

**LONG HILL TOWNSHIP BOARD OF EDUCATION  
WORKSESSION/REGULAR MEETING  
Long Hill Township Municipal Building  
July 16, 2012  
7:30 P.M.**

**AGENDA**

**CALL TO ORDER**

**ROLL CALL**

**Ms. Barone  
Mr. Blocker**

**Mr. LoCascio  
Mr. Meringolo  
Ms. Nyquist**

**Dr. Rae  
Mr. Russo  
Mrs. Scanlon**

**PLEDGE OF ALLEGIANCE**

**MEETING NOTICE**

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on February 28, 2012. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

**COMMUNICATIONS**

**INTERVIEW OF CANDIDATES FOR BOARD MEMBER VACANCY**

**APPOINTMENT OF CANDIDATE TO BOARD SEAT**

**BOARD COMMITTEE REPORTS**

**SUPERINTENDENT'S UPDATE**

**ADMINISTRATORS AND SUPERVISORS UPDATES**

**BOARD SECRETARY'S UPDATE**

**COMMENTS FROM THE PUBLIC**

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes

each at any particular Board meeting. The Board may extend these time limits at its discretion.

## RESOLUTIONS

### Minutes

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

June 25, 2012 – Regular Meeting – Public Session  
June 29, 2012 – Special Meeting – Public Session

ACTION OF THE BOARD \_\_\_\_\_

### Financials

2. RESOLVED that the Long Hill Township Board of Education approve the List of Bills for June 30, 2012 for payment as follows (as attached):

<b>Bills List for 06/30/2012</b>	<b>Amount</b>
Fund 10	\$0.0
Current Expense - Fund 11	\$144,644.35
Capital Outlay - Fund 12	\$0.00
Special Rev. Fund - Fund 20	\$75.00
Capital Projects - Fund 30	\$0.00
Debt Services - Fund 40	\$0.00
<b>TOTAL</b>	<b>\$144,719.35</b>

ACTION OF THE BOARD \_\_\_\_\_

3. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Business Administrator, and Parette Somjen Architects, award a contract for the ADA Upgrades to the Nurse's Office at Central Middle School to Lanyi & Tevald, Inc. in the amount of \$31,800; and furthermore, authorize the Business Administrator to sign a contract with Lanyi & Tevald Inc. for the project. This was the only quote received from the multiple contractors PSA contacted for the project.

ACTION OF THE BOARD \_\_\_\_\_

**Personnel**

4. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, revise the April 25, 2012 approval of the principals' salaries for the 2012-2013 school year based on the contract with the Long Hill Association of School Administrators for the period July 1, 2011 through June 30, 2013 (as attached).

ACTION OF THE BOARD \_\_\_\_\_

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accept the resignation of Elysse Orzepowski from the position of lunchroom/recess aide at Gillette School effective June 30, 2012.

ACTION OF THE BOARD \_\_\_\_\_

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of the following person to the Substitute list for the 2012-2013 school year.

Elysse Orzepowski

ACTION OF THE BOARD \_\_\_\_\_

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Carolyn Marsh to the position of Kindergarten teacher at Gillette School for the 2012-2013 school year at the Step 1 BA salary of \$48,220.00.

ACTION OF THE BOARD \_\_\_\_\_

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator accept the resignation of Bret Katzoff, teacher at Central Middle School, effective June 30, 2012.

ACTION OF THE BOARD \_\_\_\_\_

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Suzanne Parker to the part time (.50) position of Special Education teacher at Central School for the 2012-2013 school year at the Step 1 MA salary of \$51,020.00 prorated.

ACTION OF THE BOARD \_\_\_\_\_

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator accept the resignation of Tara Stepanian, teacher at Central Middle School, effective June 30, 2012.

ACTION OF THE BOARD \_\_\_\_\_

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator rescind the appointment of Susan Christensen-Leone, maternity leave replacement teacher for the STAR Program at Central Middle School, effective June 30, 2012.

ACTION OF THE BOARD \_\_\_\_\_

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, revise the appointment Lisa Sanfilippo to the position of maternity leave District Counselor for the 2012-2013 school year to reflect placement on the Step 1 MA salary of \$51,020.00.

ACTION OF THE BOARD \_\_\_\_\_

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment Tracey O'Brien to the position of maternity leave Language Arts Teacher at Central Middle School at the Step 1 BA salary of \$48,220.00 prorated for the period from September 4 through December 14, 2012.

ACTION OF THE BOARD \_\_\_\_\_

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the a lateral advancement on the salary guide for Andrew Gillespie from Step 7 BA+30/MA at \$61,275.00 to Step 7 MA at \$64,075.00 effective September 1, 2012.

ACTION OF THE BOARD \_\_\_\_\_

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Consultant for Special Services, approve Ms. Michelle Lawton, a Behavioral Consultant, to provide 200 hours of behavioral consultation services for the 2012-2013 school year, at the rate of \$125.00 per hour. Cost not to exceed \$25,000.00

ACTION OF THE BOARD \_\_\_\_\_

16. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Business Administrator and Middle School Principal approve the following appointments for the 2012-2013 school year:

<u>Sport/activity</u>	<u>Advisor</u>	<u>Stipend</u>
Athletic Director	Maura Millman	\$4,396.00*
Environmental Club Advisor	Maura Aimette	\$ 686.00
Newspaper advisor	Andrew Gillespie	\$2,009.00**
Student Council Advisor	Dan Salzer	\$2,009.00
Booster Club Advisor	Kerri Altebrando	\$2,009.00*
Boys' Soccer Coach	Michael Lisbona	\$2,994.00*
Girls' Soccer Coach	Marco Freyre	\$2,994.00*
Boys' Basketball	Peter Hockmeyer	\$2,994.00*
Girls' Basketball	Marco Freyre	\$2,994.00*
Girls' Softball	Peter Hockmeyer	\$2,994.00*
Fencing Coach	Eric Kirberger	\$2,994.00*
Cross Country Coach	Jim Barnum	\$1,497.00*
	Charles Mott	\$1,497.00*
Orchestra/Band Advisor	Eileen Shanagher	\$1,806.50*
	John Birkhead	\$1,806.50*
Choral Director	John Birkhead	\$2,382.00*
Theater Arts Advisor/Vocal Coach	John Birkhead	\$3,121.00*
Yearbook Advisor	Kathryn Ralston	\$1,004.50*
	Terry Heide	\$1,004.50*
Pens and Dreams Advisor	Maura Aimette	\$ 686.00
Consortium Activities Advisor	Andrew Gillespie	\$ 116.00*

\*Stipends to be paid from existing activity account balances and/or pay to play/participate fees paid.

\*\* Stipend to be paid through PTO contribution.

ACTION OF THE BOARD \_\_\_\_\_

**Other**

17. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, schedule a Special Meeting of the Board of Education for Friday, July 20, 2012 at 7:00 a.m. for the purpose taking action on personnel items and awarding contracts for the Gillette School Roof and Central School Gym Lighting Projects based on bids to be received on July 19, 2012.

ACTION OF THE BOARD \_\_\_\_\_

18. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the revised calendars for the 2012-2013 and 2013-2014 school years.

ACTION OF THE BOARD \_\_\_\_\_

**ITEMS FOR DISCUSSION**

**OLD BUSINESS**

**NEW BUSINESS**

**COMMENTS FROM THE PUBLIC**

**ADJOURNMENT**

**FUTURE MEETING DATES**

August 20, 2012 – Worksession/Regular Meeting – Township Administration Building – 7:30 p.m.

September 10, 2012 – Worksession Meeting– 7:30 p.m. – Township Administration Building – 7:30 p.m

September 24, 2012 – Regular Meeting – Township Administration Building – 7:30 p.m.