

**LONG HILL TOWNSHIP BOARD OF EDUCATION  
WORKSESSION MEETING  
Long Hill Township Administration Building  
November 14, 2011  
Private Session at 6:00 p.m. – Public Session at 7:30 p.m.**

**AGENDA**

**CALL TO ORDER**

**ROLL CALL**

Ms. Barone  
Mr. Blocker  
Mr. Carbone, Sr.

Mr. Meringolo  
Mrs. Nyquist  
Dr. Rae

Mr. Russo  
Dr. Verlezza  
Mrs. Scanlon

**PLEDGE OF ALLEGIANCE**

**MEETING NOTICE**

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on October 11, 2011. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

**PRIVATE SESSION**

The Board shall enter into Private Session for the purpose of discussing the upcoming negotiations with the Long Hill Education Association and a confidential student personnel matter. Disclosure of the negotiations discussion will be permitted following formal action by the Board at an open public meeting.

**RETURN TO PUBLIC SESSION AT 7:30 P.M.**

**COMMUNICATIONS**

**BOARD COMMITTEE REPORTS**

**SUPERINTENDENT'S UPDATE**

**ADMINISTRATORS AND SUPERVISORS UPDATES**

**BOARD SECRETARY'S UPDATE**

**COMMENTS FROM THE PUBLIC**

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

**RESOLUTIONS**

**Minutes**

- 1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

October 24, 2011 – Regular Meeting – Public Session

ACTION OF THE BOARD \_\_\_\_\_

**Financials**

- 2. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator approve the Comprehensive Maintenance Plan and the M-1 Annual Maintenance Reserve Worksheet for the 2011-2012 school year and authorize its submission to the Executive County Superintendent for Morris County (as attached).

ACTION OF THE BOARD \_\_\_\_\_

- 3. RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13 (E), certifies that as of September 30, 2011 after review of the Board Secretary’s monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

ACTION OF THE BOARD \_\_\_\_\_

- 4. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and Treasurer of School Funds for the month ending September 30, 2011.

ACTION OF THE BOARD \_\_\_\_\_

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for September 30, 2011.

## ACTION OF THE BOARD \_\_\_\_\_

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the following transportation contracts with Somerset County Educational Services Commission for special education students for the 2011-12 regular school year:

SCHOOL	Route	BUS	AIDE	ADMIN	Per Diem	Annual
Crossroads	SC9-8	\$201.51	\$0.00	\$12.09	\$213.60	\$38,448.11
PG Chambers	12039	\$184.00	\$44.00	\$13.68	\$241.68	\$43,502.40
New Road School**	8028	\$81.34	\$0.00	\$4.88	\$86.22	\$15,519.67
						<b>\$97,470.18</b>

\*\*Bus shared with one other student

## ACTION OF THE BOARD \_\_\_\_\_

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

## ACTION OF THE BOARD \_\_\_\_\_

**Special Education**

8. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Director of Special Services, and the Business Administrator, approve Ms. Anne Elmowitz, a Wilson Language and Reading Consultant, to provide 3 sixty-minute sessions of individual instruction per week at the rate of \$75.00 per hour for student #6918996279, at Millington School beginning the week of November 7, 2011 and continuing until the end of the 2011-2012 school year. Cost not to exceed \$6,975.00.

## ACTION OF THE BOARD \_\_\_\_\_

9. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Director of Special Services, and the Business Administrator, approve the payment of \$1,233.20 to Phonak for the purchase of a FM hearing system for student #9264906891, as per student's IEP. The price reflects a credit of \$1,200.00 from Phonak for the return of previously purchased equipment.

## ACTION OF THE BOARD \_\_\_\_\_

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve a contract with Dr. Anita Breslin to conduct a Behavioral Assessment for student # 3493945835 to assist in determining the student's IEP. The hourly rate for services will be \$200.00. The total cost of the contract is not to exceed \$2,600.00

ACTION OF THE BOARD \_\_\_\_\_

**Personnel**

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of Jeffrey Sutherland as a leave replacement Physical Education and Health teacher at Central Middle School for the period November 15, 2011 through December 23, 2011 at the Step 1 BA salary of \$47,405.00 prorated.

ACTION OF THE BOARD \_\_\_\_\_

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of Jeffrey Sutherland as a part time (.20) Physical Education and Health teacher at Central Middle School at the Step 1 BA salary of \$10,041.00 prorated for the period January 2, 2012 through June 30, 2012.

ACTION OF THE BOARD \_\_\_\_\_

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of Tracy Barragan as a part time (.20) leave replacement Physical Education and Health teacher at Central Middle School for the period November 15, 2011 through December 23, 2011 at the Step 1 BA salary of \$47,405.00 prorated.

ACTION OF THE BOARD \_\_\_\_\_

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the following revision to the maternity leave for Dr. Lori Jones, Principal of Gillette School/Director of Curriculum as follows:

August 30, 2011 through November 29, 2011	Paid maternity leave utilizing accumulated sick and personal days
November 30, 2011 through December 23, 2011	NJ Family Leave for childcare (unpaid)

ACTION OF THE BOARD \_\_\_\_\_

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve an extension to the appointment of Mr. Chic Hansen as Interim Principal of Gillette School through December 23, 2011.

ACTION OF THE BOARD \_\_\_\_\_

16. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve a revision to the appointment of Lisa DelGaudio as a fourth grade maternity leave replacement teacher at Millington School to extend her service from November 7, 2011 through November 9, 2011.

ACTION OF THE BOARD \_\_\_\_\_

17. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve maternity leave for Carmela Gramaglia, Teacher at Millington School for the period March 5, 2012 through June 30, 2012 as follows:

March 5, 2012 through April 19, 2012	Paid maternity leave utilizing accumulated sick and personal days
April 20, 2012 through June 30, 2012	NJ Family Leave for childcare (unpaid)

ACTION OF THE BOARD \_\_\_\_\_

18. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve maternity leave for Kimberly Puleo, District Guidance Counselor for the period March 26, 2012 through June 30, 2012 as follows:

March 26, 2012 through May 22, 2012	Paid maternity leave utilizing accumulated sick and personal days
May 23, 2012 through June 30, 2012	NJ Family Leave for childcare (unpaid)

ACTION OF THE BOARD \_\_\_\_\_

19. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve a medical leave of absence for Michele Piscioti for the period from November 17, 2011 through December 16, 2011. This leave shall be granted at full pay as per the Superintendent's discretion in accordance with Article X, Section C of the 2009-2012 LHEA Contract.

ACTION OF THE BOARD \_\_\_\_\_

20. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of Lisa DelGaudio as a leave replacement first grade teacher at Gillette School for the period November 17, 2011 through December 16, 2011 at the Step 1 BA salary of \$47,405.00 prorated.

ACTION OF THE BOARD \_\_\_\_\_

21. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the resignation of Kerri Altebrando from the position of Girls Basketball Coach for the 2011-2012 school year.

ACTION OF THE BOARD \_\_\_\_\_

22. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, the Central School Principal and the Athletic Director approve the following appointment for the 2011-2012 school year:

<u>Sport</u>	<u>Advisor</u>	<u>Stipend</u>
Girls' Basketball	Marco Freyre	\$2,876.29
Fencing	Eric Kirberger	\$2,876.29*

\*Stipend to be paid from pay to play fees and SPORT organization contributions.

ACTION OF THE BOARD \_\_\_\_\_

23. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of the following persons to the Substitute list for the 2011-2012 school year.

Candance Alquist

Samantha Lewant

ACTION OF THE BOARD \_\_\_\_\_

### **Curriculum**

24. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of Superintendent, the Business Administrator and the Building Principal, approve the field trips listed below:

December 1, 2011 9:00 A.M. to 2:00 P.M.	STAR Program Trip	Market Street Mission Morristown
June 15, 2012 9:30 a.m. – 2:30 p.m. \$16.00 approx.* *to be paid by parents	First Grade Trip	Red Mill Museum Clinton 69 students 9 teachers/12 parents

ACTION OF THE BOARD \_\_\_\_\_

**Other**

25. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, attests to the accuracy and approves the submission of the New Jersey Quality Single Accountability Continuum (NJQSAC) Statement of Assurance for the 2011-2012 School Year, as summarized below, to the New Jersey Department of Education.

<u>Statement of Assurance Area</u>	<u># of Yes Responses</u>	<u>% of Yes Responses</u>
Instruction and Program	5	100%
Fiscal Management	10	100%
Governance	10	100%
Personnel	5	100%
Operations	20	100%

ACTION OF THE BOARD \_\_\_\_\_

**ITEMS FOR DISCUSSION**

Revisions to 2011-2012 and 2012-2013 School Calendar

2011-2012 – The addition of January 2, January 16 and June 22 as school days. If snow days have been exceeded by March 15<sup>th</sup>, April 9<sup>th</sup> will be used as a make up day.

2012-2013 – Friday, November 2, 2012 changed from four hour session day to a full school day.

**OLD BUSINESS**

**NEW BUSINESS**

**COMMENTS FROM THE PUBLIC**

**ADJOURNMENT**

**FUTURE MEETING DATES**

November 28, 2011 – Regular Meeting – Township Administration Building – 7:30 p.m.

December 12, 2011 – Worksession/Regular Meeting – Township Administration Building – 7:30 p.m. – Auditor Presentation of the June 30, 2011 Comprehensive Annual Financial Report (Audit)

January 9, 2012 – Worksession Meeting – Township Administration Building – 7:30 p.m.