

**LONG HILL TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
Long Hill Township Municipal Building  
January 23, 2012  
7:30 p.m.**

**AGENDA**

**CALL TO ORDER**

**ROLL CALL**

**Ms. Barone  
Mr. Blocker  
Mr. Carbone, Sr.**

**Mr. LoCascio  
Mr. Meringolo  
Mrs. Nyquist**

**Dr. Rae  
Mr. Russo  
Mrs. Scanlon**

**PLEDGE OF ALLEGIANCE**

**MEETING NOTICE**

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on May 3, 2011. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

**COMMUNICATIONS**

**BOARD COMMITTEE REPORTS**

**SUPERINTENDENT'S UPDATE**

Presentation on Calculating Student Growth Percentiles for NJASK

**BOARD SECRETARY'S UPDATE**

**COMMENTS FROM THE PUBLIC**

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

## RESOLUTIONS

### Minutes

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

January 9, 2012 – Worksession – Public and Private Sessions

ACTION OF THE BOARD \_\_\_\_\_

### Financials

2. RESOLVED that the Long Hill Township Board of Education approve the Payrolls for December 15 and 23, 2011 and the List of Bills for December 13, 2011 and January 2, 17, and 23, 2012 (as attached):

Payroll for December 15, 2011

Fund 10	\$ 21,355.28
Current Expense-Fund 11	\$ 402,603.63
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ -
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 423,958.91

Payroll for December 23, 2011

Fund 10	\$ 21,574.31
Current Expense-Fund 11	\$ 367,208.18
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ -
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 388,782.49

Bill List for December 23, 2011

Fund 10	\$ -
Current Expense-Fund 11	\$ 129,921.28
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ -
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 129,921.28

Bill List for January 2, 2012

Fund 10	\$ -
Current Expense-Fund 11	\$ 141,924.99
Capital Outlay-Fund 12	\$ -

Special Revenue Fund-Fund 20	\$	-
Capital Projects-Fund 30	\$	-
Debt Services – Fund 40	\$	-
Total	\$	141,924.99

Bill List for January 17, 2012

Fund 10	\$	-
Current Expense-Fund 11	\$	-
Capital Outlay-Fund 12	\$	-
Special Revenue Fund-Fund 20	\$	-
Capital Projects-Fund 30	\$	-
Debt Services – Fund 40	\$	453,440.00
Total	\$	453,440.00

Bill List for January 23, 2012

Fund 10	\$	-
Current Expense-Fund 11	\$	379,700.10
Capital Outlay-Fund 12	\$	-
Special Revenue Fund-Fund 20	\$	55,334.02
Capital Projects-Fund 30	\$	-
Debt Services – Fund 40	\$	-
Total	\$	435,034.12

ACTION OF THE BOARD \_\_\_\_\_

- RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

ACTION OF THE BOARD \_\_\_\_\_

**Special Education**

- RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve home instruction for student #1958405734. Home instruction will be provided by Mrs. Maryann Infantini and Mrs. Susan Berlin for a maximum of 1 hour per day, 5 hours per week. Instruction will begin January 9, 2012 and continue until the student is able to return to school on a full time basis. Instruction will take place in the student's home. As per the LHEA contract the instructors will be paid at the rate of \$35.30 per hour.

ACTION OF THE BOARD \_\_\_\_\_

- 5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve home instruction for student #2218973784 who is receiving inpatient care at a medical facility. Home instruction will be provided by Ed. Inc. for a maximum of 2 hours per day, 10 hours per week, at \$46.00 an hour. Instruction will begin January 10, 2012 and continue until the student is able to return to school. Instruction will take place at the student's place of confinement.

ACTION OF THE BOARD \_\_\_\_\_

- 6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve Services approve the payment of \$650.00 to Dr. Vanna Amorapanth for a Neuro-Developmental Evaluation for student 2011201201 to assist in determining special education classification category.

ACTION OF THE BOARD \_\_\_\_\_

- 7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve Cambridge Behavioral Health, LLC to provide services to student #4316075761 in accordance with the student's I.E.P. The student will receive the following services at home and through home/school coordination.

10 hours a week ABA Therapy @\$65.00 per hour (1/2012 –6/2012)  
 2.5 hours a week general coordination @ \$110.00 per hour (1/2012 –6/2012)  
 2 hours a month in-school observation @ \$110.00 per hour (1/2012 –6/2012)  
 2 hours a month for clinic meetings w/team @ \$240.00 per hour (1/2012 – 6/2012)

ACTION OF THE BOARD \_\_\_\_\_

**Curriculum**

- 8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of Superintendent, the Business Administrator and the Building Principal, approve the field trip listed below:

January 26, 2012	STAR Program Students	The Seeing Eye, Morristown
9:30 a.m. to 2:30 p.m..		To extend understanding of
3 students, 1 teacher, 1 teacher assistant		dogs following the reading
		of Shiloh

ACTION OF THE BOARD \_\_\_\_\_

**Personnel**

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator approve the appointment of Suzanne Parker as a part time (.43) maternity leave replacement teacher assistant at Gillette School at the Step 1 salary of \$30,868, prorated for the period March 8 through June 30, 2012.

ACTION OF THE BOARD \_\_\_\_\_

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator approve the appointment of Lisa Sanfilippo as maternity leave replacement District Counselor at the Step 1 MA salary of \$50,205, prorated for the period March 26 through June 30, 2012 with four additional transition days to be scheduled prior to March 26th.

ACTION OF THE BOARD \_\_\_\_\_

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator approve the appointment of the following instructors for the supplemental NJASK preparation program to be offered after school at Millington School between February 1 and May 1, 2012. Up to 14 one-hour sessions in language arts and math will be offered at each grade level. Instructors will be compensated at an hourly rate based on their step on guide.

Monday (Language Arts Literacy)		Wednesday (Math)	
3 <sup>rd</sup> Grade	Maureen Furlong	3 <sup>rd</sup> Grade	Colleen Clifford
4 <sup>th</sup> Grade	Jane Fragnito	4 <sup>th</sup> Grade	Maureen Furlong
5 <sup>th</sup> Grade	Cynthia Coster	5 <sup>th</sup> Grade	Rachel Vachon

ACTION OF THE BOARD \_\_\_\_\_

**Policy**

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, readopt the following policies as reviewed by the Policy Committee:

1112.2	School News Releases
1312	Community Complaints and Inquiries
2224	Nondiscrimination/Affirmative Action
2224R	Administrative Regulation – Nondiscrimination- Affirmative Action
4222	Noninstructional Aides

5020	Role of Parents/Guardians
5131.2	Classroom, Hall and Grounds Conduct
5145	Protection of Rights
5145.12	Search and Seizure
6112	School Day
6143.1	Lesson Plans

ACTION OF THE BOARD \_\_\_\_\_

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, approve the following policies on a first reading:

3320	Purchasing Procedures
3320R	Administrative Regulations: Purchasing Procedures
6154	Homework/Make-Up Work

ACTION OF THE BOARD \_\_\_\_\_

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, rescind the following policies:

- Policy 3541.33 - Procedures for Emergency; Safety as the topic is also covered under Policy 5142 – Pupil Safety and Policy 6114 – Emergencies and Disaster Preparedness
- Policy 6171.4 - Placement/Mainstreaming as the topic is covered under Policy 6171.4 – Special Education
- Policy 6171.42 – Needless Public Labeling of Students as the topic is also covered under Policy 6171.4 – Special Education
- Policy 6171.43 – Policy on High School Graduation Requirement Exemptions as the topic is covered under Policy 6171.4 – Special Education
- Policy 6171.44 – Identification and Evaluation of Potentially Educationally Handicapped Pupils as the topic is covered under Policy 6171.4 – Special Education
- Policy 6171.45 – Provision of Full Educational Opportunity to Educationally Handicapped Pupils as the topic is covered under Policy 6171.4 – Special Education
- Policy 6171.46 – Parents’/Guardians’ Participation as the topic is covered under Policy 6171.4 – Special Education
- Policy 6171.47 – Development and Implementation of Individualized Education Programs as the topic is covered under Policy 6171.4 – Special Education
- Policy 6171.48 – Protection of Pupils’ Rights in Regard to Evaluation and Re-evaluation Procedures as the topic is covered under Policy 6171.4 – Special Education

Policy 6171.49 – Placement of Educationally Handicapped Pupils in the Least Restrictive Environment as the topic is covered under Policy 6171.4 – Special Education

Policy 6171.50 – Establishment of Procedural Safeguards as the topic is covered under Policy 6171.4 – Special Education

ACTION OF THE BOARD \_\_\_\_\_

**Other**

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, accept the Harassment, Intimidation, and Bullying report and affirm the Superintendent's decision for the period ending January 9, 2012.

ACTION OF THE BOARD \_\_\_\_\_

**ITEMS FOR DISCUSSION**

**OLD BUSINESS**

**NEW BUSINESS**

Recent legislation to move school elections to the November General Election date.

**COMMENTS FROM THE PUBLIC**

**PRIVATE SESSION**

The Board shall enter into Private Session for the purpose of discussing the upcoming negotiations with the Long Hill Education and a report to the Board on an incidence of harassment, bullying and intimidation. Disclosure of the negotiations discussion will be permitted following formal action by the Board at an open public meeting.

**ADJOURNMENT**

**FUTURE MEETING DATES**

February 13, 2012 – Worksession Meeting – 7:30 p.m. Township Administration Building

February 27, 2012 – Regular Board Meeting– 7:30 p.m. Township Administration Building