

**LONG HILL TOWNSHIP BOARD OF EDUCATION
WORKSESSION/REGULAR MEETING
Long Hill Township Administration Building
December 12, 2011
7:30 p.m.**

AGENDA

CALL TO ORDER

ROLL CALL

Ms. Barone
Mr. Blocker
Mr. Carbone, Sr.

Mr. Meringolo
Mrs. Nyquist
Dr. Rae

Mr. Russo
Mrs. Scanlon

PLEDGE OF ALLEGIANCE

MEETING NOTICE

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on May 3, 2011. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS

PRESENTATION OF THE JUNE 30, 2011 AUDIT REPORT

BOARD COMMITTEE REPORTS

SUPERINTENDENT'S UPDATE

**Make a Difference Award – Chic Hansen
Semi-Annual Report on Bullying**

ADMINISTRATORS AND SUPERVISORS UPDATES

BOARD SECRETARY'S UPDATE

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

RESOLUTIONS

Minutes

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

November 28, 2011 – Regular Meeting – Public Session

ACTION OF THE BOARD _____

Financials

2. RESOLVED that the Long Hill Township Board of Education approve the Payrolls for November 15 and 30, 2011 and the List of Bills for December 12, 2011 as follows (as attached)

Payroll for November 15, 2011

Fund 10	\$	22,410.27
Current Expense-Fund 11	\$	383,535.37
Capital Outlay-Fund 12	\$	-
Special Revenue Fund-Fund 20	\$	-
Capital Projects-Fund 30	\$	-
Debt Services – Fund 40	\$	-
Total	\$	405,945.64

Payroll for November 30, 2011

Fund 10	\$	22,129.06
Current Expense-Fund 11	\$	373,726.18
Capital Outlay-Fund 12	\$	-
Special Revenue Fund-Fund 20	\$	-
Capital Projects-Fund 30	\$	-
Debt Services – Fund 40	\$	-
Total	\$	395,855.24

Bill List for December 12, 2011

Fund 10	\$	-
Current Expense-Fund 11	\$	139,691.14
Capital Outlay-Fund 12	\$	-
Special Revenue Fund-Fund 20	\$	9,934.71
Capital Projects-Fund 30	\$	-
Debt Services – Fund 40	\$	-
Total	\$	149,625.85

ACTION OF THE BOARD _____

3. RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13 (E), certifies that as of October 31, 2011 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district's financial obligations for the remainder of the year.

ACTION OF THE BOARD _____

4. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and Treasurer of School Funds for the month ending October 31, 2011.

ACTION OF THE BOARD _____

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for October 31, 2011.

ACTION OF THE BOARD _____

**RESOLUTION OF THE BOARD OF EDUCATION OF
THE TOWNSHIP OF LONG HILL IN THE COUNTY OF
MORRIS, NEW JERSEY (i) AUTHORIZING THE MAKING
OF AN APPLICATION TO THE LOCAL FINANCE
BOARD PURSUANT TO N.J.S.A. 18A:24-61 THROUGH
62 FOR APPROVAL TO ISSUE REFUNDING SCHOOL
BONDS TO REFUND ALL OR A PORTION OF ITS
OUTSTANDING 2004 SCHOOL BONDS AND (ii)
APPROVING A REFUNDING SCHOOL BOND
ORDINANCE IN CONNECTION THEREWITH**

6. WHEREAS, on April 13, 2004, The Board of Education of the Township of Long Hill in the County of Morris, New Jersey (the "Board" when referring to the governing body and the "School District" when referring to the territorial boundaries governed by the Board) issued \$12,164,000 aggregate principal amount of tax-exempt School Bonds dated April 1, 2004 (the "2004 School Bonds"); and

WHEREAS, the Board has determined that the current tax-exempt interest rate environment may enable it to realize going-forward debt service savings for property taxpayers residing in the School District through the issuance by the Board of Refunding School Bonds, Series 2012 (the "Refunding School Bonds") to refund all or a portion of the \$10,364,000 aggregate principal amount of the outstanding 2004 School Bonds maturing on January 15 in the years 2015 through 2029, inclusive (the "Refunded Bonds"); and

WHEREAS, in efforts to realize such taxpayer savings, the Board now desires to adopt and enact a refunding school bond ordinance (the "Refunding Bond Ordinance") authorizing the issuance of the Refunding School Bonds in an aggregate principal amount not to exceed \$11,400,000, the net proceeds of which shall be used to refund all or a portion of the Refunded Bonds in accordance with their terms; and

WHEREAS, in accordance with the requirements of N.J.S.A. 18A:24-61 through 62, the Board has determined to make application (the "Application") to the Local Finance Board within the Division of Local Government Services, New Jersey Department of Community Affairs (the "LFB") for its consent to adopt and enact the Refunding Bond Ordinance and to issue the Refunding School Bonds (collectively, the "Refinancing"); and

WHEREAS, the Board believes that:

- (a) it is in the public interest to accomplish the Refinancing;
- (b) the Refinancing is for the health, wealth, convenience or betterment of the inhabitants of the School District;
- (c) the amounts to be expended for the Refinancing are not unreasonable or exorbitant; and
- (d) the Refinancing is an efficient and feasible means of reducing the costs of providing services for the needs of the inhabitants of the School District and will not create an undue financial burden to be placed upon such School District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF LONG HILL IN THE COUNTY OF MORRIS, NEW JERSEY as follows:

Section 1. The preparation of the Application and the filing of same with the LFB for its consent is hereby approved, and the school officials and officers, including but not limited to, the Board President and Vice President, the Superintendent, the Business Administrator/Board Secretary and any other Board representative, together with Bond Counsel (as hereinafter defined) are each hereby authorized and directed to represent the Board in such matters pertaining thereto. Wilentz, Goldman & Spitzer, P.A. ("Bond Counsel") is hereby appointed bond counsel in connection with the refinancing and in accordance with the application.

Section 2. The LFB is hereby respectfully requested to consider the Application and to record its findings, recommendations and/or approvals and endorse the Refunding School Bond Ordinance as provided by N.J.S.A. 18A:24-61 through 62.

Section 3. The Refunding Bond Ordinance attached hereto as Exhibit A is hereby approved. Bond Counsel is hereby authorized and directed to publish the required notice of public hearing for the Refunding Bond Ordinance in the Daily Record, in the form and at the time required by N.J.S.A. 18A:24-61.4.

Section 4. This resolution shall take effect immediately.

ACTION OF THE BOARD _____

EXHIBIT A

REFUNDING BOND ORDINANCE OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF LONG HILL IN THE COUNTY OF MORRIS, NEW JERSEY PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF ITS OUTSTANDING SCHOOL BONDS DATED APRIL 1, 2004, ISSUED IN THE ORIGINAL PRINCIPAL AMOUNT OF \$12,164,000 AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$11,400,000 AGGREGATE PRINCIPAL AMOUNT OF REFUNDING SCHOOL BONDS, SERIES 2012 OF THE BOARD OF EDUCATION TO EFFECT SUCH REFUNDING

7. WHEREAS, on April 13, 2004, The Board of Education of the Township of Long Hill in the County of Morris, New Jersey (the "Board" when referring to the governing body and the "School District" when referring to the territorial boundaries governed by the Board) issued \$12,164,000 aggregate principal amount of tax-exempt School Bonds dated April 1, 2004 (the "2004 School Bonds"); and

WHEREAS, the Board has determined that the current tax-exempt interest rate environment may enable it to realize going-forward debt service savings for property taxpayers residing in the School District through the issuance by the Board of Refunding School Bonds, Series 2012 (the "Refunding School Bonds") to refund all or a portion of the \$10,364,000 aggregate principal amount of the outstanding 2004 School Bonds maturing on January 15 in the years 2015 through 2029, inclusive (the "Refunded Bonds"); and

WHEREAS, in efforts to realize such taxpayer savings, the Board now desires to adopt and enact a refunding school bond ordinance (the "Refunding Bond Ordinance") authorizing the issuance of the Refunding School Bonds in an aggregate principal amount not to exceed \$11,400,000, the net proceeds of which shall be used to refund all or a portion of the Refunded Bonds in accordance with their terms.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF LONG HILL IN THE COUNTY OF MORRIS, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The Board is hereby authorized to refund all or a portion of the \$10,364,000 aggregate principal amount of outstanding 2004 School Bonds maturing on January 15 in the years 2015 through 2029, inclusive. The Refunded Bonds maturing on January 15 in the years 2015 through 2029, inclusive, may be redeemed on and after January 15, 2014 at a redemption price equal to par, plus accrued interest to the date of redemption.

Section 2. In order to finance the cost of the purpose set forth in Section 1 hereof, the Board is hereby authorized to issue not to exceed \$11,400,000 aggregate principal amount of Refunding School Bonds, all in accordance with the requirements of N.J.S.A. 18A:24-61 through 62.

Section 3. An aggregate amount not exceeding \$140,000 may be allocated from the aggregate principal amount of the Refunding School Bonds to pay for the aggregate costs of issuance thereof, including, but not limited to, bond insurance premiums, underwriting fees, official statement printing fees, public advertisement expenses, refunding verification agent fees, refunding escrow agent fees, bond counsel fees and other expenses in connection therewith.

Section 4. The purpose of the issuance of the Refunding School Bonds is to realize *net* present value interest cost savings for property taxpayers residing in the School District ("*net*" meaning savings after payment of all costs of issuance of the Refunding School Bonds). Applicable State requirements mandate that such *net* present value interest cost savings equal at least 3% of the principal amount of the Refunded Bonds.

Section 5. A certified copy of this Refunding Bond Ordinance as adopted on first reading by the Board has been filed with the Director of the Division of Local Government Services in the New Jersey Department of Community Affairs (the "Director") prior to final adoption and enactment hereof, together with a complete statement in the form prescribed by such Director and signed by the Business Administrator/Board Secretary, as chief financial officer of the School District, as to the Refunded Bonds to be refinanced by the issuance of the Refunding School Bonds authorized herein.

Section 6. The Supplemental Debt Statement required by N.J.S.A. 18A:24-16 and N.J.S.A. 18A:24-61.4 has been duly prepared and filed in the Office of the Clerk of the Township of Long Hill, in the County of Morris, State of New Jersey (the "Township") and in the Office of the Business Administrator/Board Secretary of the School District as of the date of approval of this Refunding Bond Ordinance and a complete executed duplicate thereof has been filed in the Office of the Director, and such Statement shows that the gross debt of the Township is

increased by \$1,036,000 as a result of the authorization of the Refunding School Bonds.

Section 7. The Board covenants to maintain the exclusion from gross income under Section 103(a) of the Internal Revenue Code of 1986, as amended, of the interest on all Refunding School Bonds issued under this Refunding Bond Ordinance.

Section 8. This Refunding Bond Ordinance shall take effect upon final adoption hereof, after the consent of the Local Finance Board has been endorsed upon a certified copy hereof.

ACTION OF THE BOARD _____

8. RESOLVED that the Long Hill Township Board of Education, upon recommendation of the Superintendent and the Business Administrator, adopt the following resolution to request a waiver of the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2012-2013 school year:

WHEREAS N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2012-2013 school year, and

WHEREAS the Long Hill Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 30 Medicaid eligible classified students,

NOW THEREFORE BE IT RESOLVED, that the Long Hill Township Board of education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Morris an appropriate request for a waiver of the requirement of N.J.A.C. 6A:23A-5.3 for the 2012-2013 school year.

ACTION OF THE BOARD _____

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accept the Comprehensive Annual Financial Report (CAFR), as prepared by William Colantano, School Auditor, for the period ended June 30, 2011.

ACTION OF THE BOARD _____

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, gratefully accept a donation from Mike and Kristi Flint (Central School Teacher) of 71 library books, valued at \$1,228.00, to the Millington and Central School libraries. The efforts of Mrs. Petrilli and Mrs. Lommel in processing this donation are also greatly appreciated.

ACTION OF THE BOARD _____

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, authorize the Business Administrator to submit the required Corrective Action Plan form to the New Jersey Department of Education to reflect that the June 30, 2011 Comprehensive Annual Financial Report (attached) contained no audit recommendations for 2010-2011.

ACTION OF THE BOARD _____

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the revised/final Regular Education transportation contracts with Dealaman Enterprises for the School Year 2011-12:

Contract 01-01

Route	Cost
CP-3	\$22,130.95
GM-8	\$22,301.62
Total	\$44,432.57

Contract 02-01

Route	Cost
GM-10	\$38,969.66
GM-11	\$32,684.23
GM-12	\$32,684.23
Total	\$104,338.12

Contract CP2

Route	Cost
CP-2	21,923.39
CP-6	21,791.93
CP-7	21,856.60
GM-2	22,244.59
GM-4	22,373.92
Total	110,190.43

ACTION OF THE BOARD _____

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve entering into an agreement with Honeywell International for the provision of the Instant Alert Parent notification system at an annual cost of \$3,575 (based on a rate of \$3.25 per student and staff member) for an initial term of 36 months from the date the system first becomes operative.

ACTION OF THE BOARD _____

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

ACTION OF THE BOARD _____

Special Education

15. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Director of Special Services, and the Business Administrator, approve the payment of tuition in the annual amount of \$39,864.60 (prorated to begin December 5, 2011) to Early Childhood Learning Center. Student #5287851547 will attend Early Childhood Learning Center, as per student's IEP, beginning December 5, 2011 and ending June 22, 2012.

ACTION OF THE BOARD _____

16. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Director of Special Services, and the Business Administrator, approve the payment of \$1,050.00 to Rifton Equipment for the purchase of adaptive equipment and components for student #4063001337 as per student's IEP.

ACTION OF THE BOARD _____

Curriculum

17. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of Superintendent, the Business Administrator and the Building Principal, approve the field trips listed below:

December 20, 2011 12:30 – 2:00 p.m. To deliver cookies as part of the completion of a project	STAR Program Students	Gillette and Millington Schools Gillette and Millington 3 students/2 teachers
May 2012 9:00 a.m. to 3:45 p.m. Student Cost - \$30.00* *To be paid by parents	Fourth Grade Students	New Jersey Statehouse Trenton Approximately 108 students 5 teachers, 1 nurse, 20 parents

ACTION OF THE BOARD _____

Personnel

18. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of the following persons to the Substitute list for the 2011-2012 school year.

Nancy Dunster (Substitute Secretary and Substitute Teacher Assistant)

ACTION OF THE BOARD _____

19. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Business Administrator and the Technology Coordinator, approve the following personnel to serve as Technology Contracted Service Providers as indicated below. Total payment for all Technology Contracted Service Providers shall not exceed \$ 4,800.00

Julianne Everswick	\$22.00 per hour effective from 01/02/2012 to 03/30/2012
Mike Cortese	\$18.00 per hour effective from 12/19/2011 to 01/17/2012

ACTION OF THE BOARD _____

20. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Principals, approve the following professional internship placements for the 2011-2012 school year:

Emily Warren Occupational Therapist Internship Districtwide January-April 2012

ACTION OF THE BOARD _____

Policy

21. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, adopt the following revised policies on a second reading:

Policy 1140	Distribution of Materials by Students and Staff
Policy 1410	Local Units
Policy 1600	Relations Between Other Entities and the District
Policy 2120	Organization Chart
Policy 2131	Chief School Administrator

ACTION OF THE BOARD _____

ITEMS FOR DISCUSSION

OLD BUSINESS

NEW BUSINESS

COMMENTS FROM THE PUBLIC

ADJOURNMENT

FUTURE MEETING DATES

January 9, 2012 – Worksession Meeting – Township Administration Building – 7:30 p.m.
January 23, 2012 – Regular Meeting – Township Administration Building – 7:30 p.m

