

**LONG HILL TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
Long Hill Township Administration Building
June 27, 2011
7:30 p.m.**

AGENDA

CALL TO ORDER

ROLL CALL

Ms. Barone
Mr. Blocker
Mr. Carbone, Sr.

Mr. Meringolo
Mrs. Nyquist
Dr. Rae

Mr. Russo
Dr. Verlezza
Mrs. Scanlon

PLEDGE OF ALLEGIANCE

MEETING NOTICE

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on May 3, 2011. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS

BOARD COMMITTEE REPORTS

SUPERINTENDENT'S UPDATE

BOARD SECRETARY'S UPDATE

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

RESOLUTIONS

Minutes

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

June 13, 2011 – Worksession – Public and Private Sessions

ACTION OF THE BOARD _____

Financials

2. RESOLVED that the Long Hill Township Board of Education approve the Payrolls for May 13 and 27 and June 15 and 24, 2011 and the List of Bills for June 23 and 27, 2011 (as attached):

Payroll for May 13, 2011

Fund 10	\$ 22,442.13
Current Expense-Fund 11	\$ 366,890.51
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ -
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 389,332.64

Payroll for May 27, 2011

Fund 10	\$ 22,474.53
Current Expense-Fund 11	\$ 357,649.92
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ -
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 380,124.45

Payroll for June 15, 2011

Fund 10	\$ 22,474.53
Current Expense-Fund 11	\$ 371,507.87
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ -
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 393,982.40

Payroll for June 24, 2011	
Fund 10	\$ 22,755.64
Current Expense-Fund 11	\$ 405,846.87
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ -
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 428,602.51

Bill List for June 23, 2011	
Fund 10	\$ -
Current Expense-Fund 11	\$ 98,250.97
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ 17,133.20
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 115,384.17

Bill List for June 27, 2011	
Fund 10	\$ -
Current Expense-Fund 11	\$ 80,362.29
Capital Outlay-Fund 12	\$ 3,149.00
Special Revenue Fund-Fund 20	\$ 4,467.00
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 87,978.29

ACTION OF THE BOARD _____

3. RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13 (E), certifies that as of May 31, 2011 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district's financial obligations for the remainder of the year.

ACTION OF THE BOARD _____

4. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and Treasurer of School Funds for the month ending May 31, 2011.

ACTION OF THE BOARD _____

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for May 31, 2011.

ACTION OF THE BOARD _____

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, rescind the May 23, 2011 resolution extending its agreement with Temco Building Maintenance, Inc. to provide custodial, maintenance and grounds services to the district; it will be replaced by the following: As per Article III, section 2.1 of the current contract, the Board has the option to renew the agreement for one (1) two (2)-year extension at its discretion. The contract price for the period July 1, 2011 through June 30, 2012 will be \$733,751, a 2% increase over the current year. The contract price for the period July 1, 2012 through June 30, 2013 will be \$748,426, a 2% increase over the 2011-12 year.

ACTION OF THE BOARD _____

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the following resolution:

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Long Hill Township Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Long Hill Township Board of Education has determined that \$100,000 is available for such purpose of transfer,

NOW THEREFORE BE IT RESOLVED by the Long Hill Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

ACTION OF THE BOARD _____

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

ACTION OF THE BOARD _____

Special Education

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve the provision of home instruction for student #8352235897. Home instruction, up to ten hours per week, will be provided in the student's home. Home instruction will begin June 13, 2011 and continue until student is able to return to school or the school year. Home instruction will be provided by Elisa Burns at the approved home instruction rate of \$35.30 per hour.

ACTION OF THE BOARD _____

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, accept tuition student #4692160468 from the Livingston Public School District. Student will be placed in the Long Hill Township SKIP ½ day and KIT ½ day Programs for 2011/2012 school year. The cost of tuition will be \$30,000 for the school year with an additional charge of \$50.00 a session for related services provided, as per student's IEP. An additional charge for a shared ½ day aide will also be billed to Livingston.

ACTION OF THE BOARD _____

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services, approve the contract for Itinerant Teacher services with Summit Speech School for ESY services, two hours per week at the ESY Program at Gillette School during the month of July 2011 for student #6397860680. The services are provided at a rate of \$145.00 per hour. The cost is not to exceed \$1,160.00.

ACTION OF THE BOARD _____

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services, approve Morris-Union Jointure's behavior specialist to attend a meeting regarding Student #3493945835 to be held at the end of July at Gillette School. The purpose of the meeting is to review the findings of the behavioral assessment that was conducted this school year and develop school based strategies and interventions with the parents, the school districts consulting Board Certified Behavioral Analyst and the educators. Cost not to exceed \$460.00.

ACTION OF THE BOARD _____

Personnel

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Business Administrator and Middle School Principal/Director of Athletics approve the following appointments for the 2011-2012 school year:

<u>Sport/activity</u>	<u>Advisor</u>	<u>Stipend</u>
Newspaper advisor	Andrew Gillespie	\$1,969.90**
Student Council Advisor	Dan Salzer	\$1,969.90
Boys' Soccer Coach	Michael Lisbona	\$2,876.29*
Girls' Soccer Coach	Marco Freyre	\$2,876.29*
Boys' Basketball	Peter Hockmeyer	\$2,876.29*
Girls' Basketball	Kerri Corvino	\$2,876.29*
Boys' Baseball	Marco Freyre	\$2,876.29*
Girls' Softball	Peter Hockmeyer	\$2,876.29*
Yearbook Advisor	Kathryn Ralston	\$ 684.35*
	Terry Heide	\$ 684.35*
Pens and Dreams Advisor	Maura Aimette	\$ 672.36
Cross Country Coach	Jim Barnum	\$1,428.14*
	Charles Mott	\$1,438.14*
Orchestra/Band Advisor	Eileen Shanagher	\$1,770.98*
	John Birckhead	\$1,770.98*
Choral Director	John Birckhead	\$2,335.72*
Consortium Activities Advisor	Andrew Gillespie	

*Stipends to be paid from existing activity account balances and/or pay to play/participate fees paid.

** Stipend to be paid through PTO contribution.

ACTION OF THE BOARD _____

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator approve merit pay for the below listed administrators, in accordance Article 11.4 of the 2010-2011 agreement with the Long Hill Association of School Administrators, for the 2010-2011 school year:

Jennifer Dawson \$5,000.00 Lori Jones \$3,000.00 George Villar \$3,000.00

ACTION OF THE BOARD _____

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, approve a contract for the period July 1, 2011 through June 30, 2012 for John Esposito, School Business Administrator/Board Secretary to reflect an annual salary of \$122,500.00 and a contribution of 2.5% of the base salary amount towards the cost of health benefits.

ACTION OF THE BOARD _____

16. Resolved that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the carryover of five (5) unused vacation days from 2010-2011 to 2011-2012 for Alex Blinder, Technology Coordinator, in accordance with the terms of his contract.

ACTION OF THE BOARD _____

17. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator rescind the appointment of Patrick Golub as Teacher Assistant for the 2011 Extended School Year Program at Gillette School due a decrease in program enrollment.

ACTION OF THE BOARD _____

18. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Lisa DelGaudio as the 4th grade maternity leave replacement from September 1, 2011 through November 7, 2011 at the BA Step 1 salary of \$47,405.00 prorated.

ACTION OF THE BOARD _____

Policy

19. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, adopt the following policies on a second reading:

Policy 5141.8	Sports Related Concussion and Head Injury
Policy 9111	Qualifications of Board Members

ACTION OF THE BOARD _____

ITEMS FOR DISCUSSION

OLD BUSINESS

NEW BUSINESS

COMMENTS FROM THE PUBLIC

ADJOURNMENT

FUTURE MEETING DATES

July 18, 2011 – Worksession/Regular Board Meeting – 7:30 p.m. Township Administration Building

August 22, 2011 – Worksession/Regular Board Meeting– 7:30 p.m. Township Administration Building