

**LONG HILL TOWNSHIP BOARD OF EDUCATION
WORKSESSION MEETING
Long Hill Township Administration Building
September 13, 2010
7:30 p.m.**

AGENDA

CALL TO ORDER

ROLL CALL

Ms. Barone
Mr. Blocker
Mr. Carbone, Sr.

Mr. Meringolo
Mrs. Nyquist
Dr. Rae

Mr. Russo
Dr. Verlezza
Mrs. Scanlon

PLEDGE OF ALLEGIANCE

MEETING NOTICE

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on April 27, 2010. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS

BOARD COMMITTEE REPORTS

SUPERINTENDENT'S UPDATE

Report on 2010 State Testing
Make A Difference Recognition – Maureen Furlong and Patrick Golub

ADMINISTRATORS AND TECHNOLOGY COORDINATOR'S UPDATES

BOARD SECRETARY'S UPDATE

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

RESOLUTIONS

Minutes

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

August 16, 2010 – Worksession/Regular Meeting – Public Session

ACTION OF THE BOARD _____

Financials

2. RESOLVED that the Long Hill Township Board of Education approve the Payrolls for July 15, July 30, August 13 and August 30, 2010 and the List of Bills for August 17, August 24, August 31 and September 13, 2010 for payment as follows (as attached):

Payroll for July 15, 2010	
Fund 10	\$ 8,327.10
Current Expense-Fund 11	\$ 150,103.55
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ -
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 158,430.65

Payroll for July 30, 2010	
Fund 10	\$ 8,007.58
Current Expense-Fund 11	\$ 177,373.60
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ -
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 185,381.18

Payroll for August 13, 2010	
Fund 10	\$ 8,000.17
Current Expense-Fund 11	\$ 145,742.58
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ -
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 153,742.75

Payroll for August 30, 2010	
Fund 10	\$ 8,000.17
Current Expense-Fund 11	\$ 145,187.98
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ -
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 153,188.15

Bills List for August 17, 2010	
Fund 10	\$ -
Current Expense-Fund 11	\$ 334.50
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ -
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 334.50

Bills List for August 24, 2010	
Fund 10	\$ -
Current Expense-Fund 11	\$ 1,305.00
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ -
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 1,305.00

Bill List for August 31, 2010	
Fund 10	\$ -
Current Expense-Fund 11	\$ 109,685.75
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ -
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 109,685.75

Bill List for September 13, 2010	
Fund 10	\$ 925.00
Current Expense-Fund 11	\$ 212,542.61
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ -
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 213,467.61

ACTION OF THE BOARD _____

3. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

ACTION OF THE BOARD _____

Special Education

4. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services approve Cambridge Behavioral Health, LLC to increase general coordination of therapies from 2 hours a week, which was previously approved, to 2 ½ hours per week for student #4316075761 in accordance with the student's I.E.P. The cost of this service will increase from \$220.00 per week to \$275.00 per week. The period for this service is 6/30/10-6/13/11.

ACTION OF THE BOARD _____

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services approve Ms. Anne Elmowitz, a Wilson Language and Reading Consultant, to provide 3 one hour sessions of individual instruction per week at the rate of \$70.00 per hour. Services will be provided to student #9001026117, at Central School for the 2010-2011 school year. Cost not to exceed \$8,400.00

ACTION OF THE BOARD _____

Personnel

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services approve Karen Burgerhoff as a .61 teacher assistant at Millington School for the 2010 – 2011 school year. Ms. Burgerhoff's salary will be \$18,103.58, prorated based on Step 1 of the Teacher Assistants salary guide for the 2010/2011 school year.

ACTION OF THE BOARD _____

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services approve payment of \$61.84 (2 hours) to Sarah Romeo for additional summer casework beyond the two days originally approved for Summer 2010.

ACTION OF THE BOARD _____

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services approve Rebecca Hoy as a part time Speech Language Specialist at Gillette School for the 2010 – 2011 school year. Ms. Hoy's salary will be \$12,992.50 prorated based on Step 5 of the MA Salary guide of the LHEA salary guide for the 2010/2011 school year.

ACTION OF THE BOARD _____

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Principals, approve the following professional internship (student teaching) placements for the 2010-2011 school year:

Nicole Watson Student Teaching Internship Millington School Fall 2010

ACTION OF THE BOARD _____

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Business Administrator and the Director of Special Services approve the payment of two additional hours of salary for the following teacher assistants working with autistic students to attend an inservice training workshop on September 1, 2010 prior to the start of their contractual year.

Suzanne Aiello
Yailin Fajaro
Jennifer Hampson
Sandra Hulik

Karen Riggi
Donna Strock
Noemi Velazquez
Dena Wells

ACTION OF THE BOARD _____

11. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent and the Business Administrator approve the appointment of the following people to the Substitute Teacher List for the 2010-2011 school year:

Regina Clark Kathleen Maurice (substitute nurse)

ACTION OF THE BOARD _____

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Business Administrator and Middle School Principal/Director of Athletics approve the following appointments for the 2010-2011 school year:

Sport/activity	Advisor	Stipend
Newspaper advisor	Andrew Gillespie	\$1,894.13**
Student Council Advisor	Dan Salzer	\$1,894.13
Boys' Soccer Coach	Michael Lisbona	\$2,765.66*
Girls' Soccer Coach	Peter Hockmeyer	\$2,765.66*
Boys' Basketball	Peter Hockmeyer	\$2,765.55*
Girls' Basketball	Kerri Corvino	\$2,765.66*
Boys' Baseball	Marco Freyre	\$2,765.66*
Girls' Softball	Peter Hockmeyer	\$2,765.66*
Yearbook Advisor	Kathryn Ralston	\$1,316.06*
Cross Country Coach	Jim Barnum	\$1,382.83*
	Charles Mott	\$1,382.83*
Booster Club	Joyana Peros	\$1,894.13*
Orchestra/Band Advisor	Eileen Shanagher	\$1,702.87*
	John Birckhead	\$1,702.86*
Choral Director	John Birckhead	\$2,245.89*

*Stipends to be paid from existing activity account balances and/or pay to play/participate fees paid.

** Stipend to be paid through PTO contribution.

ACTION OF THE BOARD _____

Curriculum

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of Superintendent, the Business Administrator and the Building Principal, approve the field trip listed below:

February 2, 2011	Middle School Music Students	New York, NY
\$15.00 approx. cost*	Avery Fisher Hall	2 teachers
*To be paid through fundraising/parent payment		7-10 parents

ACTION OF THE BOARD _____

Policy

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Policy Committee, adopt the following revised policies on a second reading:

4113	Assignment; Transfer
4114	Outside Employment as Athletic Coach
4116	Teacher Evaluation

ACTION OF THE BOARD _____

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Policy Committee, approve the following policies on a first reading:

4111.1	Nondiscrimination/Affirmative Action
4119.21	Conflict of Interest
4119.22	Conduct and Dress
4122	Student Teachers/Interns
4123	Teacher Assistants (Paraprofessionals)

ACTION OF THE BOARD _____

Buildings and Grounds

16. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator approve an Eagle Scout Project, to be designed and implemented by Patrick McGrath, a member of Boy Scout Troop 56, to create and paint a large map of the United States on the playground surface at both Millington and Gillette Schools.

ACTION OF THE BOARD _____

ITEMS FOR DISCUSSION

OLD BUSINESS

NEW BUSINESS

COMMENTS FROM THE PUBLIC

ADJOURNMENT

FUTURE MEETING DATES

September 27, 2010 – Regular Meeting – 7:30 p.m. Township Administration Building

October 11, 2010 – Worksession Meeting – 7:30 p.m. Township Administration Building

October 25, 2010 – Regular Meeting – 7:30 p.m. Township Administration Building