

LONG HILL TOWNSHIP BOARD OF EDUCATION  
REGULAR MONTHLY MEETING  
MAY 23, 2011

The Long Hill Township Board of Education held a Regular Monthly Meeting on Monday, May 23, 2011 in the Long Hill Township Town Hall. The meeting was called to order by Board President Lisa Scanlon at 7:30 p.m.

MEMBERS PRESENT: Ms. Barone, Mr. Blocker, Mr. Carbone, Mr. Meringolo,  
Mrs. Nyquist, Dr. Rae, Mr. Russo, Dr. Verlezza,  
Mrs. Scanlon.

MEMBERS ABSENT: None.

OTHERS PRESENT: Dr. Rovtar, Superintendent of Schools  
Mr. Esposito, Business Administrator/Board Secretary  
Mrs. Franklin, LHEA President  
5 residents

PLEDGE OF ALLEGIANCE: Mrs. Scanlon led the Pledge of Allegiance.

ADEQUATE NOTICE OF MEETING:

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on May 3, 2011. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

PRESENTATIONS

A group of five Millington School students performed several songs, including the song that they had created for their DARE graduation ceremony, which had an anti-drug and smoking theme. The Board thanked the students for coming to the Board meeting to perform.

Loretta Ottinger, Jim Kurtz and Rob Hoffman from Reading Energy Renewables gave a presentation on Solar Energy Solutions for the district. The presenters have reviewed the district schools from an aerial perspective but a formal roof evaluation has not been

conducted. They have also reviewed the district's energy bills for the past year. A more detailed analysis of zoning requirements and a structural analysis of the roof would be necessary to move forward. The Board Members posed a series of questions to the presenters and indicated that they would review and further discuss this information. They thanked the presenters for coming to the meeting and their willingness to answer the many questions that were asked this evening.

#### COMMUNICATIONS:

Mrs. Scanlon received a letter asking the Board to retain the Somerset Hills YMCA before and after school programs.

#### BOARD COMMITTEE REPORTS:

Finance Committee – Mr. Blocker reported the committee reviewed the bills list and found all in order for payment.

NJSBA Liaison – Mr. Meringolo attended a legislative update in Trenton and will share detailed information with anyone who is interested. He heard that we should not expect additional financial support given other problems the State has to address.

Cost Containment Committee – Dr. Rae reported on the meeting held last week and thanked Dr. Rovtar for putting it together. He said there is a great deal of informal shared services taking place and enthusiasm for looking for other areas to work together on. An exploratory group, comprised of Business Administrators, Superintendents and other administrators, is expected to meet over the summer.

Policy Committee – Mr. Carbone reported the committee met on May 9 and he discussed the policies which are on the agenda tonight.

Buildings & Grounds Committee – Mrs. Nyquist reviewed the items discussed at the last committee meeting which included summer projects, the Temco contract and the solar energy presentation.

President's Report – Mrs. Scanlon shared the list of committee assignments which is attached.

#### SUPERINTENDENT'S UPDATE:

Dr. Rovtar reported on the following topics:

Dr. Rovtar thanked the LHEA for sponsoring the Beatlemania concert on May 6, saying this was a fundraiser that will channel profits directly back into the classrooms.

The Central School Choral groups gave their concert last Tuesday and did a wonderful job. The Band students will present their concert tomorrow evening at 7:30 p.m.

FORCE voted at their meeting on May 12 to approve Dr. Rovtar's grant request in the amount of \$5,380.00 for the purchase of 10 ipads to be used for the 6<sup>th</sup> grade QUEST program at Central School next year.

Dr. Rovtar also thanked the PTO for their generous donations of \$1,379.10 to purchase bookshelves and bookends for the Gillette School library and \$8,106.00 to complete the project of installing LCD projectors in all of the classrooms at Millington Schools.

The PTO will be sponsoring the Virginia Doran Summer Reading Program to encourage students in all grades to read over the summer and be eligible to win prizes.

Dr. Rovtar indicated that information has been received from Trenton regarding changes that will be taking place as the state transitions to the implementation of the Common Core Standards in English Language Arts and Mathematics. There will also be changes to the system of state assessments as well. Between now and 2014, the State of New Jersey will be transitioning to a new state assessment system that will involve 4 assessments per year. These assessments will also be computer-based to provide for better turnaround in getting results to teachers that can help them tailor instruction and intervention to the needs of the students. It is believed that these assessments will be delivered in an online format.

New Jersey has joined the Partnership of Readiness for College and Career (PARCC), an alliance of 25 states that is working to develop common K-12 assessments in English and Math. The difficulty that we expect is that we will begin to implement new curriculum based on the Common Core Standards over the next couple of years, but our students will continue to be assessed using the NJASK until the new assessments are developed and put in place. This could cause some unusual test results as we will be testing on curriculum content that does not precisely match the curriculum content we are mandated to teach.

#### BOARD SECRETARY'S UPDATE:

Mr. Esposito reported on the following topics:

R&L – Resolution #3 is approving the vendor we've used for years to process our payroll. The company's software interfaces with our Accounting program from CDK, Inc. Until now, PNC Bank covered it as a "soft cost" as part of their services to the district. They've decided to discontinue this practice due to changes in regulations. We'll be meeting with PNC, First Investors and one other bank in an effort to obtain the best rates and services for the school.

Temco Renewal – Resolution #4 extends our agreement with Temco for an additional two year period. The increase from this year to 2011-2012 is 2%, which is consistent with the language in the existing contract for allowable increases year to year. Our attorney will draw up a renewal contract to officially renew the agreement.

Bills List – There is over \$1 million in bills, including payroll, as usual on the board agenda. The Business Office processes this amount and more every month. Thanks to Finance for reviewing the bills and signing off on them, and a great job by my staff.

OPRA Presentation – Our attorney is presenting a OPRA Seminar on June 16, 2011 from 6:30 – 8:30 p.m. Registration is at 6:00 p.m. Please let Mary Herrmann know if you are interested in attending. It is at their offices in Morristown.

Transportation – Bus letters will go out this week or next week for subscription riders.

#### COMMENTS FROM THE PUBLIC:

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

MRS. FRANKLIN thanked Peter Rovtar, husband of Dr. Rovtar, for donating the winnings from the Beatlemania 50/50 drawing back to the LHEA. The total profit from the event was \$1,061.15. Mrs. Franklin presented a check to the district to be applied to the purchase of classroom supplies for teachers.

MR. & MRS. WEUSTE, parents of a first grade student at Gillette School who participates in the Work Family Connection Program, stated that they are in favor of the Work Family Connection being named the Before and After School Care provider at Millington School.

MR. SARTI also spoke in support of the Work Family Connection Program.

MR. MICHAEL FARR, Morris County Coordinator for the Work Family Connection, and MS. YANICK VENESCAR, WFC Site Supervisor at Gillette School, thanked the Board for considering Work Family Connection as the Millington School provider for next year.

ADMINISTRATIVE RECOMMENDATIONS

1. It was moved by Mr. Russo and seconded by Mr. Carbone that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

APPROVAL OF MINUTES

May 2, 2011 – Reorganization/Worksession Meeting – Public and Private Session

ROLL CALL VOTE on resolution #1:

YES:	Ms. Barone	Mr. Meringolo	Mr. Russo
	Mr. Blocker	Mrs. Nyquist	Dr. Verlezza
	Mr. Carbone	Dr. Rae	Mrs. Scanlon

NO: None.  
Resolution #1 carried 9-0.

It was moved by Mr. Blocker and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 2,3,4.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

2. RESOLVED that the Long Hill Township Board of Education approve the Payrolls for April 15 and 29, 2011 and the List of Bills for May 4 and May 23, 2011 for payment as follows:

APPROVAL OF BILLS LIST

Payroll for April 15, 2011	
Fund 10	\$ 22,302.12
Current Expense-Fund 11	\$ 368,337.46
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$ 390,639.58

Payroll for April 29, 2011

Fund 10	\$ 22,302.12
Current Expense-Fund 11	\$ 353,567.19
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$ 375,869.31

Bills List for May 4, 2011

Fund 10	\$ -0-
Current Expense-Fund 11	\$ 120,613.49
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$ 120,613.49

Bills List for May 24, 2011

Fund 10	\$ -0-
Current Expense-Fund 11	\$ 216,766.78
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ 24,269.87
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$ 241,036.65

ROLL CALL VOTE on resolution #2:

YES: Ms. Barone      Mr. Meringolo      Mr. Russo  
       Mr. Blocker         Dr. Verlezza  
       Mr. Carbone      Dr. Rae             Mrs. Scanlon

NO: None.

Mrs. Nyquist abstained on resolution #2.

Resolution #2 carried 8-0-1.

3. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, enter into an agreement with R & L DataCenters, Inc. to provide payroll and related services to the district; and authorizes the Business Administrator to sign

APPROVAL OF  
 AGREEMENT  
 WITH R&L DATA  
 CENTERS, INC.

a contract with R & L for the 2011-2012 school year. The fees for various services are as follows:

- Per payroll charge - \$420
- W2 preparation - \$100 plus \$4 per W2 prepared
- Form 1099 preparation and filing - \$100 plus \$4 per 1099 prepared
- Programming (if required) - \$125 per hour

4. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, extend its agreement with Temco Building Maintenance, Inc. to provide custodial, maintenance and grounds services to the district. As per Article III, section 2.1 of the current contract, the Board has the option to renew the agreement for one (1) two (2)-year extension at its discretion. The contract price for the period July 1, 2011 through June 30, 2012 will be \$733,751, a 2% increase over the current year.

APPROVAL OF  
TEMCO  
AGREEMENT

ROLL CALL VOTE on resolutions 3 and 4:

YES:	Ms. Barone	Mr. Meringolo	Mr. Russo
	Mr. Blocker	Mrs. Nyquist	Dr. Verlezza
	Mr. Carbone	Dr. Rae	Mrs. Scanlon

NO: None.

Resolutions 3 and 4 carried 9-0.

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It was moved by Ms. Barone and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 5,6,7.

Any Board Member who takes exception to any of the following listed actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, renew the contract with Bollinger Student Accident Insurance for the 2011-2012 school year. (Note: Parents who choose to purchase student insurance pay the entire premium. There is no cost to the Board of Education.)

RENEWAL OF BOLLINGER CONTRACT

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, gratefully accept a donation from Mike and Kristi Flint (Central School teacher) of 286 library books, valued by the publishers at \$2,825.25, to the Millington and Central School libraries.

ACCEPTANCE OF DONATION

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, gratefully accept a donation from William Colantano, Jr., Auditor, of a \$100.00 savings bond for an eighth grade student showing improvement in mathematics.

ACCEPTANCE OF DONATION

ROLL CALL VOTE on resolutions 5,6,7:

YES:	Ms. Barone	Mr. Meringolo	Mr. Russo
	Mr. Blocker	Mrs. Nyquist	Dr. Verlezza
	Mr. Carbone	Dr. Rae	Mrs. Scanlon

NO: None.

Resolutions 5,6,7 carried 9-0.



It was moved by Dr. Verlezza and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 8,9,10,11.



Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Business Administrator and Director of Special Services, approve the payment of \$1,075.00 to the Morris Union Jointure Commission to provide a Functional Behavioral Assessment for student #4316075761. The assessment will help develop strategies to enable student to be successful in his current in-district placement.

APPROVAL OF ASSESSMENT

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services, approve the cost of a one-to-one aide, for Student #9581966316, as per student’s IEP. The student requires a one-to-one aide for the ESY Program at ECLC and also for the 2011/2012 school year. The cost of the aide for the ESY Program is \$2,452.00 and the cost of the aide for the 2011/2012 school year is \$22,439.00. ECLC will provide the aide for this student. The cost shall not exceed \$24,891.00.

APPROVAL OF AIDE

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve the payment of \$650.00 to Dr. Vanna Amorapanth for a Neuro-Developmental Evaluation for student ID #2024276 to assist in determining special education classification.

APPROVAL OF PAYMENT FOR EVALUATION

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve the placements, and payment of tuition, as per student’s IEP for the 2011-2012 School Year Programs. Placements are as follows:

APPROVAL OF TUITION

<u>Student #</u>	<u>Placement</u>	<u>Tuition</u>
2839236123	Midland School	\$ 42,768.00
2210260939	Midland School	\$ 42,768.00

9581966316	Early Childhood Learning Center	\$ 39,865.00
7944587013	P.G. Chambers	\$ 55,469.00
9438898703	Crossroads	\$ 63,436.00
4316075761	Developmental Learning Center	\$ 80,466.00
7675887735	Banyon School	\$ 38,520.00
2476632418	Montgomery Academy	\$ 50,254.00
3946115768	New Road School	\$ 37,003.00

ROLL CALL VOTE on resolutions 8,9,10,11:

YES: Ms. Barone            Mr. Meringolo            Mr. Russo  
       Mr. Blocker            Mrs. Nyquist            Dr. Verlezza  
       Mr. Carbone           Dr. Rae                    Mrs. Scanlon

NO: None.  
 Resolutions 8,9,10,11 carried 9-0.

It was moved by Mr. Meringolo and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 12,13,14,15.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

12. RESOLVED that the Long Hill Township Board of Education, for the record hereby acknowledges its decision to not provide René Rovtar with notice that her existing contract with the Board of Education for the period July 1, 2008 through June 30, 2011 would not be renewed for another term. The Board further acknowledges its intent at that time to allow Dr. Rovtar’s contract to extend for another three year term with the same terms and conditions by operation of law.

APPROVAL OF  
 DR. ROVTAR’S  
 CONTRACT

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Principals, approve the following professional internships placements for the 2011-2012 school year:

APPROVAL OF  
 INTERNSHIPS

Rosa Gomez Professional Internship Psychologist  
 All Schools – Fall 2011  
 Jane Wang Professional Internship OT  
 All Schools – Fall 2011

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Principals, approve the following appointments for the 2011-2012 school year:

APPROVAL OF APPOINTMENTS

Katie Greves – Teacher Assistant – Millington School  
 Increase from .61 Step 2 \$19,042.98 to full time Step 2 \$31,218.00

Doreen Unterwald – Teacher Assistant – Gillette School  
 Increase from .57 Step 6 \$18,592.26 to full time Step 6 \$32,618.00

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Principals, approve the following appointments for the 2011-2012 school year:

APPROVAL OF APPOINTMENTS

Juliette Evans – Teacher Assistant – Millington School  
 Part Time .50 Step 1 \$15,434.00

Denise Ricci – Teacher Assistant – Millington School  
 Part Time .50 Step 1 \$15,434.00

ROLL CALL VOTE on resolutions 12,13,14,15:

YES:	Ms. Barone	Mr. Meringolo	Mr. Russo
	Mr. Blocker	Mrs. Nyquist	Dr. Verlezza
	Mr. Carbone	Dr. Rae	Mrs. Scanlon

NO: None.  
 Resolutions 12,13,14,15 carried 9-0.

It was moved by Mr. Carbone and seconded by Ms. Barone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 16 and 17.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

16. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, approve the following revised policies on a first reading:

FIRST READING  
OF POLICIES

- Policy 1100 Communicating with the Public
- Policy 1120 Board of Education Meetings
- Policy 5114 Suspension and Expulsion
- Policy 5131 Harassment, Bullying, Intimidation and Threatening Behavior Prevention
- Policy 5131.5 Vandalism/Violence
- Policy 9200 Orientation and Training of Board Members

17. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, readopt the following policies following a review that has been conducted by the Policy Committee:

READOPTION  
OF POLICY

Policy 5131.51 Payment for Damages

ROLL CALL VOTE on resolutions 16 and 17:

YES:	Ms. Barone	Mr. Meringolo	Mr. Russo
	Mr. Blocker	Mrs. Nyquist	Dr. Verlezza
	Mr. Carbone	Dr. Rae	Mrs. Scanlon

NO: None.  
Resolutions 16 and 17 carried 9-0.

It was moved by Dr. Rae and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 18 and 19.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

18. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Work Family Connection as the provider of Before School and After School Care Services at Millington School for the 2011-2012 school year. The contract terms shall include a facility use charge of \$5,000 to be paid by the Work Family Connection to the Long Hill Township Board of Education for the 2011-2012 school year.

APPROVAL OF BEFORE AND AFTER CARE AT MILLINGTON SCHOOL

19. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, authorize the Superintendent to submit the Comprehensive Equity Plan Statement of Assurance for the 2011-2012 school year affirming that the Board supports full implementation of the district's plan to achieve and maintain compliance with all applicable laws, codes, regulations, and guidelines governing equity in education including, but not limited to: N.J.S.A. 18A:36-20; N.J.S.A. 10:5; N.J.A.C. 6A-7; Guidelines for the Desegregation of Public Schools in New Jersey (1989); Title VI and VII of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; The Americans with Disabilities Act of 1990; Individuals with Disabilities Act of 1990; Individuals with Disabilities Education Act (I.D.E.A.) of 2004.

SUBMISSION OF COMPREHENSIVE EQUITY PLAN

ROLL CALL VOTE on resolutions 18 and 19:

YES:	Ms. Barone	Mr. Meringolo	Mr. Russo
	Mr. Blocker	Mrs. Nyquist	Dr. Verlezza
	Mr. Carbone	Dr. Rae	Mrs. Scanlon

NO: None.  
Resolutions 18 and 19 carried 9-0.



ITEMS FOR DISCUSSION

OLD BUSINESS: None.

NEW BUSINESS

Mrs. Scanlon reminded the Board of the OPRA meeting on June 16<sup>th</sup> and also that NJSBA is having a live stream on use of technology in your community.

Dr. Rovtar stated the FORCE Arts and Music Festival will be held at the Stirling Hotel on June 12<sup>th</sup>.

COMMENTS FROM THE PUBLIC

The Work Family Connection staff thanked the Board again for approving their Before and After Program at Millington School.

It was moved by Mrs. Nyquist and seconded by Mr. Carbone the Board go into private session for the purpose of discussing contracts for the 2011-2012 school year for School Business Administrator, Technology Supervisor, Business Office and Superintendent Office Support Staff and for professional services for supervision of special services.

PRIVATE  
SESSION

Disclosure of the above will be permitted following formal action by the Board at an open public meeting. Formal action is not anticipated at this meeting. Motion carried 9-0. Into private session at 9:55 p.m.

It was moved by Mr. Carbone and seconded by Mrs. Nyquist that the Board return to public session. Motion carried 9-0. Into public session at 11:27 p.m.

PUBLIC  
SESSION

It was moved by Dr. Rae and seconded by Mr. Carbone that the meeting adjourn. Motion carried 9-0. Meeting adjourned at 11:28 p.m.

ADJOURNMENT

FUTURE MEETING DATES

June 13, 2011 – Worksession – Town Hall – 7:30 p.m.

June 27, 2011 – Regular Meeting – Town Hall – 7:30 p.m.

Respectfully submitted,

John Esposito  
Business Administrator/Board Secretary

Dr. René Rovtar  
Superintendent of Schools

