

**LONG HILL TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
Long Hill Township Municipal Building
January 21, 2013
7:30 P.M.**

AGENDA

CALL TO ORDER

ROLL CALL

**Ms. Barone
Mr. Blocker
Mr. Brown**

**Mr. LoCasico
Mr. Meringolo
Ms. Nyquist**

**Mr. Russo
Mr. Stevens
Mrs. Scanlon**

PLEDGE OF ALLEGIANCE

MEETING NOTICE

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on January 3, 2013. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS

BOARD COMMITTEE REPORTS

SUPERINTENDENT'S UPDATE

BOARD SECRETARY'S UPDATE

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

RESOLUTIONS

Minutes

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

January 2, 2013 Reorganization/Worksession Meeting – Public Session

ACTION OF THE BOARD _____

Financials

2. RESOLVED that the Long Hill Township Board of Education approve the payrolls for December 14 and 21, 2012 and the List of Bills for December 19, 2012 and January 10, 14, and 21, 2013 for payment as follows (as attached):

Payroll for 12/14/2012	Amount
Fund 10	\$22,857.76
Current Expense - Fund 11	\$420,359.79
Capital Outlay - Fund 12	\$0.00
Special Rev. Fund - Fund 20	\$0.00
Capital Projects - Fund 30	\$0.00
Debt Services - Fund 40	\$0.00
TOTAL	\$443,217.55

Payroll for 12/21/2012	Amount
Fund 10	\$27,742.11
Current Expense - Fund 11	\$401,066.29
Capital Outlay - Fund 12	\$0.00
Special Rev. Fund - Fund 20	\$0.00
Capital Projects - Fund 30	\$0.00
Debt Services - Fund 40	\$0.00
TOTAL	\$423,808.40

Bills for 12/19/2012	Amount
Fund 10	\$0.00
Current Expense - Fund 11	\$4,125.00
Capital Outlay - Fund 12	\$0.00
Special Rev. Fund - Fund 20	\$0.00
Capital Projects - Fund 30	\$0.00
Debt Services - Fund 40	\$0.00
TOTAL	\$4,125.00

Bills for 01/10/2013	Amount
Fund 10	\$0.00
Current Expense - Fund 11	\$153,443.70
Capital Outlay - Fund 12	\$0.00
Special Rev. Fund - Fund 20	\$0.00
Capital Projects - Fund 30	\$0.00
Debt Services - Fund 40	\$0.00
TOTAL	\$153,443.70

Bills for 01/14/2013	Amount
Fund 10	\$0.00
Current Expense - Fund 11	\$0.00
Capital Outlay - Fund 12	\$0.00
Special Rev. Fund - Fund 20	\$0.00
Capital Projects - Fund 30	\$0.00
Debt Services - Fund 40	\$600,475.00
TOTAL	\$600,475.00

Bills for 01/21/2013	Amount
Fund 10	\$0.00
Current Expense - Fund 11	\$334,025.53
Capital Outlay - Fund 12	\$53,138.65
Special Rev. Fund - Fund 20	\$36,922.86
Capital Projects - Fund 30	\$0.00
Debt Services - Fund 40	\$0.00
TOTAL	\$424,087.04

ACTION OF THE BOARD _____

3. RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13 (E), certifies that as of October 31, 2012 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district's financial obligations for the remainder of the year.

ACTION OF THE BOARD _____

4. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and Treasurer of School Funds for the month ending October 31, 2012.

ACTION OF THE BOARD _____

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for October 31, 2012.

ACTION OF THE BOARD _____

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve a correction to the contract amount approved on December 17, 2012 for the work to be performed by Parette Somjen Architects for the preparation of submissions and drawings for the partial roof replacement project at Central School. The correct contract amount should be \$2,800.00 plus reimbursable expenses, as per December 12, 2012 proposal letter submitted by Greg Somjen, project architect.

ACTION OF THE BOARD _____

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

ACTION OF THE BOARD _____

Special Education

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve home instruction for student # 1958405734. Home instruction will be provided by Mrs. Caitlin Grogard for a maximum of 6 hours per week. Instruction will begin no later than January 11, 2013 and will continue until March 11, 2013. As per the LHEA contract the instructors will be paid at the rate of \$37.45 per hour.

ACTION OF THE BOARD _____

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve payment in the amount of \$650.00 to Dr. Vanna Amorapanth for a Neuro-Developmental Evaluation for student #9757723511 to assist in determining special education category.

ACTION OF THE BOARD _____

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services approve additional Itinerant Teacher services with Summit Speech School for student # 7220511039, beginning January 9, 2013 thru June 2013 . The services will be provided 2X week at a rate of \$145.00 per session.

ACTION OF THE BOARD _____

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services approve payment of \$550.00 to Dr. Dale Jacobs for a Psychiatric Evaluation for student #1958405734 to assist in determining special education classification.

ACTION OF THE BOARD _____

Personnel

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, revise the dates of the maternity leave for Stacie Holzinger, Teacher at Millington School, which had previously been approved at the September 24, 2012 meeting and revised at the November 26, 2012 meeting, to reflect the following:

December 13, 2012 – January 8, 2013	Paid disability leave utilizing accumulated sick days
January 9 – March 7, 2013	Paid maternity leave using accumulated sick days.
March 8 – June 30, 2013	NJ Family Leave for childcare (unpaid)

ACTION OF THE BOARD _____

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, revise the appointment of Elizabeth Wheeler to the position of full time maternity teacher at Millington School, as previously approved at the October 22, 2012 meeting and revised at the November 26, 2012 meeting, to reflect a new start date of December 13, 2012.

ACTION OF THE BOARD _____

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of Anne Marie Heithmar as a Central School Milk Aide at the hour rate of \$10.00 effective January 22, 2013.

ACTION OF THE BOARD _____

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of the following persons to the Substitute list for the 2012-2013 school year.

Leslie Kepner	Barbara Chittenden (school nurse)
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ACTION OF THE BOARD _____

Curriculum

16. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of Superintendent, the Business Administrator and the Building Principal, approve the field trips listed below:

February 5, 2013 8:15 a.m. to 2:30 p.m. \$10.00 per student, parent paid	CMS Consortium General Knowledge Competition	Newark Academy Livingston, NJ 10 students, 1 teacher
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February 27, 2013 8:20 a.m. to 12:30 p.m. \$10.00 per student, parent paid	CMS Consortium Volleyball Competition	Borough School Morris Plains, NJ 6 students, 1 teacher
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April 12, 2013 9:00 a.m. to 2:30 p.m. \$22.00 per student, parent paid	Kindergarten	Turtle Back Zoo West Orange, NJ 63 students, 5 teachers, 8 parents
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ACTION OF THE BOARD _____

Other

17. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of Superintendent and the Business Administrator, approve the following changes to the 2013 Board of Education meeting schedule:

Add – Worksession meeting March 4, 2013 7:30 p.m.
Cancel – Worksession meeting March 11, 2013 7:30 p.m.

This change is due to the fact that the district will not receive 2013-2014 state aid figures until February 28, 2013 and must submit the budget to the Executive County Superintendent by March 7, 2013.

ACTION OF THE BOARD _____

18. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of Superintendent and the Business Administrator, reaffirm its support of the full implementation of the district's Comprehensive Equity Plan to achieve and maintain compliance with all applicable laws, codes, regulations, and guidelines governing equity in education including, but not limited to: N.J.S.A. 18A:36-20; N.J.S.A. 10:5; N.J.A.C. 6A:7; Guidelines for the Desegregation of Public Schools in New Jersey (1989); Titles Vi and VII of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; The Americans with Disabilities Act of 1990; Individuals with Disabilities Act of 1990; and the Individuals with Disabilities Act (I.D.E.A.) of 2004.

ACTION OF THE BOARD _____

ITEMS FOR DISCUSSION

OLD BUSINESS

NEW BUSINESS

COMMENTS FROM THE PUBLIC

ADJOURNMENT

FUTURE MEETING DATES

February 11, 2013 – Worksession Meeting– 7:30 p.m. – Township Municipal Building – 7:30 p.m
February 25, 2013 – Regular Meeting– 7:30 p.m. – Township Municipal Building – 7:30 p.m