NJQSAC- New Jersey Quality Single Accountability Continuum
- 3280                      Gifts, Grants and Bequests
- 3510                      Operations and Maintenance of Plant and Integrated Pest Management Plan
- 4119.22                      Conduct and Dress

ROLL CALL VOTE on resolutions 14 and 15:

YES:    Ms. Barone                      Mr. Meringolo                      Mr. Russo  
          Mr. Blocker                      Mrs. Nyquist                      Dr. Verlezza  
          Mr. Carbone                      Dr. Rae                              Mrs. Scanlon

NO:    None.

Resolutions 14 and 15 carried 9-0.



ITEMS FOR DISCUSSION

OLD BUSINESS: None.

NEW BUSINESS

Mrs. Scanlon handed out a form that Board Members must submit after attending a New Jersey School Boards Association seminar.

COMMENTS FROM THE PUBLIC: None.

It was moved by Mr. Meringolo and seconded by Mr. Carbone that the Board go into private session for the purpose of discussing the Superintendent’s contract and an additional contractual matter.

PRIVATE  
SESSION

Disclosure of the above will be permitted following formal action by the Board at an open public meeting. Formal action is not anticipated at this meeting. Motion carried 9-0. Into private session at 8:40 p.m.

\_\_\_\_\_

It was moved by Mr. Meringolo and seconded by Mr. Carbone that the Board return to public session. Motion carried 9-0. Into public session at 9:30 p.m.

PUBLIC  
SESSION

\_\_\_\_\_

It was moved by Mr. Meringolo and seconded by Mr. Carbone that the meeting adjourn. Motion carried 9-0. Meeting adjourned at 9:31 p.m.

ADJOURNMENT

\_\_\_\_\_

FUTURE MEETING DATES

- December 13, 2010 – Worksession/Regular Meeting – 7:30 p.m. – Township Administration Building – Presentation of June 30, 2010 Audit Report
- January 10, 2011 – Worksession Meeting – 7:30 p.m. – Township Administration Building
- January 24, 2011 – Regular Meeting – 7:30 p.m. – Township Administration Building

Respectfully submitted,

John Esposito  
Business Administrator/Board Secretary

René Rovtar, Ed.D.  
Superintendent of Schools

JE:mh

LONG HILL TOWNSHIP BOARD OF EDUCATION  
REGULAR MONTHLY MEETING  
NOVEMBER 22, 2010

The Long Hill Township Board of Education held a Regular Monthly Meeting on Monday, November 22, 2010 in the Long Hill Township Town Hall. The meeting was called to order by Board President Lisa Scanlon at 7:30 p.m.

MEMBERS PRESENT: Ms. Barone, Mr. Blocker, Mr. Carbone, Mr. Meringolo,  
Mrs. Nyquist, Dr. Rae, Mr. Russo, Dr. Verlezza,  
Mrs. Scanlon.

MEMBERS ABSENT: None.

OTHERS PRESENT: Dr. Rovtar, Superintendent of Schools  
Mr. Esposito, Business Administrator/Board Secretary  
Mr. Villar, Central School Principal  
Mrs. Dawson, Millington School Principal  
Mrs. Jones, Gillette Principal/Curriculum Coordinator  
Mr. Blinder, Technology Coordinator  
Mrs. Franklin, LHEA President  
Members of the Strategic Planning Committee  
25 township residents

PLEDGE OF ALLEGIANCE: Mrs. Scanlon led the Pledge of Allegiance.

ADEQUATE NOTICE OF MEETING:

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel or the Daily Record on April 27, 2010. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS: None.

#### PRESENTATION BY STRATEGIC PLANNING COMMITTEE ON FACILITY UTILIZATION

Members of the Strategic Planning Committee on Facility Utilization gave a PowerPoint presentation summarizing the Committee's Report and Recommendations to the Long Hill Township Board of Education. A link to the report is posted on the main page of the school district website. The conclusion reached by the committee is that the projected enrollment for 2011-2012 and the capacity of Millington School will not permit the consolidation of the Gillette School enrollment into Millington for next year (2011-2012). The committee did indicate that the enrollment projections be revisited in September 2011 to make a determination as to the feasibility of consolidation in 2012-2013. Following the presentation there was an opportunity for questions and discussion of the information presented in the report and the committee's recommendations.

#### BOARD COMMITTEE REPORTS

Negotiations – Mr. Meringolo reported the committee will discuss the Superintendent's contract, which expires June 30, 2011, in private session.

SPORT – Dr. Verlezza reported the committee met last week and talked about: upcoming funding efforts; ads in the Booster Book, movie night (January 28) at Central School, and Family Night at Patriots Stadium (June 17). He urged everyone to support SPORT by participating in these activities. Also, Ms. Millman is the new Athletic Director and he wished her luck in the position.

Finance – Mr. Blocker reported the committee reviewed the bills and found all in order for payment.

Policy – Mr. Carbone reported the committee has been working on many policies lately and there are several on the agenda tonight for second reading.

Mrs. Scanlon talked about the session she attended last week on school choice, budgeting, and the "toolbox" we are waiting for.

#### SUPERINTENDENT'S UPDATE

Dr. Rovtar thanked the members of the Strategic Planning Committee for their involvement and the hours they spent reviewing the issues and the data and formulating the report and recommendations to the Board of Education. She stated that the school district celebrated American Education Week last week. Many parents took the opportunity to visit their child's class. The school district will be embarking on a new



approach to curriculum development. Since all New Jersey school districts need to update and align their curriculum with the most recent Core Curriculum Content Standards in science for September 2011, we will be collaborating with representatives from Watchung, Warren and Watchung Hills Regional High School to accomplish this and to hopefully create a document that will be jointly adopted by the districts involved.

Dr. Rovtar added that Jocelyn Pashko, School Psychologist; Sarah Romeo, School Social Worker; and Kimberly Gordon, District Counselor, will be presenting a program on Bullying for parents and community residents tomorrow evening at the Long Hill Township Library.

BOARD SECRETARY’S UPDATE

A budget development schedule was distributed to the Finance Committee, and the initial process for the 2011-2012 school year has begun. Mr. Esposito will be meeting with each of the principals individually in the next two weeks.

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

There were no comments from the public.

ADMINISTRATIVE RECOMMENDATIONS

1. It was moved by Mrs. Nyquist and seconded by Mr. Carbone that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

APPROVAL OF MINUTES

November 8, 2010 – Worksession – Public Session

ROLL CALL VOTE on resolution #1:

YES: Ms. Barone	Mr. Meringolo	Mr. Russo
Mr. Blocker	Mrs. Nyquist	Dr. Verlezza
Mr. Carbone		Mrs. Scanlon

NO: None.

Dr. Rae abstained on resolution #1.  
Resolution #1 carried 8-0-1.

It was moved by Mr. Blocker and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 2,3,4,5,6.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

2. RESOLVED that the Long Hill Township Board of Education approve the Payrolls for October 15 and 29, 2010 and the List of Bills for November 3, 8, and 22 (attached):

APPROVAL OF  
BILLS LIST

Payroll for October 15, 2010

Fund 10	\$ 21,828.69
Current Expense-Fund 11	\$355,531.21
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Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
TOTAL	\$377,359.90

Payroll for October 29, 2010

Fund 10	\$ 21,809.63
Current Expense-Fund 11	\$353,188.42
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
TOTAL	\$374,998.05

Bills List for November 3, 2010

Fund 10	\$ -0-
Current Expense-Fund 11	\$114,204.51
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
TOTAL	\$114,204.51

## Bills List for November 8, 2010

Fund 10	\$ -0-
Current Expense-Fund 11	\$ 527.97
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
TOTAL	\$ 527.97

## Bills List for November 22, 2010

Fund 10	\$ -0-
Current Expense-Fund 11	\$259,932.97
Capital Outlay-Fund 12	\$ 3,530.00
Special Revenue Fund-Fund 20	\$ 41,923.69
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
TOTAL	\$305,386.66

3. RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13(E), certifies that as of September 30, 2010 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district's financial obligations for the remainder of the year.

APPROVAL OF  
FINANCIAL  
CERTIFICATIONS  
SEPTEMBER, 2010

4. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and Treasurer of School Funds for the month ending September 30, 2010.

APPROVAL OF  
BD. SEC. & TREAS.  
REPORT,  
SEPTEMBER, 2010

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for September 30, 2010.

APPROVAL OF  
TRANSFERS

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

APPROVAL OF  
TRAVEL

ROLL CALL VOTE on resolutions 2,3,4,5,6:

YES:	Ms. Barone	Mr. Meringolo	Mr. Russo
	Mr. Blocker	Mrs. Nyquist	Dr. Verlezza
	Mr. Carbone	Dr. Rae	Mrs. Scanlon

NO: None.  
 Resolutions 2,3,4,5,6 carried 9-0.

---

It was moved by Ms. Barone and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 7,8,9.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services approve Emanuel Elfenbein, M.D. as a provider of Psychological Evaluations for our school district when necessary. The cost of an evaluation is \$650.00.

DR. ELFENBEIN  
 APPROVED FOR  
 EVALUATIONS

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special approve home instruction for student #8487305914. Home instruction will be provided by Maureen Furlong, for 2 hours per day, 10 hours per week. beginning November 8, 2010 at the rate of \$35.30 per hour, as per the LHEA contract. Services will be provided in the student's home. Services will continue until the student is able to return to school.

APPROVAL  
 OF HOME  
 INSTRUCTION

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services approve the payment of \$650.00 to Dr. Vanna Amorapanth for a Neuro-Developmental Evaluation for referred student 2010-01 to assist in determining eligibility for special education classification.

APPROVAL OF  
 PAYMENT TO  
 DR. AMORAPANTH

ROLL CALL VOTE on resolutions 7,8,9:

YES:	Ms. Barone	Mr. Meringolo	Mr. Russo
	Mr. Blocker	Mrs. Nyquist	Dr. Verlezza
	Mr. Carbone	Dr. Rae	Mrs. Scanlon

NO: None.  
 Resolutions 7,8,9 carried 9-0.

---

It was moved by Dr. Verlezza and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 10,11,12,13.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of Maureen Hughes as maternity leave replacement fourth grade teacher at Millington School at the Step 1 salary of \$45,665 (prorated) for the period January 1, 2011 through June 30, 2011 with three per diem transition days during the month of December, 2010.

M. HUGHES  
 APPOINTED  
 MATERNITY  
 LEAVE  
 REPLACEMENT

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services approve the following professional internship placements for the 2010-2011 school year.

APPROVAL OF  
 INTERNSHIPS

Kristina Staiano	Occupational Therapist Fieldwork Internship – Spring 2011
Elizabeth Wheeler	Practicum – Millington School – Spring 2011
Elizabeth Wheeler	Student Teaching – Millington School – Fall 2011

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Business Administrator and Middle School Principal/Director of Athletics approve the following appointment for the 2010-2011 school year:

APPROVAL  
OF STIPEND  
POSITIONS

Sport/activity	Advisor	Stipend
Cheerleading	Lori-Ann Eorio	\$2,107.93*
Yearbook	Terry Heide-coadvisor	\$ 658.03*
Yearbook	Kathryn Ralston-coadvisor	\$ 658.03*#

\*Stipend to be paid from pay to play fees and/or fundraising activities.

\*#Amends prior approval as advisor, responsibilities will now be shared.

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of the following people to the Substitute Teacher List for the 2010-2011 school year:

C. MARANO  
APPOINTED  
SUB. TEACHER

Carol Marano

ROLL CALL VOTE on resolutions 10,11,12,13:

YES: Ms. Barone	Mr. Meringolo	Mr. Russo
Mr. Blocker	Mrs. Nyquist	Dr. Verlezza
Mr. Carbone	Dr. Russo	Mrs. Scanlon

NO: None.

Resolutions 10,11,12,13 carried 9-0.

It was moved by Mr. Carbone and seconded by Mrs. Nyquist that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 14 and 15.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Building Principal, approve the field trip listed below:

APPROVAL OF FIELD TRIP

June 3, 2011                      1<sup>st</sup> Grade Trip                      Red Mill Museum, Clinton, NJ

\$19.00 approx. cost\*

\*To be paid by parents

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, adopt the following policies on a second reading:

ADOPTION OF POLICIES

- 2000                      Concepts and Roles in Administration:  
                                    Goals and Objectives
- 2240                      Research, Evaluation and Planning
- 2255                      Action Planning for State Monitoring NJQSAC-  
                                    New Jersey Quality Single Accountability Continuum
- 3280                      Gifts, Grants and Bequests
- 3510                      Operations and Maintenance of Plant and Integrated  
                                    Pest Management Plan
- 4119.22                      Conduct and Dress

ROLL CALL VOTE on resolutions 14 and 15:

YES:	Ms. Barone	Mr. Meringolo	Mr. Russo
	Mr. Blocker	Mrs. Nyquist	Dr. Verlezza
	Mr. Carbone	Dr. Rae	Mrs. Scanlon

NO: None.

Resolutions 14 and 15 carried 9-0.

ITEMS FOR DISCUSSION

OLD BUSINESS: None.

NEW BUSINESS

Mrs. Scanlon handed out a form that Board Members must submit after attending a New Jersey School Boards Association seminar.

COMMENTS FROM THE PUBLIC: None.

It was moved by Mr. Meringolo and seconded by Mr. Carbone that the Board go into private session for the purpose of discussing the Superintendent’s contract and an additional contractual matter.

PRIVATE  
SESSION

Disclosure of the above will be permitted following formal action by the Board at an open public meeting. Formal action is not anticipated at this meeting. Motion carried 9-0. Into private session at 8:40 p.m.

\_\_\_\_\_

It was moved by Mr. Meringolo and seconded by Mr. Carbone that the Board return to public session. Motion carried 9-0. Into public session at 9:30 p.m.

PUBLIC  
SESSION

\_\_\_\_\_

It was moved by Mr. Meringolo and seconded by Mr. Carbone that the meeting adjourn. Motion carried 9-0. Meeting adjourned at 9:31 p.m.

ADJOURNMENT

\_\_\_\_\_

FUTURE MEETING DATES

- December 13, 2010 – Worksession/Regular Meeting – 7:30 p.m. – Township Administration Building – Presentation of June 30, 2010 Audit Report
- January 10, 2011 – Worksession Meeting – 7:30 p.m. – Township Administration Building
- January 24, 2011 – Regular Meeting – 7:30 p.m. – Township Administration Building

Respectfully submitted,

John Esposito  
Business Administrator/Board Secretary

René Rovtar, Ed.D.  
Superintendent of Schools

JE:mh



LONG HILL TOWNSHIP BOARD OF EDUCATION  
REGULAR MONTHLY MEETING  
NOVEMBER 22, 2010

The Long Hill Township Board of Education held a Regular Monthly Meeting on Monday, November 22, 2010 in the Long Hill Township Town Hall. The meeting was called to order by Board President Lisa Scanlon at 7:30 p.m.

MEMBERS PRESENT: Ms. Barone, Mr. Blocker, Mr. Carbone, Mr. Meringolo,  
Mrs. Nyquist, Dr. Rae, Mr. Russo, Dr. Verlezza,  
Mrs. Scanlon.

MEMBERS ABSENT: None.

OTHERS PRESENT: Dr. Rovtar, Superintendent of Schools  
Mr. Esposito, Business Administrator/Board Secretary  
Mr. Villar, Central School Principal  
Mrs. Dawson, Millington School Principal  
Mrs. Jones, Gillette Principal/Curriculum Coordinator  
Mr. Blinder, Technology Coordinator  
Mrs. Franklin, LHEA President  
Members of the Strategic Planning Committee  
25 township residents

PLEDGE OF ALLEGIANCE: Mrs. Scanlon led the Pledge of Allegiance.

ADEQUATE NOTICE OF MEETING:

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel or the Daily Record on April 27, 2010. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS: None.

#### PRESENTATION BY STRATEGIC PLANNING COMMITTEE ON FACILITY UTILIZATION

Members of the Strategic Planning Committee on Facility Utilization gave a PowerPoint presentation summarizing the Committee's Report and Recommendations to the Long Hill Township Board of Education. A link to the report is posted on the main page of the school district website. The conclusion reached by the committee is that the projected enrollment for 2011-2012 and the capacity of Millington School will not permit the consolidation of the Gillette School enrollment into Millington for next year (2011-2012). The committee did indicate that the enrollment projections be revisited in September 2011 to make a determination as to the feasibility of consolidation in 2012-2013. Following the presentation there was an opportunity for questions and discussion of the information presented in the report and the committee's recommendations.

#### BOARD COMMITTEE REPORTS

Negotiations – Mr. Meringolo reported the committee will discuss the Superintendent's contract, which expires June 30, 2011, in private session.

SPORT – Dr. Verlezza reported the committee met last week and talked about: upcoming funding efforts; ads in the Booster Book, movie night (January 28) at Central School, and Family Night at Patriots Stadium (June 17). He urged everyone to support SPORT by participating in these activities. Also, Ms. Millman is the new Athletic Director and he wished her luck in the position.

Finance – Mr. Blocker reported the committee reviewed the bills and found all in order for payment.

Policy – Mr. Carbone reported the committee has been working on many policies lately and there are several on the agenda tonight for second reading.

Mrs. Scanlon talked about the session she attended last week on school choice, budgeting, and the "toolbox" we are waiting for.

#### SUPERINTENDENT'S UPDATE

Dr. Rovtar thanked the members of the Strategic Planning Committee for their involvement and the hours they spent reviewing the issues and the data and formulating the report and recommendations to the Board of Education. She stated that the school district celebrated American Education Week last week. Many parents took the opportunity to visit their child's class. The school district will be embarking on a new

approach to curriculum development. Since all New Jersey school districts need to update and align their curriculum with the most recent Core Curriculum Content Standards in science for September 2011, we will be collaborating with representatives from Watchung, Warren and Watchung Hills Regional High School to accomplish this and to hopefully create a document that will be jointly adopted by the districts involved.

Dr. Rovtar added that Jocelyn Pashko, School Psychologist; Sarah Romeo, School Social Worker; and Kimberly Gordon, District Counselor, will be presenting a program on Bullying for parents and community residents tomorrow evening at the Long Hill Township Library.

BOARD SECRETARY’S UPDATE

A budget development schedule was distributed to the Finance Committee, and the initial process for the 2011-2012 school year has begun. Mr. Esposito will be meeting with each of the principals individually in the next two weeks.

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

There were no comments from the public.

ADMINISTRATIVE RECOMMENDATIONS

1. It was moved by Mrs. Nyquist and seconded by Mr. Carbone that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

APPROVAL OF MINUTES

November 8, 2010 – Worksession – Public Session

ROLL CALL VOTE on resolution #1:

YES: Ms. Barone	Mr. Meringolo	Mr. Russo
Mr. Blocker	Mrs. Nyquist	Dr. Verlezza
Mr. Carbone		Mrs. Scanlon

NO: None.

Dr. Rae abstained on resolution #1.  
Resolution #1 carried 8-0-1.

It was moved by Mr. Blocker and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 2,3,4,5,6.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

2. RESOLVED that the Long Hill Township Board of Education approve the Payrolls for October 15 and 29, 2010 and the List of Bills for November 3, 8, and 22 (attached):

APPROVAL OF  
BILLS LIST

Payroll for October 15, 2010

Fund 10	\$ 21,828.69
Current Expense-Fund 11	\$355,531.21
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
TOTAL	\$377,359.90

Payroll for October 29, 2010

Fund 10	\$ 21,809.63
Current Expense-Fund 11	\$353,188.42
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
TOTAL	\$374,998.05

Bills List for November 3, 2010

Fund 10	\$ -0-
Current Expense-Fund 11	\$114,204.51
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
TOTAL	\$114,204.51

## Bills List for November 8, 2010

Fund 10	\$ -0-
Current Expense-Fund 11	\$ 527.97
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
TOTAL	\$ 527.97

## Bills List for November 22, 2010

Fund 10	\$ -0-
Current Expense-Fund 11	\$259,932.97
Capital Outlay-Fund 12	\$ 3,530.00
Special Revenue Fund-Fund 20	\$ 41,923.69
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
TOTAL	\$305,386.66

3. RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13(E), certifies that as of September 30, 2010 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district's financial obligations for the remainder of the year.

APPROVAL OF  
FINANCIAL  
CERTIFICATIONS  
SEPTEMBER, 2010

4. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and Treasurer of School Funds for the month ending September 30, 2010.

APPROVAL OF  
BD. SEC. & TREAS.  
REPORT,  
SEPTEMBER, 2010

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for September 30, 2010.

APPROVAL OF  
TRANSFERS

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

APPROVAL OF  
TRAVEL

ROLL CALL VOTE on resolutions 2,3,4,5,6:

YES:	Ms. Barone	Mr. Meringolo	Mr. Russo
	Mr. Blocker	Mrs. Nyquist	Dr. Verlezza
	Mr. Carbone	Dr. Rae	Mrs. Scanlon

NO: None.  
 Resolutions 2,3,4,5,6 carried 9-0.

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It was moved by Ms. Barone and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 7,8,9.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services approve Emanuel Elfenbein, M.D. as a provider of Psychological Evaluations for our school district when necessary. The cost of an evaluation is \$650.00.

DR. ELFENBEIN  
 APPROVED FOR  
 EVALUATIONS

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special approve home instruction for student #8487305914. Home instruction will be provided by Maureen Furlong, for 2 hours per day, 10 hours per week. beginning November 8, 2010 at the rate of \$35.30 per hour, as per the LHEA contract. Services will be provided in the student's home. Services will continue until the student is able to return to school.

APPROVAL  
 OF HOME  
 INSTRUCTION

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services approve the payment of \$650.00 to Dr. Vanna Amorapanth for a Neuro-Developmental Evaluation for referred student 2010-01 to assist in determining eligibility for special education classification.

APPROVAL OF  
 PAYMENT TO  
 DR. AMORAPANTH

ROLL CALL VOTE on resolutions 7,8,9:

YES:	Ms. Barone	Mr. Meringolo	Mr. Russo
	Mr. Blocker	Mrs. Nyquist	Dr. Verlezza
	Mr. Carbone	Dr. Rae	Mrs. Scanlon

NO: None.  
 Resolutions 7,8,9 carried 9-0.

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It was moved by Dr. Verlezza and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 10,11,12,13.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of Maureen Hughes as maternity leave replacement fourth grade teacher at Millington School at the Step 1 salary of \$45,665 (prorated) for the period January 1, 2011 through June 30, 2011 with three per diem transition days during the month of December, 2010.

M. HUGHES  
 APPOINTED  
 MATERNITY  
 LEAVE  
 REPLACEMENT

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services approve the following professional internship placements for the 2010-2011 school year.

APPROVAL OF  
 INTERNSHIPS

Kristina Staiano	Occupational Therapist Fieldwork Internship – Spring 2011
Elizabeth Wheeler	Practicum – Millington School – Spring 2011
Elizabeth Wheeler	Student Teaching – Millington School – Fall 2011

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Business Administrator and Middle School Principal/Director of Athletics approve the following appointment for the 2010-2011 school year:

APPROVAL  
OF STIPEND  
POSITIONS

Sport/activity	Advisor	Stipend
Cheerleading	Lori-Ann Eorio	\$2,107.93*
Yearbook	Terry Heide-coadvisor	\$ 658.03*
Yearbook	Kathryn Ralston-coadvisor	\$ 658.03*#

\*Stipend to be paid from pay to play fees and/or fundraising activities.  
\*#Amends prior approval as advisor, responsibilities will now be shared.

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of the following people to the Substitute Teacher List for the 2010-2011 school year:

C. MARANO  
APPOINTED  
SUB. TEACHER

Carol Marano

ROLL CALL VOTE on resolutions 10,11,12,13:

YES:	Ms. Barone	Mr. Meringolo	Mr. Russo
	Mr. Blocker	Mrs. Nyquist	Dr. Verlezza
	Mr. Carbone	Dr. Russo	Mrs. Scanlon

NO: None.  
Resolutions 10,11,12,13 carried 9-0.

It was moved by Mr. Carbone and seconded by Mrs. Nyquist that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 14 and 15.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.





COMMENTS FROM THE PUBLIC: None.

It was moved by Mr. Meringolo and seconded by Mr. Carbone that the Board go into private session for the purpose of discussing the Superintendent’s contract and an additional contractual matter.

PRIVATE  
SESSION

Disclosure of the above will be permitted following formal action by the Board at an open public meeting. Formal action is not anticipated at this meeting. Motion carried 9-0. Into private session at 8:40 p.m.

\_\_\_\_\_

It was moved by Mr. Meringolo and seconded by Mr. Carbone that the Board return to public session. Motion carried 9-0. Into public session at 9:30 p.m.

PUBLIC  
SESSION

\_\_\_\_\_

It was moved by Mr. Meringolo and seconded by Mr. Carbone that the meeting adjourn. Motion carried 9-0. Meeting adjourned at 9:31 p.m.

ADJOURNMENT

\_\_\_\_\_

FUTURE MEETING DATES

- December 13, 2010 – Worksession/Regular Meeting – 7:30 p.m. – Township Administration Building – Presentation of June 30, 2010 Audit Report
- January 10, 2011 – Worksession Meeting – 7:30 p.m. – Township Administration Building
- January 24, 2011 – Regular Meeting – 7:30 p.m. – Township Administration Building

Respectfully submitted,

John Esposito  
Business Administrator/Board Secretary

René Rovtar, Ed.D.  
Superintendent of Schools

JE:mh

LONG HILL TOWNSHIP BOARD OF EDUCATION  
REGULAR MONTHLY MEETING  
NOVEMBER 22, 2010

The Long Hill Township Board of Education held a Regular Monthly Meeting on Monday, November 22, 2010 in the Long Hill Township Town Hall. The meeting was called to order by Board President Lisa Scanlon at 7:30 p.m.

MEMBERS PRESENT: Ms. Barone, Mr. Blocker, Mr. Carbone, Mr. Meringolo,  
Mrs. Nyquist, Dr. Rae, Mr. Russo, Dr. Verlezza,  
Mrs. Scanlon.

MEMBERS ABSENT: None.

OTHERS PRESENT: Dr. Rovtar, Superintendent of Schools  
Mr. Esposito, Business Administrator/Board Secretary  
Mr. Villar, Central School Principal  
Mrs. Dawson, Millington School Principal  
Mrs. Jones, Gillette Principal/Curriculum Coordinator  
Mr. Blinder, Technology Coordinator  
Mrs. Franklin, LHEA President  
Members of the Strategic Planning Committee  
25 township residents

PLEDGE OF ALLEGIANCE: Mrs. Scanlon led the Pledge of Allegiance.

ADEQUATE NOTICE OF MEETING:

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel or the Daily Record on April 27, 2010. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS: None.

#### PRESENTATION BY STRATEGIC PLANNING COMMITTEE ON FACILITY UTILIZATION

Members of the Strategic Planning Committee on Facility Utilization gave a PowerPoint presentation summarizing the Committee's Report and Recommendations to the Long Hill Township Board of Education. A link to the report is posted on the main page of the school district website. The conclusion reached by the committee is that the projected enrollment for 2011-2012 and the capacity of Millington School will not permit the consolidation of the Gillette School enrollment into Millington for next year (2011-2012). The committee did indicate that the enrollment projections be revisited in September 2011 to make a determination as to the feasibility of consolidation in 2012-2013. Following the presentation there was an opportunity for questions and discussion of the information presented in the report and the committee's recommendations.

#### BOARD COMMITTEE REPORTS

Negotiations – Mr. Meringolo reported the committee will discuss the Superintendent's contract, which expires June 30, 2011, in private session.

SPORT – Dr. Verlezza reported the committee met last week and talked about: upcoming funding efforts; ads in the Booster Book, movie night (January 28) at Central School, and Family Night at Patriots Stadium (June 17). He urged everyone to support SPORT by participating in these activities. Also, Ms. Millman is the new Athletic Director and he wished her luck in the position.

Finance – Mr. Blocker reported the committee reviewed the bills and found all in order for payment.

Policy – Mr. Carbone reported the committee has been working on many policies lately and there are several on the agenda tonight for second reading.

Mrs. Scanlon talked about the session she attended last week on school choice, budgeting, and the "toolbox" we are waiting for.

#### SUPERINTENDENT'S UPDATE

Dr. Rovtar thanked the members of the Strategic Planning Committee for their involvement and the hours they spent reviewing the issues and the data and formulating the report and recommendations to the Board of Education. She stated that the school district celebrated American Education Week last week. Many parents took the opportunity to visit their child's class. The school district will be embarking on a new

approach to curriculum development. Since all New Jersey school districts need to update and align their curriculum with the most recent Core Curriculum Content Standards in science for September 2011, we will be collaborating with representatives from Watchung, Warren and Watchung Hills Regional High School to accomplish this and to hopefully create a document that will be jointly adopted by the districts involved.

Dr. Rovtar added that Jocelyn Pashko, School Psychologist; Sarah Romeo, School Social Worker; and Kimberly Gordon, District Counselor, will be presenting a program on Bullying for parents and community residents tomorrow evening at the Long Hill Township Library.

BOARD SECRETARY’S UPDATE

A budget development schedule was distributed to the Finance Committee, and the initial process for the 2011-2012 school year has begun. Mr. Esposito will be meeting with each of the principals individually in the next two weeks.

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

There were no comments from the public.

ADMINISTRATIVE RECOMMENDATIONS

1. It was moved by Mrs. Nyquist and seconded by Mr. Carbone that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

APPROVAL OF MINUTES

November 8, 2010 – Worksession – Public Session

ROLL CALL VOTE on resolution #1:

YES: Ms. Barone	Mr. Meringolo	Mr. Russo
Mr. Blocker	Mrs. Nyquist	Dr. Verlezza
Mr. Carbone		Mrs. Scanlon

NO: None.

Dr. Rae abstained on resolution #1.  
Resolution #1 carried 8-0-1.

It was moved by Mr. Blocker and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 2,3,4,5,6.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

2. RESOLVED that the Long Hill Township Board of Education approve the Payrolls for October 15 and 29, 2010 and the List of Bills for November 3, 8, and 22 (attached):

APPROVAL OF  
BILLS LIST

Payroll for October 15, 2010

Fund 10	\$ 21,828.69
Current Expense-Fund 11	\$355,531.21
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Special Revenue Fund-Fund 20	\$ -0-
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Debt Services-Fund 40	\$ -0-
TOTAL	\$377,359.90

Payroll for October 29, 2010

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Current Expense-Fund 11	\$353,188.42
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
TOTAL	\$374,998.05

Bills List for November 3, 2010

Fund 10	\$ -0-
Current Expense-Fund 11	\$114,204.51
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
TOTAL	\$114,204.51

## Bills List for November 8, 2010

Fund 10	\$ -0-
Current Expense-Fund 11	\$ 527.97
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
TOTAL	\$ 527.97

## Bills List for November 22, 2010

Fund 10	\$ -0-
Current Expense-Fund 11	\$259,932.97
Capital Outlay-Fund 12	\$ 3,530.00
Special Revenue Fund-Fund 20	\$ 41,923.69
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
TOTAL	\$305,386.66

3. RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13(E), certifies that as of September 30, 2010 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district's financial obligations for the remainder of the year.

APPROVAL OF  
FINANCIAL  
CERTIFICATIONS  
SEPTEMBER, 2010

4. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and Treasurer of School Funds for the month ending September 30, 2010.

APPROVAL OF  
BD. SEC. & TREAS.  
REPORT,  
SEPTEMBER, 2010

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for September 30, 2010.

APPROVAL OF  
TRANSFERS

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

APPROVAL OF  
TRAVEL

ROLL CALL VOTE on resolutions 2,3,4,5,6:

YES:	Ms. Barone	Mr. Meringolo	Mr. Russo
	Mr. Blocker	Mrs. Nyquist	Dr. Verlezza
	Mr. Carbone	Dr. Rae	Mrs. Scanlon

NO: None.  
 Resolutions 2,3,4,5,6 carried 9-0.

---

It was moved by Ms. Barone and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 7,8,9.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services approve Emanuel Elfenbein, M.D. as a provider of Psychological Evaluations for our school district when necessary. The cost of an evaluation is \$650.00.

DR. ELFENBEIN  
 APPROVED FOR  
 EVALUATIONS

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special approve home instruction for student #8487305914. Home instruction will be provided by Maureen Furlong, for 2 hours per day, 10 hours per week. beginning November 8, 2010 at the rate of \$35.30 per hour, as per the LHEA contract. Services will be provided in the student's home. Services will continue until the student is able to return to school.

APPROVAL  
 OF HOME  
 INSTRUCTION

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services approve the payment of \$650.00 to Dr. Vanna Amorapanth for a Neuro-Developmental Evaluation for referred student 2010-01 to assist in determining eligibility for special education classification.

APPROVAL OF  
 PAYMENT TO  
 DR. AMORAPANTH



ROLL CALL VOTE on resolutions 7,8,9:

YES:	Ms. Barone	Mr. Meringolo	Mr. Russo
	Mr. Blocker	Mrs. Nyquist	Dr. Verlezza
	Mr. Carbone	Dr. Rae	Mrs. Scanlon

NO: None.  
 Resolutions 7,8,9 carried 9-0.

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It was moved by Dr. Verlezza and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 10,11,12,13.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of Maureen Hughes as maternity leave replacement fourth grade teacher at Millington School at the Step 1 salary of \$45,665 (prorated) for the period January 1, 2011 through June 30, 2011 with three per diem transition days during the month of December, 2010.

M. HUGHES  
 APPOINTED  
 MATERNITY  
 LEAVE  
 REPLACEMENT

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services approve the following professional internship placements for the 2010-2011 school year.

APPROVAL OF  
 INTERNSHIPS

Kristina Staiano	Occupational Therapist Fieldwork Internship – Spring 2011
Elizabeth Wheeler	Practicum – Millington School – Spring 2011
Elizabeth Wheeler	Student Teaching – Millington School – Fall 2011

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Business Administrator and Middle School Principal/Director of Athletics approve the following appointment for the 2010-2011 school year:

APPROVAL  
OF STIPEND  
POSITIONS

Sport/activity	Advisor	Stipend
Cheerleading	Lori-Ann Eorio	\$2,107.93*
Yearbook	Terry Heide-coadvisor	\$ 658.03*
Yearbook	Kathryn Ralston-coadvisor	\$ 658.03*#

\*Stipend to be paid from pay to play fees and/or fundraising activities.  
\*#Amends prior approval as advisor, responsibilities will now be shared.

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of the following people to the Substitute Teacher List for the 2010-2011 school year:

C. MARANO  
APPOINTED  
SUB. TEACHER

Carol Marano

ROLL CALL VOTE on resolutions 10,11,12,13:

YES: Ms. Barone	Mr. Meringolo	Mr. Russo
Mr. Blocker	Mrs. Nyquist	Dr. Verlezza
Mr. Carbone	Dr. Russo	Mrs. Scanlon

NO: None.  
Resolutions 10,11,12,13 carried 9-0.

It was moved by Mr. Carbone and seconded by Mrs. Nyquist that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 14 and 15.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.



COMMENTS FROM THE PUBLIC: None.

It was moved by Mr. Meringolo and seconded by Mr. Carbone that the Board go into private session for the purpose of discussing the Superintendent’s contract and an additional contractual matter.

PRIVATE  
SESSION

Disclosure of the above will be permitted following formal action by the Board at an open public meeting. Formal action is not anticipated at this meeting. Motion carried 9-0. Into private session at 8:40 p.m.

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It was moved by Mr. Meringolo and seconded by Mr. Carbone that the Board return to public session. Motion carried 9-0. Into public session at 9:30 p.m.

PUBLIC  
SESSION

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It was moved by Mr. Meringolo and seconded by Mr. Carbone that the meeting adjourn. Motion carried 9-0. Meeting adjourned at 9:31 p.m.

ADJOURNMENT

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FUTURE MEETING DATES

- December 13, 2010 – Worksession/Regular Meeting – 7:30 p.m. – Township Administration Building – Presentation of June 30, 2010 Audit Report
- January 10, 2011 – Worksession Meeting – 7:30 p.m. – Township Administration Building
- January 24, 2011 – Regular Meeting – 7:30 p.m. – Township Administration Building

Respectfully submitted,

John Esposito  
Business Administrator/Board Secretary

René Rovtar, Ed.D.  
Superintendent of Schools

JE:mh