

LONG HILL TOWNSHIP BOARD OF EDUCATION
REGULAR MONTHLY MEETING
NOVEMBER 28, 2011

The Long Hill Township Board of Education held a Regular Monthly Meeting on Monday, November 28, 2011 in the Long Hill Township Town Hall. The meeting was called to order by Board President Lisa Scanlon at 7:30 p.m.

MEMBERS PRESENT: Ms. Barone, Mr. Blocker, Mr. Carbone, Mr. Meringolo, Mrs. Nyquist, Dr. Rae, Mr. Russo, Mrs. Scanlon.

MEMBERS ABSENT: None.

OTHERS PRESENT: Dr. Rovtar, Superintendent of Schools
Mr. Esposito, Business Administrator/Board Secretary
Mrs. Franklin, LHEA President

PLEDGE OF ALLEGIANCE: Mrs. Scanlon led the Pledge of Allegiance.

ADEQUATE NOTICE OF MEETING:

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on May 3, 2011. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS

There were no communications.

BOARD COMMITTEE REPORTS

Finance – Mr. Blocker reported the committee reviewed the bills and found all in order for payment. He also stated that there was a slight change in the dollar amount for the bills list for November 28, 2011. Mr. Blocker noted that Mr. Esposito met with the Finance Committee prior to the meeting and provided an overview of the 2012-2013 budget development process.

WHRHS Liaison – Mrs. Nyquist attended a Watchung Hills High School Board Meeting and discussed the changes made to their calendar as a result of the recent storms. They are in school on January 2 and February 16, 2011 but open on Martin Luther King Day (January 16). Mrs. Nyquist also discussed a bullying issue at the high school that was discussed at their meeting.

Community Relations – Mrs. Nyquist attended several bullying seminars and discussed some of the topics at a committee meeting held earlier today. She talked about the possibility of doing a “bullet” highlight of our Board Meeting; she will talk to Dr. Rovtar about it. Mrs. Nyquist also stated that Ms. Barone is following legislative changes and they hope to pass the information on. Mrs. Nyquist is working on getting the STAR ribbon cutting ceremony in the newspaper.

Policy – Mr. Carbone asked that the word “adopt” be changed to “approve” on the resolution regarding policies.

SUPERINTENDENT’S UPDATE

Dr. Rovtar said the Piano Lab Open House is tomorrow night and all are invited. She attended a local OEM meeting tonight to discuss recent responses to storms. Discussion included reviewing communication lines and an ability to get information out via phone lines, cell phones and texts. Dr. Rovtar stated we will work with the town to try to improve this situation.

BOARD SECRETARY’S UPDATE

Mr. Esposito stated that a presentation on the audit will be done by Mr. Colantano at the December 12 meeting. Mr. Esposito also indicated that he has spoken with the Bond Counsel with regard to the refinancing of the 2004 bond issue. The district might realize significant savings over the life of the bonds if they can be refinanced at a lower interest rate.

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

There were no comments from the public.

ADMINISTRATIVE RECOMMENDATIONS

1. It was moved by Mrs. Nyquist and seconded by Mr. Carbone that the following minutes of the Long Hill Township Board of Education be accepted as amended to show that Dr. Rae was not present in private session and be made part of the public record:

APPROVAL OF MINUTES

November 14, 2011 – Worksession – Public and Private Sessions

ROLL CALL VOTE on resolution #1:

YES:	Ms. Barone	Mr. Meringolo	Mr. Russo
	Mr. Blocker	Mrs. Nyquist	
	Mr. Carbone	Dr. Rae	Mrs. Scanlon

NO: None.
Resolution #1 carried 8-0.

It was moved by Mr. Blocker and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 2,3,4.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

2. RESOLVED that the Long Hill Township Board of Education approve the Payrolls for October 14 and 28, 2011 and the List of Bills for November 2,3,7,11 and 28, 2011 (attached):

APPROVAL OF BILLS LISTS

Payroll for October 14, 2011	
Fund 10	\$ 22,098.82
Current Expense-Fund 11	\$398,300.37
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$420,399.19

Payroll for October 28, 2011

Fund 10	\$ 22,098.82
Current Expense-Fund 11	\$369,147.89
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$391,246.71

Bills List for November 2, 2011

Fund 10	\$ -0-
Current Expense-Fund 11	\$ 1,656.50
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$ 1,656.50

Bills List for November 3, 2011

Fund 10	\$ -0-
Current Expense-Fund 11	\$123,457.04
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$123,457.04

Bills List for November 7, 2011

Fund 10	\$ -0-
Current Expense-Fund 11	\$ -0-
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ 943.00
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$ 943.00

Bills List for November 11, 2011

Fund 10	\$ -0-
Current Expense-Fund 11	\$ 77,688.33
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$ 77,688.33

Bills List for November 28, 2011

Fund 10	\$ 10,049.57
Current Expense-Fund 11	\$292,334.40
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ 25,843.55
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$328,227.52

(Mrs. Nyquist abstained on resolution #2.)

3. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, acknowledge, with gratitude, the donation of \$1,030.10 from the Long Hill Township PTO to support Tiger Talk, the Central Middle School student newspaper.

ACCEPTANCE OF DONATION

4. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

APPROVAL OF TRAVEL

ROLL CALL VOTE on resolutions 2,3,4:

YES: Ms. Barone	Mr. Meringolo	Mr. Russo
Mr. Blocker	Mrs. Nyquist	
Mr. Carbone	Dr. Rae	Mrs. Scanlon

NO: None.

Resolution #2 passed 7-0-1 with Mrs. Nyquist abstaining.

Resolutions 3 and 4 passed 8-0.

It was moved by Mr. Russo and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 5,6,7.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve payment, not to exceed \$230.00, to the Morris Union Jointure Commission for one hour of time for the Functional Behavior Assessor to attend the triennial evaluation meeting with teachers, parents and the case manager with regard to the functional behavior assessment of student #4316075761.

APPROVAL OF
PAYMENT FOR
ASSESSOR

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve the payment of \$550.00 to Dr. Dale Jacobs for a Psychological Evaluation for student #7435542741 to assist in determining special education classification.

APPROVAL OF
PAYMENT FOR
EVALUATION

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve the payment of \$550.00 to Dr. Mark Faber for a Psychological Evaluation for student #4581406231 to assist in determining special education classification.

APPROVAL OF
PAYMENT FOR
EVALUATION

ROLL CALL VOTE on resolutions 5,6,7:

YES:	Ms. Barone	Mr. Meringolo	Mr. Russo
	Mr. Blocker	Mrs. Nyquist	
	Mr. Carbone	Dr. Rae	Mrs. Scanlon

NO: None.

Resolutions 5,6,7 carried 8-0.

It was moved by Ms. Barone and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 8,9,10,11.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of Lisa DelGaudio as a leave replacement third grade teacher at Millington School for the period March 1, 2012 through June 30, 2012 at the Step 1 BA salary of \$47,405.00 prorated.

L. DEL GAUDIO
APPOINTED
LEAVE
REPLACEMENT

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of the following individuals as leave replacement Basic Skills teachers at Millington School for the period January 31, 2012 as follows:

D. MINERVA,
J. EVANS
APPOINTED
LEAVE
REPLACEMENT

Danielle Minerva increase from .40 to .50 at the Step 15

BA+30 salary of \$76,375 prorated

Juliette Evans appointed to a .10 position at the Step 1BA salary of \$47,405.00 prorated

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve maternity leave for Tara Stepanian, Teacher at Central School for the period April 10, 2012 through October 7, 2012 as follows:

APPROVAL OF
MATERNITY
LEAVE

April 10, 2012 through May 4, 2012 – Paid maternity leave utilizing accumulated sick and personal days.

May 5, 2012 through June 30, 2012 – NJ Family Leave for childcare (unpaid).

September 1, 2012 through October 7, 2012 – NJ Family Leave for childcare (unpaid).

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Principals, approve the following professional internship placements for the 2011-2012 school year:

APPROVAL OF
INTERNSHIP

Rosa Gomez – School Psychologist Internship Districtwide – January – June, 2012

ROLL CALL VOTE on resolutions 8,9,10,11:

YES:	Ms. Barone	Mr. Meringolo	Mr. Russo
	Mr. Blocker	Mrs. Nyquist	
	Mr. Carbone	Dr. Rae	Mrs. Scanlon

NO: None.
Resolutions 8,9,10,11 carried 8-0.

It was moved by Mr. Carbone and seconded by Mr. Meringolo that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 12 and 13.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

It was moved by Mr. Meringolo and seconded by Mr. Carbone that resolution #12 be amended to include a field trip to the Community Center on December 11, 2011. Motion carried 8-0.

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Building Principal, approve the field trips listed below:

APPROVAL OF
FIELD TRIPS

December 4, 2011 – Central Music Students – Meyersville Tree Lighting, Meyersville – 4:30 to 5:45 p.m. – approximately 20 students, 1 teacher – Parents to drop off and pick up.

December 11, 2011 – Central Music Students – Community Center Holiday Party – Stirling – 1:00 p.m. to 3:00 p.m. – approximately 25 students and 1 teacher – parents to drop off and pick up.

May 8, 2012 – Seventh Grade Students – Holocaust Survivor Program, Morris Museum – 9:45 a.m. to 12:30 p.m. – Cost per student - \$14.00 to be paid by parents/guardians – approximately 110 students, 10 teachers.

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, approve the following policies on a first reading:

FIRST READING
OF POLICIES

- Policy 1140 Distribution of Materials by Students and Staff
- Policy 1410 Local Units
- Policy 1600 Relations Between Other Entities and the District
- Policy 2120 Organization Chart
- Policy 2131 Chief School Administrator

ROLL CALL VOTE on resolutions 12 and 13:

YES:	Ms. Barone	Mr. Meringolo	Mr. Russo
	Mr. Blocker	Mrs. Nyquist	
	Mr. Carbone	Dr. Rae	Mrs. Scanlon

NO: None.
Resolutions 12 and 13 carried 8-0.

APPROVAL OF
REVISED
CALENDARS

14. It was moved by Mr. Meringolo and seconded by Mr. Carbone that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve revised school calendars for the 2011-2012 and 2012-2013 school years as presented.

ROLL CALL VOTE on resolution #14:

YES:	Ms. Barone	Mr. Meringolo	Mr. Russo
	Mr. Blocker	Mrs. Nyquist	
	Mr. Carbone	Dr. Rae	Mrs. Scanlon

NO: None.
Resolution #14 carried 8-0.

ITEMS FOR DISCUSSION

OLD BUSINESS

There is a vacant seat on the Board of Education. Interested citizens should send a letter of interest to Mr. Esposito, School Business Administrator/Board Secretary.

NEW BUSINESS

There was no new business to come before the Board.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

It was moved by Ms. Barone and seconded by Mr. Blocker that the meeting adjourn. Motion carried 8-0. Meeting adjourned at 8:18 p.m.

ADJOURNMENT

FUTURE MEETING DATES

December 12, 2011 – Worksession/Regular Meeting – 7:30 p.m. – Township Administration Building – Presentation of June 30, 2011 Audit by Mr. Colantano
January 9, 2012 – Worksession Meeting – 7:30 p.m. – Township Administration Building
January 23, 2012 – Regular Board Meeting – 7:30 p.m. – Township Administration Building

Respectfully submitted,

John Esposito
Business Administrator/Board Secretary

René Rovtar, Ed.D.
Superintendent of Schools

JE:mh