

LONG HILL TOWNSHIP BOARD OF EDUCATION  
WORKSESSION  
APRIL 11, 2011

The Long Hill Township Board of Education held a Worksession on Monday, April 11, 2011 in the Long Hill Township Town Hall. The meeting was called to order by Board President Lisa Scanlon at 7:30 p.m.

MEMBERS PRESENT: Ms. Barone, Mr. Blocker, Mr. Carbone, Mrs. Nyquist,  
Dr. Rae, Mr. Russo, Dr. Verlezza, Mrs. Scanlon.

MEMBERS ABSENT: Mr. Meringolo.

OTHERS PRESENT: Mr. Esposito, Business Administrator/Board Secretary  
Mr. Villar, Central School Principal  
Dr. Jones, Gillette Principal/ Director of Curriculum  
Mr. Blinder, Technology Coordinator  
Mrs. Franklin, LHEA President  
2 township residents

PLEDGE OF ALLEGIANCE: Mrs. Scanlon led the Pledge of Allegiance.

ADEQUATE NOTICE OF MEETING:

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel or the Daily Record on April 27, 2010. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS: None.

BOARD COMMITTEE REPORTS

Finance – Mr. Blocker reported the committee met and reviewed the bills and found all in order for payment.

Policy – Mr. Carbone reported there are 2 policies on the agenda tonight for adoption. The committee will meet again in two weeks.

## SUPERINTENDENT'S UPDATE

In Dr. Rovtar's absence, Mr. Esposito stated that the coin drive that was recently conducted in all three schools totaled \$1,668.00. This money is being donated to the American Red Cross for their relief efforts for the victims of the natural disasters in Japan.

Lori Jones, Principal of Gillette School and Director of Curriculum was congratulated for completing her doctoral degree at the College of St. Elizabeth.

## ADMINISTRATORS AND TECHNOLOGY COORDINATOR'S UPDATES

Gillette School

Dr. Jones reported on the following:

- The first graders will take the NJ PASS test this week. Information about this was sent to parents a few weeks ago.
- Kindergarten students will go to the Morristown Theater to watch a play, then return to school to have outdoor recess and lunch in the first grade lunch room. They are very excited about this.
- Dr. Jones has been working with Mr. Gianakis to arrange a date for the cub scouts to plant flowers for the 75<sup>th</sup> anniversary of Gillette School. The cub scouts will plant 75 flowers after school.
- Dr. Jones also expressed appreciation to Tom Sweeney, Long Hill Township Director of Public Works, for the donation of top soil for the planting of the flowers.
- The parent newsletter and calendar for April has been posted.
- AM and PM kindergarten placements for September 2011 will be sent to the parents the third week in April.
- Young authors conference was held last week.

Curriculum

Dr. Jones reported on the following:

- Dr. Jones attended a Pearson workshop last week on the core common standards. It was informative and well-attended.
- Dr. Jones has been working with the K-8 teachers on updating the social studies textbooks. Recommendations should be completed by the end of this month.
- Mr. Gillespie is helping with the science revisions and assisting Mr. Blinder with the technology revisions as well. All of these revisions should be in place by September.

Central Middle School

Mr. Villar reported on the following:

- Mr. Villar congratulated Mr. Birkhead, Ms. Barre and Ms. Webb for the direction and production of the play, Honk, Jr. There were 4 great performances with more than 70 students involved and 20 parent volunteers.
- The Book Fair was held on March 29 and 30.
- The French luncheon was held on March 31 for all grade 7 French students.
- The next school dance is scheduled for April 29.
- Mr. Villar will hold a parent meeting with regard to the Washington, DC trip. He will review the trip itinerary, behavioral expectations and provide some helpful hints.

Millington School

In Mrs. Dawson's absence, Mr. Esposito reported on the following:

- The second grade students are taking the NJPASS assessments this week. They have 2 days of Language Arts Literacy and 1 day of Math. Make-up testing will be next week.
- The DARE trip to Strike and Spare is scheduled for tomorrow. The DARE graduation is at 6:30 p.m. at Watchung Hills High School.
- The second graders are going to the Great Swamp on April 27<sup>th</sup> and are participating in Environmental Day on April 20<sup>th</sup>. Thank you to Mrs. Cuonzo and Mrs. Moholkar for arranging the Environmental Day schedule.
- A visit to the Raptor Trust has also been arranged for second graders on May 2.
- Millington School will be sending out invitations for the annual Volunteer Tea on April 21 at 9:30 p.m. Mrs. Dawson and the Millington School staff use this occasion to express their appreciation for all of the work that the volunteers do.
- The 3<sup>rd</sup> marking period ends on April 15<sup>th</sup> with report cards going home on the 29<sup>th</sup>.
- Students in grade 3 are taking the second Learnia assessment next week in math. Teachers will use the data to see if there are specific standards which need to be addressed prior to the NJASK.
- NJASK testing for grades 3-5 is the week of May 9<sup>th</sup>.

Technology

Mr. Blinder thanked Anna Bethlahmy and Noah Scanlon for volunteering their time to help with various technology projects in the district.

Mr. Blinder has prepared his annual Technology Summary Report, which is prepared each year as part of the requirements of the District Technology Plan and requires an annual evaluation and status report on the plan’s implementation. Mr. Esposito will distribute the report to the Board Members. Board Members are asked to review the report and if there are any questions, they can contact Mr. Blinder.

BOARD SECRETARY’S UPDATE

Mr. Esposito reminded the Board Members to submit their Financial Disclosure Forms as soon as possible as they are due to the County Office by April 30<sup>th</sup>. Mr. Esposito distributed a report summarizing the district’s participation in the Morris Essex Insurance Group, an insurance consortium. The report contains an overview of claims history for the group and for Long Hill Township.

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

MRS. FRANKLIN reminded everyone to buy tickets for Beatlemania which will take place on Friday, May 6 at Central School.

ADMINISTRATIVE RECOMMENDATIONS

1. It was moved by Mr. Russo and seconded by Mr. Carbone that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

APPROVAL OF MINUTES

March 28, 2011 – Regular Meeting – Public Session

ROLL CALL VOTE on resolution #1:

YES:	Ms. Barone		Mr. Russo
	Mr. Blocker	Mrs. Nyquist	Dr. Verlezza
	Mr. Carbone	Dr. Rae	Mrs. Scanlon

NO: None.  
Resolution #1 carried 8-0.

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It was moved by Mr. Blocker and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 2,3,4,5,6.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

2. RESOLVED that the Long Hill Township Board of Education approve the Payrolls for March 15 and 30, 2011 and the List of Bills for March 31, April 1 and 11, 2011 (attached):

APPROVAL OF  
BILLS LISTS

Payroll for March 15, 2011:

Fund 10	\$ 22,302.12
Current Expense-Fund 11	\$370,082.42
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$392,384.54

Payroll for March 30, 2011

Fund 10	\$ 22,302.12
Current Expense-Fund 11	\$358,359.14
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$380,661.26

Bills List for March 31, 2011

Fund 10	\$ 173.92
Current Expense-Fund 11	\$ -0-
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$ 173.92

Bills List for April 1, 2011

Fund 10	\$ -0-
Current Expense-Fund 11	\$120,003.92
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$120,003.92

Bills List for April 11, 2011

Fund 10	\$ -0-
Current Expense-Fund 11	\$100,602.62
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ 368.50
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$100,971.12

3. RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13(E), certifies that as of February 28, 2011 after review of the Board Secretary’s monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

APPROVAL OF  
FINANCIAL  
CERTIFICATIONS  
FEB., 2011

4. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and Treasurer of School Funds for the month ending February 28, 2011.

APPROVAL OF  
BD. SEC. & TREAS.  
REPORT, FEB., 2011

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for February 28, 2011.

APPROVAL OF  
TRANSFERS

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve a Non-Public Services agreement with the Educational Services

APPROVAL OF  
NON-PUBLIC  
AGREEMENT

Commission of Morris County to provide administration of the following programs for the 2011-2012 school year:

Chapter 192	Chapter 193
Non-public Textbooks	Non-public Nursing

ROLL CALL VOTE on resolutions 2,3,4,5,6:

YES: Ms. Barone		Mr. Russo
Mr. Blocker	Mrs. Nyquist	Dr. Verlezza
Mr. Carbone	Dr. Rae	Mrs. Scanlon

NO: None.  
Resolutions 2,3,4,5,6 carried 8-0.

It was moved by Ms. Barone and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 7 and 8.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, ratify a two-day administrative suspension for a district employee on March 31, 2011 and April 1, 2011.

EMPLOYEE  
SUSPENSION

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, adopt the following revised policies on a second reading:

ADOPTION  
OF POLICIES

Policy 5114	Suspension and Expulsion
Policy 5114R	Suspension and Expulsion – Administrative Regulations

ROLL CALL VOTE on resolutions 7 and 8:

YES:	Ms. Barone		Mr. Russo
	Mr. Blocker	Mrs. Nyquist	Dr. Verlezza
	Mr. Carbone	Dr. Rae	Mrs. Scanlon

NO: None.

Resolutions 7 and 8 carried 8-0.

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ITEMS FOR DISCUSSION

OLD BUSINESS

Mrs. Scanlon reminded Board Members to complete their Superintendent and Board Secretary evaluations. She also asked if the last week in June was a good time to conduct a Board retreat with NJSBA. It appears that at least 4 Board Members will be away that week, so another time will have to be arranged.

NEW BUSINESS: None.

COMMENTS FROM THE PUBLIC: None.

It was moved by Mrs. Nyquist and seconded by Ms. Barone that the meeting adjourn. Motion carried 8-0. Meeting adjourned at 7:55 p.m.

ADJOURNMENT

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FUTURE MEETING DATES

May 2, 2011 – Reorganization and Regular Meeting – Township Administration Building – 7:30 p.m.

Respectfully submitted,

John Esposito  
Business Administrator/Board Secretary

Dr. René Rovtar  
Superintendent of Schools