

**LONG HILL TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING**

**Long Hill Township Municipal Building**

**November 25, 2013**

**7:30 P.M.**

**AGENDA**

**CALL TO ORDER**

**ROLL CALL**

**Ms. Barone**

**Mr. Blocker**

**Mr. Brown**

**Mr. Carn**

**Mr. LoCascio**

**Ms. Nyquist**

**Mr. Russo**

**Mr. Stevens**

**Mrs. Scanlon**

**PLEDGE OF ALLEGIANCE**

**MEETING NOTICE**

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on January 3, 2013. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

**PRIVATE SESSION**

The Board shall enter into Private Session for the purpose of discussing a personnel matter. It is expected that the duration of the Private Session will be no longer than 30 minutes. Action on the personnel matter is expected during the regular meeting agenda this evening.

**COMMUNICATIONS**

**BOARD COMMITTEE REPORTS**

**SUPERINTENDENT'S UPDATE**

Status Report on Implementation of 2013-2014 District Goals

Report on Facility Utilization/District Consolidation to be presented to the Board of Education

**BUSINESS ADMINISTRATOR UPDATE**

**COMMENTS FROM THE PUBLIC**

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

**RESOLUTIONS****Minutes**

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

November 11, 2013 Regular Meeting – Public Session

ACTION OF THE BOARD \_\_\_\_\_

**Financials**

2. RESOLVED that the Long Hill Township Board of Education approve the Payrolls for September 13 and 30 and October 15 and 30, 2013 and the List of Bills for October 16 and 29 and November 5, 12 and 25, 2013 (as attached):

<b>Payroll 09/13/13</b>	<b>Amount</b>	<b>Payroll 09/30/2013</b>	<b>Amount</b>
Fund 10	\$ 22,880.75	Fund 10	\$ 23,207.19
Current Expense - Fund 11	\$ 399,960.43	Current Expense - Fund 11	\$ 410,224.68
Capital Outlay - Fund 12	\$ -	Capital Outlay - Fund 12	\$ -
Special Revenue Fund - Fund 20	\$ -	Special Revenue Fund - Fund 20	\$ -
Capital Projects - Fund 30	\$ -	Capital Projects - Fund 30	\$ -
Debt Services - Fund 40	\$ -	Debt Services - Fund 40	\$ -
<b>TOTAL</b>	<b>\$ 422,841.18</b>	<b>TOTAL</b>	<b>\$ 433,431.87</b>
<b>Payroll 10/15/2013</b>	<b>Amount</b>	<b>Payroll 10/30/2013</b>	<b>Amount</b>
Fund 10	\$ 22,960.16	Fund 10	\$ 22,638.51
Current Expense - Fund 11	\$ 431,897.32	Current Expense - Fund 11	\$ 401,842.48
Capital Outlay - Fund 12	\$ -	Capital Outlay - Fund 12	\$ -
Special Revenue Fund - Fund 20	\$ -	Special Revenue Fund - Fund 20	\$ -
Capital Projects - Fund 30	\$ -	Capital Projects - Fund 30	\$ -
Debt Services - Fund 40	\$ -	Debt Services - Fund 40	\$ -
<b>TOTAL</b>	<b>\$ 454,857.48</b>	<b>TOTAL</b>	<b>\$ 424,480.99</b>
<b>Bills 10/16/2013</b>	<b>Amount</b>	<b>Bills 10/29/2013</b>	<b>Amount</b>
Fund 10	\$ -	Fund 10	\$ -
Current Expense - Fund 11	\$ 3,813.25	Current Expense - Fund 11	\$ 5,650.00

Capital Outlay - Fund 12	\$ -
Special Revenue Fund - Fund 20	\$ -
Capital Projects - Fund 30	\$ -
Debt Services - Fund 40	\$ -
<b>TOTAL</b>	<b>\$ 3,813.25</b>
<b>Bills 11/05/2013</b>	
	<b>Amount</b>
Fund 10	\$ -
Current Expense - Fund 11	\$ 12,873.19
Capital Outlay - Fund 12	\$ -
Special Revenue Fund - Fund 20	\$ -
Capital Projects - Fund 30	\$ -
Debt Services - Fund 40	\$ -
<b>TOTAL</b>	<b>\$ 12,873.19</b>
<b>Bills 11/25/2013</b>	
	<b>Amount</b>
Fund 10	\$ 1,127.53
Current Expense - Fund 11	\$ 426,930.64
Capital Outlay - Fund 12	\$ -
Special Revenue Fund - Fund 20	\$ 30,300.44
Capital Projects - Fund 30	\$ -
Debt Services - Fund 40	\$ -
<b>TOTAL</b>	<b>\$ 458,358.61</b>

Capital Outlay - Fund 12	\$ -
Special Revenue Fund - Fund 20	\$ -
Capital Projects - Fund 30	\$ -
Debt Services - Fund 40	\$ -
<b>TOTAL</b>	<b>\$ 5,650.00</b>
<b>Bills 11/12/2013</b>	
	<b>Amount</b>
Fund 10	\$ -
Current Expense - Fund 11	\$ 161,674.89
Capital Outlay - Fund 12	\$ -
Special Revenue Fund - Fund 20	\$ -
Capital Projects - Fund 30	\$ -
Debt Services - Fund 40	\$ -
<b>TOTAL</b>	<b>\$ 161,674.89</b>

ACTION OF THE BOARD \_\_\_\_\_

- RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

ACTION OF THE BOARD \_\_\_\_\_

**Special Education**

- RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve payment of \$700.00 to Dr. Haley Cohen for a Psychiatric Evaluation for student #6969549871 to assist in determining special education category.

ACTION OF THE BOARD \_\_\_\_\_

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve payment of \$700.00 to Dr. Haley Cohen for a Psychiatric Evaluation for student #8034488933 to assist in determining special education category.

ACTION OF THE BOARD \_\_\_\_\_

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve payment of \$1,950.00, to Learning Tree for a bilingual Psychological, Educational and Speech/Language Evaluation for student #9959086986 to assist in determining a special education category.

ACTION OF THE BOARD \_\_\_\_\_

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve Home Instruction to be provided by Stepping Forward Counseling Center, LLC for student #3876773251. Instruction will begin on November 19, 2013 at a rate of \$75.00 per hour for 10 hours per week.

ACTION OF THE BOARD \_\_\_\_\_

**Personnel**

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve a medical leave of absence for Rosa Aguiar, part time speech/language teacher at Millington School. The leave will commence on January 31, 2014 and continue through March 14, 2014. Mrs. Aguiar will use three accumulated personal illness days with the rest of the period being approved as an unpaid medical leave of absence.

ACTION OF THE BOARD \_\_\_\_\_

9. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, Business Administrator and Technology Coordinator, approve the appointment of Julianne Everswick to serve as Technology Service Provider from December 16, 2013 through January 06, 2014 at an hourly rate of \$22.00, not to exceed \$1,320.00.

ACTION OF THE BOARD \_\_\_\_\_

10. Personnel Resolution for Board of Education Action to be supplied following the Private Session discussion

ACTION OF THE BOARD \_\_\_\_\_

**Policy**

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, readopt the following policies which have been reviewed by the Policy Committee.

3220/3230	State Funds/Federal Funds
3514	Equipment
4138	Nonschool Employment
5118	Nonresident Students
5141.3	Health Examination and Immunizations
5141.3R	Administrative Regulation: Health Examinations and Immunizations
5141.5	Automated External Defibrillator
6151	Elementary Class Size
6172	Alternative Education Programs
9123JD	Job Description: School Business Administrator and Board Secretary
9126	Board Attorney

ACTION OF THE BOARD \_\_\_\_\_

**ITEMS FOR DISCUSSION**

**OLD BUSINESS**

**NEW BUSINESS**

**COMMENTS FROM THE PUBLIC**

**ADJOURNMENT**

**FUTURE MEETING DATES**

December 16, 2013 – Worksession/Regular Meeting– 7:30 p.m. – Township Municipal Building

January 6, 2014 – Regular Meeting– 7:30 p.m. – Township Municipal Building