

**LONG HILL TOWNSHIP BOARD OF EDUCATION
WORKSESSION/REGULAR MEETING
Long Hill Township Municipal Building
December 17, 2012
7:30 P.M.**

AGENDA

CALL TO ORDER

ROLL CALL

**Ms. Barone
Mr. Blocker
Mr. LoCascio**

**Mr. Meringolo
Ms. Nyquist
Dr. Rae**

**Mr. Russo
Mr. Stevens
Mrs. Scanlon**

PLEDGE OF ALLEGIANCE

MEETING NOTICE

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on February 28, 2012. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS

BOARD COMMITTEE REPORTS

SUPERINTENDENT'S UPDATE

Presentation on QUEST Program – Mr. Villar

ADMINISTRATORS AND SUPERVISOR UPDATE

BOARD SECRETARY'S UPDATE

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

RESOLUTIONS

Minutes

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

November 26, 2012 – Regular Meeting – Public Session

ACTION OF THE BOARD _____

Financials

2. RESOLVED that the Long Hill Township Board of Education approve the payrolls for November 14 and 30, and the List of Bills for November 27, 28, 29, 2012 and December 12 and 17, 2012 for payment as follows (as attached):

Payroll for 11/15/2012	Amount
Fund 10	\$23,481.98
Current Expense - Fund 11	\$406,648.65
Capital Outlay - Fund 12	\$0.00
Special Rev. Fund - Fund 20	\$0.00
Capital Projects - Fund 30	\$0.00
Debt Services - Fund 40	\$0.00
TOTAL	\$430,130.63

Payroll for 11/30/2012	Amount
Fund 10	\$23,484.99
Current Expense - Fund 11	\$415,120.42
Capital Outlay - Fund 12	\$0.00
Special Rev. Fund - Fund 20	\$0.00
Capital Projects - Fund 30	\$0.00
Debt Services - Fund 40	\$0.00
TOTAL	\$438,605.41

Bill List for 11/27/12	Amount
Fund 10	\$0.00
Current Expense - Fund 11	\$2,525.00
Capital Outlay - Fund 12	\$0.00
Special Rev. Fund - Fund 20	\$0.00
Capital Projects - Fund 30	\$0.00
Debt Services - Fund 40	\$0.00
TOTAL	\$2,525.00

Bill List for 11/28/2012	Amount
Fund 10	\$0.00
Current Expense - Fund 11	\$860.90
Capital Outlay - Fund 12	\$0.00
Special Rev. Fund - Fund 20	\$0.00
Capital Projects - Fund 30	\$0.00
Debt Services - Fund 40	\$0.00
TOTAL	\$860.90

Bill List for 11/29/2012	Amount
Fund 10	\$5,200.00
Current Expense - Fund 11	\$0.00
Capital Outlay - Fund 12	\$0.00
Special Rev. Fund - Fund 20	\$0.00
Capital Projects - Fund 30	\$0.00
Debt Services - Fund 40	\$0.00
TOTAL	\$5,200.00

Bill List for 12/12/2012	Amount
Fund 10	\$0.00
Current Expense - Fund 11	\$134,195.49
Capital Outlay - Fund 12	\$0.00
Special Rev. Fund - Fund 20	\$0.00
Capital Projects - Fund 30	\$0.00
Debt Services - Fund 40	\$0.00
TOTAL	\$134,195.49

Bills for 12/17/2012	Amount
Fund 10	\$0.00
Current Expense - Fund 11	\$330,822.91
Capital Outlay - Fund 12	\$40,243.32
Special Rev. Fund - Fund 20	\$16,997.86
Capital Projects - Fund 30	\$0.00
Debt Services - Fund 40	\$0.00
TOTAL	\$388,064.09

ACTION OF THE BOARD _____

3. RESOLVED that the Long Hill Township Board of Education, upon recommendation of the Superintendent and the Business Administrator, adopt the following resolution to request a waiver of the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2013-2014 school year:
- WHEREAS N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2013-2014 school year, and
- WHEREAS the Long Hill Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 30 Medicaid eligible classified students,
- NOW THEREFORE BE IT RESOLVED, that the Long Hill Township Board of education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Morris an appropriate request for a waiver of the requirement of N.J.A.C. 6A:23A-5.3 for the 2013-2014 school year.

ACTION OF THE BOARD _____

4. RESOLVED that the Long Hill Township Board of Education, upon recommendation of the Superintendent and the Business Administrator, adopt the following resolution regarding Sequestration of Federal Funds:
- WHEREAS, a world class public education is essential for the future success of our nation and today's schoolchildren; and
- WHEREAS, the Budget Control Act of 2011 includes a provision to impose \$1.2 trillion in across-the-board budget cuts in almost all federal programs, including education, that would become effective January 2, 2013; and
- WHEREAS, these across-the-board budget cuts, also known as "sequestration," would have a negative impact on education through a reduction in funds of 7.8 percent or more and could result in larger class sizes, fewer course offerings, possible four-day school weeks, loss of extracurricular activities, and teacher and staff lay-offs; and

WHEREAS, sequestration would affect almost every public school system in the nation and the millions of students educated through programs such as Title I grants for disadvantaged students, the Individuals With Disabilities Education Act (IDEA), English Language Acquisition, Career and Technical Education, and 21st Century Community Learning Centers; and

WHEREAS, public schools nationwide would be negatively affected by an estimated \$2.7 billion loss in just three programs alone – Title I grants, IDEA special education state grants and Head Start – that serve a combined total of 30.7 million children; and

WHEREAS, federal funding for K-12 programs was already reduced by more than \$835 million in Fiscal Year 2011; and

WHEREAS, New Jersey already ranks last among the states in the percentage of school expenditures (3.1%) supported by the federal government; and

WHEREAS, in Fiscal Year 2013, New Jersey will lose more than \$73 million in funding for elementary and secondary education programs, administered through the U.S. Department of Education, as well as over \$11.7 million in Head Start funding; and

WHEREAS, with a state-imposed tax levy cap and limited growth in state aid, New Jersey local school districts have limited capacity to absorb cuts in funding resulting from sequestration.

NOW THEREFORE, BE IT RESOLVED, that the Long Hill Township Board of Education, in the County of Morris, State of New Jersey urges Congress and the Administration to amend the Budget Control Act to mitigate the drastic cuts to education that would affect our students and communities, and to protect education as an investment critical to economic stability and American competitiveness.

AND BE IT FURTHER RESOLVED, that a copy of this resolution be sent to United States Senator Robert Menendez, United States Senator Frank Lautenberg, U.S. Representative Leonard Lance, State Senator Thomas Kean, Assembly Representative John Bramnick, Assembly Representative Nancy Munoz, the New Jersey School Boards Association, and the National School Boards Association.

ACTION OF THE BOARD _____

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve agreement with St. Vincent de Paul School for the purchase of technology equipment in the amount of \$3,686.00. This purchase is funded through St. Vincent de Paul's 2012-2013 allocation of Non-Public Technology Aid. In accordance with state regulations regarding this aid, all purchases will

be handled by the Long Hill Township School District through the Educational Services Commission of Morris County and no reimbursement or direct payment of funds will be provided to St. Vincent de Paul School. The Long Hill Township School District shall retain ownership of any and all equipment purchased through this funding.

ACTION OF THE BOARD _____

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appropriation of the 2012-2013 Extraordinary Aid in the amount of \$147,306.00 into the 2013-2014 annual budget.

ACTION OF THE BOARD _____

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

ACTION OF THE BOARD _____

Buildings and Grounds

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, hereby approve the following resolution regarding the metal roofing project at Central Middle School.

WHEREAS, the Local Public Contract Law (N.J.S.A. 18A:18A-1 et seq) permits award of contracts for "Professional Services" without competitive bids,

WHEREAS, the Board is in need of architectural services as it pertains to the replacement and repairs of the Central Middle School metal roof which requires submissions and drawings to the Department of Education,

BE IT RESOLVED, the Board President and/or Board Secretary are hereby authorized to execute an agreement between Parette Somjen Architects, 439 Route 46 East, Rockaway, NJ 07866 and the Long Hill Township BOE, for such services in the amount of \$6,800.00 plus reimbursable expenses, and

BE IT FURTHER RESOLVED, that the Long Hill Township Board of Education authorize and approve Parette Somjen Architects and the Business Administrator to submit all necessary plans and paperwork for these projects as "Other Capital Projects" to the Department of Education for approval, and

BE IT FURTHER RESOLVED, these projects will be an amendment to the Long Range Facilities Plan with no state funding being requested as these projects will be funded thru capital reserve monies.

A copy of this resolution will be printed in the official newspaper pursuant to N.J.S.A. 18A:18A-5. The contract is available for public inspection in the office of the Board of Education.

ACTION OF THE BOARD _____

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, hereby approve the following resolution regarding the partial roof replacement project at Central Middle School.

WHEREAS, the Local Public Contract Law (N.J.S.A. 18A:18A-1 et seq) permits award of contracts for "Professional Services" without competitive bids,

WHEREAS, the Board is in need of architectural services as it pertains to the partial roof replacement project of the Central Middle School roof which requires submissions and drawings to the Department of Education,

BE IT RESOLVED, the Board President and/or Board Secretary are hereby authorized to execute an agreement between Parette Somjen Architects, 439 Route 46 East, Rockaway, NJ 07866 and the Long Hill Township BOE, for such services in the amount of \$2,500.00 plus reimbursable expenses to cover the cost of preparing and submitting the necessary reports and applications to the New Jersey Department of Education, and

BE IT FURTHER RESOLVED, that the Long Hill Township Board of Education authorize and approve Parette Somjen Architects and the Business Administrator to submit all necessary plans and paperwork for these projects as "Other Capital Projects" to the Department of Education for approval, and

BE IT FURTHER RESOLVED, these projects will be an amendment to the Long Range Facilities Plan with no state funding being requested as these projects will be funded thru capital reserve monies.

A copy of this resolution will be printed in the official newspaper pursuant to N.J.S.A. 18A:18A-5. The contract is available for public inspection in the office of the Board of Education.

ACTION OF THE BOARD _____

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, hereby approve the following resolution regarding the provision of a Mechanical System Analysis for the Long Hill Township School District.

BE IT RESOLVED, the Board President and/or Board Secretary are hereby authorized to execute an agreement between Parette Somjen Architects, 439 Route 46 East, Rockaway, NJ 07866 and the Long Hill Township BOE, for such services in the amount of \$9,400.00 plus reimbursable expenses in the amount of \$250.00.

ACTION OF THE BOARD _____

Special Education

11. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Director of Special Services and the Business Administrator, approve Aspiring Angels LLC to provide services to student #4316075761 in accordance with the student's IEP. The student will receive the following services at home and through home/school coordination.

10 hours a week ABA Therapy @\$65.00 per hour (11/29/2012 – 6/19/2013)
2.5 hours a week general coordination @ \$110.00 per hour (11/29/2012 – 6/19/2013)
2 hours a month in-school observation @\$110.00 per hour (11/29/2012 – 6/19/2013)
2 hours a month for clinic meetings w/team @ \$240.00 per hour (11/29/2012 – 6/19/2013)

ACTION OF THE BOARD _____

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services, approve Ms. Anne Elmowitz, a Wilson Language and Reading Consultant, to provide reading instruction three hours per week, during the 2012 – 2013 school year beginning 12/18/2012, at the rate of \$75.00 per hour. Services will be provided for student #5921901082 as per the student's IEP at a cost not to exceed \$5,775.00.

ACTION OF THE BOARD _____

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services approve payment of \$3,600.00 to Boris Gindis, Ph.D., Licensed Psychologist, (Nationally Certified Bilingual School Psychologist), for a Developmental, Neuropsychological and Educational Assessment Report based on evaluations conducted in Russian for student #3070943647 to assist in determining special education classification category.

ACTION OF THE BOARD _____

Personnel

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Mary Melcon to the position of full time maternity leave eighth grade science teacher at Central School at the annual Step 1 salary of \$48,220.00 prorated for the period December 6, 2012 through June 30, 2013.

ACTION OF THE BOARD _____

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, revise the dates of the maternity leave for Maura Aimette, Teacher at Central School, which had previously been approved at the March 12, 2012 meeting, to reflect a return date of January 7, 2013. (Previous return date had been December 17, 2012. Leave extended utilizing accumulated sick days).

ACTION OF THE BOARD _____

16. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, revise the appointment of Tracey O'Brien to the position of full time maternity leave language arts teacher at Central School, as approved at the July 16, 2012 meeting, to reflect a new end date of January 4, 2013.

ACTION OF THE BOARD _____

17. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, revise the dates of the maternity leave for Kerri Altebrando, Teacher at Central School, which had previously been approved at the September 24, 2012 meeting, to reflect a start date of December 10, 2012. (previous start date had been December 6, 2012).

ACTION OF THE BOARD _____

18. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the following rates of pay for substitute and hourly employees effective January 1, 2013:

Substitute School Nurse	\$125.00 per day
Substitute Secretary	\$12.00 per hour
Milk, Lunch, or Recess Aide	\$10.00 per hour

ACTION OF THE BOARD _____

19. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of Madeline Taylor to the position of part time lunch/playground aide at Gillette School, 1.5 hours per day at the hourly rate of \$10.00, effective January 2, 2013.

ACTION OF THE BOARD _____

20. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Business Administrator and the Technology Coordinator, approve the following staff to serve as Technology Service Providers. Total not to exceed 450 hours.

Julianne Everswick \$22.00 per hour effective from 12/18/2012 to 1/7/2013
Toni Ortu \$22.00 per hour effective from 1/1/2013 to 3/31/2013

ACTION OF THE BOARD _____

21. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Supervisor of Special Services, approve the following professional internship (student teaching/externship) placement for the 2012-2013 school year:

Shivani Raina Speech Pathology Internship Millington/Central Spring 2013

ACTION OF THE BOARD _____

22. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of the following persons to the Substitute list for the 2012-2013 school year.

Hannah Carpenter Meredith McGuire (substitute secretary)

ACTION OF THE BOARD _____

Curriculum

23. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of Superintendent, the Business Administrator and the Building Principal, approve the field trips listed below:

June 6-7, 2013 6:00 a.m. (6/6) to 9:30 p.m. (6/7) \$295.00.00 per student cost – parent paid	Eighth Grade	Washington, DC 103 students, 12 teachers, 1 nurse
December 20, 2012 10:00 a.m. to 2:00 p.m. \$8.00 per student (district paid)	STAR Program	In-District Travel 1 teacher, 1 teacher assistant, 4 students Students will deliver cookie orders and have lunch at Paulie's Calabria Restaurant

January 9, 2013 STAR Program
8:30 a.m. to 2:00 p.m.
\$11.00 per student (district paid)

Long Hill Library and Town Hall
1 teacher, 1 teacher assistant, 4 students
Students will visit the library and town hall
and have lunch at Panera

January 15, 2013 STAR Program
8:15 a.m. to 2:30 p.m.
\$25.00 per student (district paid)

Short Hills Mall and Short Hills Hilton
1 teacher, 1 teacher assistant, 4 students
Students will meet with hotel and mall
management for behind the scenes tours

ACTION OF THE BOARD _____

Other

24. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of Superintendent and the Business Administrator, cancel the Reorganization/Worksession Meeting Scheduled for Monday, January 7, 2013 and reschedule it for Wednesday, January 2, 2013. This meeting will be held at the Township Municipal Building.

ACTION OF THE BOARD _____

25. WHEREAS, Dr. Brendan Rae was elected to the Long Hill Township Board of Education on April, 2009 by the voters of Long Hill Township and;

WHEREAS, he has served in that position as a Board Member since April, 2009, and;

WHEREAS, during this time he has exercised board leadership by serving on the Negotiations, Community Relations and Policy Committees; as Chairperson of the Technology Ad Hoc Committee and the Cost Containment Ad Hoc Committee; and as Liaison to the Township Planning Board and the Watchung Hills Regional High School Board; and

WHEREAS, Dr. Rae has earned the admiration and respect of his colleagues and the school community;

NOW THEREFORE BE IT RESOLVED that the Long Hill Township Board of Education acknowledges this period of public service with thanks and extends its best wishes for continued health and happiness in the future.

ACTION OF THE BOARD _____

ITEMS FOR DISCUSSION

OLD BUSINESS

NEW BUSINESS

COMMENTS FROM THE PUBLIC

ADJOURNMENT

FUTURE MEETING DATES

January 2, 2013 – Reorganization/Worksession Meeting– 7:30 p.m. – **Board Conference Room, Gillette School** – 7:30 p.m. The meeting will include a presentation of the June 30, 2012 Audit.

January 28, 2013 – Regular Meeting – Township Municipal Building – 7:30 p.m.

February 11, 2013 – Worksession Meeting – Township Municipal Building – 7:30 p.m.