



**LONG HILL TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
Long Hill Township Municipal Building
May 22, 2017
7:30 P.M.**

AGENDA

MISSION STATEMENT

We believe that it is the responsibility of the Long Hill Township Board of Education (BOE) to provide an educational climate that stresses high academic achievement and will permit students to grow socially, physically, intellectually, morally and emotionally. The district's mission is to support the development of our students so that they may become happy, useful and self-supporting citizens, within the limits of their individual abilities and interests. We believe in each individual's worth and dignity as a person.

We believe that:

1. Education is a growth process by which people learn to think and act more effectively.
2. We must provide a safe, pleasant environment for learning.
3. Respect for the policies of a democratic government is desirable.
4. Students should acquire an understanding of and a respect for the traditions, customs and heritage of the country.
5. Students should be encouraged to use leisure time wisely.
6. Students should be taught that education, in its broadest sense, can become a lifelong pursuit for everyone.

Our responsibility extends to encouraging a close relationship among students, teachers, administrators and the community. We seek to prepare our students to function in a rapidly changing world with an awareness of the past, an understanding of the present and an optimistic preparation for the future.

DISTRICT GOALS 2016-2017

1. Review the action plans that support the district's strategic plan, make revisions/updates where needed, and communicate the status of the accomplishment of the plan.
2. Implement strategies to narrow the achievement gap that exists within the district. (PLCs, district benchmarks, and data analysis)
3. Develop communication tools to increase parental engagement and strengthen parent/district partnerships.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

MEETING NOTICE

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on October 27, 2016. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

Roll Call

**Mr. Bundonis
Mrs. Butler
Mr. Carn**

**Mr. DiGiorgio
Mrs. Moakley
Miss Nyquist**

**Mr. O' Leary
Ms. Raban
Mr. Stevens**

COMMUNICATIONS

BOARD COMMITTEE REPORTS

SUPERINTENDENT'S REPORT

BUSINESS ADMINISTRATOR'S UPDATE

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

RESOLUTIONS

Minutes

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:
 - a. May 8, 2017 Worksession Meeting-Public Session
 - b. May 8, 2017 Worksession Meeting-Private Session
 - c. May 8, 2017 Worksession Meeting-Private Session

ACTION OF THE BOARD _____

Financials

2. RESOLVED that the Long Hill Township Board of Education approve the Payrolls for April 4 and 28, 2017 and the list of Bills for May 16 and 22, 2017:

| Payroll for 4/7/17 | Amount |
|--------------------------------|---------------------|
| Fund 10 | \$24,380.65 |
| Current Expense - Fund 11 | \$452,335.16 |
| Capital Outlay - Fund 12 | |
| Special Revenue Fund - Fund 20 | |
| Capital Projects - Fund 30 | |
| Debt Services - Fund 40 | |
| TOTAL | \$476,715.81 |

| Payroll for 4/28/17 | Amount |
|--------------------------------|---------------------|
| Fund 10 | \$24,689.39 |
| Current Expense - Fund 11 | \$433,961.58 |
| Capital Outlay - Fund 12 | |
| Special Revenue Fund - Fund 20 | |
| Capital Projects - Fund 30 | |
| Debt Services - Fund 40 | |
| TOTAL | \$458,650.97 |

| Bills for 5/16/17 | Amount |
|--------------------------------|---------------------|
| Fund 10 | |
| Current Expense - Fund 11 | \$217,126.64 |
| Capital Outlay - Fund 12 | |
| Special Revenue Fund - Fund 20 | |
| Capital Projects - Fund 30 | |
| Debt Services - Fund 40 | |
| TOTAL | \$217,126.64 |

| Bills for 5/22/17 | Amount |
|--------------------------------|---------------------|
| Fund 10 | |
| Current Expense - Fund 11 | \$194,317.29 |
| Capital Outlay - Fund 12 | \$8,872.00 |
| Special Revenue Fund - Fund 20 | \$10,224.00 |
| Capital Projects - Fund 30 | |
| Debt Services - Fund 40 | |
| TOTAL | \$213,413.29 |

ACTION OF THE BOARD _____

3. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

ACTION OF THE BOARD _____

Special Education

- 4. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services approve the payment of tuition for educational services for student #9516144033 to the Cornerstone Day School, Mountainside, NJ, in the amount of \$83,001.60 for the 2017-2018 school year.

ACTION OF THE BOARD _____

Personnel

- 5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, revise the appointment of Kimberly Barbera as Maternity Leave Replacement Occupational Therapist for the period May 9, 2017 through June 30, 2017 which includes four transition days, at the rate of \$90.00 per hour. The start and end dates have been revised.

ACTION OF THE BOARD _____

- 6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, accept the resignation of George Villar from the position of Middle School Principal, Central School, effective July 7, 2017.

ACTION OF THE BOARD _____

- 7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, approve the appointment of Gina Marie Neumann to the position of Part Time (.65 FTE) STEM Teacher at Central School for the 2017-2018 school year. Ms. Neumann's salary will be \$42,235.70 prorated based on Step 9 MA of the Teacher salary guide.

ACTION OF THE BOARD _____

- 8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, revise the stipend for 2016-2017 Spring Track Coaches as follows:

| | |
|---------------|-------------|
| James Barnum | \$3,273.00* |
| Karissa Felix | \$3,273.00* |

*Stipends to be paid from existing activity account balances and/or pay to play/participation fees paid.

ACTION OF THE BOARD _____

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, approve the following transfers and changes in FTE's for the 2017-2018 school year:

| Employee | From | To |
|-------------------|--------------------------------------------------------|-----------------------------------------------------|
| Suzanne Aiello | Teacher Assistant Gillette School | Teacher Assistant Millington School |
| Stephanie Alber | Secretary PT (.50 FTE) Central School | Secretary FT Central School |
| Katie Castro | LEAP Teacher Gillette School | LEAP/SKIP Teacher Gillette School |
| Colleen Clifford | 3 rd Grade Teacher Millington School | 2 nd Grade Teacher Millington School |
| Cynthia Coster | 5 th Grade Teacher Millington School | Special Education Teacher Central School |
| Isabella DeBiasse | 6 th Grade Reading Central School | 8 th Grade Reading Central School |
| Kayla Eckert | 8 th Grade LAL Central School | 6 th Grade Reading Central School |
| Julie Evans | Basic Skills Teacher PT (.60 FTE) Millington School | Kindergarten Teacher FT Gillette School |
| Pam Kmetz | Kindergarten Teacher Gillette School | 2 nd Grade Teacher Millington School |
| Noelle Milito | Special Education Teacher Millington School | 3 rd Grade Teacher Millington School |
| Carolyn Omelio | Kindergarten Teacher Gillette School | 2 nd Grade Teacher Millington School |
| Suzanne Parker | Special Education Teacher Central School | Special Education Teacher Millington School |
| Miriam Pogash | 8 th Grade Reading Central School | 8 th Grade LAL Central School |
| Kristine Scavo | Teacher Assistant PT (.50FTE) Gillette School | Teacher Assistant PT (.50 FTE) Millington School |
| Mary Jean Snow | 2 nd Grade Teacher Millington School | Kindergarten Teacher Gillette School |
| Michele Spinello | 2 nd Grade Teacher Millington School | Basic Skills Teacher FT Millington School |
| Donna Strock | Teacher Assistant Millington School | Teacher Assistant Gillette School |
| Doreen Unterwald | Teacher Assistant Gillette School | Teacher Assistant Millington School |

ACTION OF THE BOARD _____

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, approve the following appointments for the 2017-2018 school year.

| Sport/Activity | Advisor | Stipend |
|-----------------------------------------------------------------------------------------------------------------------------|------------------|----------------|
| Environmental Club Advisor | Maura Aimette | \$769.00 |
| Yearbook Advisor-Millington | Christina Lattoz | \$844.00 |
| Pens and Dreams Advisor | Maura Aimette | \$769.00 |
| Booster Club | Keri Altebrando | \$1,125.50 |
| | Erin Davidove | \$1,125.50 |
| Stipends to be paid from existing activity account balances and/or pay to play/participation fees for the following: | | |
| Games Club Advisor | Angela Barth | \$769.00 |
| Boys' Soccer Coach | Mike Lisbona | \$3,355.00 |
| Girls' Soccer Coach | Peter Hockmeyer | \$3,355.00 |
| Boys' Basketball Coach | Peter Hockmeyer | \$3,355.00 |
| Girls' Basketball Coach | Emily Palla | \$3,355.00 |
| Girls' Softball Coach | Peter Hockmeyer | \$3,355.00 |
| Cross Country Coach | Jim Barnum | \$1,677.50 |
| | Charles Mott | \$1,677.50 |
| Spring Track | Jim Barnum | \$1,677.50 |
| | Karissa Felix | \$1,677.50 |
| Cheerleading Advisor | Erin Davidove | \$2,506.00 |
| Theater Arts Advisor/Vocal Coach | Angela Barth | \$3,498.00 |
| | Jake Barth | Volunteer |
| Theater Arts Construction | Angela Barth | \$1,118.00 |
| Stipend to be paid through PTO contribution for the following: | | |
| Newspaper Advisor | Andrew Gillespie | \$2,251.00 |
| Consortium Advisor (per activity) | Andrew Gillespie | \$129.00 |

ACTION OF THE BOARD _____

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, approve the addition of the following people to the Substitute List for the 2016-2017 and 2017-2018 school years pending successful criminal history review:

| NAME | POSITION |
|---------------------|--------------------|
| Abigail Kesselmeyer | Substitute Teacher |
| Scott Rahner | Substitute Teacher |
| Jacqueline Rugolo | Substitute Teacher |

ACTION OF THE BOARD _____

ITEMS FOR DISCUSSION

OLD BUSINESS

NEW BUSINESS

COMMENTS FROM THE PUBLIC

PRIVATE SESSION

The Board shall enter into Private Session to discuss a Harassment, Intimidation, and Bullying Report and a legal provision in a service provider contract. No action is anticipated following the closed session.

ADJOURNMENT

FUTURE MEETING DATES

June 12, 2017 - Worksession Meeting - 7:30 p.m. – Township Municipal Building

June 26, 2017 - Regular Meeting - 7:30 p.m. - Township Municipal Building