

**LONG HILL TOWNSHIP BOARD OF EDUCATION
WORKSESSION MEETING
Long Hill Township Administration Building
June 13, 2011
7:30 p.m.**

AGENDA

CALL TO ORDER

ROLL CALL

Ms. Barone
Mr. Blocker
Mr. Carbone, Sr.

Mr. Meringolo
Mrs. Nyquist
Dr. Rae

Mr. Russo
Dr. Verlezza
Mrs. Scanlon

PLEDGE OF ALLEGIANCE

MEETING NOTICE

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on May 3, 2011. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS

BOARD COMMITTEE REPORTS

SUPERINTENDENT'S UPDATE

ADMINISTRATORS AND SUPERVISORS UPDATES

BOARD SECRETARY'S UPDATE

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

RESOLUTIONS

Minutes

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

May 23, 2011 – Regular Meeting – Public and Private Sessions

ACTION OF THE BOARD _____

Financials

2. RESOLVED that the Long Hill Township Board of Education approve the List of Bills for May 31 and June 6 and 13, 2011 for payment as follows (as attached)

Bill List for May 31, 2011

Fund 10	\$	-
Current Expense-Fund 11	\$	524.97
Capital Outlay-Fund 12	\$	-
Special Revenue Fund-Fund 20	\$	-
Capital Projects-Fund 30	\$	-
Debt Services – Fund 40	\$	-
Total	\$	524.97

Bill List for June 6, 2011

Fund 10	\$	-
Current Expense-Fund 11	\$	121,073.05
Capital Outlay-Fund 12	\$	-
Special Revenue Fund-Fund 20	\$	-
Capital Projects-Fund 30	\$	-
Debt Services – Fund 40	\$	-
Total	\$	121,073.05

Bill List for June 13, 2011

Fund 10	\$	-
Current Expense-Fund 11	\$	295,971.91
Capital Outlay-Fund 12	\$	-
Special Revenue Fund-Fund 20	\$	24,269.87
Capital Projects-Fund 30	\$	-
Debt Services – Fund 40	\$	-
Total	\$	241,036.65

ACTION OF THE BOARD _____

3. RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13 (E), certifies that as of April 30, 2011 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district's financial obligations for the remainder of the year.

ACTION OF THE BOARD _____

4. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and Treasurer of School Funds for the month ending April 30, 2011.

ACTION OF THE BOARD _____

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for April 30, 2011.

ACTION OF THE BOARD _____

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

ACTION OF THE BOARD _____

Special Education

7. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Director of Special Services, and the Business Administrator, approve the payment of \$650.00 to Dr. Vanna Amorapanth for a Neuro-Developmental Evaluation for student #7361375761 to assist in determining eligibility for special education classification.

ACTION OF THE BOARD _____

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Director of Special Services, and the Business Administrator, approve payment to Pediatric Workshop for physical therapy services. Student #2210260939 is to receive, physical therapy 2 sessions per week for 40 minutes each session, at the cost of \$81.00 per session for the 2011/2012 school year. Services will be provided at the student's out-of-district school, as per student's IEP. Cost for services not to exceed \$6,480.00.

ACTION OF THE BOARD _____

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve home instruction for student #2518871662. Home instruction will be provided by Tara Stepanian and Kerri Altebrando for 2 hours per day, 2 days per week and Lynn Kaplan for 2 hours per week, 1 day per week, beginning June 2, 2011 at the rate of \$35.30 per hour, as per the LHEA contract. Services will be provided in the student's home. Services will continue until the student is able to return to school.

ACTION OF THE BOARD _____

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, accept three tuition students, #98227789230 & student #2776631981, from the Livingston Public School District. Students will be placed in the Long Hill Township KIT ESY Program, and student #4692160468 will be placed ½ time in the KIT program and ½ time in the SKIP program beginning July 1, 2011 and ending July 30, 2011. The cost of tuition for the KIT ESY Program will be \$3,000.00 for each student and \$2,500.00 for the KIT/SKIP split program. There will be an additional charge of \$50.00 an hour for any related services provided, as per student's IEP.

ACTION OF THE BOARD _____

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services accepts tuition student, #1403689415 from the Harding Public School District. Student will be placed in the Long Hill Township ESY Program, beginning July 1, 2011 and ending July 30, 2011. The cost of tuition for the ESY Program will be \$2,000.00. There will be an additional charge of \$50.00 an hour for any related services provided, as per student's IEP.

ACTION OF THE BOARD _____

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, accept three tuition students, #9617901727, student #3291236234 & student #5009607425, from the Watchung Borough School District. Students will be placed in the Long Hill Township ESY Program, beginning July 1, 2011 and ending July 30, 2011. The cost of tuition for the ESY Program will be \$2,000.00 for each student. There will be an additional charge of \$50.00 an hour for any related services provided, as per student's IEP. A 1:1 aide will be provided for student #3291236234 and student #5009607425 by Watchung Public School District.

ACTION OF THE BOARD _____

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Director of Special Services and the Business Administrator, approve Morris-Union Jointure Commission to provide Physical & Occupational Therapy services for student #4316075761. Student will receive two 30 minute sessions of Physical Therapy per week, at a cost of \$195.00 per week and one 30 minute session of Occupational Therapy per week, at a cost of \$90.00 per week. Services will be provided for the 2011 ESY Program (6/29/2011-8/11/2011) and for the 2011/2012 school year (9/6/11 – 6/18/12). Services will be provided at student’s out of district placement school.

ACTION OF THE BOARD _____

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Director of Special Services and the Business Administrator, approve Cambridge Behavioral Health, LLC to provide services to student #4316075761 in accordance with the student’s I.E.P. The student will receive the following services at home and through home/school coordination.

10 hours a week ABA Therapy @\$65.00 per hour (6/29/11 – 12/11)
 2.5 hours a week general coordination @ \$110.00 per hour (6/29/11 – 12/11)
 2 hours a month in-school observation @ \$110.00 per hour (6/29/11 – 12/11)
 2 hours a month for clinic meetings w/team @ \$240.00 per hour (6/29/11 – 12/11)

ACTION OF THE BOARD _____

Curriculum

15. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Director of Curriculum and the Curriculum Committee, approve the following new social studies textbooks for use beginning in September 2011.

6th grade – Holt McDougal World History, copyright 2012
 7th grade - Pearson/Prentice Hall My World History, copyright 2012
 8th grade - Pearson/Prentice Hall America: History of Our Nation, copyright 2011 (most updated version they have)

ACTION OF THE BOARD _____

16. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Director of Curriculum and the Curriculum Committee, approve the following revised curriculum guides for implementation beginning in September 2011. (It is noted that the mathematics curriculum revision is being done in stages as designed by the New Jersey Department of Education and reflects the implementation of the Common Core State Standards (CCSS) in Mathematics. Math in Grades 3-5 must be aligned to the CCSS by September 2012 and Grades 6-8 by September 2013.)

Mathematics
Science

Grades K-2
Grades K-8

ACTION OF THE BOARD _____

Personnel

17. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Joan Donat as Treasurer of School Monies for the period July 1, 2011 through June 30, 2012 at an annual salary of \$5,573.00.

ACTION OF THE BOARD _____

18. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Charles Hansen III as Interim Principal of Gillette School for the period September 16, 2011 through December 18, 2011 with four additional transition days prior to September 16, 2011 at a per diem rate of \$500.00.

ACTION OF THE BOARD _____

19. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the following lateral advancements for teaching staff members effective September 1, 2011:

Marco Freyre	BA Step 6	\$51,405.00 to	MA Step 6	\$54,205.00
Peter Hockmeyer	MA Step15	\$76,875.00 to	MA+30 Step 15	\$79,675.00

ACTION OF THE BOARD _____

20. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of Kristi Haag as a special education teacher for the KIT Program at Gillette School for the 2011-2012 school year at the BA Step 1 salary of \$47,405.00.

ACTION OF THE BOARD _____

21. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve an extension to the maternity leave for Noelle Milito from September 1, 2011 through November 7, 2011. Mrs. Milito will be utilizing the remaining six weeks of leave available under the New Jersey Family Leave Act for the period September 1 through October 8, 2011. The remaining leave through November 7, 2011 is in accordance with the terms of the LHEA contract. All of this leave is unpaid.

ACTION OF THE BOARD _____

22. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Principals, approve the following appointments for the 2011-2012 school year:

Stephanie Herkert	Teacher Assistant	Central School
Part Time .50	Step 1 \$15,434.00	
Danielle Sisto	Teacher Assistant	Central School
Part Time .50	Step 1 \$15,434.00	
Deborah Lamer	Teacher	Central Teacher
	Teacher of cycle class in 21 st Century Communications	
Part Time .50	BA Step 4 \$24,452.50	

ACTION OF THE BOARD _____

23. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Business Administrator and the Technology Coordinator, approve the following personnel to serve as Technology Contracted Service Providers as indicated below:

Kerri Altebrando	\$25.00 per hour effective from 7/5/2011 to 8/31/2011
Shannon Ippolito	\$25.00 per hour effective from 7/5/2011 to 8/31/2011
Mike Cortes	\$18.00 per hour effective from 7/5/2011 to 8/31/2011
Scott Varga	\$18.00 per hour effective from 7/5/2011 to 8/31/2011

Start date is contingent upon successful completion of the Criminal History Review process. Total payment for all Technology Contracted Service Providers shall not exceed \$ 12,000.00

ACTION OF THE BOARD _____

24. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the agreement with Brookwood Consulting for the provision of Supervisory Special Education Services for the period July 1, 2011 through June 30, 2012 at the per diem rate of \$550.00 and authorize the Business Administrator to execute the contract with Brookwood Consulting.

ACTION OF THE BOARD _____

25. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Millington School Principal, approve the following professional internships placement for the 2011-2012 school year:

Leslie Kepner Junior Practicum 6 hours per week - Art Millington Fall 2011

ACTION OF THE BOARD _____

26. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the following revisions to the transfers for the 2011-2012 school year which were approved at the May 2, 2011 meeting of the Board of Education.

Maryann Infantini will be assigned to Central School full time
Elisa Burns will remain assigned to Millington School

ACTION OF THE BOARD _____

27. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the annual salaries for the non-unit Central Office Support Staff employees for the 2011-2012 school year. (As attached)

ACTION OF THE BOARD _____

28. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, approve an annual salary of \$89,500.00 for Alex Blinder, Technology Coordinator, for the period July 1, 2011 through June 30, 2012.

ACTION OF THE BOARD _____

29. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the payment for 8.5 unused vacation days for 2010-2011 for Alex Blinder, Technology Coordinator, in accordance with the terms of his contract.

ACTION OF THE BOARD _____

Policy

30. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, adopt the following revised policies on a second reading:

Policy 1100	Communicating with the Public
Policy 1120	Board of Education Meetings
Policy 5114	Suspension and Expulsion
Policy 5131	Harassment, Bullying, Intimidation and Threatening Behavior Prevention
Policy 5131.5	Vandalism/Violence
Policy 9200	Orientation and Training of Board Members

ACTION OF THE BOARD _____

31. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, approve the following revised policies on a first reading:

Policy 5141.8	Sports Related Concussion and Head Injury
Policy 9111	Qualifications of Board Members

ACTION OF THE BOARD _____

Other

32. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, change the location for the August 22, 2011 meeting of the Board of Education to the Board Conference Room at Gillette School. This location provides a better facility for the annual Board Retreat to be conducted that evening.

ACTION OF THE BOARD _____

33. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the following resolution to further clarify the resolution regarding School Choice Programs that was approved by the Board of Education on November 8, 2010:

WHEREAS the Interdistrict School Choice Program (N.J.S.A. 18A:36B) was signed into law by Governor Christie on September 10, 2010 and will commence with the 2011-2012 school year, and

WHEREAS the program is designed to increase educational opportunities for students and their families by providing students with the option of attending a

public school outside their district of residence without cost to their parents, and

WHEREAS students will be able to choose to go to a school outside their district of residence if the selected school is participating in the choice program, and

WHEREAS the district of residence shall not prevent or discourage its students from participating in the school district choice program., and

WHEREAS pursuant to N.J.S.A. 18A:36B-7b(1), (2) and N.J.A.C. 6A:12-3.1(a)1, the board of education of the district of residence may limit the number of its district students allowed to participate in the choice program by adopting a resolution to do the following:

Limit to a maximum of 10 percent of the number of students per grade level per year in the sending district and to a maximum of 15 percent of the total number of students enrolled in the sending district, and

WHEREAS in the event that a district adopts any resolution restricting the enrollment of its students in choice districts and student requests for participation exceed the limits set by the district of residence, the district must conduct a lottery, and

RESOLVED that, upon recommendation of the Superintendent of School, the Long Hill Township Board of Education in the County of Morris, New Jersey adopts a ten percent cap by grade in the number of students that may opt to attend a district of choice, and

BE IT FURTHER RESOLVED that the Superintendent is authorized and directed to establish and conduct a lottery as provided in N.J.A.C. 6A:12-3.1(a)4 if the number of interested students exceeds this ten percent limit in any grade.

ACTION OF THE BOARD _____

34. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the following resolution:

WHEREAS, Assembly Bill 444, signed into law on May 26, 2011, disqualifies members of boards of education or members of charter school boards of trustees from serving in office if they have been convicted of certain crimes; and

WHEREAS, The statute also requires members to undergo criminal history background checks and to pay the cost of such investigations; and

WHEREAS, Assembly Bill 444 permits local boards of education to reimburse individual members for the cost of criminal history background investigations; and

WHEREAS, State law (N.J.S.A. 18A:12-4) prohibits the compensation of local board of education members; and

WHEREAS, Members of the Long Hill Township Board of Education devote significant time and substantial effort to the governance of the district's public schools; and

WHEREAS, The Long Hill Township Board of Education believes that individual school board members, who are uncompensated, should be reimbursed for the cost the criminal history background investigations, which are necessary to continue serving in office. So, therefore be it RESOLVED, That the Long Hill Township Board of Education authorizes reimbursement of individual members for the cost of the criminal history background investigations required by Assembly Bill 444; and be it further RESOLVED, That the Long Hill Township Board of Education through its policy adoption process will add the following language to its Policy 9111 "Qualifications of Board Members:"

He/she has not been disqualified due to the conviction of a crime or offense listed in N.J.S.A. 18A:12-1. In order to fulfill this requirement:

- 1. Each member of the board of education, within 30 days of the election or appointment to the board shall undergo a criminal history background check investigation for the purpose of ensuring that the member is not disqualified for membership due to a conviction of a crime or offense pursuant to the statute listed above; and*
- 2. The board shall reimburse the member for the cost of the criminal history record check, including all costs for administering and processing the check.*

And be it further RESOLVED, That a copy of Policy 9111 as proposed for amendment be attached to this resolution. **

ITEMS FOR DISCUSSION

OLD BUSINESS

NEW BUSINESS

COMMENTS FROM THE PUBLIC

PRIVATE SESSION

The Board shall enter into Private Session for the purpose of discussing the contract for the 2011-2012 school year for the School Business Administrator and Technology Coordinator. Disclosure of the above will be permitted following formal action by the Board at an open public meeting. Formal action may be taken at this meeting.

ACTION OF THE BOARD _____

ADJOURNMENT

FUTURE MEETING DATES

June 27, 2011 – Regular Meeting – Township Administration Building – 7:30 p.m.

July 18, 2011 – Worksession/Regular Meeting – Township Administrator Building – 7:30 p.m.

August 22, 2011 – Board Retreat/Worksession/Regular Meeting –Board Conference Room Gillette School– 7:30 p.m.