

**LONG HILL TOWNSHIP BOARD OF EDUCATION  
WORKSESSION AND REGULAR MEETING  
Long Hill Township Administration Building  
August 16, 2010  
7:30 p.m.**

**AGENDA**

**CALL TO ORDER**

**ROLL CALL**

Ms. Barone  
Mr. Blocker  
Mr. Carbone, Sr.

Mr. Meringolo  
Mrs. Nyquist  
Dr. Rae

Mr. Russo  
Dr. Verlezza  
Mrs. Scanlon

**PLEDGE OF ALLEGIANCE**

**MEETING NOTICE**

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on April 27, 2010. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

**COMMUNICATIONS**

**BOARD COMMITTEE REPORTS**

**SUPERINTENDENT'S UPDATE**

**ADMINISTRATORS AND TECHNOLOGY COORDINATOR'S UPDATES**

**BOARD SECRETARY'S UPDATE**

**COMMENTS FROM THE PUBLIC**

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

**RESOLUTIONS**

**Minutes**

- 1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

July 19, 2010 – Regular Meeting – Public Session  
August 3, 2010 – Special Meeting – Public Session

ACTION OF THE BOARD \_\_\_\_\_

**Financials**

- 2. RESOLVED that the Long Hill Township Board of Education approve the List of Bills for July 15-30, 2010, August 4, 2010 and August 16, 2010 for payment as follows (as attached):

Bills List for July 15- 30, 2010	
Fund 10	\$ -
Current Expense-Fund 11	\$ 276,778.91
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ -
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ 533,328.75
Total	\$ 810,107.66

Bill List for August 4, 2010	
Fund 10	\$ -
Current Expense-Fund 11	\$ 109,797.40
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ -
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 109,797.40

Bill List for August 16, 2010	
Fund 10	\$ 7,744.04
Current Expense-Fund 11	\$ 233,134.22
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ 4,100.80
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 244,979.06

ACTION OF THE BOARD \_\_\_\_\_

3. RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13 (E), certifies that as of June 30, 2010 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district's financial obligations for the remainder of the year.

ACTION OF THE BOARD \_\_\_\_\_

4. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and Treasurer of School Funds for the month ending June 30, 2010.

ACTION OF THE BOARD \_\_\_\_\_

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for June 30, 2010.

ACTION OF THE BOARD \_\_\_\_\_

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Central Middle School Principal, express their appreciation to Ms. Lynda Tuberty-Vaughan and Mr. Damon Vaughan for their donation of \$100.00 to the Central Middle School Music Department.

ACTION OF THE BOARD \_\_\_\_\_

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the submission of an amendment for the FY2010 NCLB Application to include carryover of \$1,709 in Title IV funds to be used for Character Education.

ACTION OF THE BOARD \_\_\_\_\_

- 8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the submission of the Fiscal Year 2011 No Child Left Behind Grant Application in the following amounts as provided by the New Jersey Department of Education:

Title IIA (Professional Development)	
Long Hill Township School District	\$19,789.00
St. Vincent de Paul School	\$ 3,685.00
Title III (English Language Acquisition)	\$ 6,312.00
St. Vincent DePaul School	\$ 275.00

The Title III monies will be administered through a Consortium with the Branchburg School District serving as the Lead Education Agency (LEA).

ACTION OF THE BOARD \_\_\_\_\_

- 9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the submission of the Fiscal Year 2011 Individuals with Disabilities Education Improvement (I.D.E.I.A.) Grant Application in the following amounts as provided by the New Jersey Department of Education:

I.D.E.I.A. Basic - Long Hill Township	\$209,721.00
I.D.E.I.A. Basic - St. Vincent de Paul School	\$ 26,372.00
I.D.E.I.A. Preschool – Long Hill Township	\$ 11,902.00

ACTION OF THE BOARD \_\_\_\_\_

- 10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

ACTION OF THE BOARD \_\_\_\_\_

**Curriculum**

- 11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and Director of Curriculum, approve the revised selection criteria for the Futures and Horizon Programs.

ACTION OF THE BOARD \_\_\_\_\_

**Personnel**

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Principals, approve the following professional internship (student teaching) placements for the 2010-2011 school year:

Jessica Matos	Student Teaching Internship	Millington School	Fall 2010
Robert Ostroff	Student Teaching Internship	Central School	Fall 2010
Brian Klics	Occupational Therapist Fieldwork Internship		Fall 2010

ACTION OF THE BOARD \_\_\_\_\_

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and Director of Special Services, approve the following additional hours/salary adjustments for the staff members listed below in the Extended School Year Program:

Suzanne Aiello	1.5 hours	\$ 37.01
Jessica Colletta	18 hours	\$ 862.01
Katherine DeCotiis	.75 hour	\$ 25.33
Aviva Gans	3.75 hours	\$ 218.79
Jennifer Hampson	.75 hour	\$ 17.47
Julie Hersh	3.5 hours	\$ 204.21
Lynn Kaplan	4.5 hours	\$ 298.82
Brett Matisak	.75 hour	\$ 17.67
Marcie Skrobacz	1.25 hours	\$ 40.23
Noemi Velazquez	2 hours	\$ 49.34
Karlie Wavra	27 hours	\$ 629.10
Lauren Sachs Winner	3.5 hours	\$ 175.00

ACTION OF THE BOARD \_\_\_\_\_

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services increase the contract of Ms. Jennifer Hampson from .61 teacher assistant to full time teacher assistant and transfer her assignment to the KIT class at Gillette School for the 2010-2011 school year. Ms. Hampson's salary will be \$29,678.00 based on Step 1 of the Teacher Assistants salary guide for the 2010/2011 school year.

ACTION OF THE BOARD \_\_\_\_\_

**Policy**

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Policy Committee, adopt the following policies on a second reading:

4113	Assignment; Transfer
4115	Supervision
4117.4	Reduction in Force/Abolishing a Position
4117.41	Nonrenewal

ACTION OF THE BOARD \_\_\_\_\_

16. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Policy Committee, adopt the following revised policies on a second reading:

1330	Use of School Facilities and Grounds
6145	Extracurricular Activities and Eligibility

ACTION OF THE BOARD \_\_\_\_\_

17. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Policy Committee, approve the following revised policies on a first reading:

4114	Outside Employment as Athletic Coach
4116	Teacher Evaluation

ACTION OF THE BOARD \_\_\_\_\_

**Other**

18. RESOLVED that the Long Hill Township Board of Education, adopt the following District and Board of Education goals for the 2010-2011 school year.

District Goals

1. Ensure that student achievement meets or exceeds the No Child Left Behind Adequate Yearly Progress standards for 2011.
2. Develop a life skills based educational program for middle school special education students for implementation in the 2011-2012 school year.
3. Develop and present a Strategic Plan for Facility Utilization to the Board of Education.
4. Develop a Staff Recognition Program.

Board of Education Goals

1. Develop a plan to share services.
2. Pass the district budget while improving community relations and community involvement.
3. Provide training for the board members on Board of Education effectiveness.
4. Ensure that Board Members complete required training during the course of the 2010-2011 year.

ACTION OF THE BOARD \_\_\_\_\_

**ITEMS FOR DISCUSSION**

**OLD BUSINESS**

**NEW BUSINESS**

**COMMENTS FROM THE PUBLIC**

**ADJOURNMENT**

**FUTURE MEETING DATES**

September 13, 2010 – Worksession Meeting – Town Hall – 7:30 p.m.  
September 27, 2010 – Regular Meeting – Town Hall – 7:30 p.m.