

**LONG HILL TOWNSHIP BOARD OF EDUCATION
WORKSESSION MEETING
Long Hill Township Administration Building
October 25, 2010
7:30 p.m.**

AGENDA

CALL TO ORDER

ROLL CALL

Ms. Barone
Mr. Blocker
Mr. Carbone, Sr.

Mr. Meringolo
Mrs. Nyquist
Dr. Rae

Mr. Russo
Dr. Verlezza
Mrs. Scanlon

PLEDGE OF ALLEGIANCE

MEETING NOTICE

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on April 27, 2010. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS

BOARD COMMITTEE REPORTS

SUPERINTENDENT'S UPDATE

Update on District Goals

BOARD SECRETARY'S UPDATE

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

RESOLUTIONS

Minutes

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

October 11, 2010 – Worksession – Public and Private Sessions

ACTION OF THE BOARD _____

Financials

2. RESOLVED that the Long Hill Township Board of Education approve the Payrolls for September 15 and 30, 2010 and the List of Bills for September 14, 20, and 28, and October 14 and 25, 2010 or payment as follows (as attached):

Payroll for September 15, 2010	
Fund 10	\$ 21,934.00
Current Expense-Fund 11	\$ 351,557.68
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ -
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 373,491.68

Payroll for September 30, 2010	
Fund 10	\$ 21,814.00
Current Expense-Fund 11	\$ 351,490.42
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ -
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 373,304.42

Bill List for September 14, 2010	
Fund 10	\$ -
Current Expense-Fund 11	\$ 3,393.00
Capital Outlay-Fund 12	\$ -
Special Revenue Fund-Fund 20	\$ -
Capital Projects-Fund 30	\$ -
Debt Services – Fund 40	\$ -
Total	\$ 3,393.00

Bill List for September 20, 2010		
Fund 10	\$	-
Current Expense-Fund 11	\$	840.00
Capital Outlay-Fund 12	\$	-
Special Revenue Fund-Fund 20	\$	-
Capital Projects-Fund 30	\$	-
Debt Services – Fund 40	\$	-
Total	\$	840.00
Bill List for September 28, 2010		
Fund 10	\$	-
Current Expense-Fund 11	\$	612.00
Capital Outlay-Fund 12	\$	-
Special Revenue Fund-Fund 20	\$	-
Capital Projects-Fund 30	\$	-
Debt Services – Fund 40	\$	-
Total	\$	612.00
Bill List for October 14, 2010		
Fund 10	\$	-
Current Expense-Fund 11	\$	120,938.87
Capital Outlay-Fund 12	\$	-
Special Revenue Fund-Fund 20	\$	-
Capital Projects-Fund 30	\$	-
Debt Services – Fund 40	\$	-
Total	\$	120,938.87
Bill List for October 25, 2010		
Fund 10	\$	-
Current Expense-Fund 11	\$	340,523.42
Capital Outlay-Fund 12	\$	-
Special Revenue Fund-Fund 20	\$	29,356.75
Capital Projects-Fund 30	\$	-
Debt Services – Fund 40	\$	-
Total	\$	369,880.17

ACTION OF THE BOARD _____

3. RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13 (E), certifies that as of August 31, 2010 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district's financial obligations for the remainder of the year.

ACTION OF THE BOARD _____

4. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and Treasurer of School Funds for the month ending August 31, 2010.

ACTION OF THE BOARD _____

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for August 31, 2010.

ACTION OF THE BOARD _____

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

ACTION OF THE BOARD _____

Special Education

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services approve payment of the administrative costs associated with bedside instruction for student #8487305914. Bedside instruction was provided by Education Incorporated, for 1 hour per day, 5 hours per week, at the cost of \$46.00 per hour, at Morristown Memorial Hospital, Morristown, NJ (instruction was previously approved). The administrative costs are \$15.18 per session. Student was provided 11 sessions, 9/20/2010 – 10/4/2010. Cost not to exceed \$166.98.

ACTION OF THE BOARD _____

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve services through Brookwood Consulting for two consultants to develop room specifications, equipment and budget recommendations, and curriculum for the planned Middle School Life Skills Program to be implemented at Central School for the 2011-2012 school year. Sixty hours of consultation is anticipated at \$50.00 per hour. Total consultant fee not to exceed \$3,000.00. Report and recommendations to be delivered to the Superintendent no later than February 1, 2011.

ACTION OF THE BOARD _____

Personnel

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the extension of the unpaid maternity leave of Rose Mary DiCarlo from December 1, 2010 through June 30, 2011. Mrs. DiCarlo plans to return to employment on September 1, 2011.

ACTION OF THE BOARD _____

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the extension of the appointment of Lisa DelGaudio as maternity leave replacement Kindergarten teacher at Gillette School at the Step 1 salary of \$45,665 (prorated) for the period December 1, 2010 through June 30, 2011.

ACTION OF THE BOARD _____

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Principals, approve the following professional internship placements for the 2010-2011 school year:

Alexandra Scott Field Experience Millington School working with Mrs. Kales

ACTION OF THE BOARD _____

12. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent and the Business Administrator approve the appointment of the following people to the Substitute Teacher List for the 2010-2011 school year:

Thomas Bailey

Andrea Galante

ACTION OF THE BOARD _____

Policy

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, adopt the following policy on a second reading:

6161.1 Guidelines for Evaluation and Selection of
Instructional Materials

ACTION OF THE BOARD _____

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, readopt the following policies following a review that has been conducted by the Policy Committee

1314 Fundraising by Outside Organizations
1420 Shared Services with County and Other School
Districts
1500 Relationship Between Area, State, Regional and
National Associations and the Schools

ACTION OF THE BOARD _____

16. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, approve the following policy on a first reading:

1320 Public Performances by Students

ACTION OF THE BOARD _____

17. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, rescind the following policy:

1430 Relationships with State Agencies

ACTION OF THE BOARD _____

ITEMS FOR DISCUSSION

OLD BUSINESS

NEW BUSINESS

COMMENTS FROM THE PUBLIC

PRIVATE SESSION

ADJOURNMENT

FUTURE MEETING DATES

November 8, 2010 – Worksession Meeting – 7:30 p.m. Township Administration Building
November 22, 2010 – Regular Meeting – 7:30 p.m. Township Administration Building