

**LONG HILL TOWNSHIP BOARD OF EDUCATION  
WORKSESSION  
Long Hill Township Municipal Building  
June 13, 2016  
7:30 P.M.**

**AGENDA**

**CALL TO ORDER**

**ROLL CALL**

**Ms. Barone  
Mrs. Butler  
Mr. Carn**

**Mr. DiGiorgio  
Mrs. Moakley  
Miss Nyquist**

**Ms. Raban  
Mr. Stevens**

**PLEDGE OF ALLEGIANCE**

**MEETING NOTICE**

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on October 12, 2015. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

**COMMUNICATIONS**

Letter of Resignation from Richard Girards, Jr.

RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accept the resignation of Richard Girards, Jr., from the office of member of the Long Hill Township Board of Education effective June 2, 2016. The Board expresses its gratitude to Mr. Girards for his service as a member of the Board of Education.

ACTION OF THE BOARD\_\_\_\_\_

**BOARD COMMITTEE REPORTS**

**SUPERINTENDENT'S UPDATE**

**ADMINISTRATORS' AND SUPERVISORS' UPDATE**

**BUSINESS ADMINISTRATOR'S UPDATE**

**COMMENTS FROM THE PUBLIC**

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

**RESOLUTIONS**

**Minutes**

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:
  - a. May 23, 2016 Regular Meeting-Public Session
  - b. May 23, 2016 Regular Meeting-Private Session
  - c. June 1, 2016 Special Meeting-Public Session
  - d. June 1, 2016 Special Meeting-Private Session

ACTION OF THE BOARD \_\_\_\_\_

**Financials**

2. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

ACTION OF THE BOARD \_\_\_\_\_

3. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, renew the contract with Delta Dental for the 2016-17 and 2017-18 school years. There is a 3 percent increase for 2016-17 and no increase for 2017-18.

**Premium Rates**

	<b>Current</b>	<b>2016-17</b>	<b>Change</b>	<b>2017-18</b>	<b>Change</b>
<b>One Party</b>	\$50.77	\$ 52.29	3.0%	\$ 52.29	0.0%
<b>Family</b>	\$133.51	\$137.52	3.0%	\$ 137.52	0.0%

ACTION OF THE BOARD \_\_\_\_\_

4. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the following resolution:

Pursuant to PL 2015, Chapter 47 the Long Hill Township Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200 (as attached).

ACTION OF THE BOARD \_\_\_\_\_

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the submission of the Fiscal Year 2017 No Child Left Behind Grant Application in the following amounts as provided by the New Jersey Department of Education. The Title III monies will be administered through a Consortium with the School District of the Chathams.

Title I	\$22,859.00
Title IIA (Professional Development)	\$18,443.00
Title III (English Language Acquisition)	\$5,315.00
Title III Supplemental Immigrant Student Aid	\$1,604.00

ACTION OF THE BOARD \_\_\_\_\_

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, acknowledge, with gratitude, the contribution of \$10,000.00 from S.P.O.R.T. (Students and Parents Organizing Resources for Teams) to subsidize the cost of the pay to play athletic program at Central Middle School. This donation has been reflected in the reduced pay to play fees that have already been calculated and applied for the 2015-2016 school year for all the sports teams. The Board of Education is very appreciative of the continuing efforts of the SPORT organization to help defray the cost of pay to play athletics at the middle school.

ACTION OF THE BOARD \_\_\_\_\_

**Special Education**

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services approve the payment of \$6,684.64 to the Bernards Township Board of Education for ESY tuition at William Annin Middle School for student #1066917865 which runs July 5 through August 4, 2016.

ACTION OF THE BOARD \_\_\_\_\_

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services approve the payment of \$63,680.00 to the Bernards Township Board of Education for tuition at William Annin Middle School for student #1066917865 for the 2016-2017 school year.

ACTION OF THE BOARD \_\_\_\_\_

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the contract with Brookwood Consulting for the provision of special education services consulting for the period July 1, 2016 through June 30, 2017 (as attached).

ACTION OF THE BOARD \_\_\_\_\_

**Personnel**

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accept the resignation of Deborah Celmer from the position of Reading Teacher at Central School effective June 30, 2016.

ACTION OF THE BOARD \_\_\_\_\_

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of Alex Nevarez to the position of First Grade Teacher at Gillette School for the 2016-2017 school year at the Step 1 BA salary of \$ 49,750.00.

ACTION OF THE BOARD \_\_\_\_\_

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of Gina Marie Neumann as maternity leave replacement part time (.65 FTE) 21st Century Communications Teacher at Central Middle School for the 2016-2017 school year. Ms. Neumann's salary will be \$32,337.50, prorated based on Step 1 BA of the Teacher salary guide.

ACTION OF THE BOARD \_\_\_\_\_

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of Kelly Egan to the position of Part Time (.50 FTE) SKIP Teacher at Gillette School for the 2016-2017 school year. Ms. Egan's salary will be \$24,875.00, prorated based on Step 1 BA of the Teacher salary guide.

ACTION OF THE BOARD \_\_\_\_\_

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of Jennifer Gottlick to the position of Part Time (.50 FTE) Teacher Assistant at Millington School for the 2016-2017 school year. Ms. Gottlick's salary will be \$16,908.50, prorated based on Step 1 of the Teacher Assistant salary guide.

ACTION OF THE BOARD \_\_\_\_\_

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of Emily Jones to the position of Part Time (.50 FTE) Teacher Assistant at Gillette School for the 2016-2017 school year. Ms. Jones' salary will be \$16,908.50, prorated based on Step 1 of the Teacher Assistant salary guide.

ACTION OF THE BOARD \_\_\_\_\_

16. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of Kristine Scavo to the position of Part Time (.50 FTE) Teacher Assistant at Gillette School for the 2016-2017 school year. Ms. Scavo's salary will be \$16,908.50, prorated based on Step 1 of the Teacher Assistant salary guide.

ACTION OF THE BOARD \_\_\_\_\_

17. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of Eve Schmidt to the position of Part Time (.50 FTE) Teacher Assistant at Gillette School for the 2016-2017 school year. Ms. Schmidt's salary will be \$16,908.50, prorated based on Step 1 of the Teacher Assistant salary guide.

ACTION OF THE BOARD \_\_\_\_\_

18. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, revise the appointment of support staff-tenured and non-tenured - for the 2016-2017 school year (as attached).

ACTION OF THE BOARD \_\_\_\_\_

19. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of the following staff for summer curriculum writing not to exceed 25 hours per project at a rate of \$50.85 per hour per Schedule C of the LHEA contract.

Balanced Literacy	Name	Number of Hours
Kindergarten	Jeni Clark	12.5
Kindergarten	Danielle Bauer	12.5
1 <sup>st</sup> Grade	Michele Pisciotti	12.5
1 <sup>st</sup> Grade	Pam Kmetz	12.5
2 <sup>nd</sup> Grade	Mary Jean Snow	12.5
2 <sup>nd</sup> Grade	Beth Nusser	12.5
3 <sup>rd</sup> Grade	Colleen Clifford	25
4 <sup>th</sup> Grade	Pam Fitzsimmons	12.5
4 <sup>th</sup> Grade	Andrew Nestler	12.5
5 <sup>th</sup> Grade	Brianna Franco	12.5
5 <sup>th</sup> Grade	Cynthia Coster	12.5

<b>STEM</b>	<b>Name</b>	<b>Number of Hours</b>
Grades 3-5	Patrick Golub	12.5
Grades 6-7	Matt Laubscher	12.5

<b>Grade 8 Math</b>	<b>Name</b>	<b>Number of Hours</b>
Algebra	Linda Sepe	25
Geometry	Tara Stepanian	25

ACTION OF THE BOARD \_\_\_\_\_

20. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of Lydia Rodrigues to serve as Technology Assistant on as needed basis as indicated below:

\$25.00 per hour effective from 06/21/2016 to 08/05/2016

Start date is contingent upon successful completion of the Criminal History Review process.  
Total payment shall not exceed \$ 4,000.00.

ACTION OF THE BOARD \_\_\_\_\_

21. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the addition of the following people to the Substitute List for the 2015-2016 and 2016-2017 school years pending successful completion of criminal history review:

<b>NAME</b>	<b>POSITION</b>
Rosetta Fogarty	Substitute Teacher
Kaitlyn Mattheiss	Substitute Teacher
Patricia Paradiso	Substitute Nurse

ACTION OF THE BOARD \_\_\_\_\_

22. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Building Principal, approve the following person for a Junior Practicum experience placement at Gillette School for 3 hours per week from September 3, 2016 through December 20, 2016:

Cory Hanna

ACTION OF THE BOARD \_\_\_\_\_

23. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Building Principal, approve the following person for a Junior Practicum experience placement at Gillette School for 20 hours of observations from September 3, 2016 through December 20, 2016:

Kayla Dionisio

ACTION OF THE BOARD \_\_\_\_\_

**Policy**

24. RESOLVED that the Long Hill Township Board of Education, upon recommendation of the Superintendent, the Business Administrator and the Policy Committee, adopt the following policies on a second reading:

Policy 3381	Protection Against Retaliation
Policy 5141.23	Medical Marijuana
Policy 5756	Transgender Students

ACTION OF THE BOARD \_\_\_\_\_

**ITEMS FOR DISCUSSION**

**OLD BUSINESS**

**NEW BUSINESS**

**COMMENTS FROM THE PUBLIC**

**PRIVATE SESSION**

The Board shall enter into Private Session for the purpose of discussing the salary determinations for non-unit employees for the 2016-2017 school year and a non-tenure teacher personnel matter.

**ADJOURNMENT**

**FUTURE MEETING DATES**

June 27, 2016 – Regular Meeting – 7:30 p.m. – Township Municipal Building

July 18, 2016 – Worksession & Regular Meeting – 7:30 p.m. - Township Municipal Building