

**LONG HILL TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
Long Hill Township Administration Building  
October 24, 2011  
7:30 p.m.**

**AGENDA**

**CALL TO ORDER**

**ROLL CALL**

Ms. Barone  
Mr. Blocker  
Mr. Carbone, Sr.

Mr. Meringolo  
Mrs. Nyquist  
Dr. Rae

Mr. Russo  
Dr. Verlezza  
Mrs. Scanlon

**PLEDGE OF ALLEGIANCE**

**MEETING NOTICE**

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on May 3, 2011. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

**COMMUNICATIONS**

**BOARD COMMITTEE REPORTS**

**SUPERINTENDENT'S UPDATE**

**BOARD SECRETARY'S UPDATE**

**COMMENTS FROM THE PUBLIC**

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

**RESOLUTIONS**

**Minutes**

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

October 10, 2011 – Worksession – Public Session

ACTION OF THE BOARD \_\_\_\_\_

**Financials**

2. RESOLVED that the Long Hill Township Board of Education approve the Payrolls for September 15 and 30, 2011 and the List of Bills for September 28, 2011 and October 3, 12, and 24, 2011 (as attached):

Payroll for September 15, 2011

|                              |               |
|------------------------------|---------------|
| Fund 10                      | \$ 22,206.22  |
| Current Expense-Fund 11      | \$ 364,729.47 |
| Capital Outlay-Fund 12       | \$ -          |
| Special Revenue Fund-Fund 20 | \$ -          |
| Capital Projects-Fund 30     | \$ -          |
| Debt Services – Fund 40      | \$ -          |
| Total                        | \$ 386,935.69 |

Payroll for September 30, 2011

|                              |               |
|------------------------------|---------------|
| Fund 10                      | \$ 21,738.54  |
| Current Expense-Fund 11      | \$ 373,112.57 |
| Capital Outlay-Fund 12       | \$ -          |
| Special Revenue Fund-Fund 20 | \$ -          |
| Capital Projects-Fund 30     | \$ -          |
| Debt Services – Fund 40      | \$ -          |
| Total                        | \$ 394,851.11 |

Bill List for September 28, 2011

|                              |             |
|------------------------------|-------------|
| Fund 10                      | \$          |
| Current Expense-Fund 11      | \$ 1,227.04 |
| Capital Outlay-Fund 12       | \$ -        |
| Special Revenue Fund-Fund 20 | \$ -        |
| Capital Projects-Fund 30     | \$ -        |
| Debt Services – Fund 40      | \$ -        |
| Total                        | \$ 1,227.04 |

Bill List for October 3, 2011

|                              |    |            |
|------------------------------|----|------------|
| Fund 10                      | \$ | -          |
| Current Expense-Fund 11      | \$ | 122,690.07 |
| Capital Outlay-Fund 12       | \$ | -          |
| Special Revenue Fund-Fund 20 | \$ | -          |
| Capital Projects-Fund 30     | \$ | -          |
| Debt Services – Fund 40      | \$ | -          |
| Total                        | \$ | 122,690.07 |

Bill List for October 12, 2011

|                              |    |          |
|------------------------------|----|----------|
| Fund 10                      | \$ | -        |
| Current Expense-Fund 11      | \$ | 2,176.00 |
| Capital Outlay-Fund 12       | \$ | -        |
| Special Revenue Fund-Fund 20 | \$ | -        |
| Capital Projects-Fund 30     | \$ | -        |
| Debt Services – Fund 40      | \$ | -        |
| Total                        | \$ | 2,176.00 |

Bill List for October 24, 2011

|                              |    |            |
|------------------------------|----|------------|
| Fund 10                      | \$ | 25,766.04  |
| Current Expense-Fund 11      | \$ | 455,852.76 |
| Capital Outlay-Fund 12       | \$ | -          |
| Special Revenue Fund-Fund 20 | \$ | 44,202.15  |
| Capital Projects-Fund 30     | \$ | -          |
| Debt Services – Fund 40      | \$ | -          |
| Total                        | \$ | 525,820.85 |

ACTION OF THE BOARD \_\_\_\_\_

3. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the 2011-2012 joint Transportation Agreement with the Warren Township School District for regular education student transportation for six Central School Math students attending class at Watchung Hills Regional High School for route #137 at a total cost of \$1,822.14.

ACTION OF THE BOARD \_\_\_\_\_

4. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, renew its agreement with the American Red Cross to use district school buildings as shelter sites in the event of a local emergency; and authorize the Business Administrator to sign and submit the agreement to the Red Cross.

ACTION OF THE BOARD \_\_\_\_\_

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, void the following outstanding checks:

| <u>Check #</u> | <u>Amount</u> |
|----------------|---------------|
| 19441          | \$136.27      |
| 19999          | \$ 13.54      |
| 20066          | \$ 27.09      |
| 20151          | \$ 40.63      |
| 90130          | \$ 88.45      |

ACTION OF THE BOARD \_\_\_\_\_

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Discovery Benefits as administrator for its planned Premium Option Plan and FSA Plan required by Chapter 78 legislation. The annual fee for administering Long Hill's programs, which is guaranteed for five years, is \$1,242.00.

ACTION OF THE BOARD \_\_\_\_\_

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, close the following district 'sweep' bank accounts at PNC as of October 31, 2011. All funds will now be kept in either the General Fund or Unemployment Fund as appropriate.

|              |                                |
|--------------|--------------------------------|
| #80-27609728 | SUI Unemployment Sweep Account |
| #80-10681643 | Investment Sweep Account       |

ACTION OF THE BOARD \_\_\_\_\_

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, accept tuition student 4676394293 from the Harding Township Public School District. Student will be placed in the Long Hill Township KIT Program beginning October 11, 2011 through June 21, 2012. The cost of tuition will be \$27,000 (pro-rated from \$30,000) for the school year with an additional charge of \$50.00 a session for related services provided, as per student's IEP.

ACTION OF THE BOARD \_\_\_\_\_

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, accept the following three students from the Livingston School District into the KIT Program for the 2011-2012 school year. The annual cost of tuition will be \$30,000 for the school year with an additional charge of \$50.00 a session for related services provided, as per student's IEP.

Student 9827789230  
Student 4692160468  
Student 2776631981

Livingston School District  
Livingston School District  
Livingston School District

ACTION OF THE BOARD \_\_\_\_\_

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

ACTION OF THE BOARD \_\_\_\_\_

**Special Education**

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve the payment of \$550.00 to Dr. Mark Faber for a Psychological Evaluation for student #7435542741 to assist in determining the student's special education classification.

ACTION OF THE BOARD \_\_\_\_\_

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve the payment of \$650.00 to Dr. Vanna Amorapanth for a Neuro-Developmental Evaluation for student #5988148162 to assist in determining special education classification category as part of student's re-evaluation.

ACTION OF THE BOARD \_\_\_\_\_

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve Occupational Therapy services for student #2476632418, as per student's IEP. Ms. Dawn Odell, O.T. will provide one 30-minute session of O.T. per week at the student's out-of-district school placement for the 2011/2012 school year. The cost is \$80.00 per session.

ACTION OF THE BOARD \_\_\_\_\_

**Personnel**

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve maternity leave for Cara Mullins, teacher assistant at Gillette School for the period March 12, 2012 through June 30, 2012 as follows:

|                                       |                                                                   |
|---------------------------------------|-------------------------------------------------------------------|
| March 12, 2012 through April 18, 2012 | Paid maternity leave utilizing accumulated sick and personal days |
| April 18, 2012 through June 30, 2012  | NJ Family Leave for childcare (unpaid)                            |

ACTION OF THE BOARD \_\_\_\_\_

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accept the resignation of Erik Naclerio from the position of Part Time Physical Education Teacher effective November 9, 2011.

ACTION OF THE BOARD \_\_\_\_\_

16. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Principals, approve the following personnel appointment effective November 14, 2011 or as soon as Ms. Peralta is available to begin.

Nancy Peralta: Transfer from Health and Physical Education Teacher .20 position at Central School Step 1 MA Salary of \$50,205 prorated to \$10,041.00 annually  
To Health and Physical Education Teacher .48 position at Gillette School Step 1 MA Salary of \$50,205 prorated to \$24,098.40 annually

ACTION OF THE BOARD \_\_\_\_\_

17. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of the following persons to the Substitute list for the 2011-2012 school year.

|                 |               |               |              |
|-----------------|---------------|---------------|--------------|
| Christine Ekert | Meghan Nadeau | Nancy Peralta | Joyce Puccio |
|-----------------|---------------|---------------|--------------|

ACTION OF THE BOARD \_\_\_\_\_

**Curriculum**

18. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of Superintendent, the Business Administrator and the Building Principal, approve the field trips listed below:

|                                            |                   |                                         |
|--------------------------------------------|-------------------|-----------------------------------------|
| October 27, 2011<br>9:30 A.M. to 1:00 P.M. | STAR Program Trip | Friendly's Restaurant<br>New Providence |
|--------------------------------------------|-------------------|-----------------------------------------|

ACTION OF THE BOARD \_\_\_\_\_

**Policy**

19. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, adopt the following policy on a second reading:

Policy 5141.9          Dating Violence

ACTION OF THE BOARD \_\_\_\_\_

**ITEMS FOR DISCUSSION**

**OLD BUSINESS**

**NEW BUSINESS**

**COMMENTS FROM THE PUBLIC**

**ADJOURNMENT**

**FUTURE MEETING DATES**

November 14, 2011 – Worksession Meeting – 6:00 p.m. Private Session and 7:30 p.m. Public Session -  
Township Administration Building

November 28, 2011 – Regular Board Meeting– 7:30 p.m. Township Administration Building