

**LONG HILL TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
Long Hill Township Municipal Building  
May 23, 2016  
7:30 P.M.**

**AGENDA**

**CALL TO ORDER**

**ROLL CALL**

**Ms. Barone  
Mrs. Butler  
Mr. Carn**

**Mr. DiGiorgio  
Mr. Girards  
Mrs. Moakley**

**Miss Nyquist  
Ms. Raban  
Mr. Stevens**

**PLEDGE OF ALLEGIANCE**

**MEETING NOTICE**

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on October 12, 2015. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

**COMMUNICATIONS**

**BOARD COMMITTEE REPORTS**

**SUPERINTENDENT'S UPDATE**

**BUSINESS ADMINISTRATOR'S UPDATE**

**COMMENTS FROM THE PUBLIC**

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

**RESOLUTIONS**

**Minutes**

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

May 9, 2016 Worksession Meeting-Public Session

ACTION OF THE BOARD \_\_\_\_\_

**Financials**

2. RESOLVED that the Long Hill Township Board of Education approve the Payrolls for April 15, 2016 and April 29, 2016 and the list of Bills for May 10, 2016 and May 23, 2016:

<b>Payroll for 04/15/2016</b>	<b>Amount</b>
Fund 10	\$23,270.40
Current Expense - Fund 11	\$431,416.45
Capital Outlay - Fund 12	
Special Revenue Fund - Fund 20	
Capital Projects - Fund 30	
Debt Services - Fund 40	
<b>TOTAL</b>	<b>\$454,686.85</b>

<b>Payroll 04/29/2016</b>	<b>Amount</b>
Fund 10	\$23,288.94
Current Expense - Fund 11	\$417,315.51
Capital Outlay - Fund 12	
Special Revenue Fund - Fund 20	
Capital Projects - Fund 30	
Debt Services - Fund 40	
<b>TOTAL</b>	<b>\$440,604.45</b>

<b>Bills 05/10/2016</b>	<b>Amount</b>
Fund 10	
Current Expense - Fund 11	\$201,468.72
Capital Outlay - Fund 12	
Special Revenue Fund - Fund 20	
Capital Projects - Fund 30	
Debt Services - Fund 40	
<b>TOTAL</b>	<b>\$201,468.72</b>

<b>Bills 05/23/2016</b>	<b>Amount</b>
Fund 10	
Current Expense - Fund 11	\$368,423.11
Capital Outlay - Fund 12	
Special Revenue Fund - Fund 20	\$22,302.06
Capital Projects - Fund 30	
Debt Services - Fund 40	
<b>TOTAL</b>	<b>\$390,725.17</b>

ACTION OF THE BOARD \_\_\_\_\_

3. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for March 31, 2016.

ACTION OF THE BOARD \_\_\_\_\_

4. RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13 (E), certifies that as of March 31, 2016 after review of the Board Secretary’s monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

ACTION OF THE BOARD \_\_\_\_\_

5. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and Reconciliation of School Funds for the month ending March 31, 2016.

ACTION OF THE BOARD \_\_\_\_\_

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for April 30, 2016.

ACTION OF THE BOARD \_\_\_\_\_

7. RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13 (E), certifies that as of April 30, 2016 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district's financial obligations for the remainder of the year.

ACTION OF THE BOARD \_\_\_\_\_

8. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and Reconciliation of School Funds for the month ending April 30, 2016.

ACTION OF THE BOARD \_\_\_\_\_

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accept the wireless infrastructure expansion project proposal for Gillette, Millington and Central Schools from Dyn Tek Services at a total cost of \$208,559.76. The project will be partially funded by Erate 2 funds application # 160028796

AND;

FURTHERMORE, authorizes the Business Administrator to sign an agreement with Dyn Tek accepting the proposal.

ACTION OF THE BOARD \_\_\_\_\_

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accept the telephone connectivity upgrade to Voice Over IP proposal for Gillette, Millington and Central Schools from Spectrotel. Total cost of the project includes a monthly recurring charge of \$4,271.51 for 36 months and a one time non-recurring charge of \$4,050.00 for installation. The project will be partially funded by Erate 1 funds application # 160030774.

ACTION OF THE BOARD \_\_\_\_\_

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accept the Internet Dedicated Ethernet connectivity upgrade for Gillette School from Verizon. Total cost of the project includes a monthly recurring charge of \$1,088.20 for 36 months. The project will be partially funded by Erate 1 funds application # 160030774.

ACTION OF THE BOARD \_\_\_\_\_

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

ACTION OF THE BOARD \_\_\_\_\_

**Special Education**

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve the payment of tuition of \$78,183.00 for educational services for student #8870248374 to First Children’s School, Fanwood, NJ 07023, for the 2016-2017 school year at a per diem rate of \$357.00 and a total of 219 days including 34 days for the Extended School Year program.

ACTION OF THE BOARD \_\_\_\_\_

**Personnel**

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Director of Special Services and the Business Administrator, approve the following summer 2016 hours for the Child Study Team and office staff to complete evaluation work and reports as needed.

NAME	SCHEDULE	PER DIEM
Laura Novak, LDTC	Not to exceed 3 days	\$458.61
Catherine Tedesco, LDTC	Not to exceed 3 days	\$444.61
Jocelyn Merritt, School Psychologist	Not to exceed 3 days	\$303.02
Danielle DeVivo, Social Worker	Not to exceed 9 days	\$289.02
Colleen Pepe, Secretary	Not to exceed 6 days	\$288.12
Dean Wells, Secretary	Not to exceed 10 days	\$249.12

ACTION OF THE BOARD \_\_\_\_\_

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accept the resignation of Nicole Dilkes from the position of Dean of Students effective June 30, 2016.

ACTION OF THE BOARD \_\_\_\_\_

16. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the addition of the following person to the Substitute List for the 2015-2016 and 2016-2017 school years:

NAME	POSITION
Joyce Andreski	Substitute Nurse

ACTION OF THE BOARD \_\_\_\_\_

**Policy**

17. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Policy Committee, approve the following policies on a first reading:

Policy 3381	Protection Against Retaliation
Policy 5141.23	Medical Marijuana
Policy 5756	Transgender Students

ACTION OF THE BOARD \_\_\_\_\_

18. RESOLVED that the Long Hill Township Board of Education, upon recommendation of the Superintendent, the Business Administrator and the Policy Committee, readopt the following policies which have been reviewed by the Policy Committee:

Policy 3570	District Records and Reports
Policy 4112.8	Nepotism

ACTION OF THE BOARD \_\_\_\_\_

**ITEMS FOR DISCUSSION**

**OLD BUSINESS**

**NEW BUSINESS**

**COMMENTS FROM THE PUBLIC**

**PRIVATE SESSION**

The Board shall enter into Private Session for the purpose of discussing a personnel matter pertaining to a non-tenured teacher and an update on negotiations with the LHASA. Action is not anticipated following the private session.

**ADJOURNMENT**

**FUTURE MEETING DATES**

June 13, 2016 – Worksession Meeting – 7:30 p.m. – Township Municipal Building

June 27, 2016 – Regular Meeting – 7:30 p.m. – Township Municipal Building