

**LONG HILL TOWNSHIP BOARD OF EDUCATION
WORKSESSION/REGULAR MEETING
Board of Education Conference Room – Gillette School
August 22, 2011
6:00 p.m. Board Retreat
7:30p.m. Worksession/Regular Meeting**

AGENDA

CALL TO ORDER

ROLL CALL

Ms. Barone
Mr. Blocker
Mr. Carbone, Sr.

Mr. Meringolo
Mrs. Nyquist
Dr. Rae

Mr. Russo
Dr. Verlezza
Mrs. Scanlon

PLEDGE OF ALLEGIANCE

MEETING NOTICE

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on May 3, 2011. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

BOARD OF EDUCATION RETREAT – Facilitated by Joanne Borin of NJSBA

COMMUNICATIONS

BOARD COMMITTEE REPORTS

SUPERINTENDENT'S UPDATE

ADMINISTRATORS AND SUPERVISORS UPDATES

BOARD SECRETARY'S UPDATE

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

RESOLUTIONS

Minutes

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

June 27, 2011 – Regular Meeting – Public Session
July 18, 2011 – Worksession/Regular Meeting – Public Session

ACTION OF THE BOARD _____

Financials

2. RESOLVED that the Long Hill Township Board of Education approve the Payrolls for July 15 and 29, 2011 and the List of Bills for July 13, 26, 28 and August 1 and 22, 2011 (as attached):

Payroll for July 15, 2011	
Fund 10	\$ 8,563.09
Current Expense-Fund 11	\$ 186,032.71
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ -
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 194,595.80

Payroll for July 29, 2011	
Fund 10	\$ 8,929.66
Current Expense-Fund 11	\$ 173,441.83
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ -
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 182,371.49

Bill List for July 13, 2011	
Fund 10	\$ -
Current Expense-Fund 11	\$ 120,763.45
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ -
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 120,763.45

Bill List for July 26, 2011	
Fund 10	\$ -
Current Expense-Fund 11	\$ 774.97
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ -
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 774.97

Bill List for July 28, 2011	
Fund 10	\$ -
Current Expense-Fund 11	\$ 122,009.66
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ -
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 122,009.66

Bill List for August 1, 2011	
Fund 10	\$ -
Current Expense-Fund 11	\$ -
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ -
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ 31,394.00
Total	\$ 31,394.00

Bill List for August 22, 2011	
Fund 10	\$ 45,933.19
Current Expense-Fund 11	\$ 347,993.84
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ -
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 393,927.03

ACTION OF THE BOARD _____

- RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13 (E), certifies that as of June 30, 2011 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district's financial obligations for the remainder of the year.

ACTION OF THE BOARD _____

4. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and Treasurer of School Funds for the month ending June 30, 2011.

ACTION OF THE BOARD _____

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for June 30, 2011.

ACTION OF THE BOARD _____

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve an agreement with the Board of Education of Pittsgrove, New Jersey to purchase paper, materials and supplies as part of a purchasing consortium comprised of school districts throughout the State.

ACTION OF THE BOARD _____

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accept the following funds for the 2011-12 school year:

Chapter 192	\$ 5,917	Non-Public Textbooks	\$ 9,482
Chapter 193	\$34,671	Non-Public Nursing	\$13,545

ACTION OF THE BOARD _____

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, authorize the submission of an amendment to the district's Fiscal Year 2011 IDEA Application to reflect the carryover of \$238,780 in Federal IDEA ARRA monies which were expended during the 2011-2012 school year.

ACTION OF THE BOARD _____

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the submission of the Fiscal Year 2012 No Child Left Behind Grant Application in the following amounts as provided by the New Jersey Department of Education. The Title III monies will be administered through a Consortium with another school district.

Title IIA (Professional Development)	
Long Hill Township School District	\$18,042.00
St. Vincent de Paul School	\$ 3,688.00
Title III (English Language Acquisition)	\$ 4,292.00

ACTION OF THE BOARD _____

- 10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transportation contract with MUJC for the following Regular Year Special Education bus routes in 2011-12:

Regular Education: Regular Year		
Route	Destination	Annual Cost
917	Gillette-K	\$19,980.80
918	Gillette-K	\$19,980.80
919	Gillette-K	\$22,325.40
933	GM-7	\$35,478.00
940	CSV-1/GM-9	\$43,362.00
967	CSV-5/GM-5	\$46,944.00
981	CSV-4/GM-1	\$37,602.00
Total Regular. Ed./ Regular Yr.		\$225,673.00

ACTION OF THE BOARD _____

- 11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transportation contract with MUJC for the following Regular Year Special Education bus routes in 2011-12:

Special Education: Regular Year		
Route	Destination	Annual Cost
929	Montgomery Academy	\$17,583.39
934	ECLC	\$40,934.45
941	SKIP	\$80,532.00
954	Midland School	\$37,461.16
980	P.G. Chambers School	TBD
983	DLC-Warren	\$20,018.90
Total Spec. Ed./ Regular Yr.		\$196,529.90

ACTION OF THE BOARD _____

- 12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transportation contract with Dealaman Enterprises for the following Regular Education bus routes in School Year 2011-12:

Contract 01-01

Route	Cost
CSV-3	\$22,130.95
GM-8	\$22,301.62
Total	\$44,432.57

Contract 02-01

Route	Cost
GM-10	\$38,969.66
GM-11	\$32,684.23
GM-12	\$32,684.23
Total	\$104,338.12

Contract CP2

Route	Cost
CSV-2	21,923.39
CSV-6	21,791.93
CSV-7	21,856.60
GM-2	22,244.59
GM-4	22,373.92
Total	110,190.43

ACTION OF THE BOARD _____

- 13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transportation contract with MUJC for the following Extended Year 2011 Special Education bus routes:

Special Education: Extended Year		
Route	Destination	Annual Cost
901S	Gillette-ESY	\$4,508.00
903S	ECLC	\$4,455.89
906S	SKIP-ESY	\$6,753.20
921S	Montgomery Academy	\$2,476.74
931S	SKIP-ESY	\$8,240.00
950S	DLC-Warren	\$3,845.43
954S	Midland School	\$4,205.86
Total Spec. Ed./ Extended Yr.		\$34,485.12

ACTION OF THE BOARD _____

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

ACTION OF THE BOARD _____

Special Education

15. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Director of Special Services, and the Business Administrator, approve the continuation of home instruction for student #8487305914 beginning September 8, 2011 and continuing through November 11, 2011. Instruction is to be provided by Mrs. Maureen Furlong.

ACTION OF THE BOARD _____

16. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services, approve Mrs. Michelle Lawton, a Behavioral Consultant, to provide 200 hours of behavioral consultation services for the 2011-2012 school year, at the rate of \$125.00 per hour. Cost not to exceed \$25,000.00

ACTION OF THE BOARD _____

17. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services, approve Ms. Anne Elmowitz, a Wilson Language and Reading Consultant, to provide 3 one hour sessions of individual instruction per week at the rate of \$75.00 per hour. Services will be provided to student #9001026117, at Central School for the 2011-2012 school year. Cost not to exceed \$9000.00.

ACTION OF THE BOARD _____

Personnel

18. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accept the resignation of Danielle Sisto from the position of part time teacher assistant at Central Middle School for the 2011-2012 school year.

ACTION OF THE BOARD _____

19. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Principals, approve the following appointments for the 2011-2012 school year:

Deborah Reiss	Teacher Assistant	Central School
Part Time .50	Step 1 \$15,434.00	
Nancy Peralta	Health and Physical Education Teacher	Central School
Part Time .20	Step 1 MA - \$10,041.00	

ACTION OF THE BOARD _____

20. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve a revision to the salary guide placement for Kristine Tucker, Teacher of Language Arts at Central School, for the 2011-2012. The revision is based on official graduate transcripts submitted. The revised placement is Step 9 MA+30 - \$62,855.00.

ACTION OF THE BOARD _____

21. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Business Administrator and Middle School Principal, approve the following appointments for the 2011-2012 school year:

<u>Sport/activity</u>	<u>Advisor</u>	<u>Stipend</u>
Cheerleading Advisor	Lori-Ann Eorio	\$2,192.25*
Director of Athletics	Maura Millman	\$4,310.00**

*Stipends to be paid from pay to play fees paid and SPORT organization contributions.

**Salary revised to reflect additional contribution from SPORT.

ACTION OF THE BOARD _____

22. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Principals, approve the following professional internship (student teaching) placements for the 2011-2012 school year:

Carolyn March	Student Teaching Internship	Gillette School	Fall 2011
Elizabeth Wheeler	Student Teaching Internship	Millington School	Fall 2011

ACTION OF THE BOARD _____

23. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of the following person to the Substitute Teacher list for the 2011-2012 school year.

Elizabeth Wheeler
Michelle Antonelli

Keli Leunes

ACTION OF THE BOARD _____

Policy

24. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, approve the following revised policies on a first reading:

4112.6	Personnel Records – Certified Staff
4212.6	Personnel Records – Non-Certified Staff
5119	Transfers
5120	Assessment of Individual Needs
5143	School Insurance
5145.6	Student Grievance Procedure
6114	Emergencies and Disaster Preparedness
6122	Articulation
6140	Curriculum Adoption
9020	Board Communications
9330	Open Public Records Act

ACTION OF THE BOARD _____

ITEMS FOR DISCUSSION

OLD BUSINESS

NEW BUSINESS

COMMENTS FROM THE PUBLIC

ADJOURNMENT

FUTURE MEETING DATES

September 12, 2011 – Worksession Meeting – Township Administration Building – 7:30 p.m.
September 26, 2011 – Regular Meeting – Township Administration Building – 7:30 p.m.