

**LONG HILL TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
Long Hill Township Administration Building
January 24, 2011
7:30 p.m.**

AGENDA

CALL TO ORDER

ROLL CALL

Ms. Barone
Mr. Blocker
Mr. Carbone, Sr.

Mr. Meringolo
Mrs. Nyquist
Dr. Rae

Mr. Russo
Dr. Verlezza
Mrs. Scanlon

PLEDGE OF ALLEGIANCE

MEETING NOTICE

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on April 27, 2010. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS

BOARD COMMITTEE REPORTS

SUPERINTENDENT'S UPDATE

Presentation on Proposed Changes to Gifted and Talented Program

BOARD SECRETARY'S UPDATE

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

RESOLUTIONS

Minutes

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

January 10, 2011 – Worksession – Public Session

ACTION OF THE BOARD _____

Financials

2. RESOLVED that the Long Hill Township Board of Education approve the Payrolls for December 15 and 23, 2010 and the List of Bills for December 16, 22, and 24, 2010 and January 5, 11, 15 and 24, 2011 (as attached):

Payroll for December 15, 2010

Fund 10	\$	21,587.49
Current Expense-Fund 11	\$	368,139.28
Capital Outlay-Fund 12	\$	-
Special Revenue Fund-Fund 20	\$	-
Capital Projects-Fund 30	\$	-
Debt Services – Fund 40	\$	-
Total	\$	389,726.77

Payroll for December 23, 2010

Fund 10	\$	21,133.43
Current Expense-Fund 11	\$	350,778.89
Capital Outlay-Fund 12	\$	-
Special Revenue Fund-Fund 20	\$	-
Capital Projects-Fund 30	\$	-
Debt Services – Fund 40	\$	-
Total	\$	371,912.32

Bill List for December 16, 2010

Fund 10	\$	-
Current Expense-Fund 11	\$	8,709.10
Capital Outlay-Fund 12	\$	-
Special Revenue Fund-Fund 20	\$	-
Capital Projects-Fund 30	\$	-
Debt Services – Fund 40	\$	-
Total	\$	8,709.10

Bill List for December 22, 2010		
Fund 10	\$	-
Current Expense-Fund 11	\$	440.00
Capital Outlay-Fund 12	\$	-
Special Revenue Fund-Fund 20	\$	-
Capital Projects-Fund 30	\$	-
Debt Services – Fund 40	\$	-
Total	\$	440.00

Bill List for December 24, 2010		
Fund 10	\$	-
Current Expense-Fund 11	\$	9,741.76
Capital Outlay-Fund 12	\$	-
Special Revenue Fund-Fund 20	\$	-
Capital Projects-Fund 30	\$	-
Debt Services – Fund 40	\$	-
Total	\$	9,741.76

Bill List for January 5, 2011		
Fund 10	\$	-
Current Expense-Fund 11	\$	1,508.98
Capital Outlay-Fund 12	\$	-
Special Revenue Fund-Fund 20	\$	-
Capital Projects-Fund 30	\$	-
Debt Services – Fund 40	\$	-
Total	\$	1,508.98

Bill List for January 11, 2011		
Fund 10	\$	-
Current Expense-Fund 11	\$	121,273.26
Capital Outlay-Fund 12	\$	-
Special Revenue Fund-Fund 20	\$	-
Capital Projects-Fund 30	\$	-
Debt Services – Fund 40	\$	-
Total	\$	121,273.26

Bill List for January 15, 2011		
Fund 10	\$	-
Current Expense-Fund 11	\$	-
Capital Outlay-Fund 12	\$	-
Special Revenue Fund-Fund 20	\$	-
Capital Projects-Fund 30	\$	-
Debt Services – Fund 40	\$	457,940.00
Total	\$	457,940.00

Bill List for January 24, 2011

Fund 10	\$	-
Current Expense-Fund 11	\$	346,419.49
Capital Outlay-Fund 12	\$	-
Special Revenue Fund-Fund 20	\$	42,731.44
Capital Projects-Fund 30	\$	-
Debt Services – Fund 40	\$	-
Total	\$	389,150.93

ACTION OF THE BOARD _____

3. RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13 (E), certifies that as of November 30, 2010 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district's financial obligations for the remainder of the year.

ACTION OF THE BOARD _____

4. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and Treasurer of School Funds for the month ending November 30, 2010.

ACTION OF THE BOARD _____

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for November 30, 2010.

ACTION OF THE BOARD _____

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the following resolution based on changes to the bid threshold approved by the Division of Local Government Services:

WHEREAS, NJAC 5:34-5.2 details the procedures for increasing the bid threshold and states in part, "A contracting unit with a qualified purchasing agent desiring to take advantage of the supplemental authority of N.J.S.A. 18A:18A-3 and 18A:18A-4.3 shall have its governing body pass a resolution authorizing the amount of a higher bid threshold for the contracting unit, the amount of which shall not exceed the statutory maximum bid threshold.... In a contracting unit subject to the Public School Contracts Law, a certified resolution increasing the bid threshold shall be filed with the Director of the Division of Local Government Services in the Department of Community

Affairs and shall be accompanied by a copy of the contracting unit's purchasing agent's qualified purchasing agent certification", and

WHEREAS, P.L. 2009, c.166 took effect on January 1, 2011 and changes the maximum allowable bid threshold for a qualified purchasing agent to \$36,000. Now therefore be it

RESOLVED, that the Qualified Purchasing agent shall, effective as of this date, be authorized to purchase goods and services without bidding in amounts not to exceed \$36,000 in the aggregate and is authorized to purchase goods and service without quoting in amounts not to exceed \$5,400 in the aggregate.

BE IT FURTHER RESOLVED, that the board secretary is authorized and directed to submit to the Director of the Division of Local Government Services in the Department of Community Affairs a copy of this resolution and a copy of the Qualified Purchasing Agent's certification.

ACTION OF THE BOARD _____

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

ACTION OF THE BOARD _____

Personnel

8. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve an adjustment in the hourly rate for home instruction to be paid to Deborah Lamer for services provided to student 7415798980 as per the student's 504 plan, two hours per week. An hourly rate of \$35.00 was approved at the November 8, 2010 meeting. The correct rate, as per the LHEA Contract is \$35.30 per hour.

ACTION OF THE BOARD _____

9. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent and the Business Administrator approve the appointment of the following people to the Substitute Teacher List for the 2010-2011 school year:

Kristin Frederick

ACTION OF THE BOARD _____

Policy

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, adopt the following policies on a second reading:

6153	Field Trips
6153R	Field Trips – Administrative Regulations

ACTION OF THE BOARD _____

Other

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, adopt the school calendar for 2012-2013 as presented.

ACTION OF THE BOARD _____

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the following changes to the schedule of Board of Education meetings:

Cancellation of April 25, 2011	Reorganization and Regular Meeting
Scheduling of May 2, 2011	Reorganization and Regular Meeting

ACTION OF THE BOARD _____

ITEMS FOR DISCUSSION

OLD BUSINESS

NEW BUSINESS

COMMENTS FROM THE PUBLIC

PRIVATE SESSION

The Board shall enter into Private Session for the purpose of discussing the negotiations with the Long Hill Township Association of School Administrators. Disclosure of the above will be permitted following formal action by the Board at an open public meeting. Formal action is not anticipated at this meeting.

ADJOURNMENT

FUTURE MEETING DATES

February 7, 2011 – Worksession Meeting – 7:30 p.m. Township Administration Building
February 28, 2011 – Regular Meeting – 7:30 p.m. Township Administration Building