

**LONG HILL TOWNSHIP BOARD OF EDUCATION  
WORKSESSION MEETING  
Long Hill Township Administration Building  
October 10, 2011  
7:30 p.m.**

**AGENDA**

**CALL TO ORDER**

**ROLL CALL**

Ms. Barone  
Mr. Blocker  
Mr. Carbone, Sr.

Mr. Meringolo  
Mrs. Nyquist  
Dr. Rae

Mr. Russo  
Dr. Verlezza  
Mrs. Scanlon

**PLEDGE OF ALLEGIANCE**

**MEETING NOTICE**

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on May 3, 2011. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

**COMMUNICATIONS**

**BOARD COMMITTEE REPORTS**

**SUPERINTENDENT'S UPDATE**

Make a Difference Recognition – Kathryn Murdoch, Millington School  
Presentation on Annual Report of Violence and Vandalism – 2010-2011

**ADMINISTRATORS AND SUPERVISORS UPDATES**

**BOARD SECRETARY'S UPDATE**

**COMMENTS FROM THE PUBLIC**

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

## RESOLUTIONS

### Minutes

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

September 26, 2011 – Regular Meeting – Public Session

ACTION OF THE BOARD \_\_\_\_\_

### Financials

2. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, authorizes the Business Administrator to enter into a cooperative pricing agreement with the Middlesex Regional Educational Services Commission as follows:

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Middlesex Regional Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on October 10, 2011 the governing body of the Long Hill Board of Education, County of Morris, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

#### **TITLE**

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Long Hill Township Board of Education;

#### **AUTHORITY**

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Business Administrator/Board Secretary is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

#### **CONTRACTING UNIT**

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

#### **EFFECTIVE DATE**

This resolution shall take effect immediately upon passage.

ACTION OF THE BOARD \_\_\_\_\_

3. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transportation contract with MUJC for the following *revised/final* Regular Education: Regular Year bus routes in School Year 2011-12:

<b>Regular Education: Regular Year</b>		
Route	Destination	Annual Cost
917	Gillette-K	\$19,990.80
918	Gillette-K	\$19,990.80
919	Gillette-K	\$20,840.40
933	GM-7	\$35,478.00
940	CSV-1/GM-9	\$39,627.00
967	CSV-5/GM-5	\$46,944.00
981	CSV-4/GM-1	\$37,602.00
<b>Total Regular. Ed./ Regular Yr.</b>		<b>\$220,473.00</b>

ACTION OF THE BOARD \_\_\_\_\_

4. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transportation contract with MUJC for the following *revised/final* Special Education: Extended Year 2011 bus routes:

<b>Special Education: Extended Year</b>		
Route	Destination	Annual Cost
901S	Gillette-EY	\$4,508.00
903S	ECLC	\$4,455.89
906S	SKIP-EY	\$6,753.20
921S	Montgomery Ac.	\$2,641.83
931S	SKIP-EY	\$8,240.00
950S	DLC-Warren	\$3,680.43
954S	Midland Sch.	\$4,205.86
<b>Total Spec. Ed./ Extended Yr.</b>		<b>\$34,485.21</b>

ACTION OF THE BOARD \_\_\_\_\_

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transportation contract with MUJC for the following *revised/final* Special Education: Regular Year bus routes in 2011-12:

Special Education: Regular Year		
Route	Destination	Annual Cost
929	Montgomery Ac.	\$26,527.23
934	ECLC	\$32,834.64
941	SKIP	\$80,532.00
954	Midland School	\$37,461.16
983	DLC-Warren	\$20,018.90
<b>Total Spec. Ed./ Regular Yr.</b>		<b>\$197,373.93</b>

ACTION OF THE BOARD \_\_\_\_\_

6. RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13 (E), certifies that as of August 31, 2011 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district's financial obligations for the remainder of the year.

ACTION OF THE BOARD \_\_\_\_\_

7. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and Treasurer of School Funds for the month ending August 31, 2011.

ACTION OF THE BOARD \_\_\_\_\_

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for August 31, 2011.

ACTION OF THE BOARD \_\_\_\_\_

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

ACTION OF THE BOARD \_\_\_\_\_

**Special Education**

10. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Director of Special Services, and the Business Administrator, approve the payment of \$650.00 to Dr. Vanna Amorapanth for a Neuro-Developmental Evaluation for student #9438898793. The evaluation is to assist in determining educational needs for this student.

ACTION OF THE BOARD \_\_\_\_\_

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Director of Special Services and the Business Administrator. approve the payment of \$650.00 to Dr. Vanna Amorapanth for a Neuro-Developmental Evaluation for student #2938481732 to assist in determining appropriate educational goals.

ACTION OF THE BOARD \_\_\_\_\_

12. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Director of Special Services, and the Business Administrator, approve the payment of \$1,150.00 to the Morris Union Jointure Commission to provide a Functional Behavioral Assessment for student #4316075761. The assessment is part of the student's triennial evaluation, in order to assess the student's current needs to promote educational success. The assessment will take place at the student's out of district placement.

ACTION OF THE BOARD \_\_\_\_\_

**Curriculum**

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of Superintendent, the Business Administrator and the Building Principal, approve the field trips listed below:

October 28, 2011	Band Trip	WHRHS Home Football Game
No cost		Warren, NJ
Students will be dropped off and picked up at WHRHS by their parents		20-40 students/6-10 parents 2 teachers
		Students will have the opportunity to play with the high school pep band during the football game.

May 24, 2012	Central Music Trip	Avery Fisher Hall/Lincoln Center
\$15.00 approx. cost*		New York, New York
*To be paid by parents		85 students/6-10 parents 2 teachers

ACTION OF THE BOARD \_\_\_\_\_

**Personnel**

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve maternity leave for Lauren Franklin, teacher at Millington School for the period January 31, 2012 through June 30, 2012 as follows:

January 31, 2012 through March 25, 2012	Paid maternity leave utilizing accumulated sick days
March 26, 2012 through June 15, 2012	NJ Family Leave for childcare (unpaid)
June 16, 2012 through June 30, 2012	Unpaid leave of absence

ACTION OF THE BOARD \_\_\_\_\_

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the following revision to the previously approved maternity leave for Dr. Lori Jones, Principal of Gillette School/Director of Curriculum:

Aug. 30, 2011 through Nov. 21, 2011	Paid maternity leave utilizing accumulated sick and vacation days
Nov. 22, 2011 through Dec. 18, 2011	Unpaid leave of absence

ACTION OF THE BOARD \_\_\_\_\_

16. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve appointment of the following people to the position of Teacher Assistant at Millington School for the period October 11, 2011 through June 30, 2011 at the salaries as listed below:

Michelle Antonelli	.57	Step 1	\$17,594.76	annual salary to be prorated for the above period
Christine Feller	.57	Step 1	\$17,594.76	annual salary to be prorated for the above period

ACTION OF THE BOARD \_\_\_\_\_

17. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve appointment of Nancy Bird as Part Time Milk Aide at Central School , three days per week at the hourly rate of \$9.75

ACTION OF THE BOARD \_\_\_\_\_

18. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Technology Coordinator, approve the following personnel to serve as Technology Contracted Service Providers as listed below:

Julianne Everswick	\$22.00 per hour effective from 10/24/2011 to 12/30/2011
Scott Varga	\$18.00 per hour effective from 10/10/2011 to 10/14/2011

Total payment for all Technology Contracted Service Providers shall not exceed \$ 4,000.00

ACTION OF THE BOARD \_\_\_\_\_

19. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of the following person to the Substitute list for the 2011-2012 school year.

Joan Smith (Substitute nurse)

ACTION OF THE BOARD \_\_\_\_\_

**Policy**

20. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, approve the following policies on a first reading:

Policy 5141.9      Dating Violence

ACTION OF THE BOARD \_\_\_\_\_

21. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, readopt the following policies as reviewed by the Policy Committee:

Policy 1200R	Regulation: Participation by the Public
Policy 1230	School Connected Organizations
Policy 1250	Visitors
Policy 5141.6	Suicide Prevention/Intervention

ACTION OF THE BOARD \_\_\_\_\_

**General**

22. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, adopt the revised Long Hill Township School Safety and Security Plan for submission to the Executive County Superintendent of Schools.

ACTION OF THE BOARD \_\_\_\_\_

23. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve a revision to the start time of the November 14, 2011 Worksession Meeting of the Board of Education. The meeting will begin at 6:00 p.m. for the purpose of having the Board enter private session to receive the contract analysis of the Board of Education's current agreement with the Long Hill Township Education Association in preparation for negotiating a successor agreement. The public portion of the November 14<sup>th</sup> meeting will still begin at 7:30 p.m.

ACTION OF THE BOARD \_\_\_\_\_

**ITEMS FOR DISCUSSION**

**OLD BUSINESS**

**NEW BUSINESS**

**COMMENTS FROM THE PUBLIC**

**ADJOURNMENT**

**FUTURE MEETING DATES**

October 24, 2011 – Regular Meeting – Township Administration Building – 7:30 p.m.

November 14, 2011 – Worksession Meeting – Township Administration Building – 7:30 p.m.

November 28, 2011 – Regular Meeting – Township Administration Building– 7:30 p.m.