

**LONG HILL TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
Long Hill Township Municipal Building  
September 24, 2012  
7:30 P.M.**

**AGENDA**

**CALL TO ORDER**

**ROLL CALL**

**Ms. Barone  
Mr. Blocker  
Mr. LoCascio**

**Mr. Meringolo  
Ms. Nyquist  
Dr. Rae**

**Mr. Russo  
Mr. Stevens  
Mrs. Scanlon**

**PLEDGE OF ALLEGIANCE**

**MEETING NOTICE**

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on February 28, 2012. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

**COMMUNICATIONS**

**BOARD COMMITTEE REPORTS**

**SUPERINTENDENT'S UPDATE**

**BOARD SECRETARY'S UPDATE**

**COMMENTS FROM THE PUBLIC**

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

**RESOLUTIONS**

**Minutes**

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

September 10, 2012 Worksession Meeting – Public Session

ACTION OF THE BOARD \_\_\_\_\_

**Financials**

2. RESOLVED that the Long Hill Township Board of Education approve the payrolls for August 15 and 30, 2012 and the List of Bills for September 12, 18, 19 and 24, 2012 for payment as follows (as attached):

<b>Payroll for 08/15/2012</b>	<b>Amount</b>
Fund 10	\$9,710.88
Current Expense - Fund 11	\$213,860.82
Capital Outlay - Fund 12	\$0.00
Special Rev. Fund - Fund 20	\$0.00
Capital Projects - Fund 30	\$0.00
Debt Services - Fund 40	\$0.00
<b>TOTAL</b>	<b>\$223,571.70</b>

<b>Payroll for 08/30/2012</b>	<b>Amount</b>
Fund 10	\$9,386.00
Current Expense - Fund 11	\$150,655.96
Capital Outlay - Fund 12	\$0.00
Special Rev. Fund - Fund 20	\$0.00
Capital Projects - Fund 30	\$0.00
Debt Services - Fund 40	\$0.00
<b>TOTAL</b>	<b>\$160,041.96</b>

<b>Bills for 09/12/2012</b>	<b>Amount</b>
Fund 10	\$0.00
Current Expense - Fund 11	\$0.00
Capital Outlay - Fund 12	\$286,365.43
Special Rev. Fund - Fund 20	\$0.00
Capital Projects - Fund 30	\$0.00
Debt Services - Fund 40	\$0.00
<b>TOTAL</b>	<b>\$286,365.43</b>

<b>Bills for 09/18/2012</b>	<b>Amount</b>
Fund 10	\$0.00
Current Expense - Fund 11	\$130,722.72
Capital Outlay - Fund 12	\$0.00
Special Rev. Fund - Fund 20	\$0.00
Capital Projects - Fund 30	\$0.00
Debt Services - Fund 40	\$0.00
<b>TOTAL</b>	<b>\$130,722.72</b>

<b>Bills for 09/19/2012</b>	<b>Amount</b>
Fund 10	\$0.00
Current Expense - Fund 11	\$527.98
Capital Outlay - Fund 12	\$0.00
Special Rev. Fund - Fund 20	\$0.00
Capital Projects - Fund 30	\$0.00
Debt Services - Fund 40	\$0.00
<b>TOTAL</b>	<b>\$527.98</b>

<b>Bills for 09/24/2012</b>	<b>Amount</b>
Fund 10	\$5,148.04
Current Expense - Fund 11	\$432,782.15
Capital Outlay - Fund 12	\$0.00
Special Rev. Fund - Fund 20	\$32,327.24
Capital Projects - Fund 30	\$0.00
Debt Services - Fund 40	\$0.00
<b>TOTAL</b>	<b>\$470,257.43</b>

ACTION OF THE BOARD \_\_\_\_\_

3. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the following resolution to confirm the transfer of surplus funds to district reserve accounts made on June 30, 2012:

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Long Hill Township Board of Education wishes to deposit anticipated current year surplus into the Capital Reserve account (\$325,000) at year end, and

WHEREAS, the Long Hill Township Board of Education has determined that up to \$325,000 is available for such purpose of transfer,

NOW THEREFORE BE IT RESOLVED by the Long Hill Township Board of Education that the action by the district's School Business Administrator transfer to Capital Reserve of \$325,000 as of June 30, 2012 is hereby authorized to make this transfer consistent with all applicable laws and regulations.

ACTION OF THE BOARD \_\_\_\_\_

4. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

ACTION OF THE BOARD \_\_\_\_\_

**Special Education**

5. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Director of Special Services and the Business Administrator, approve the payment of tuition in the amount of \$5,500 per month to University Behavioral Healthcare, UMDNJ (tuition will be prorated in consideration of admission and discharge date) for Student # 2766283326, as per the student's IEP, beginning September 18, 2012.

ACTION OF THE BOARD \_\_\_\_\_

6. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Director of Special Services and the Business Administrator, approve the payment of \$1,300.00 to Dr. Vanna Amorapanth for Neuro-Developmental Evaluations for students #2012005 and #2012006 in connection with the Child Study Team evaluation of these two students.

ACTION OF THE BOARD \_\_\_\_\_

**Personnel**

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve maternity leave for Stacie Holzinger, second grade teacher at Millington School for the period January 17, 2013 through June 30, 2013 as follows:

January 17, 2013 – March 17, 2013	Paid maternity leave utilizing Accumulated sick days
March 18, 2013 – June 8, 2013	NJ Family Leave for childcare (unpaid)
June 8, 2013 – June 30, 2013	Unpaid childcare leave

ACTION OF THE BOARD \_\_\_\_\_

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve maternity leave for Kerri Altebrando, eighth grade science teacher at Central School for the period December 5, 2012 through June 30, 2013 as follows:

December 5, 2013 – February 11, 2013	Paid maternity leave utilizing Accumulated sick days
February 12, 2013 – May 7, 2013	NJ Family Leave for childcare (unpaid)
May 7, 2013 – June 30, 2013	Unpaid childcare leave

ACTION OF THE BOARD \_\_\_\_\_

**Curriculum**

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of Superintendent, the Business Administrator and the Building Principal, approve the field trips listed below:

September 25, 2012 8:30 a.m. to 2:15 p.m. Board paid	STAR Program	Alstede Farms Chester, NJ 4 students, 1 teacher & 2 teacher assistants
September 27, 2012 9:00 a.m. to 12:30 p.m. Board paid	STAR Program	Shop Rite Stirling, NJ 4 students, 1 teacher & 2 teacher assistants

ACTION OF THE BOARD \_\_\_\_\_

**Policy Committee**

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, approve the following policies on a first reading.

Policy 6164.2	Guidance Program and Services
Policy 6164.2R	Guidance Program and Services Administrative Regulations

ACTION OF THE BOARD \_\_\_\_\_

**Other**

11. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent and the administrative team, adopt the Multidimensional Principal Performance Rubric/Teachscape framework as the rubric and method of conducting principal observations and evaluations for the 2012-2013 school year.

ACTION OF THE BOARD \_\_\_\_\_

12. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent and the Business Administrator, readopt the Long Hill Township School Safety and Security Plan for submission to the Morris County Executive Superintendent of Schools.

ACTION OF THE BOARD \_\_\_\_\_

**ITEMS FOR DISCUSSION**

**OLD BUSINESS**

**NEW BUSINESS**

**COMMENTS FROM THE PUBLIC**

**ADJOURNMENT**

**FUTURE MEETING DATES**

October 8, 2012 – Worksession Meeting– 7:30 p.m. – Township Municipal Building – 7:30 p.m  
October 22, 2012 – Regular Meeting– 7:30 p.m. – Township Municipal Building – 7:30 p.m  
November 12, 2012 – Regular Meeting – Township Municipal Building – 7:30 p.m.