

**LONG HILL TOWNSHIP BOARD OF EDUCATION
WORKSESSION MEETING
Long Hill Township Municipal Building
March 12, 2012
7:30 p.m.**

AGENDA

CALL TO ORDER

ROLL CALL

**Ms. Barone
Mr. Blocker
Mr. Carbone, Sr.**

**Mr. LoCascio
Mr. Meringolo
Mrs. Nyquist**

**Dr. Rae
Mr. Russo
Mrs. Scanlon**

PLEDGE OF ALLEGIANCE

MEETING NOTICE

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on May 3, 2011. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS

BOARD COMMITTEE REPORTS

SUPERINTENDENT'S UPDATE

Make A Difference Recognition – Susan Berlin

ADMINISTRATORS AND SUPERVISORS UPDATES

BOARD SECRETARY'S UPDATE

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

RESOLUTIONS

Minutes

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

February 27, 2012 – Regular Meeting – Public and Private Sessions

ACTION OF THE BOARD _____

Financials

2. RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13 (E), certifies that as of January 31, 2012 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district's financial obligations for the remainder of the year.

ACTION OF THE BOARD _____

3. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and Treasurer of School Funds for the month ending January 31, 2012.

ACTION OF THE BOARD _____

4. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for January 31, 2012.

ACTION OF THE BOARD _____

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accept a donation in the amount of \$16,000.00 from SPORT (Students and Parents Organizing Resources) to offset the cost of the pay to play fees for Central Middle School sports for the 2011-2012 school year. This donation has been reflected in the reduced pay to play fees that have already been calculated and applied for the 2011-2012 year for all nine sports teams. The Board of Education is very appreciative of the continuing efforts of the SPORT organization to help defray the cost of pay to play athletics at the middle school.

ACTION OF THE BOARD _____

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the following resolution authorizing the submission of the required application paperwork to receive free energy audits of all three school buildings through the Local Government Energy Audit Program through New Jersey's Clean Energy Program:

**LOCAL UNIT SAMPLE RESOLUTION 1 FOR
LOCAL GOVERNMENT ENERGY AUDIT**

WHEREAS, the New Jersey Board of Public Utilities, Office of Clean Energy administers the Local Government Energy Audit Program (Program), an incentive program to assist local government agencies to conduct energy audits and to encourage implementation of energy conservation measures; and,

WHEREAS, the Governing Body of Long Hill Township School District has decided to apply to participate in the Local Government Energy Audit Program; and,

WHEREAS, the facilities to be audited are in New Jersey, are owned by the Long Hill Township School District, are served by a New Jersey regulated public utility, and that the Long Hill Township School District has not already reserved \$100,000 in the Program this year as of this application; and,

WHEREAS, it is acknowledged that acceptance into the Program is dependent on the Scope of Work and cost proposal, and that Program rules will have to be met in order to receive incentive funds; and,

WHEREAS, upon acceptance into the Program, the Long Hill Township School District will prepare Facility Data Forms and Scopes of Work for each facility to be audited, solicit quotations from the authorized contractors, and submit the Firm Selection Form; and,

WHEREAS, the Long Hill Township School District understands that energy audit work cannot proceed until an Application Approval Notice is received from the Program;

WHEREAS, the Long Hill Township School District shall actively participate in a state, national or other sustainability certification or implementation program that has rigorous and verified criteria for establishing what can be done to be sustainable. This includes actions and strategies addressing such issues as energy efficiency, greenhouse gas reduction, sustainable/green design and/or high performance buildings.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Long Hill Township School District, approves the submission of an Application for participation in the Local Government Energy Audit Program of the New Jersey Board of Public Utilities.

ACTION OF THE BOARD _____

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

ACTION OF THE BOARD _____

Personnel

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve maternity leave for Maura Aimette, teacher at Central School for the period September 4, 2012 through December 14, 2012 as follows:

September 4, 2012 through December 14, 2012	Paid maternity leave utilizing accumulated sick days
---	--

ACTION OF THE BOARD _____

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accept, with regret, the resignation of Rose Mary DiCarlo from the position of Kindergarten Teacher at the end of her maternity leave on June 30, 2012.

ACTION OF THE BOARD _____

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve an unpaid medical leave for Maura Millman, physical education teacher at Central School for the period February 28, 2012 through May 10, 2012.

ACTION OF THE BOARD _____

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of the following persons to the Substitute list for the 2011-2012 school year.

Oksana Stanton	Eileen Tuma	Carolyn Marsh
----------------	-------------	---------------

ACTION OF THE BOARD _____

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of Susan Christensen-Leone as a maternity leave replacement teacher for the STAR program at Central School at the B.A. Step 1 salary of \$47,405 prorated for the period April 10, 2012 through October 10, 2012 (salary for the period beginning September 1, 2012 will be based on the successor agreement negotiated with the LHEA). Ms. Christensen-Leone will also be paid for an additional five days of transition work with Mrs. Stepanian prior to the commencement of her leave.

ACTION OF THE BOARD _____

Policy

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, readopt the following policies as reviewed by the Policy Committee:

1430	Relationships with State Agencies
5126R	Regulation: Awards for Achievement
5141.4R	Regulation: Child Abuse and Neglect
6163.3	Animals in Schools
9110	Number of Members and Terms of Office

ACTION OF THE BOARD _____

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, approve the following revised policies on a first reading:

5142R	Regulation: Pupil Safety
6142.4	Physical Education and Health

ACTION OF THE BOARD _____

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, rescind the following policy:

6146	Promotion Requirements (this policy is covered under 5122 – Acceleration/Promotion/Retention and 6171.4 – Special Education.
------	--

ACTION OF THE BOARD _____

ITEMS FOR DISCUSSION

OLD BUSINESS

NEW BUSINESS

COMMENTS FROM THE PUBLIC

PRIVATE SESSION

The Board shall enter into Private Session for the purpose of discussing the upcoming negotiations with the Long Hill Education Association and a personnel matter. Disclosure of the negotiations discussion will be permitted following formal action by the Board at an open public meeting. Action on the personnel matter is anticipated this evening. It is anticipated that the private session will last no more than one hour.

ADJOURNMENT

FUTURE MEETING DATES

March 26, 2012 – Public Hearing on the 2012-2013 Annual Budget and Regular Meeting – Township Municipal Building – 7:30 p.m.

April 9, 2012 – Worksession Meeting – Township Municipal Building – 7:30 p.m.

April 23, 2012 – Regular Meeting – Township Municipal Building – 7:30 p.m.