

LONG HILL TOWNSHIP BOARD OF EDUCATION
REGULAR MONTHLY MEETING
SEPTEMBER 27, 2010

The Long Hill Township Board of Education held a Worksession on Monday, September 27, 2010 in the Long Hill Township Town Hall. The meeting was called to order by Board President Lisa Scanlon at 7:30 p.m.

MEMBERS PRESENT: Ms. Barone, Mr. Blocker, Mr. Carbone, Mr. Meringolo,
Mrs. Nyquist, Dr. Rae, Mr. Russo, Dr. Verlezza,
Mrs. Scanlon.

MEMBERS ABSENT: None.

OTHERS PRESENT: Dr. Rovtar, Superintendent of Schools
Mr. Esposito, Business Administrator/Board Secretary
Mrs. Franklin, LHEA President
2 township residents

PLEDGE OF ALLEGIANCE: Mrs. Scanlon led the Pledge of Allegiance.

ADEQUATE NOTICE OF MEETING:

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel or the Daily Record on April 27, 2010. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS: None.

BOARD COMMITTEE REPORTS

Buildings & Grounds – Mrs. Nyquist noted that the donation of an air conditioner will be considered as part of looking at the district as a whole. The next meeting will be on October 11.

Policy – Mr. Carbone stated that there are several policies on the agenda tonight. There is only one policy left from the New Jersey School Boards Association review of our policy manual. The committee will meet on October 4.

Finance – Mr. Blocker reported that the committee reviewed most of the bills and found all in order for payment.

Mrs. Scanlon reported the FORCE race is this Saturday and everyone is welcome.

SUPERINTENDENT'S UPDATE

Dr. Rovtar reported that we received notice of our allocation from the federal jobs funding program. Long Hill Township received approximately \$31,000 in aid. The government suggested holding the money for next year.

Back to School nights were successful at all three schools. Mr. Villar received a few comments on class size at Central School. Dr. Rovtar talked about the sizes of each class and the Board policy on class size. There are four sections that slightly exceed the upper end of the policy due to the reductions in teachers and other staff during the budget process.

Dr. Rovtar said we are restricted by the LHEA contract as to how many classes or student contacts teachers can have each day. Also, there are only two sections of languages and one section for other areas, limiting the flexibility and ability to balance the overall schedule.

Dr. Rovtar said we have exceeded the recommended class size in the past as well. This year's issue with class size is directly related to the huge loss of state aid, and the Board's desire to limit the tax levy during the budget process.

The Board then discussed the issue of class size. Dr. Rae mentioned the disparity of class sizes in grade seven. Dr. Rovtar said that World Languages was one of the classes with a large number of students. But because it is offered only twice, its hard to work each child's other classes into their schedule. She again said that part of it is due to the reduction in staff. Dr. Rae asked if there was any way to manipulate the teaching schedule to get around the high number of students, and the Superintendent responded.

Dr. Rovtar then stated that it's Fall Report season, and the district office has been collecting data for the School Report Card. She said that in the district there were more than 200 students out sick more than 10 days last year. Many of them were out 15 or more days. She asked parents to only keep their children out if they are sick, not for vacations or other purposes. Students with numerous absences tended to have lower

scores on the NJASK tests. We do have a policy on attendance and reasons for absences, and Dr. Rovtar will continue to monitor this to assist children.

BOARD SECRETARY’S UPDATE

Mr. Esposito asked the Board Members to confirm with him which days they would be attending the New Jersey School Boards Conference in October. Board Members who need to complete required training should take advantage of the opportunity to take the necessary workshop at this conference.

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these limits at its discretion.

There were no comments from the public.

ADMINISTRATIVE RECOMMENDATIONS

1. It was moved by Dr. Verlezza and seconded by Mr. Meringolo that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

APPROVAL OF
MINUTES

September 13, 2010 – Worksession – Public Session

ROLL CALL VOTE on resolution #1:

YES:	Ms. Barone	Mr. Meringolo	Mr. Russo
	Mr. Blocker	Mrs. Nyquist	Dr. Verlezza
	Mr. Carbone	Dr. Rae	Mrs. Scanlon

NO: None.

Resolution #1 carried 9-0.



It was moved by Mr. Blocker and seconded by Mr. Carbone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 2,3,4,5,6,7.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

2. RESOLVED that the Long Hill Township Board of Education approve the List of Bills for September 27, 2010 for payment as follows:

APPROVAL OF
BILLS LIST

Bills List for September 27, 2010

Fund 10	\$ -0-
Current Expense-Fund 11	\$187,979.05
Capital Outlay-Fund 12	\$ 54,193.60
Special Revenue Fund-Fund 20	\$ 24,070.00
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$266,242.65

3. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transportation contract with MUJC for the following Regular Education bus routes in 2010-2011:

APPROVAL OF
BUS ROUTES-
REG. ED.

<u>Route</u>	<u>Destination</u>	<u>Annual Cost</u>
917	Gillette – K	\$19,617.30
918	Gillette – K	\$19,617.30
919	Gillette – K	\$21,954.15
933	GM-7	\$35,460.00
940	CSV-1/GM-9	\$40,288.50
967	CSV-5/GM-5	\$46,642.50
981	CSV-4/GM-1	<u>\$37,494.00</u>
Total Regular Ed. Regular Year		\$221,073.75

4. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transportation contract with MUJC for the following Special Education bus routes in 2010-2011:

APPROVAL OF
BUS ROUTES -
SPEC. ED.

<u>Route</u>	<u>Destination</u>	<u>Annual Cost</u>
929	Montgomery Acad.	\$13,417.56
934	ECLC	\$35,103.96
941	SKIP	\$81,598.50
954	Midland School	\$37,907.20
980	P.G. Chambers	\$34,020.18
983	DLC-Warren	<u>\$20,502.30</u>
Total Spec. Ed. Regular Year		\$222,549.70

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transportation contract with MUJC for the following Special Education Extended Year bus routes in 2010-2011:

APPROVAL OF
BUS ROUTES -
SPEC. ED.

<u>Route</u>	<u>Destination</u>	<u>Annual Cost</u>
901S	Gillette-EY	\$4,504.50
903S	ECLC	\$3,897.03
906S	Gillette-EY	\$6,866.70
921S	Montgomery Ac.	\$2,629.81
931S	Gillette-EY	\$8,388.50
950S	DLC-Warren	\$3,631.51
954S	Midland Sch.	<u>\$6,310.17</u>
Total Spec. Ed. Extended Year		\$36,228.22

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transportation contract with Dealaman Enterprises for the following Regular Education bus routes in 2010-2011:

APPROVAL OF
BUS ROUTES -
REG. ED.

<u>Route</u>	<u>Cost</u>	<u>Route</u>	<u>Cost</u>	<u>Route</u>	<u>Cost</u>
CSV-3	\$21,862.04	GM-10	\$38,496.16	CSV-2	\$21,657.01
GM-3	\$0	GM-11	\$32,287.10	CSV-6	\$21,527.15
GM-6	\$0	GM-12	\$32,287.10	CSV-7	\$21,591.03
GM-8	<u>\$22,030.64</u>			GM-2	<u>\$21,974.30</u>
Totals	\$43,892.68		\$103,070.36		\$108,851.55

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accept the following Fiscal Year 2011 Individuals with Disabilities Education Improvement (I.D.E.I.A.) Grant Funds in the following amounts as provided by the New Jersey Department of Education:

ACCEPTANCE
OF I.D.E.I.A
FUNDS

I.D.E.I.A. Basic – Long Hill Township	\$209,721.00
I.D.E.I.A. Basic – St. Vincent DePaul School	\$ 26,372.00
I.D.E.I.A. Preschool – Long Hill Township	\$ 11,902.00

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

APPROVAL OF
TRAVEL

ROLL CALL VOTE on resolutions 3,4,5,6,8:

YES:	Ms. Barone	Mr. Meringolo	Mr. Russo
	Mr. Blocker	Mrs. Nyquist	Dr. Verlezza
	Mr. Carbone	Dr. Rae	Mrs. Scanlon

NO: None.

Resolutions 3,4,5,6,8 carried 9-0.
Mrs. Nyquist abstained on resolutions #2 and #7.
Resolutions #2 and #7 carried 8-0-1.



It was moved by Mr. Russo and seconded by Mr. Meringolo that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 9,10,11,12,13.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services approve bedside instruction for student #8487305914. Bedside instruction will be provided by Education Incorporated, for 1 hour per day, 5 hours per week. at the cost of \$46.00 per hour, at Morristown Memorial Hospital, Morristown, NJ. Bedside instruction will begin September 20, 2010 and continue until the student is discharged.

APPROVAL OF
BEDSIDE
INSTRUCTION

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, revise the appointment of Juliet Evans as part time (.40) maternity leave replacement Basic Skills Teacher at Millington School. The start date for Ms. Evans is revised from October 4, 2010 to September 23, 2010. She will serve through January 14, 2011 at the BA Step 1 salary (prorated) of \$18,266.00.

J. EVANS
APPOINTMENT
REVISED

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Central Middle School Principal, approve the appointment of Maura Millman to the position of Athletic Director for the 2010-2011 school year at a stipend of \$4,200.00. The stipend is entirely funded through pay-to-play fees and the subsidy received from SPORT.

M. MILLMAN
APPOINTED
ATHLETIC

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Principals, approve the following professional internship placements for the 2010-2011:

APPROVAL OF
INTERNSHIP

Marco Freyre-Administrative Internship-Millington School-
2010-2011

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Business Administrator and Middle School Principal/Director of Athletics approve the following appointment for the 2010-2011 school year:

E. KIRBERGER
APPOINTED
FENCING

<u>Sport/activity</u>	<u>Advisor</u>	<u>Stipend</u>
Fencing	Eric Kirberger	\$2,765.66*

*Stipend to be paid from pay to play fees paid.

ROLL CALL VOTE on resolutions 9,10,11,12,13:

YES:	Ms. Barone	Mr. Meringolo	Mr. Russo
	Mr. Blocker	Mrs. Nyquist	Dr. Verlezza
	Mr. Carbone	Dr. Rae	Mrs. Scanlon

NO: None.

Resolutions 9,10,11,12,13 carried 9-0.

It was moved by Mr. Carbone and seconded by Mrs. Nyquist that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 14 and 15.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, adopt the following policies on a second reading:

ADOPTION OF POLICIES

- 4111.1 Nondiscrimination/Affirmative Action
- 4119.21 Conflict of Interest
- 4119.22 Conduct and Dress
- 4122 Student Teachers/Interns
- 4123 Teacher Assistants (Paraprofessionals)

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, approve the following policies on a first reading:

FIRST READING OF POLICIES

- 6142.9 Arts
- 6162.5 Research

9313 Formulation, Adoption, Amendment of
of Administrative Regulations

ROLL CALL VOTE on resolutions 14 and 15:

YES:	Ms. Barone	Mr. Meringolo	Mr. Russo
	Mr. Blocker	Mrs. Nyquist	Dr. Verlezza
	Mr. Carbone	Dr. Rae	Mrs. Scanlon

NO: None.

Resolutions 14 and 15 carried 9-0.

ITEMS FOR DISCUSSION

Mr. Meringolo commented that resolution #13 is in support of the fencing program, which is a pay-to-play activity.

Mr. Carbone asked why the bathroom breaks for students are only 3 minutes and Dr. Rovtar responded.

Mr. Carbone commented on how well the Long Hill Township Board of Education works together, especially in light of how other Boards function.

Mrs. Scanlon stated that she is concerned about the potential for the State abolishing pay-to-play activities. She isn't sure if the aim is to eliminate sports completely, or to shift the cost back on the Board of Education.

Mr. Meringolo commented, as legislative liaison, that the Board should pass a resolution stating how it feels about this issue and send it to our legislator. Ms. Barone agreed and suggested sending it to other districts for support as well.

Dr. Rae talked about raising the profile of the school district. He said that perhaps some or all of the children could participate in a volunteer activity in the community. Dr. Rovtar mentioned that Mr. Villar was exploring this idea and she will speak to him. Ms. Barone said that maybe we could host booths at events and fairs to display the work of our students.

COMMENTS FROM THE PUBLIC

Mrs. Franklin commented on the class size, especially languages. She stated that the World Language teachers were both cut to .8. Dr. Rovtar will look into the potential for increasing their time.

It was moved by Mr. Meringolo and seconded by Mr. Carbone that the meeting adjourn. Motion carried 9-0. Meeting adjourned at 8:28 p.m.

ADJOURNMENT

FUTURE MEETING DATES

October 11, 2010 – Worksession – Township Administration Building – 7:30 p.m.
October 25, 2010 – Regular Meeting – Township Administration Building – 7:30 p.m.

Respectfully submitted,

John Esposito
Business Administrator/Board Secretary

Dr. René Rovtar
Superintendent of Schools

JE:mh