

**LONG HILL TOWNSHIP BOARD OF EDUCATION
WORKSESSION MEETING
Long Hill Township Municipal Building
November 14, 2016
7:30 P.M.**

AGENDA

CALL TO ORDER

ROLL CALL

Ms. Barone

Mrs. Bundonis

Mrs. Butler

Mr. Carn

Mr. DiGiorgio

Mrs. Moakley

Miss Nyquist

Ms. Raban

Mr. Stevens

PLEDGE OF ALLEGIANCE

MEETING NOTICE

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on October 12, 2015. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS

BOARD COMMITTEE REPORTS

SUPERINTENDENT'S UPDATE

ADMINISTRATORS' AND SUPERVISORS' UPDATE

BUSINESS ADMINISTRATOR'S UPDATE

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

RESOLUTIONS

Minutes

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:
 - a. October 24, 2016 Regular Meeting-Public Session
 - b. October 24, 2016 Regular Meeting-Private Session

ACTION OF THE BOARD _____

Financials

2. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

ACTION OF THE BOARD _____

3. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator approve the Comprehensive Maintenance Plan and the M-1 Annual Maintenance Reserve Worksheet for the 2016-17 school year and authorize its submission to the Executive County Superintendent for Morris County (as attached).

ACTION OF THE BOARD _____

4. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for July 31, 2016.

ACTION OF THE BOARD _____

5. RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13 (E), certifies that as of July 31, 2016 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district's financial obligations for the remainder of the year.

ACTION OF THE BOARD _____

6. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and the Reconciliation of School Funds for the month ending July 31, 2016.

ACTION OF THE BOARD _____

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for August 31, 2016.

ACTION OF THE BOARD _____

8. RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13 (E), certifies that as of August 31, 2016 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district's financial obligations for the remainder of the year.

ACTION OF THE BOARD _____

9. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and the Reconciliation of School Funds for the month ending August 31, 2016.

ACTION OF THE BOARD _____

Special Education

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services approve Nancy Schumann, Speech Partners, Inc. as a vendor to provide Independent Speech-Language Evaluations.

ACTION OF THE BOARD _____

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services approve the payment of \$600.00 to Nancy Schumann, Speech Partners, Inc. to provide an Independent Speech-Language Evaluation for student #20311091 to assist in determining special education category and placement.

ACTION OF THE BOARD _____

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services approve Professional Education Services, Inc. as a provider of Home Bound Instruction.

ACTION OF THE BOARD _____

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services approve Home Bound Instruction by Professional Education Services, Inc., a New Jersey approved provider, for student #1522014242 while the student is unable to attend school. The student will receive 10 hours of instruction weekly at the rate of \$40.93 per hour for up to six weeks.

ACTION OF THE BOARD _____

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Director of Special Services approve Physical Therapy Intern, Shannon Fiscus, Rutgers School of Health Related Professions, from February 13, 2017 through May 5, 2017, three days per week.

ACTION OF THE BOARD _____

Personnel

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the following leave request for Caitlin Friedberg, Central School Special Education Teacher for the period of November 28, 2016 through December 2, 2016 as follows:

November 28, 2016 through December 2, 2016 Unpaid leave

ACTION OF THE BOARD _____

16. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accept with regret the letter of resignation, for the purpose of retirement, from Karen Burgerhoff, Teacher Assistant, Millington School, effective July 1, 2017. The Board of Education expresses its sincere appreciation for Mrs. Burgerhoff's 7 years of service to the district.

ACTION OF THE BOARD _____

17. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Business Administrator and Middle School Principal approve the appointment of Eric Kirberger as Fencing Coach at a stipend of \$3,273.00 for the 2016-2017 School Year. Stipend to be paid from existing activity account balance and or/pay to play/participation fees paid.

ACTION OF THE BOARD _____

18. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the addition of the following people to the Substitute List for the 2016-2017 school year pending successful criminal history review:

NAME	POSITION
Chrysa Pikramenos	Substitute Teacher
Donna Vorrius	Substitute Teacher

ACTION OF THE BOARD _____

Curriculum

19. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of Superintendent, the Business Administrator and the Building Principal, approve the field trip listed below:

May 17, 2017	7 th Grade Students	Morris Museum
9:40 a.m. to 12:40 p.m.		Morristown, N.J.
Cost: \$15.00 per student, parent paid		90 students, 9 teachers

ACTION OF THE BOARD _____

Other

20. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the proposed 2017-2018 School Calendar.

ACTION OF THE BOARD _____

ITEMS FOR DISCUSSION

OLD BUSINESS

NEW BUSINESS

COMMENTS FROM THE PUBLIC

PRIVATE SESSION

The Board shall enter into Private Session for the purpose of discussing the compensation and contract of the Business Administrator for the 2016-2017 school year.

ADJOURNMENT

FUTURE MEETING DATES

November 16, 2016 – Special Meeting – 6:30 p.m. – Long Hill Township Board of Education Administrative Offices for the purpose of NJSBA Board Training

November 28, 2016 – Regular Meeting – 7:30 p.m. – Long Hill Municipal Building

December 19, 2016 – Worksession/Regular Meeting – 7:30 p.m. – Long Hill Municipal Building