

LONG HILL TOWNSHIP BOARD OF EDUCATION
WORKSESSION
APRIL 9, 2012

The Long Hill Township Board of Education held a Worksession on Monday, April 9, 2012 in the Long Hill Township Town Hall. The meeting was called to order by Board President Lisa Scanlon at 7:30 p.m.

MEMBERS PRESENT: Ms. Barone, Mr. Carbone, Mr. Meringolo (arrived at 7:45 pm), Miss Nyquist, Dr. Rae, Mr. Russo, Mrs. Scanlon.

MEMBERS ABSENT: Mr. Blocker, Mr. LoCascio.

OTHERS PRESENT: Dr. Rovtar, Superintendent of Schools
Mrs. Dawson, Millington School Principal
Dr. Jones, Gillette Principal/Dir. of Curriculum
Mr. Villar, Central School Principal
Mr. Blinder, Technology Coordinator
1 township resident

PLEDGE OF ALLEGIANCE: Mrs. Scanlon led the Pledge of Allegiance.

ADEQUATE NOTICE OF MEETING

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on May 3, 2011. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS: None.

BOARD COMMITTEE REPORTS

Morris County Ed. Services Comm. – Miss Nyquist reported that due to declining enrollment at the 2 schools operated by the Ed. Services Commission, they will be consolidating some of the enrollment. They will also be looking at a reduction in force due to declining enrollment. The commission budget reflects a 0% increase in salaries.

Policy – Mr. Carbone reported that the committee met on April 2. He thanked Dr. Rovtar for her work with the committee. Mrs. Scanlon said that it is wonderful that all of the district policies will now be available online. She thanked Mr. Carbone for his leadership on the committee.

Curriculum – Ms. Barone stated that the committee will be meeting on April 24th. Mr. Carbone raised a question about a mailing the board members had received from ACT for America on the treatment of Islam in 6th through 12th grade textbooks. Dr. Rovtar indicated that the administrators had not received a copy of this report. She will review it and report back to the Board.

SUPERINTENDENT'S UPDATE

Dr. Rovtar reported that there is a resolution on the agenda to approve the submission of a grant application for the Excellent Educators for New Jersey funding that will be made available by the New Jersey Department of Education for implementation of the new teacher evaluation model. The district has contacted St. Vincent de Paul as well as the other 4 districts in the Watchung Hills region to explore the possibility of forming a consortium to apply. If a consortium is not formed, the Long Hill School District will submit an individual district application.

ADMINISTRATORS AND SUPERVISORS UPDATES

Millington School

Mrs. Dawson reported on the following:

- 2nd grade students will be taking the NJPASS assessments next week.
- NJASK testing for grades 3-5 is the week of April 30.
- The DARE trip to Strike and Spare for the 5th grade is April 19. DARE graduation is 6:30 p.m. that day at Watchung Hills High School.
- 2nd grade students will go to the Great Swamp on May 2. They will participate in Environmental Day on April 25.
- The PTO arranged for the Raptor Trust to visit the 2nd grade on April 24.
- The Volunteer Tea will be on April 23. Mrs. Dawson expressed her appreciation for all of the volunteers who make days special at Millington School.
- The third marking period ends April 13.

Curriculum

Dr. Jones reported on the following:

- Dr. Jones presented a Bullying Awareness workshop to the staff before the break.

- Dr. Jones had a regional curriculum coordinators meeting. Discussion topics included the Common Core State Standards, Ipads for instruction and EE4NJ, the new evaluation system.
- A new preschool curriculum titled Creative Curriculum is being considered for the SKIP program for September.
- The Board's curriculum committee will be meeting on April 24 and will discuss this topic.

Gillette School

Dr. Jones reported on the following:

- Gillette School will have handprint Day this Friday for all of our new students and kindergarten students.
- The NJPASS will be administered to 1st grade students April 17 thru April 19.
- Kindergarten Workshop will be held on April 26 and 27.
- Career Day took place on March 30 and students enjoyed the presentations from the parents.
- The 1st grade Spectacular went well as expected.
- Students enjoyed a PTO sponsored assembly at the end of March.
- The kindergarten trip on May 3 will be to Turtle Back Zoo.
- Field Day is May 11.

Central School

Mr. Villar reported on the following:

- Mr. Villar congratulated Mr. Birkhead, Mrs. Barre and all the students who participated in the Willy Wonka play. There were 4 performances. He also thanked the parent volunteers who assisted the 32 cast members and 24 crew members.
- Transition meetings were held during the week of March 26 for 8th grade students with IEPs.
- Mr. Villar congratulated Chris Silva who competed in the NJ Geographic Bee at Rowan University.
- Mrs. Siadat hosted a French luncheon for 7th and 8th grade French students on March 15.
- All Central School students will be taking the New Jersey Assessment Skills and Knowledge (NJASK) test the week of April 23.
- The final dance of the year will be on April 13.

Technology

Mr. Blinder distributed copies of his annual summary to the Board Members. His report covers the period from February 2011 through February 2012.

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

There were no comments from the public.

ADMINISTRATIVE RECOMMENDATIONS

1. It was moved by Mr. Russo and seconded by Mr. Carbone that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

APPROVAL OF MINUTES

March 26, 2012 – Regular Meeting – Public & Private Sessions

ROLL CALL VOTE on resolution #1:

YES: Ms. Barone Miss Nyquist Dr. Rae
Mr. Carbone Mr. Russo
Mrs. Scanlon

NO: None.
Mr. Meringolo abstained on resolution #1.
Resolution #1 carried 6-0-1.

It was moved by Mr. Carbone and seconded by Miss Nyquist that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 2,3,4.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

2. RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13(E), certifies that as of February 29, 2012 after review of the Board Secretary’s monthly financial report (appropriations

APPROVAL OF FINANCIAL CERTIFICATIONS FEB., 2012

section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district's financial obligations for the remainder of the year.

3. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and Treasurer of School Funds for the month ending February 29, 2012.

APPROVAL OF
BD. SEC. & TREAS.
REPORT, FEB.,2012

4. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers and budget adjustments for February 29, 2012.

APPROVAL OF
TRANSFERS

ROLL CALL VOTE on resolutions 2,3,4:

YES:	Ms. Barone	Mr. Meringolo	Dr. Rae
	Mr. Carbone	Miss Nyquist	Mr. Russo
			Mrs. Scanlon

NO: None.
Resolutions 2,3,4 carried 7-0.

It was moved by Mr. Meringolo and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 5,6,7.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Director of Special Services, and the Business Administrator, approve the payment of \$85.00 per day for student #7675887735 to be transported by ESC of Morris County to the student's out of district school placement at the Banyan School. Student will be transported one day per week, beginning April 3, 2012 and ending June 19, 2012.

APPROVAL OF
TRANSPORTATION
PAYMENT TO ESC

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, revise the appointment of Susan Christensen-Leone, maternity leave replacement teacher for the STAR program at Central School, to begin April 9, 2012 rather than April 10, 2012 as originally approved.

DATE CHANGE
FOR S. LEONE

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of the following person to the Substitute list for the 2011-2012 school year:

L. MARTIN
APPOINTED
TO SUB. LIST

Lisa Martin – Substitute Teacher and Substitute Secretary

ROLL CALL VOTE on resolutions 5,6,7:

YES:	Ms. Barone	Mr. Meringolo	Dr. Rae
	Mr. Carbone	Miss Nyquist	Mr. Russo
			Mrs. Scanlon

NO: None.
Resolutions 5,6,7 carried 7-0.

8. It was moved by Miss Nyquist and seconded by Mr. Carbone that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, readopt the following policies as reviewed by the Policy Committee:

APPROVAL OF
POLICIES

- Policy 5132 Dress and Grooming
- Policy 6145.1/
 - 6145.2 Intramural Competition/Interscholastic Competition
- Policy 9114 Resignation/Removal from Office
- Policy 9115 Oath of Office
- Policy 9120 Election and Appointment of Officer and Auxiliary Personnel
- Policy 9122 Duties of the Vice President
- Policy 9123/
 - 9123JD Duties and Responsibilities of the School Business Administrator/Board Secretary
- Policy 9125 Treasurer of School Monies
- Policy 9127 Auditor

- Policy 9150 Consultants to Board
- Policy 9300 Governance
- Policy 9322.1 Organization Meeting
- Policy 9324.1 Adequate Information to Precede Action
- Policy 9325.1 Quorum and Adjournment of Meetings
- Policy 9325.2 Order of Business
- Policy 9325.3 Rules of Order
- Policy 9325.4E Voting Method
- Policy 9326 Minutes
- Policy 9326E Minutes
- Policy 9360 Legislative Program
- Policy 9410 Public Relations
- Policy 9420 Recognition of Employees, Retired Employees and Board Members

It was moved by Ms. Barone and seconded by Mr. Carbone that resolution #8 be amended as follows:

Policies 5132, 9114, 6145.1, 9123 and 9125 be revised and policies 9115 and 9420 be tabled until the April 23, 2012 meeting. Amendment carried 7-0.

ROLL CALL VOTE on amended resolution:

YES: Ms. Barone	Mr. Meringolo	Dr. Rae
Mr. Carbone	Miss Nyquist	Mr. Russo
		Mrs. Scanlon

NO: None.
Resolution #8 carried 7-0.

It was moved by Ms. Barone and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 9 and 10.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, authorize the Superintendent to prepare and submit an application for the Excellent Educators for New Jersey (EE4NJ) Pilot Program Teacher Effectiveness Evaluation System – Cohort 2A Grant to be made available through the New Jersey Department of Education.

APPROVAL OF
EE4NJ GRANT
APPLICATION

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, that the 2011-2012 school calendar be revised to eliminate two days due to unused snow days. The final day of school will now be Wednesday, June 20, 2012 for a total of 181 days of instruction as per the LHEA contract. Central Middle School Graduation will be held on the evening of June 20th.

APPROVAL OF
CALENDAR
REVISION

ROLL CALL VOTE on resolutions 9 and 10:

YES:	Ms. Barone	Mr. Meringolo	Dr. Rae
	Mr. Carbone	Miss Nyquist	Mr. Russo
			Mrs. Scanlon

NO: None.
Resolutions 9 and 10 carried 7-0.



ITEMS FOR DISCUSSION

The Board discussed the proposed calendar for 2013-14. Mr. Meringolo asked if the inservice days for the teachers could be scheduled prior to Labor Day. Dr. Rovtar explained that the regional districts try to coordinate the calendars as much as possible and not all of the labor contracts in the districts permit scheduling work days for the teachers prior to September 1. There are 4 snow days built into the calendar. Days in excess of the 4 would be made up by scheduling school on days such as Martin Luther King Day or taking days away from the April vacation.

OLD BUSINESS

Mrs. Scanlon reminded the Board that the April 23 meeting will start at 7:00 p.m. with a half hour private session with Joanne Borin to review the Superintendent’s evaluation. The regular meeting will start at 7:30 p.m. Dr. Rovtar stated that Ms. Borin will also be able to do the annual goal setting with the Board at the June 11th meeting.

NEW BUSINESS

Miss Nyquist stated that the Community Relations Committee will be trying to get more coverage of the district in the Star Ledger. She asked the principals if all of the press releases about school activities go through their offices. The principals indicated that sometimes the PTO or FORCE submit press releases about events and activities directly to the newspapers.

COMMENTS FROM THE PUBLIC: None.

It was moved by Mr. Carbone and seconded by Mr. Russo that the Board go into private session for the purpose of discussing the personnel appointments for the 2012-2013 school year and ongoing negotiations with the Long Hill Education Association.

PRIVATE
SESSION

Action on the personnel appointments is anticipated at the April 23, 2012 meeting of the Board of Education. No action is anticipated this evening. Motion carried 7-0. Into private session at 8:31 p.m.

It was moved by Mr. Carbone and seconded by Ms. Barone that the Board return to public session. Motion carried 7-0. Into public session at 8:40 p.m.

PUBIC
SESSION

It was moved by Mr. Carbone and seconded by Ms. Barone that the meeting adjourn. Motion carried 7-0. Meeting adjourned at 8:41 p.m.

ADJOURNMENT

FUTURE MEETING DATES

April 23, 2012 – Regular Meeting – **7:00 p.m.** for Private Session discussion of Superintendent’s Evaluation. 7:30 p.m. start for public portion of the meeting. – Township Administration Building.

May 14, 2012 – Worksession – Township Administration Building – 7:30 p.m.

May 21, 2012 – Regular Meeting – Township Administration Building – 7:30 p.m.

Respectfully submitted,

René Rovtar, Ed.D.
Superintendent of Schools/Acting Board Secretary

