

**LONG HILL TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
Long Hill Township Municipal Building  
February 25, 2013  
7:30 P.M.**

**AGENDA**

**CALL TO ORDER**

**ROLL CALL**

**Ms. Barone  
Mr. Blocker  
Mr. Brown**

**Mr. LoCasico  
Mr. Meringolo  
Ms. Nyquist**

**Mr. Russo  
Mr. Stevens  
Mrs. Scanlon**

**PLEDGE OF ALLEGIANCE**

**MEETING NOTICE**

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on January 3, 2013. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

**COMMUNICATIONS**

**BOARD COMMITTEE REPORTS**

**SUPERINTENDENT'S UPDATE**

**BOARD SECRETARY'S UPDATE**

**COMMENTS FROM THE PUBLIC**

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

**RESOLUTIONS**

**Minutes**

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

February 11, 2013 Worksession Meeting – Public and Private Sessions

ACTION OF THE BOARD \_\_\_\_\_

**Financials**

2. RESOLVED that the Long Hill Township Board of Education approve the Payrolls for January 15 and 30, 2013 and the List of Bills for February 1, 12, 21, and 25, 2013 for payment as follows (as attached):

<b>Payroll for 1/15/2013</b>	<b>Amount</b>
Fund 10	\$23,958.09
Current Expense - Fund 11	\$417,830.67
Capital Outlay - Fund 12	\$0.00
Special Rev. Fund - Fund 20	\$0.00
Capital Projects - Fund 30	\$0.00
Debt Services - Fund 40	\$0.00
<b>TOTAL</b>	<b>\$441,788.76</b>

<b>Payroll for 1/30/2013</b>	<b>Amount</b>
Fund 10	\$24,121.27
Current Expense - Fund 11	\$400,010.37
Capital Outlay - Fund 12	\$0.00
Special Rev. Fund - Fund 20	\$0.00
Capital Projects - Fund 30	\$0.00
Debt Services - Fund 40	\$0.00
<b>TOTAL</b>	<b>\$424,131.64</b>

<b>Bills for 2/1/2013</b>	<b>Amount</b>
Fund 10	\$0.00
Current Expense - Fund 11	\$0.00
Capital Outlay - Fund 12	\$0.00
Special Rev. Fund - Fund 20	\$0.00
Capital Projects - Fund 30	\$0.00
Debt Services - Fund 40	\$425,631.25
<b>TOTAL</b>	<b>\$425,631.25</b>

<b>Bills for 2/12/2013</b>	<b>Amount</b>
Fund 10	\$0.00
Current Expense - Fund 11	\$147,481.26
Capital Outlay - Fund 12	\$0.00
Special Rev. Fund - Fund 20	\$0.00
Capital Projects - Fund 30	\$0.00
Debt Services - Fund 40	\$0.00
<b>TOTAL</b>	<b>\$147,481.26</b>

<b>Bills for 2/21/2013</b>	<b>Amount</b>
Fund 10	\$0.00
Current Expense - Fund 11	\$476.78
Capital Outlay - Fund 12	\$0.00
Special Rev. Fund - Fund 20	\$0.00
Capital Projects - Fund 30	\$0.00
Debt Services - Fund 40	\$0.00
<b>TOTAL</b>	<b>\$476.78</b>

<b>Bills for 2/25/2013</b>	<b>Amount</b>
Fund 10	\$0.00
Current Expense - Fund 11	\$437,882.50
Capital Outlay - Fund 12	\$51,421.00
Special Rev. Fund - Fund 20	\$52,237.67
Capital Projects - Fund 30	\$0.00
Debt Services - Fund 40	\$0.00
<b>TOTAL</b>	<b>\$541,541.17</b>

ACTION OF THE BOARD \_\_\_\_\_

3. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve an agreement with Schoolwires, Inc. of State College, PA in the amount of \$9,076.00 for the provision of school district website development, online training and web hosting for the Long Hill Township School District website effective March 1, 2013.

ACTION OF THE BOARD \_\_\_\_\_

4. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve a contract with First Student to provide transportation for students #5641637908 and #7891447164 between their temporary housing arrangement to Gillette and Millington Elementary Schools. The cost for transporting both students is \$230.00 per day. This contract shall be effective from February 19 – June 30, 2013.

ACTION OF THE BOARD \_\_\_\_\_

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

ACTION OF THE BOARD \_\_\_\_\_

**Special Education**

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve payment of \$650.00 to Marina Muchnik, Licensed Bilingual Speech Language Pathologist for a Speech/Language Assessment Report for student # 3070943647 to assist in determining special education classification category.

ACTION OF THE BOARD \_\_\_\_\_

**Personnel**

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve an extension to the maternity leave approved for Yailin Sima, teacher assistant. The leave was originally approved on June 25, 2012. The NJ Family Leave for childcare (unpaid) was originally approved to end on March 27, 2013. The leave will be extended to June 30, 2013.

ACTION OF THE BOARD \_\_\_\_\_

- 8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve an extension to the appointment of Kristen Mastrogiovanni as a maternity leave replacement teacher assistant. This appointment was originally approved on October 8, 2012 to run for the period November 12, 2012 through March 27, 2013. The appointment will be extended to June 30, 2013.

ACTION OF THE BOARD \_\_\_\_\_

**Curriculum**

- 9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of Superintendent, the Business Administrator and the Building Principal, approve the field trips listed below:

February 28, 2013 8:15 a.m. to 2:30 p.m. \$227.50 admission and lunch	STAR Program	Liberty Science Center Jersey City, NJ 4 students, 1 teacher 2 teacher assistants
April 23, 2013 9:30 a.m. to 3:00 p.m. \$17.00 per student, parent paid	Grade 1	Jenkinson's Aquarium Point Pleasant, NJ 90 students, 6 teachers, 3 teacher assistants, 1 nurse, 15 parents

ACTION OF THE BOARD \_\_\_\_\_

**Policy**

- 10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, adopt the following policies on a second reading.

Policy 5131.7 Policy 6142.10	Weapons and Dangerous Instruments Internet Safety and Technology Use
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ACTION OF THE BOARD \_\_\_\_\_

**Other**

- 11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, accept the Harassment, Intimidation and Bullying Report for the period ending February 11, 2013.

ACTION OF THE BOARD \_\_\_\_\_

**ITEMS FOR DISCUSSION**

**OLD BUSINESS**

**NEW BUSINESS**

**COMMENTS FROM THE PUBLIC**

**ADJOURNMENT**

**FUTURE MEETING DATES**

March 4, 2013 – Worksession Meeting– 7:30 p.m. – Township Municipal Building – 7:30 p.m – Approval of submission of tentative 2013-2014budget to the Executive County Superintendent

March 25, 2013 – Regular Meeting– 7:30 p.m. – Township Municipal Building – 7:30 p.m – Public Hearing on 2013-2014 Annual Budget