

**LONG HILL TOWNSHIP BOARD OF EDUCATION
WORKSESSION MEETING
Long Hill Township Municipal Building
September 12, 2016
7:30 P.M.**

AGENDA

CALL TO ORDER

ROLL CALL

Ms. Barone

Mr. Bundonis

Mrs. Butler

Mr. Carn

Mr. DiGiorgio

Mrs. Moakley

Miss Nyquist

Ms. Raban

Mr. Stevens

PLEDGE OF ALLEGIANCE

MEETING NOTICE

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on October 12, 2015. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS

BOARD COMMITTEE REPORTS

SUPERINTENDENT'S UPDATE

ADMINISTRATORS' AND SUPERVISORS' UPDATE

BUSINESS ADMINISTRATOR'S UPDATE

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

RESOLUTIONS

Minutes

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:
 - a. August 22, 2016 Regular Meeting-Public Session
 - b. August 22, 2016 Regular Meeting-Private Session
 - c. September 6, 2016 Special Meeting-Public Session

ACTION OF THE BOARD _____

Financials

2. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

ACTION OF THE BOARD _____

3. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, authorize the Somerset County Educational Services Commission to provide daily transportation services for student #7914076466 between a temporary housing arrangement and Millington Elementary School. For the 2016-2017 school year, the cost to transport the student is \$33,696.00 based on a per diem cost of \$187.20 and 180 total school days.

ACTION OF THE BOARD _____

4. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve Somerset County Educational Services Commission to provide transportation services for student # 1066917865 to William Annin Middle School (Bernards Township) for the 2016-2017 School Year. The cost to transport the Student is \$114.40 per day and includes the cost of an aide. The total number of school days is 183, making the total cost \$20,935.20.

ACTION OF THE BOARD _____

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the revised transportation contracts with Dealaman Enterprises Inc. for the following 2016-2017 Regular Education bus routes at a 0.57% year-to-year increase which were approved at the August 22, 2016 meeting. Contract 01-01 has been revised to reflect the removal of Route CP-03.

ACTION OF THE BOARD _____

Contract 01-01

Route	2015-16	Increase	2016-17
GM-8	\$24,032.78	\$136.99	\$24,169.77
Total	\$24,032.78	\$136.99	\$24,169.77

Contract 02-01

Route	2015-16	Increase	2016-17
GM-10	\$41,994.42	\$239.37	\$42,233.79
GM-11	\$35,221.12	\$200.76	\$35,421.88
GM-12	\$35,220.72	\$200.76	\$35,421.48
Total	\$112,436.26	\$640.89	\$113,077.15

Contract CP2

Route	2015-16	Increase	2016-17
CP-2	\$23,625.39	\$134.66	\$23,760.05
CP-6	\$23,483.52	\$133.86	\$23,617.38
CP-7	\$23,553.44	\$134.25	\$23,687.69
GM-2	\$23,970.96	\$136.63	\$24,107.59
GM-4	\$24,110.81	\$137.43	\$24,248.24
Total	\$118,744.12	\$676.84	\$119,420.96

ACTION OF THE BOARD _____

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve a transportation contract with MUJC for the following Regular Year Special Education bus routes in 2016-2017:

Route	Destination	2016-17 Cost	Attendant
917	Crossroads School	\$35,934.59	\$163.01
927	Cornerstone Day	\$18,255.01	\$0.00
931	Center School	\$35,477.80	\$0.00
933	Central/Millington	\$33,878.70	\$56.70
941/Mid	Gillette School- SKIP	\$81,154.80	\$111.20
970	Chapel Hill	\$66,833.55	\$0.00
970	Hunterdon Prep	\$16,206.74	\$0.00
Total Special Education		\$197,893.86	

ACTION OF THE BOARD _____

Personnel

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve Patrick Golub for an additional 5 hours for summer curriculum writing at a rate of \$50.85 per hour per Schedule C of the LHEA contract.

ACTION OF THE BOARD _____

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve a lateral advancement on the salary guide for Brittney Rodrigues from Step 4 BA at \$52,313.00 to Step 4 BA+30 at \$55,817.00 based on submission of transcribed graduate credit effective September 1, 2016.

ACTION OF THE BOARD _____

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve a lateral advancement on the salary guide for Matthew Laubscher from Step 3 BA at \$51,017.00 to Step 3 BA+30 at \$53,817.00 based on submission of transcribed graduate credit effective September 1, 2016.

ACTION OF THE BOARD _____

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the revision of the resignation date of John Birckhead, Central School Music Teacher from October 11, 2016 to September 6, 2016.

ACTION OF THE BOARD _____

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the District Mentoring Plan and authorize the submission of the required Statement of Assurance to the Morris Executive Superintendent of Schools to verify that the district is meeting the requirements for the mentoring program in accordance with N.J.A.C. 6A:9-8.

ACTION OF THE BOARD _____

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the addition of the following person to the Substitute List for the 2016-2017 school year pending successful completion of criminal history review:

NAME	POSITION
Jillian Loeffler	Substitute Teacher

ACTION OF THE BOARD _____

Special Education

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services approve Dr. Mae J. Balaban & Associates as a vendor for Psychological, Educational and Speech-Language Evaluations.

ACTION OF THE BOARD _____

Policy

14. RESOLVED that the Long Hill Township Board of Education, upon recommendation of the Superintendent and the Policy Committee, adopt the following policy on a second reading:

Policy 4216

Evaluation

ACTION OF THE BOARD _____

Other

- 15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, approve the submission of the School Level Assessments for the 2015-2016 school year to comply with the required annual reporting under the Anti-Bullying Bill of Rights Act. It is noted that a score of 52 indicates full compliance with the standards of the law.

Gillette School	72/78
Millington School	72/78
Central School	72/78

ACTION OF THE BOARD _____

- 16. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the District Professional Development Plan for the 2016-2017 school year.

ACTION OF THE BOARD _____

- 17. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Gillette School Code of Conduct and Student Handbooks for Millington and Central Schools for the 2016-2017 School Year.

ACTION OF THE BOARD _____

ITEMS FOR DISCUSSION

OLD BUSINESS

NEW BUSINESS

COMMENTS FROM THE PUBLIC

PRIVATE SESSION

The Board shall enter into Private Session to discuss the Superintendent’s evaluation and merit goals. It is anticipated that the private session will last no more than one hour. Action is anticipated following the private session.

ADJOURNMENT

FUTURE MEETING DATES

September 26, 2016 – Regular Meeting 7:30 p.m. – Township Municipal Building
October 10, 2016 – Worksession Meeting – 7:30 p.m. - Township Municipal Building