

**LONG HILL TOWNSHIP BOARD OF EDUCATION
WORKSESSION MEETING
Long Hill Township Municipal Building
October 8, 2012
7:30 P.M.**

AGENDA

CALL TO ORDER

ROLL CALL

**Ms. Barone
Mr. Blocker
Mr. LoCascio**

**Mr. Meringolo
Ms. Nyquist
Dr. Rae**

**Mr. Russo
Mr. Stevens
Mrs. Scanlon**

PLEDGE OF ALLEGIANCE

MEETING NOTICE

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on February 28, 2012. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS

BOARD COMMITTEE REPORTS

**SUPERINTENDENT'S UPDATE
Update on District Goals**

ADMINISTRATORS AND SUPERVISORS UPDATES

BOARD SECRETARY'S UPDATE

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

RESOLUTIONS

Minutes

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

September 24, 2012 – Regular Meeting – Public Session

ACTION OF THE BOARD _____

Financials

2. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the 2012-2013 joint Transportation Agreement with the Warren Township School District for regular education student transportation for eight Central School Math students attending class at Watchung Hills Regional High School for route W-#137 at a total cost of \$4,224.60.

ACTION OF THE BOARD _____

3. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, renew its agreement with the American Red Cross to use district school buildings as shelter sites in the event of a local emergency; and authorize the Business Administrator to sign and submit the agreement to the Red Cross.

ACTION OF THE BOARD _____

4. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the following resolution regarding the cancellation of outstanding checks:

Whereas, there are outstanding checks which were drawn upon the General Account and Payroll Account; and

Whereas, said checks have been outstanding for more than twelve (12) months, and;

Whereas, the School Business Administrator is desirous of voiding said checks;

Now Therefore, Be It Resolved, by the Long Hill Township Board of Education that the following outstanding checks be cancelled and the School Business Administrator is authorized and directed to void said checks:

General Account

Check #29632	\$ 17.22
Check #30189	\$118.25
Check #30297	\$ 24.95

Check #30682	\$ 11.34
Check #31093	\$ 17.39
Check #31298	\$300.88

Payroll Account

Check #19441	\$136.22
Check #19999	\$ 13.54
Check #20066	\$ 27.09
Check \$20151	\$ 40.63
Check #90130	\$ 88.45
Check #20699	\$ 23.09

ACTION OF THE BOARD _____

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

ACTION OF THE BOARD _____

Personnel

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator accept the resignation of Ann Kisch, Special Services Secretary, with regret, effective November 1, 2012 after 26 years of service to the Long Hill Township School District.

ACTION OF THE BOARD _____

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, transfer Debra J. Tremarco from the position of part time (.75) Special Services Secretary to the position of full time Special Services Secretary at the Step 12 annual salary of \$53,132.00 effective November 1, 2012.

ACTION OF THE BOARD _____

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the following staff transfers effective November 1, 2012.

Colleen Pepe	from full time Millington School Secretary to part time (.50) Millington School Sec'y/part time (.50) Special Serv. Sec'y
Lillian Ralston	from part time (.50) Millington School Sec'y/part time (.50) Central School Sec'y to full time Millington School Secretary

ACTION OF THE BOARD _____

Policy

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, adopt the following policies on a second reading.

Policy 6164.2	Guidance Program and Services	
Policy 6164.2R	Guidance Program and Services	
	Administrative Regulations	

ACTION OF THE BOARD _____

Other

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the 2012-2013 Nursing Services Plan for the Long Hill Township School District.

ACTION OF THE BOARD _____

ITEMS FOR DISCUSSION

OLD BUSINESS

NEW BUSINESS

COMMENTS FROM THE PUBLIC

ADJOURNMENT

FUTURE MEETING DATES

October 22, 2012 – Regular Meeting– 7:30 p.m. – Township Municipal Building – 7:30 p.m
November 12, 2012 – Worksession Meeting – Township Municipal Building – 7:30 p.m.
November 26, 2012 – Regular Meeting– 7:30 p.m. – Township Municipal Building – 7:30 p.m