

**LONG HILL TOWNSHIP BOARD OF EDUCATION
WORKSESSION/REGULAR MEETING
Long Hill Township Municipal Building
July 18, 2016
7:30 P.M.**

AGENDA

CALL TO ORDER

ROLL CALL

**Ms. Barone
Mrs. Butler
Mr. Carn**

**Mr. DiGiorgio
Mrs. Moakley
Miss Nyquist**

**Ms. Raban
Mr. Stevens**

PLEDGE OF ALLEGIANCE

MEETING NOTICE

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on October 12, 2015. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

INTERVIEW OF CANDIDATES FOR BOARD OF EDUCATION VACANCY

CLOSED SESSION

The Board shall move to closed session to discuss the qualifications of candidates for the Board of Education vacancy.

APPOINTMENT OF NEW BOARD MEMBER

COMMUNICATIONS

BOARD COMMITTEE REPORTS

SUPERINTENDENT'S UPDATE

ADMINISTRATORS' AND SUPERVISORS' UPDATE

BUSINESS ADMINISTRATOR'S UPDATE

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

RESOLUTIONS

Minutes

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:
 - a. June 27, 2016 Regular Meeting-Public Session
 - b. June 27, 2016 Regular Meeting-Private Session

ACTION OF THE BOARD _____

Financials

2. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for May 31, 2016.

ACTION OF THE BOARD _____

3. RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13 (E), certifies that as of May 31, 2016 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district's financial obligations for the remainder of the year.

ACTION OF THE BOARD _____

4. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and the Reconciliation of School Funds for the month ending May 31, 2016.

ACTION OF THE BOARD _____

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

ACTION OF THE BOARD _____

6. RESOLVED that the Board hereby appointed Paula Hatch as the Board designee to prepare the monthly reconciliation of bank account statements and in conjunction with the Board Secretary take any step necessary to bring the cash record balance and reconciled bank balance into agreement prior to the completion of the Board Secretary's monthly reports. Annual compensation for preparing monthly financial reconciliations in 2016-17 will be \$3,750.

ACTION OF THE BOARD _____

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, authorize the Business Administrator to enter into a contract with Work Family Connection and establish the facility use fee at \$125.00 per student for the 2016-2017 school year.

ACTION OF THE BOARD _____

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve a transportation contract with MUJC for the following Extended Year Special Education bus routes in 2016-2017:

MU #	Receiving School	Final Cost	Attendant
959S	Cornerstone	\$3,435.29	
952S	Crossroads	\$8,618.58	\$163.01
956S	Chapel Hill Academy	\$4,341.40	
915S	Center School	\$3,076.26	
901S	Long Hill	\$8,308.70	\$127.58
931S	Long Hill	\$8,954.10	\$141.75
	TOTAL	\$36,734.31	Included

ACTION OF THE BOARD _____

Personnel

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, approve the contract for Alex Blinder, Coordinator of Technology Services, for the period July 1, 2016 through June 30, 2017 (as attached).

ACTION OF THE BOARD _____

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, approve the contract for Sheila Connelly, Coordinator of Instructional Technology, for the period July 1, 2016 through June 30, 2017 (as attached).

ACTION OF THE BOARD _____

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accept the resignation of Kimberly Borin from the position of Central Middle School Guidance Counselor effective August 30, 2016.

ACTION OF THE BOARD _____

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfer of Miriam Kohler Pogash from Eighth Grade Language Arts, Central School to Eighth Grade Reading, Central School for the 2016-2017 school year.

ACTION OF THE BOARD _____

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of Kayla Eckert to the position of Eighth Grade Language Arts Teacher at Central School for the 2016-2017 school year at the Step 1 BA salary of \$ 49,750.00.

ACTION OF THE BOARD _____

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of Lindsay Goldstein to the position of Seventh Grade Language Arts Teacher at Central School for the 2016-2017 school year at the Step 1 BA salary of \$ 49,750.00.

ACTION OF THE BOARD _____

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the addition of the following people to the Substitute List for the 2016-2017 school year pending successful completion of criminal history review:

NAME	POSITION
Valeria Agyemang	Substitute Teacher
Shannon Butler	Substitute Teacher
Chelsea Dunster	Substitute Teacher

ACTION OF THE BOARD _____

Curriculum

16. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Building Principal, approve the field trips listed below:

June 13, 2017	5 th Grade Students	N.J. Sea Grant Consortium
8:15 a.m. to 3:00 p.m.		Fort Hancock, N.J.
Approximate Cost: \$ 36.58		105 students, 5 teachers
Parent Paid		1 teacher assistant, 1 nurse
		5 parents

ACTION OF THE BOARD _____

Policy

17. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Policy Committee, approve the following policy on a first reading:

Policy 6171.31

Title I Parental Involvement

ACTION OF THE BOARD _____

ITEMS FOR DISCUSSION

OLD BUSINESS

NEW BUSINESS

COMMENTS FROM THE PUBLIC

ADJOURNMENT

FUTURE MEETING DATES

July 20, 2016 – Special Meeting – 6:30 p.m. – Long Hill Township Board of Education Administrative Offices for the purpose of an Annual Board Retreat

August 22, 2016 – Worksession & Regular Meeting – 7:30 p.m. - Township Municipal Building

September 12, 2016 – Worksession Meeting – 7:30 p.m. – Long Hill Municipal Building