

**LONG HILL TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
Long Hill Township Administration Building  
September 26, 2011  
7:30 p.m.**

**AGENDA**

**CALL TO ORDER**

**ROLL CALL**

Ms. Barone  
Mr. Blocker  
Mr. Carbone, Sr.

Mr. Meringolo  
Mrs. Nyquist  
Dr. Rae

Mr. Russo  
Dr. Verlezza  
Mrs. Scanlon

**PLEDGE OF ALLEGIANCE**

**MEETING NOTICE**

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on May 3, 2011. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

**COMMUNICATIONS**

**BOARD COMMITTEE REPORTS**

**SUPERINTENDENT'S UPDATE**

**BOARD SECRETARY'S UPDATE**

**COMMENTS FROM THE PUBLIC**

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

**RESOLUTIONS**

**Minutes**

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

September 12, 2011 – Worksession – Public Session

ACTION OF THE BOARD \_\_\_\_\_

**Financials**

2. RESOLVED that the Long Hill Township Board of Education approve the Payrolls for August 15 and 30, 2011 and the List of Bills for August 31 and September 7, 21, and 26, 2011 (as attached):

Payroll for August 15, 2011

Fund 10	\$ 8,958.02
Current Expense-Fund 11	\$ 168,226.03
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ -
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 177,184.05

Payroll for August 30, 2011

Fund 10	\$ 9,110.44
Current Expense-Fund 11	\$ 144,397.26
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ -
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 153,507.70

Bill List for August 31, 2011

Fund 10	\$ -
Current Expense-Fund 11	\$ 118,204.31
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ -
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 118,204.31

Bill List for September 7, 2011	
Fund 10	\$ -
Current Expense-Fund 11	\$ 1,875.00
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ -
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 1,875.00

Bill List for September 21, 2011	
Fund 10	\$ 3,325.70
Current Expense-Fund 11	\$ 110,592.34
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ 47,647.84
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 161,565.88

Bill List for September 26, 2011	
Fund 10	\$ 12,706.99
Current Expense-Fund 11	\$ 236,657.32
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ 6,551.56
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 255,915.87

ACTION OF THE BOARD \_\_\_\_\_

3. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the following revised resolution regarding the transfer of surplus funds to district reserve accounts (original resolution adopted June 27, 2011):

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Long Hill Township Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account (\$650,000) and Maintenance Reserve account (\$244,572) at year end, and

WHEREAS, the Long Hill Township Board of Education has determined that up to \$994,572 is available for such purpose of transfer,

NOW THEREFORE BE IT RESOLVED by the Long Hill Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

ACTION OF THE BOARD \_\_\_\_\_

4. RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13 (E), certifies that as of July 31, 2011 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district's financial obligations for the remainder of the year.

ACTION OF THE BOARD \_\_\_\_\_

5. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and Treasurer of School Funds for the month ending July 31, 2011.

ACTION OF THE BOARD \_\_\_\_\_

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for July 31, 2011.

ACTION OF THE BOARD \_\_\_\_\_

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

ACTION OF THE BOARD \_\_\_\_\_

**Special Education**

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve a Speech Language Evaluation including auditory processing and pragmatic language for student ID #3493945835. Creative Speech Solutions will evaluate at a cost not to exceed \$700.00. The evaluation will take place at Creative Speech Solutions' office in Summit, NJ.

ACTION OF THE BOARD \_\_\_\_\_

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services, approve the payment of \$1,300.00 to Learning Tree Multicultural/Multilingual Evaluation and Consulting, Inc. A bilingual psychological and bilingual learning evaluation @ \$650.00 each is needed for Student # 5287851547. These evaluations are necessary to determine eligibility for special education classification.

ACTION OF THE BOARD \_\_\_\_\_

**Personnel**

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator approve the following salary adjustment for Danielle Junior, teacher of ESL, based on the attainment of her Master's Degree, effective October 1, 2011:

From Step BA 6 \$51,405                                      To BA+30/MA Step 6 \$54,205

ACTION OF THE BOARD \_\_\_\_\_

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Principals, approve the following professional internship (student teaching) placements for the 2011-2012 school year:

Amy Romano	Undergraduate Practicum	Central School	Fall 2011
Amanda Fennimore	Undergraduate Practicum	District – Social Services	Fall 2011

ACTION OF THE BOARD \_\_\_\_\_

**Curriculum**

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of Superintendent, the Business Administrator and the Building Principal, approve the field trip listed below:

January 27, 2012	Central Music Trip	The State Theater
\$20.00 approx. cost*		New Brunswick, NJ
*To be paid by parents		70-100 students/5-8 parents
		2 teachers

ACTION OF THE BOARD \_\_\_\_\_

**ITEMS FOR DISCUSSION**

Meeting Quorum for October 24, 2011 Regular Meeting

**OLD BUSINESS**

**NEW BUSINESS**

**COMMENTS FROM THE PUBLIC**

**ADJOURNMENT**

**FUTURE MEETING DATES**

October 10, 2011 – Worksession Meeting – 7:30 p.m. Township Administration Building  
October 24, 2011 – Regular Board Meeting– 7:30 p.m. Township Administration Building