

LONG HILL TOWNSHIP BOARD OF EDUCATION  
WORKSESSION  
SEPTEMBER 12, 2011

The Long Hill Township Board of Education held a Worksession on Monday, September 12, 2011 in the Long Hill Township Town Hall. The meeting was called to order by Board President Lisa Scanlon at 7:30 p.m.

MEMBERS PRESENT: Ms. Barone, Mr. Blocker, Mr. Carbone, Mr. Meringolo (arrived at 8:15 p.m.), Mrs. Nyquist, Mr. Russo, Dr. Verlezza (arrived at 8:00 p.m.).

MEMBERS ABSENT: Dr. Rae.

OTHERS PRESENT: Dr. Rovtar, Superintendent of Schools  
Mr. Esposito, Business Administrator/Board Secretary  
Mrs. Dawson, Millington School Principal  
Mr. Villar, Central School Principal  
Mr. Hansen, Gillette School Interim Principal  
Mrs. Franklin, LHEA President  
1 township resident

PLEDGE OF ALLEGIANCE: Mrs. Scanlon led the Pledge of Allegiance.

ADEQUATE NOTICE OF MEETING:

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on May 3, 2011. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS: None.

BOARD COMMITTEE REPORTS

Community Relations – Mrs. Nyquist spoke about the committee’s efforts to share information with the public. She and Mr. Carbone will also communicate with the high school regarding important issues.

Policy – Mr. Carbone stated there are several policies on the agenda for adoption tonight. A policy meeting will be held on October 3 instead of next Monday.

President's Update – Mrs. Scanlon stated that the FORCE race is October 1, 2011 to raise money for the schools.

#### SUPERINTENDENT'S UPDATE

##### Presentation on Student Assessment Results – 2010-2011

Dr. Rovtar gave a presentation on the Student Assessment Results for the 2010-2011 school year. A copy of the Presentation is posted on the District website. The Board asked questions about the test scores and Dr. Rovtar responded.

Dr. Rovtar noted that the current enrollment is 927. She also presented the Board of Education goals for the 2011-2012 school year.

#### ADMINISTRATORS AND SUPERVISORS UPDATES

##### Millington School

Mrs. Dawson reported on the following:

- Faculty and staff returned on September 6 and students returned on September 8.
- Millington School is continuing with the Data Driven Instruction Initiative.
- Millington Back to School Night is September 22.
- Mrs. Dawson thanked all parents who participated in the Box Top Challenge.
- Mrs. Dawson thanked the PTO for assisting Millington School in purchasing projectors for all large classrooms.
- Student enrollment at Millington School is 398.

##### Central School

Mr. Villar reported on the following:

- New Student Orientation was held for 6<sup>th</sup> grade students on September 1.
- Soccer tryouts for boys and girls are being held this week.
- Students interested in cross country can sign up in the Main Office.
- All student athletes must submit an updated sports physical form.
- Jazz Ensemble auditions are being held.
- Tiger Talk is taking sign-ups for their first meeting on September 14.
- Picture Day is September 15.
- Central School Back to School Night is September 21.
- Magazine drive begins on September 22.

Mr. Villar indicated that several parents have contacted him regarding Horizon or Accelerated placement. Mr. Villar explained that the Horizon Program Selection Criteria, as approved by the Board of Education last winter, was utilized consistently to determine student placement in these levels.

#### Gillette School

Mrs. Scanlon welcomed Mr. Hansen to the district.

Mr. Hansen, Interim Principal, reported on the following:

- He met with teachers on September 7 and has been visiting classrooms.
- Today was Red, White and Blue Day.
- Back to School Night is September 13.
- The next faculty meeting is October 6.
- Picture Day is scheduled for October 12.

#### Technology Coordinator

In Mr. Blinder's absence, Dr. Rovtar reported on the following:

- Computers in Central School Library were replaced over the summer.
- 8<sup>th</sup> graders are using Google Earth to find locations and buildings, research important facts and complete assignments.
- A computer projector was installed to facilitate instruction as well as a new color laser printer.
- Mr. Blinder has been dealing with electricity issues resulting from Hurricane Irene.
- Mr. Blinder will be presenting 2 flex day workshops to show teachers how to access free web-based training from LearnKey-Online Expert and Learning Express Library.

#### BOARD SECRETARY'S UPDATE

Mr. Esposito asked which Board Members are going to the NJ School Boards Convention in Atlantic City as we must pay by September 26.

He also stated he will let Board Members know at the September 26 meeting what individual training they need.

Mr. Esposito has been spending most of his time over the last 4 weeks on transportation. He discussed the results of a recent NJ School Boards Association survey on subscription busing. Most districts that offer subscription busing have implemented the program

within the past 4 years due to budgetary constraints. Mr. Esposito shared some summary data on transportation with the Board. The report provides information on the use of subscription busing. The participation rate has declined from 49.6% in 2010-2011 to approximately 45.5% in 2011-2012. The average transportation cost per student has risen from \$723.00 in 2010-2011 to \$753 in 2011-2012. Mr. Blocker noted that the district subsidy for subscription busing has increased. This is due to a combination of higher route costs and fewer students to be transported. Mr. Esposito thanked Mrs. Herrmann and Mrs. Mickles for their assistance in handling the transportation phone calls over the past few weeks.

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

There were no comments from the public.

ADMINISTRATIVE RECOMMENDATIONS

1. It was moved by Mr. Russo and seconded by Mr. Carbone that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

APPROVAL OF MINUTES

August 22, 2011 – Board Retreat, Worksession and Regular Meeting – Public Session

ROLL CALL VOTE on resolution #1:

|      |             |               |              |
|------|-------------|---------------|--------------|
| YES: | Ms. Barone  | Mr. Meringolo | Mr. Russo    |
|      | Mr. Blocker | Mrs. Nyquist  |              |
|      | Mr. Carbone |               | Mrs. Scanlon |

NO: None.  
Dr. Verlezza abstained on resolution #1.  
Resolution #1 carried 7-0-1.



It was moved by Dr. Verlezza and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 2 and 3.

2. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the submission of the Fiscal Year 2012 IDEA Grant Application in the following amounts as provided by the New Jersey Department of Education:

APPROVAL OF  
2012 IDEA GRANT  
APPLICATION

|   |              |
|---|--------------|
| IDEA Preschool                                | \$ 11,720.00 |
| IDEA Basic-Long Hill Township School District | \$201,133.00 |
| IDEA Basic –St. Vincent DePaul School         | \$ 27,201.00 |

ROLL CALL VOTE on resolution #2:

|                 |               |              |
|-----------------|---------------|--------------|
| YES: Ms. Barone | Mr. Meringolo | Mr. Russo    |
| Mr. Blocker     |               | Dr. Verlezza |
| Mr. Carbone     |               | Mrs. Scanlon |

NO: None.  
Mrs. Nyquist abstained.  
Resolution #2 carried 7-0-1.

3. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

APPROVAL OF  
TRAVEL

ROLL CALL VOTE on resolution #3:

|                 |               |              |
|-----------------|---------------|--------------|
| YES: Ms. Barone | Mr. Meringolo | Mr. Russo    |
| Mr. Blocker     | Mrs. Nyquist  | Dr. Verlezza |
| Mr. Carbone     |               | Mrs. Scanlon |

NO: None.  
Resolution #3 carried 8-0.

It was moved by Mr. Blocker and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 4,5,6.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the actions will be entertained.

4. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Director of Special Services, and the Business Administrator, approve payment to Pediatric Workshop for physical therapy sessions received by Student #2210260939 in accordance with the student's IEP. Physical therapy sessions were provided twice per week for 40 minutes each session, at the cost of \$81.00 per session for the 2011 ESY Program at Midland School. Cost for services not to exceed \$648.00.

APPROVAL OF  
PAYMENT TO  
PEDIATRIC  
WORKSHOP

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services, approve an increase in the contract for Cara Mullins, Teacher Assistant, from .36 to .43, for the 2011-2012 school year.

APPROVAL OF  
INCREASE IN  
HOURS FOR  
C. MULLINS

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of the following persons to the Substitute list for the 2011-2012 school year:

APPROVAL OF  
SUB. TEACHERS

Denise Ricci (Teacher Assistant)  
Stephanie Herkert (Teacher Assistant)

ROLL CALL VOTE on resolutions 4,5,6:

YES: Ms. Barone      Mr. Meringolo      Mr. Russo  
      Mr. Blocker      Mrs. Nyquist      Dr. Verlezza  
      Mr. Carbone                           Mrs. Scanlon

NO: None.  
Resolutions 4,5,6 carried 8-0.



7. It was moved by Mr. Carbone and seconded by Mr. Blocker that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, adopt the following revised policies on a second reading:

ADOPTION  
OF POLICIES

- 4112.6 Personnel Records-Certified Staff
- 4212.6 Personnel Records-Non-Certified Staff
- 5119 Transfers
- 5120 Assessment of Individual Needs
- 5143 School Insurance
- 5145.6 Student Grievance Procedure
- 6114 Emergencies and Disaster Preparedness
- 6122 Articulation
- 6140 Curriculum Adoption
- 9020 Board Communications
- 9330 Open Public Records Act

ROLL CALL VOTE on resolution #7:

|      |             |               |              |
|------|-------------|---------------|--------------|
| YES: | Ms. Barone  | Mr. Meringolo | Mr. Russo    |
|      | Mr. Blocker | Mrs. Nyquist  | Dr. Verlezza |
|      | Mr. Carbone |               | Mrs. Scanlon |

NO: None.

Resolution #7 carried 8-0.

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OLD BUSINESS:

Mrs. Scanlon reminded the Board Members to have their fingerprints done for the criminal history background check.

NEW BUSINESS: None.

COMMENTS FROM THE PUBLIC: None.

It was moved by Ms. Barone and seconded by Mr. Blocker that the meeting adjourn. Motion carried 8-0. Meeting adjourned at 8:45 p.m.

ADJOURNMENT

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FUTURE MEETING DATES

- September 26, 2011 – Regular Meeting – Township Administration Building – 7:30 p.m.
- October 10, 2011 – Worksession Meeting–Township Administration Building–7:30 p.m.
- October 24, 2011 – Regular Meeting – Township Administration Building – 7:30 p.m.

Respectfully submitted,

John Esposito  
Business Administrator/Board Secretary

René Rovtar, Ed.D.  
Superintendent of Schools

