

LONG HILL TOWNSHIP BOARD OF EDUCATION
REGULAR MONTHLY MEETING
SEPTEMBER 26, 2011

The Long Hill Township Board of Education held a Regular Monthly Meeting on Monday, September 26, 2011 in the Long Hill Township Town Hall. The meeting was called to order by Board President Lisa Scanlon.

MEMBERS PRESENT: Ms. Barone, Mr. Blocker, Mr. Carbone, Dr. Rae,
Mr. Russo, Mrs. Scanlon.

MEMBERS ABSENT: Mr. Meringolo, Mrs. Nyquist, Dr. Verlezza.

OTHERS PRESENT: Dr. Rovtar, Superintendent of Schools
Mr. Esposito, Business Administrator/Board Secretary
Mrs. Franklin, LHEA President
1 township resident

PLEDGE OF ALLEGIANCE: Mrs. Scanlon led the Pledge of Allegiance.

ADEQUATE NOTICE OF MEETING:

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on May 3, 2011. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS: None.

BOARD COMMITTEE REPORTS

Finance – Mr. Blocker reported the committee reviewed the bills and found all in order for payment. The committee also discussed resolution #3 and is supportive of the administration's recommendation regarding the deposit of surplus funds into Capital Reserve and Maintenance Reserve.

Policy – Mr. Carbone stated the committee will meet on October 3.

Watchung Hills Regional High School Liaison – Mr. Carbone and Mrs. Nyquist have each selected 6 meetings to attend.

SUPERINTENDENT’S UPDATE

Dr. Rovtar reported that the Shared Services Steering Committee, comprised of the superintendents and business administrators from all of the regional school districts, had its first meeting of the year. The topics discussed included 1) a discussion of the legal definition of shared services according to the State, 2) a discussion of Power Purchase Agreements for solar energy and what each district is doing in that regard, 3) an update on the technology initiatives being implemented and considered by each district for the future, 4) possible areas for joint purchasing and bidding that might be incorporated into the development of the 2012-2013 budgets, and 5) implementation of the anti-bullying bill of rights act in each district. The focus of the October meeting will be on budget development issues.

The 3 schools have concluded their Back to School Nights and all were very well attended.

The fall is state reporting season and the central office staff has worked very hard over the summer to implement the new personnel management system that will allow us to generate the data needed for some of these state reports.

BOARD SECRETARY’S UPDATE

Mr. Esposito provided each Board Member with information from New Jersey School Boards Association on the required Board Member training.

Mr. Esposito also reported that the auditor was in for a week to complete the field work for the audit. There will be no recommendations in the year’s audit report. Mr. Colantano will come to a Board meeting in November or December to make a presentation on the audit report when it has been finalized. The Finance Committee discussed the surplus funds being deposited into the reserve accounts to be used to offset future expenses.

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

There were no comments from the public.

ADMINISTRATIVE RECOMMENDATIONS

1. It was moved by Dr. Rae and seconded by Mr. Carbone that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

APPROVAL OF MINUTES

September 12, 2011 – Worksession – Public Session

ROLL CALL VOTE on resolution #1:

YES: Ms. Barone	Mr. Russo
Mr. Blocker	
Mr. Carbone	Mrs. Scanlon

NO: None.
Dr. Rae abstained on resolution #1.
Resolution #1 carried 5-0-1.

It was moved by Mr. Blocker and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 2,3,4,5,6,7.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

2. RESOLVED that the Long Hill Township Board of Education approve the Payrolls for August 15 and 30, 2011 and the List of Bills for August 31 and September 7, 21 and 26, 2011 (attached):

APPROVAL OF BILLS LIST

Payroll for August 15, 2011

Fund 10	\$ 8,958.02
Current Expense-Fund 11	\$168,226.03
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$177,184.05

Payroll for August 30, 2011

Fund 10	\$ 9,110.44
Current Expense-Fund 11	\$144,397.26
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$153,507.70

Bills List for August 31, 2011

Fund 10	\$ -0-
Current Expense-Fund 11	\$118,204.31
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$118,204.31

Bills List for September 7, 2011

Fund 10	\$ -0-
Current Expense-Fund 11	\$ 1,875.00
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$ 1,875.00

Bills List for September 21, 2011

Fund 10	\$ 3,325.70
Current Expense-Fund 11	\$110,592.34
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ 47,647.84
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$161,565.88

Bills List for September 26, 2011

Fund 10	\$ 12,706.99
Current Expense-Fund 11	\$236,657.32
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ 6,551.56
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$255,915.87

4. RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13(E), certifies that as of July 31, 2011 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district's financial obligations for the remainder of the year.

APPROVAL OF FINANCIAL CERTIFICATIONS JULY, 2011

5. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and Treasurer of School Funds for the month ending July 31, 2011.

APPROVAL OF BD. SEC. & TREAS. REPORT, JULY, 2011

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for July 31, 2011.

APPROVAL OF JULY TRANSFERS

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel./Conference registration for the staff indicated for professional improvement or development as per the attached listing.

APPROVAL OF TRAVEL

ROLL CALL VOTE on resolutions 3,4,5,6,7:

YES: Ms. Barone Mr. Russo
Mr. Blocker
Mr. Carbone Dr. Rae Mrs. Scanlon

NO: None.
Resolutions 3,4,5,6,7 carried 6-0.

It was moved by Ms. Barone and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 8 and 9.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

From Step BA6 \$51,405 To BA+30/MA Step 6 \$54,205

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Principals, approve the following professional internship (student teaching) placements for the 2011-2012 school year:

APPROVAL OF INTERNSHIP

Amy Romano Undergraduate Practicum
Central School Fall 2011

Amanda Fennimore Undergraduate Practicum
District-Social Services Fall 2011

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Building Principal, approve the field trip listed below:

APPROVAL OF FIELD TRIPS

January 27, 2012 Central Music Trip The State Theater
\$20.00 approx. cost* New Brunswick,NJ
*To be paid by parents 70-100 students/
5-8 parents/2 teachers

ROLL CALL VOTE on resolution #12:

YES: Ms. Barone Mr. Russo
Mr. Blocker
Mr. Carbone Dr. Rae Mrs. Scanlon

NO: None.
Resolutions #10,11,12 carried 6-0.

ITEMS FOR DISCUSSION

The Board discussed whether there will be a quorum at the October 24, 2011 meeting as some Board Members will be at the New Jersey School Boards Convention. It appears there will be a quorum.

OLD BUSINESS: None.

NEW BUSINESS: None.

COMMENTS FROM THE PUBLIC: None.

It was moved by Mr. Blocker and seconded by Ms. Barone that the meeting adjourn. Motion carried 6-0. Meeting adjourned at 7:45 p.m.

ADJOURNMENT

FUTURE MEETING DATES

October 10, 2011 – Worksession Meeting – 7:30 p.m. – Township Town Hall
October 24, 2011 – Regular Board Meeting – 7:30 p.m. – Township Town Hall

Respectfully submitted,

John Esposito
Business Administrator/Board Secretary

René Rovtar, Ed.D.
Superintendent of Schools

JE:mh