

**LONG HILL TOWNSHIP BOARD OF EDUCATION  
WORKSESSION MEETING  
Long Hill Township Administration Building  
February 7, 2011  
7:30 p.m.**

**AGENDA**

**CALL TO ORDER**

**ROLL CALL**

Ms. Barone  
Mr. Blocker  
Mr. Carbone, Sr.

Mr. Meringolo  
Mrs. Nyquist  
Dr. Rae

Mr. Russo  
Dr. Verlezza  
Mrs. Scanlon

**PLEDGE OF ALLEGIANCE**

**MEETING NOTICE**

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on April 27, 2010. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

**COMMUNICATIONS**

**BOARD COMMITTEE REPORTS**

**SUPERINTENDENT'S UPDATE**

Make a Difference Award – Pam Kmetz

**ADMINISTRATORS AND TECHNOLOGY COORDINATOR'S UPDATES**

**BOARD SECRETARY'S UPDATE**

**COMMENTS FROM THE PUBLIC**

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

**RESOLUTIONS**

**Minutes**

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

January 24, 2011 – Regular Meeting – Public and Private Sessions

ACTION OF THE BOARD \_\_\_\_\_

**Financials**

2. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

ACTION OF THE BOARD \_\_\_\_\_

**Personnel**

3. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent and the Business Administrator approve an intermittent family leave for Lyn Schneider, teacher of second grade, for the remainder of the 2011-2012 school year.

ACTION OF THE BOARD \_\_\_\_\_

4. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent and the Business Administrator approve the appointment of the following people to the Substitute Teacher List for the 2010-2011 school year:

Michelle Cicaese

ACTION OF THE BOARD \_\_\_\_\_

**Policy**

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, approve the following revised policies on a first reading:

|         |  |
|---------|--|
| 3541    | Transportation Routes and Services               |
| 4112.2  | Certification                                    |
| 4112.4  | Employee Health Examinations                     |
| 4119.23 | Employee Substance Abuse                         |
| 4121R   | Substitute Teachers – Administrative Regulations |

In addition, the Board approves the following renumbering of a policy:

4131/4131.1 Staff Development; In-Service Education/Visitations/  
Conferences **renumbered to Policy 4131.**

ACTION OF THE BOARD \_\_\_\_\_

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, readopt the following policies following a review that has been conducted by the Policy Committee:

|        |                     |
|--------|---------------------|
| 4138.2 | Private Tutoring    |
| 4147   | Employee Safety     |
| 4251   | Attendance Patterns |
| 5117   | Attendance Areas    |

ACTION OF THE BOARD \_\_\_\_\_

**Other**

7. RESOLVED that the Long Hill Township Board of Education, in conjunction with the Watchung Hills Regional High School District, will conduct the Annual School Election on Tuesday, April 27, 2011 at which time the polls will be open from 2:00 p.m. until 9:00 p.m.

BE IT FURTHER RESOLVED that the Long Hill Township Board of Education set the date and time for the drawing for position on the ballot for the voting machine in connection with the 2011 Annual School Election for 3:00 p.m. on March 17, 2011.

BE IT FURTHER RESOLVED that the Public Hearing on the Proposed 2011-2012 budget will be held on Monday, March 28, 2011 at 7:30 p.m. at the Township Administration Building.

ACTION OF THE BOARD \_\_\_\_\_

**OTHER**

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the following revisions to the 2010-2011 school calendar for the purpose of making up excess snow days:

Reduce the number of student days from 181 to 180  
Extend the school year by two days in June – June 23<sup>rd</sup> and 24<sup>th</sup>

ACTION OF THE BOARD \_\_\_\_\_

**ITEMS FOR DISCUSSION**

**OLD BUSINESS**

**NEW BUSINESS**

**COMMENTS FROM THE PUBLIC**

**PRIVATE SESSION**

The Board shall enter into Private Session for the purpose of discussing the negotiations with the Long Hill Township Association of School Administrators. Disclosure of the above will be permitted following formal action by the Board at an open public meeting. Formal action is not anticipated at this meeting.

**ADJOURNMENT**

**FUTURE MEETING DATES**

February 28, 2011 – Regular Meeting – 7:30 p.m. - Township Administration Building  
March 14, 2011 – Worksession Meeting – 7:30 p.m. - Township Administration Building  
March 28, 2011 – Regular Meeting and Public Hearing on the Budget – 7:30 p.m. – Township Administration Building