

LONG HILL TOWNSHIP BOARD OF EDUCATION  
REGULAR MONTHLY MEETING  
APRIL 23, 2012

The Long Hill Township Board of Education held a Regular Monthly Meeting on Monday, April 23, 2012 in the Long Hill Township Town Hall. The meeting was called to order by Board President Lisa Scanlon at 7:00 p.m.

MEMBERS PRESENT: Ms. Barone, Mr. Blocker, Mr. Carbone, Mr. LoCascio, Miss Nyquist, Dr. Rae, Mr. Russo, Mrs. Scanlon.

MEMBERS ABSENT: Mr. Meringolo.

OTHERS PRESENT: Dr. Rovtar, Superintendent of Schools  
Mr. Esposito, Business Administrator/Board Secretary  
Joanne Borin, NJSBA Representative  
two township residents

PLEDGE OF ALLEGIANCE: Mrs. Scanlon led the Pledge of Allegiance.

ADEQUATE NOTICE OF MEETING:

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on February 28, 2012. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

It was moved by Ms. Barone and seconded by Mr. Carbone that the Board go into private session for the purpose of reviewing the evaluation of the Superintendent. The Board will return to public session no later than 7:30 p.m. Motion carried 8-0. Into private session at 7:04 p.m.

PRIVATE  
SESSION

---

It was moved by Ms. Barone and seconded by Mr. Carbone that the Board return to public session. Motion carried 8-0. Into public session at 7:30 p.m.

PUBLIC  
SESSION

---

## COMMUNICATIONS:

Dr. Rovtar introduced Joanne Borin of New Jersey School Boards Association, who presented Karen Nyquist with an award for attending 20 hours of classes beyond those required of Board Members. She is now a Certificated Board Member as recognized by the NJSBA.

Mr. Meringolo was not present but he also received the same recognition for his attendance at the extra training sessions.

## BOARD COMMITTEE REPORTS

Finance – Mr. Blocker reported the committee met and reviewed the bills and found all in order for payment.

Ed. Service Commission – Miss Nyquist reported that the negotiations committee for the Ed. Services Commission is having a meeting this evening, but she was unable to attend due to this meeting.

Policy – Mr. Carbone reported there are two policies on the agenda for adoption tonight. He also attended a Board meeting at Watchung Hills High School and reported that the Marching Band went on a trip to Disney World; a DVD on bullying was created and distributed; there are 37 applicants for the principal position.

Negotiations – Mr. Russo will update the Board in private session.

## SUPERINTENDENT'S UPDATE

Dr. Rovtar reported on the following:

- Central School has been designated as a Reward School, one of 112 in the State, for having demonstrated high levels of student growth, measured using the median Student Growth Percentiles.
- Dr. Rovtar is pleased to recommend the following staff members for tenure: Dr. Jones, Mrs. Sepe, Mr. Villar.
- Dr. Rovtar has been asked to serve as a member of a multi-state panel conducted by ETS to review the licensure test and certification requirements for the School Administrator certificate.

## BOARD SECRETARY'S UPDATE

Mr. Esposito noted that there are many items on the agenda tonight appointing vendors and contractors for next year.

Mr. Esposito also congratulated Dr. Rovtar on completing the Boston Marathon on an incredibly hot day for a race.

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

MR. BROWN asked about air conditioning in Gillette School, temperature controls and wireless network. Dr. Rovtar and Mr. Esposito responded.

ADMINISTRATIVE RECOMMENDATIONS

1. It was moved by Mr. Russo and seconded by Mr. Carbone that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

APPROVAL OF MINUTES

April 19, 2012 – Regular Meeting – Public & Private Sessions

ROLL CALL VOTE on resolution #1:

YES: Ms. Barone	Dr. Rae
Mr. Carbone	Mr. Russo
Miss Nyquist	Mrs. Scanlon

NO: None.  
Mr. Blocker and Mr. LoCascio abstained.  
Resolution #1 carried 6-0-2.

It was moved by Mr. Blocker and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 2,3,4,5,6,7,8.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

2. RESOLVED that the Long Hill Township Board of Education appoint John Esposito as Board Secretary for the period July 1, 2012 through June 30, 2013.

J. ESPOSITO  
APPOINTED  
BD. SEC.

3. RESOLVED that the Long Hill Township Board of Education approve the following:

J. ESPOSITO  
APPOINTED  
PURCHASING  
AGENT

WHEREAS, NJAC 5:34-5.2 details the procedures for increasing the bid threshold and states in part, "A contracting unit with a qualified purchasing agent desiring to take advantage of the supplemental authority of N.J.S.A. 18A:18A-3 and 18A:18A-4.3 shall have its governing body pass a resolution authorizing the amount of a higher bid threshold for the contracting unit, the amount of which shall not exceed the statutory maximum bid threshold...In a contracting unit subject to the Public School Contracts Law, a certified resolution increasing the bid threshold shall be filed with the Director of the Division of Local Government Services in the Department of Community Affairs and shall be accompanied by a copy of the contracting unit's purchasing agent's qualified purchasing agent certification", and

WHEREAS, P.L.2009, c, 166 took effect on January 1, 2011 and changed the maximum allowable bid threshold for a qualified purchasing agent to \$36,000, and

WHEREAS, John Esposito possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq; and

WHEREAS, Long Hill Township Board of Education desires to maintain its bid and quotation thresholds as provided in N.J.S.A. 18A:18A-3;

NOW THEREFORE BE IT RESOLVED, that the governing body of the Long Hill Township Board of Education, in the County of Morris, in the State of New Jersey hereby approves its bid threshold of \$36,000 and its quotation threshold of \$5,400 and

BE IT FURTHER RESOLVED that the governing body hereby appoints John Esposito as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education and

BE IT FURTHER RESOLVED that the Board Secretary is authorized and directed to submit to the Director of the Division of Local Government Services in the Department of Community Affairs a copy of this resolution and a copy of John Esposito’s certification.

4. RESOLVED that the Long Hill Township Board of Education participate in the Special School Milk Program as set forth by the Department of Education of the State of New Jersey for the 2012-2013 school year, and that the Board Secretary/Business Administrator is hereby authorized to execute the agreement.

APPROVAL OF MILK PROGRAM

5. RESOLVED that the Long Hill Township Board of Education appoint William Colantano, Jr. as auditor for the 2012-2013 school year at an annual fee not to exceed \$18,500.

APPOINTMENT OF AUDITOR

6. RESOLVED that the Long Hill Township Board of Education appoint Joan Donat as Treasurer of School Monies for the 2012-2013 school year at an annual salary of \$5,573.00.

APPOINTMENT OF TREAS. OF SCHOOL MONIES

7. RESOLVED that the Long Hill Township Board of Education appoint Willis of New Jersey as property/liability insurance agent of record for the 2012-2013 school year.

APPOINTMENT OF INSURANCE AGENT

8. RESOLVED that the Long Hill Township Board of Education re-appoint Willis of New Jersey, Inc. as Health Benefits Consultant for the 2012-2013 school year at a fee of \$15,000, representing no increase from the previous two years.

APPOINTMENT OF HEALTH BENEFITS CONSULTANT

ROLL CALL VOTE on resolutions 2,3,4,5,6,7,8:

YES:	Ms. Barone	Mr. LoCascio	Dr. Rae
	Mr. Blocker		Mr. Russo
	Mr. Carbone	Miss Nyquist	Mrs. Scanlon

NO: None.  
Resolutions 2,3,4,5,6,7,8 carried 8-0.

\_\_\_\_\_

It was moved by Mr. Carbone and seconded by Miss Nyquist that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 9,10,11,12,13,14,15,16,17.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

9. RESOLVED that the Long Hill Township Board of Education approve the following Petty Cash Accounts and their custodians for the 2012-2013 school year:

APPROVAL OF  
PETTY CASH

Superintendent's Office	Rene Rovtar	\$100.00
Central School	George Villar	\$100.00
Millington School	Jennifer Dawson	\$100.00
Gillette School	Lori Jones	\$100.00
Special Services	Fraida Yavelberg	\$100.00
Board Office	John Esposito	\$100.00
Business Office	John Esposito	\$1000.00
Technology	Alex Blinder	\$100.00

10. RESOLVED that the Long Hill Township Board of Education approve the Educational Services Commission of Morris County for the provision of: Child Study Team, Occupational Therapy and Speech Instruction services for non-public students for the 2012-2013 school year.

APPROVAL OF  
ED.SERV.COMM.

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the list of companies and agencies (as attached) as Board of Education contractors of record and service providers for the 2012-2013 school year.

APPROVAL OF  
CONTRACTORS  
OF RECORD

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve an inter local transportation services agreement with the Somerset County Educational Services Commission to participate in coordinated student transportation on an as-needed basis for the 2012-13 school year.

APPROVAL OF  
TRANSPORTATION  
CONTRACT WITH  
SOMERSET  
COUNTY ED.SERV.

WHEREAS, Long Hill Township School District desires to transport special education, non-public, public and vocational school students to specific destinations; and

WHEREAS, the Somerset County Educational Services Commission, hereinafter referred to as the SCESC, offers coordinated transportation services; and

WHEREAS, the SCESC will organize, provide and schedule routes to achieve the maximum cost effectiveness;

NOW THEREFORE, it is agreed that in consideration of pro-rated contract costs, plus an administration fee of 6%, as presented to the Long Hill Township School District as calculated by the billing formula adopted by the SCESC's Board of Education. Said formula shall be based on a route cost divided by home to school mileage of students allocated to each participating district. The total amount to be charged to district will be adjusted based on actual costs. Payments will be due within 30 days of receipt by the district and deemed late after 60 days with an additional 1% fee for late payments. At the discretion of the Commission superintendent, late fee charges may be waived for extenuating circumstances.

I. The SCESC will provided the following services:

- a. routes coordinated with other districts to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
- b. monthly billing and invoices;
- c. computer print-outs of student lists for all routes coordinated by SCESC;
- d. all necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
- e. constant review and revision of routes;
- f. It is further agreed that the Long Hill Township School District will provide the SCESC with the following;
  1. requests for any additional transportation on approved forms to be provided by the SCESC, completed in full and signed by previously authorized district personnel;
  2. withdrawal for any transportation must be provided in writing and signed by authorized district personnel; no billing adjustments will be made without this completed form and will become effective on the date the form is received;

II. Additional Cost – all additional costs generated by unique requests such as mid-day runs or early dismissals will be borne by the district. All such costs must first be approved by the Long Hill Township School District.

III. Whereas, the SCESC also provides coordinated regional bus maintenance services, safety training, coordinated purchasing, professional development and other related transportation services for an additional fee as a shared services program, the Long Hill Township School District may participate at anytime.

IV. Length of Agreement – this agreement and obligations and requirements therein shall be in effect between July 1, 2012 and June 30, 2013.

V. Entire Agreement – this agreement constitutes the entire and only agreement between the parties and may be amended by an Instrument in writing over authorized signature.

13. RESOLVED that the Long Hill Township Board of Education approve depositories for checking accounts for payroll, agency, general, improvement authorization, trust funds and milk accounts, and for investment in Certificates of Deposit and Cash Management programs at the following banks or their successors:

APPROVAL OF DEPOSITORIES

- Bank of America
- Bank of New York
- Investors Bank
- JP Morgan/Chase
- MBIA Municipal Investors Service Corporation
- Millington Savings Bank
- PNC Bank

14. RESOLVED that the Long Hill Township Board of Education authorize the following officials to sign all checks on the General Account: President or Vice President, Board Secretary/Business Administrator, the Superintendent and the Treasurer of School Monies.

AUTHORIZATION TO SIGN CHECKS

15. RESOLVED that the Long Hill Township Board of Education acknowledges the following official tax shelter annuity companies:

APPROVAL OF TAX SHELTERS

AXA/Equitable  
Valic

Prudential  
Lincoln Investment



16. RESOLVED that the Long Hill Township Board of Education designate the Courier News, the Star Ledger, the Daily Record and the Echoes Sentinel as the official newspapers of the Board.

DESIGNATION OF OFFICIAL NEWSPAPERS

17. RESOLVED that the Long Hill Township Board of Education renew its agreement with the American Red Cross for the emergency use of facilities and grounds for the 2012-2013 school year. This agreement will remain in effect until cancelled by either the Summit Red Cross or the Board of Education. A copy of the agreement is on file in the Board Office.

AGREEMENT WITH RED CROSS

ROLL CALL VOTE on resolutions 9,10,11,12,13,14,15,16,17:

YES:	Ms. Barone	Mr. LoCascio	Dr. Rae
	Mr. Blocker		Mr. Russo
	Mr. Carbone	Miss Nyquist	Mrs. Scanlon

NO: None.

Resolutions 9,10,11,12,13,14,15,16,17 carried 8-0.

It was moved by Ms. Barone and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 18,19,20,21.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

18. RESOLVED that the Long Hill Township Board of Education approve the List of Bills for April 10, 12 and 23, 2012 and Payrolls for March 15 and 30, 2012 for payment as follows:

APPROVAL OF BILLS LIST

**Payroll for March 15, 2012**

Fund 10	\$ 23,173.65
Current Expense-Fund 11	\$393,361.72
Capital Outlay-Fund 12	\$ -0-
Special Rev. Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-

Debt Services-Fund 40	\$ -0-
<b>TOTAL</b>	<b>\$416,535.37</b>

**Payroll for March 30, 2012**

Fund 10	\$ 22,586.66
Current Expense-Fund 11	\$365,678.46
Capital Outlay-Fund 12	\$ -0-
Special Rev. Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
<b>TOTAL</b>	<b>\$388,265.12</b>

**Bills for April 10, 2012**

Fund 10	\$ -0-
Current Expense-Fund 11	\$ 524.97
Capital Outlay-Fund 12	\$ -0-
Special Rev. Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
<b>TOTAL</b>	<b>\$ 524.97</b>

**Bills for April 12, 2012**

Fund 10	\$ -0-
Current Expense-Fund 11	\$134,938.31
Capital Outlay-Fund 12	\$ -0-
Special Rev. Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
<b>TOTAL</b>	<b>\$134,938.31</b>

**Bills for April 23, 2012**

Fund 10	\$ -0-
Current Expense-Fund 11	\$312,616.41
Capital Outlay-Fund 12	\$ -0-
Special Rev. Fund-Fund 20	\$ 40,340.94
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
<b>TOTAL</b>	<b>\$352,957.35</b>

19. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the following rates for tuition students wishing to attend the Long Hill Township's

APPROVAL OF  
TUITION RATES

special education programs, subject to available space and enrollment counts. The costs of any and all additional or related services, including but not limited to aides, transportation, Occupational or Physical Therapy, evaluations, counseling, etc., are to be borne by the sending district.

Extended Year KIT Program:	\$ 3,000
Extended School Year All Programs with exception of KIT:	\$ 2,000
Regular Year:	\$30,000

20. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Business Administrator and Director of Special Services, approve an annual rate of \$2,500.00 for general education students enrolled in the Integrated Preschool Class (SKIP) in the 2012-2013 school year. General Education students will be enrolled only if space is available and parents/guardians must submit a signed tuition contract and deposit to the Long Hill Board of Education prior to the start of the program. Transportation will not be provided for general education students in the SKIP program.

APPROVAL OF  
GENERAL ED.  
SKIP TUITION

21. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

APPROVAL OF  
TRAVEL

ROLL CALL VOTE on resolutions 18,19,20,21:

YES:	Ms. Barone	Mr. LoCascio	Dr. Rae
	Mr. Blocker		Mr. Russo
	Mr. Carbone	Miss Nyquist	Mrs. Scanlon

NO: None.

Resolutions 18,19,20,21 carried 8-0.

It was moved by Dr. Rae and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 22,23,24,25,26,27,28.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

22. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Director of Special Services and the Business Administrator, approve the placements, and payment of tuition, as per student’s IEP for the 2012 Extended School Year Programs. Placements are as follows:

APPROVAL OF SP. ED. TUITION

Student#	Placement	Tuition
2839236123	Midland School	\$ 7,454.40
9581966316	Early Childhood Learning Center	\$ 4,665.40
5287851547	Early Childhood Learning Center	\$ 4,665.40
7944587013	P.G. Chambers School	\$10,194.30
9438898703	Crossroads	\$ 5,124.00
4316075761	Developmental Learning Center	\$13,435.00
2476632418	Montgomery Academy	\$ 5,965.80

23. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services approve payment for a 1:1 aide for Student #4316075761, as per student’s IEP. The 1:1 aide will be provided by the Morris-Union Jointure Commission. The student requires a 1:1 aide beginning June 27, 2012 – August 8, 2012 for the Extended School Year Program at a cost of \$9,450.00 and also for the 2012 – 2013 school year, September 5, 2012 – June 13, 2013 at a cost of \$63,000.

APPROVAL OF SP.ED. AIDE

24. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Director of Special Services and the Business Administrator, rescind the previously approved contract as of 4/18/2012 with Cambridge Behavioral Health, LLC to provide services to student #4316075761.

CAMBRIDGE CONTRACT RESCINDED

25. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Director of Special Services and the Business Administrator, approve Aspiring Angels LLC to provide services to student

APPROVAL OF ASPIRING ANGELS CONTRACT

#4316075761 in accordance with the student's IEP. The student will receive the following services at home and through home/school coordination:

10 hours a week ABA Therapy @\$65.00 per hour (4/24/12-6/19/12)  
 2.5 hours a week general coordination @\$110.00 per hour (4/24/12-6/19/12)  
 2 hours a month in-school observation @\$110.00 per hour (4/24/12-6/19/12)  
 2 hours a month for clinic meetings w/team @\$240.00 per hour(4/24/12-6/19/12)

10 hours a week ABA Therapy @\$65.00 per hour (6/27/12-8/31/12)  
 2.5 hours a week general coordination @\$110.00 per hour (6/27/12-8/31/12)  
 2 hours a month in-school observation @\$110.00 per hour (6/27/12-8/31/12)  
 2 hours a month for clinic meetings w/team @\$240.00 per hour (6/27/12-8/31/12)

10 hours a week ABA Therapy @\$65.00 per hour (9/5/12-12/12)  
 2.5 hours a week general coordination @\$110.00 per hour (9/5/12-12/12)  
 2 hours a month in-school observation @\$110.00 per hour (9/5/12-12/12)  
 2 hours a month for clinic meetings w/team @\$240.00 per hour (9/5/12-12/12)

26. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services approve the payment of \$650.00 to Dr. Vanna Amorapanth for a Neuro-Developmental Evaluation for student PS-2012-02 to assist in determining special education classification category.

APPROVAL OF  
 PAYMENT TO  
 DR. AMORAPANTH

27. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services approve the payment of \$1,400.00 to Learning Tree Multicultural/Multilingual Evaluation and Consulting, Inc. A bilingual psychological and Battelle learning evaluation @\$700.00 each is needed for Student # PS-2012-03. These evaluations are necessary to determine eligibility for special education classification.

APPROVAL OF  
 PAYMENT TO  
 LEARNING TREE

28. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve Morris-Union Jointure Commission to provide Physical & Occupational Therapy services for student #4316075761. Student will receive two 30 minute sessions of Physical Therapy per week, at a cost of \$195.00

APPROVAL OF  
 M.U.J.C. FOR  
 O.T. AND P.T.

per week and one 30 minute session of Occupational Therapy per week, at a cost of \$90.00 per week. Services will be provided for the 2012 ESY Program (6/27/2012 – 8/8/2012) and for the 2012-13 school year (9/5/12 – 6/18/13). Services will be provided at the student’s out of district placement school.

ROLL CALL VOTE on resolutions 22,23,24,25,26,27,28:

YES:	Ms. Barone	Mr. LoCascio	Dr. Rae
	Mr. Blocker		Mr. Russo
	Mr. Carbone	Miss Nyquist	Mrs. Scanlon

NO: None.  
Resolutions 22,23,24,25,26,27,28 carried 8-0.

It was moved by Miss Nyquist and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 29,30,31.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

29. RESOLVED that the Long Hill Township Board of Education adopt the current Curriculum Guides for the 2012-2013 school year as per the attached list.

ADOPTION OF CURRICULUM GUIDES

30. RESOLVED that the Long Hill Township Board of Education adopt the Five-Year Schedule for Program Evaluation and Applicable Curriculum Development for the 2012-2013 school year as attached.

ADOPTION OF 5 YEAR CURRIC. PROGRAM

31. RESOLVED that the Long Hill Township Board of Education adopt the Textbooks in Use List for the 2012-2013 school year as attached.

ADOPTION OF TEXTBOOKS

ROLL CALL VOTE on resolutions 29,30,31:

YES:	Ms. Barone	Mr. LoCascio	Dr. Rae
	Mr. Blocker		Mr. Russo
	Mr. Carbone	Miss Nyquist	Mrs. Scanlon

NO: None.  
 Resolutions 29,30,31 carried 8-0.

---

It was moved by Mr. Russo and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 32,33,34,35,36,37.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

32. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the submission of the 2012-2013 Local Professional Development Plan to the Executive County Superintendent and the Morris County Professional Development Board.

APPROVAL OF  
 PROFESSIONAL  
 DEVELOPMENT  
 PLAN

33. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of Elizabeth Wheeler as a maternity leave replacement for Christina Lattoz at Millington School at the B.A. Step 1 salary of \$47,405 prorated for the period May 23, 2012 through November 27, 2012.

E. WHEELER  
 APPOINTED  
 MATERNITY  
 LEAVE  
 REPLACEMENT

34. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the list of Substitute Teachers, Substitute Secretaries, Substitute School Nurses, Substitute Lunch Aides for the 2012-2013 school year as attached.

APPOINTMENT  
 OF SUBSTITUTES

35. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of administrators for the 2012-2013 school year (as attached). The following administrative staff members shall be granted tenure during the 2012-2013 school year:

APPOINTMENT OF ADMINISTRATORS

Lori Jones                      George Villar

36. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of tenured and nontenured teachers for the 2012-2013 school year with annual salaries in accordance with the contract between the Long Hill Township Board of Education and the Long Hill Education Association for the period July 1, 2009 through June 30, 2012 until a successor agreement has been approved and ratified between the Long Hill Education Association and the Long Hill Township Board of Education (as per attached listing). The following teaching staff member shall be granted tenure during the 2012-2013 school year:

APPOINTMENT OF TEACHERS

Linda Sepe

ROLL CALL VOTE on resolution #36:

YES: Ms. Barone              Mr. LoCascio              Dr. Rae  
         Mr. Blocker    Mr. Russo  
         Mr. Carbone    Mrs. Scanlon

NO: None.  
Mrs. Nyquist abstained.  
Resolution #36 carried 7-0-1.

37. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of support staff – tenured and non-tenured – for the 2012-2013 school year with annual salaries in accordance with the contract between the Long Hill Township Board of Education and the Long Hill Education Association for the period July 1, 2009 through June 30, 2012 until a successor agreement has been approved and ratified between the Long Hill Education Association and the Long Hill Township Board of Education (as per attached listing).

APPOINTMENT OF SUPPORT STAFF



ROLL CALL VOTE on resolutions 32,33,34,35,37:

YES:	Ms. Barone	Mr. LoCascio	Dr. Rae
	Mr. Blocker		Mr. Russo
	Mr. Carbone	Miss Nyquist	Mrs. Scanlon

NO: None.

Resolutions 32,33,34,35,37 carried 8-0.

It was moved by Mr. Carbone and seconded by Mr. Russo that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 38,39,40,41,42,43,44,45,46.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

38. RESOLVED that the Long Hill Township Board of Education approve the reappointment of the Board Office support staff for the 2012-2013 school year (as attached). Actual salaries for the 2012-2013 school year to be determined prior to June 30, 2012.

APPOINTMENT OF BOARD OFFICE STAFF

39. RESOLVED that the Long Hill Township Board of Education appoint Schwartz, Simon, Edelstein, Celso and Kessler as board attorneys for the 2012-2013 school year at a fee of \$164.00 per hour. Work performed by law clerks and paralegals will be billed at \$100.00 per hour.

APPOINTMENT OF ATTORNEYS

40. RESOLVED that the Long Hill Township Board of Education appoint Dr. Robert A. Panza as School Physician for the 2012-2013 school year at a stipend of \$4,500.

APPOINTMENT OF SCHOOL PHYSICIAN

41. RESOLVED that the Long Hill Township Board of Education appoint René Rovtar, Superintendent of Schools, to the following positions for the 2012-2013 school year:

SUPT. APPOINTED TO ADDITIONAL POSITIONS

Acting Board Secretary for emergency purposes in the absence of the Business Administrator/Board Secretary  
Attendance Officer  
Affirmative Action Compliance Officer  
Homeless Liaison

42. RESOLVED that the Long Hill Township Board of Education appoint John Esposito, Business Administrator/ Board Secretary to the following positions for the 2012-2013 school year:

BA/BS APPOINTED TO ADDITIONAL POSITIONS

- Affirmative Action Officer
- Asbestos/AHERA Coordinator
- Chemical Hygiene Officer
- Custodian of School Records
- Health and Safety Designee
- Integrated Pest Management Coordinator
- Investment Officer
- Right to Know Person

43. RESOLVED that the Long Hill Township Board of Education appoint Fraida Yavelberg as the District's 504 Officer for the 2012-2013 school year.

F. YAVELBERG APPOINTED 504 OFFICER

44. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Director of Special Services and the Business Administrator approve the following summer hours for the Child Study Team and office staff to complete evaluation work and reports as needed. (Salary amounts subject to change based on the outcome of negotiations with the LHEA for a successor agreement to the contract expiring June 30, 2012):

APPROVAL OF SUMMER HOURS FOR SP. SERVICES STAFF

<u>Name</u>	<u>Schedule</u>	<u>Per Diem</u>
Laura Novak, LDTC	not to exceed 2 days	\$443.50
Catherine Tedesco, LDTC	not to exceed 2 days	\$429.50
Sarah Romeo, Social Worker	not to exceed 2 days	\$258.53
Jocelyn Pashko, School Psychologist	not to exceed 2 days	\$272.53
Ann Kisch, secretary*		\$246.49
Debra J. Tremarco, secretary*		\$184.86

\*secretary time not to exceed 10 days combined

45. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Director of Special Services and the Business Administrator, approve the following staff members and salaries for the Long Hill Township School District Jump Start Extended School Year Program for the 2011-2012 school year. (Salary amounts

APPROVAL OF SUMMER SCHOOL STAFF AND SALARIES

subject to change based on the outcome of negotiations with the LHEA for a successor agreement to the contract expiring June 30, 2012):

<u>Name</u>	<u>Position</u>	<u>Salary not to exceed</u>
Rebecca Emert	SKIP Teacher	\$4,037.38
Dena Wells	SKIP Teacher Assistant	\$1,536.17
Laurraine Lemond	SKIP/Grade 4 Teacher Asst.	\$2,304.25
Pamela Kmetz	SKIP/Grade 5 Teacher Asst.	\$1,453.75
Kristie Haag	KIT Teacher	\$3,089.50
Jennifer Hampson	KIT Teacher Assistant	\$2,205.35
Sandra Hulik	KIT Teacher Assistant	\$2,254.80
Lisa DelGaudio	Kindergarten Teacher	\$3,089.50
Michelle Motyczka	Kindergarten Teacher Asst.	\$2,180.63
Donna Schmitz	Grade 1 Teacher	\$5,415.83
Michele Piscioti	Grade 1 Teacher	\$3,577.97
Suzanne Aiello	Grade 1 Teacher Asst.	\$2,304.25
Karen Riggi	Grade 1 Teacher Asst.	\$2,304.25
Noemi Velazquez	Grade 1 Teacher Asst.	\$2,304.25
Martha Newcomb	Grade 2/3 Teacher	\$5,415.83
Deborah Reiss	Grade 2/3 Teacher Asst.	\$2,180.63
Jarrett Manis	Grade 2/3 Teacher Asst.	\$2,180.63
Kathryn Murdoch	Grade 4 Teacher	\$5,780.79
Yailin Sima	Grade 4 Teacher Asst.	\$2,304.25
Cynthia Coster	Grade 5 Teacher	\$5,347.18
Lynn Kaplan	Grade 6/7 Teacher	\$5,598.31
Anne Elmowitz	Wilson Reading Coach	\$ 630.00
Julie Hersh	Speech and Language	\$2,725.10
Jessica Coletta	Occupational Therapist	\$1,725.21
Aviva Rosenberg	Physical Therapist	\$1,895.72
Marcie Skrobacz	School Nurse/Admin.Asst.	\$3,187.26
Michelle Lawton	Behavioral Consultant(20hrs)	\$2,500.00
Shawn Doyle	Substitute Teacher	as needed

46. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of the following persons to the Substitute list for the 2011-2012 school year:

O. STANTON  
APPOINTED  
SUB. SEC.

Oksana Stanton – Substitute Secretary

ROLL CALL VOTE on resolutions 38,39,40,41,42,43,44,45,46:

YES:	Ms. Barone	Mr. LoCascio	Dr. Rae
	Mr. Blocker		Mr. Russo
	Mr. Carbone	Miss Nyquist	Mrs. Scanlon

NO: None.

Resolutions 38,39,40,41,42,43,44,45,46 carried 8-0.

---

It was moved by Ms. Barone and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 47 and 48.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

47. RESOLVED that the Long Hill Township Board of Education approve all existing Board Policies, (newly revised and existing), By-Laws and Administrative Guidelines of the Long Hill Township Board of Education for fiscal year 2012-2013.

APPROVAL OF  
POLICIES

48. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, readopt the following policies as reviewed by the Policy Committee:

READOPTION  
OF POLICIES

Policy 9115	Oath of Office
Policy 9420	Recognition of Employees, Retired Employees and Board Members

ROLL CALL VOTE on resolutions 47 and 48:

YES:	Ms. Barone	Mr. LoCascio	Dr. Rae
	Mr. Blocker		Mr. Russo
	Mr. Carbone	Miss Nyquist	Mrs. Scanlon

NO: None.

Resolutions 47 and 48 carried 8-0.

---

It was moved by Mr. Blocker and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 49 and 50.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

49. RESOLVED that the Long Hill Township Board of Education schedule a special meeting on Monday, June 18, 2012 for the purpose of conducting the annual Board Self-Evaluation and goal-setting for the 2012-2013 school year. The meeting shall be held in the Board Conference Room at Gillette School.

APPROVAL OF  
SPECIAL MEETING

50. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the 2013-2014 School Calendar as presented.

APPROVAL OF  
2013-2014 SCHOOL  
CALENDAR

ROLL CALL VOTE on resolutions 49 and 50:

YES:	Ms. Barone	Mr. LoCascio	Dr. Rae
	Mr. Blocker		Mr. Russo
	Mr. Carbone	Miss Nyquist	Mrs. Scanlon

NO: None.

Resolutions 49 and 50 carried 8-0.

\_\_\_\_\_

ITEMS FOR DISCUSSION

OLD BUSINESS

Ms. Barone asked about working together with the sending districts on teacher evaluations and Dr. Rovtar responded.

Mr. Russo reported the next negotiations meeting with the LHEA is April 30.

NEW BUSINESS

A meeting has been scheduled for June 18, 2012 to do Board Evaluations and Goal Setting with Joanne Borin.

Mrs. Nyquist suggested giving Joanne Borin, who is retiring, some type of recognition and thanking her for her service.

COMMENTS FROM THE PUBLIC

MRS. KEHOE commented on Board meetings and that people watch from home now.

It was moved by Ms. Barone and seconded by Mr. Carbone that the Board enter into private session for the purpose of discussing ongoing negotiations with the LHEA. No action is anticipated this evening.

PRIVATE  
SESSION

Disclosure of the negotiations discussion will be permitted following formal action by the Board at an open public meeting. Motion carried 8-0. Into private session at 8:11 p.m.

It was moved by Ms. Barone and seconded by Mr. Carbone that the Board return to public session. Motion carried 8-0. Into public session at 8:33 p.m.

PUBLIC  
SESSION

It was moved by Ms. Barone and seconded by Mr. Carbone that the meeting adjourn. Motion carried 8-0. Meeting adjourned at 8:34 p.m.

ADJOURNMENT

FUTURE MEETING DATES

- May 14, 2012 – Worksession Meeting – Township Town Hall – 7:30 p.m.
- May 21, 2012 – Regular Meeting – Township Town Hall – 7:30 p.m.
- June 11, 2012 – Worksession Meeting – Township Town Hall – 7:30 p.m.
- June 18, 2012 – Special Meeting for Board Self-Evaluation and Goal Setting – Board Conference Room – Gillette School – 7:30 p.m.
- June 25, 2012 – Regular Meeting – Township Town Hall – 7:30 p.m.

Respectfully submitted,

John Esposito  
Business Administrator/Board Secretary

René Rovtar, Ed.D.  
Superintendent of Schools

JE:mh