

**LONG HILL TOWNSHIP BOARD OF EDUCATION
WORKSESSION/REGULAR MEETING**

Long Hill Township Municipal Building

December 16, 2013

7:30 P.M.

AGENDA

CALL TO ORDER

ROLL CALL

Ms. Barone

Mr. Carn

Mr. Russo

Mr. Blocker

Mr. LoCascio

Mr. Stevens

Mr. Brown

Ms. Nyquist

Mrs. Scanlon

PLEDGE OF ALLEGIANCE

MEETING NOTICE

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on January 3, 2013. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

PRESENTATION OF JUNE 30, 2013 AUDIT REPORT – Mr. William Colantano

COMMUNICATIONS

BOARD COMMITTEE REPORTS

SUPERINTENDENT'S UPDATE

ADMINISTRATORS AND SUPERVISORS UPDATES

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

RESOLUTIONS

Recognition of Retiring Board Members

1. WHEREAS, Mr. Bruce Meringolo was elected to the Long Hill Township Board of Education in April, 2005 and re-elected to the Long Hill Township Board of Education in both 2007 and 2010 by the voters of Long Hill Township;

WHEREAS, he has served in numerous positions as a Board Member since April, 2005 and;

WHEREAS, during this time he has exercised board leadership by serving as Chairperson of the Community Relations, Buildings & Grounds, Negotiations and Technology Committees; being a member of the Policy and Legislative Committees; acting as liaison to the New Jersey and the Morris County School Boards and to the Township of Long Hill; and contributing Years of Dedicated Service as a Member of the Long Hill Township Board of Education;

WHEREAS, he has earned the admiration and respect of his colleagues and the school community, and;

NOW THEREFORE BE IT RESOLVED that the Long Hill Township Board of Education acknowledges this period of public service with thanks and extends its best wishes to Mr. Meringolo for continued health and happiness in the future.

ACTION OF THE BOARD _____

2. WHEREAS, Mr. John Russo was elected to the Long Hill Township Board of Education in April, 2010 by the voters of Long Hill Township;

WHEREAS, he has served in numerous positions as a Board Member since April, 2010 and;

WHEREAS, during this time he has exercised board leadership by serving as Chairperson of the Buildings & Grounds and Finance Committees; being a member of the Policy, Curriculum and Negotiations Committees; and contributing Years of Dedicated Service as a Member of the Long Hill Township Board of Education;

WHEREAS, he has earned the admiration and respect of his colleagues and the school community, and;

NOW THEREFORE BE IT RESOLVED that the Long Hill Township Board of Education acknowledges this period of public service with thanks and extends its best wishes to Mr. Russo for continued health and happiness in the future.

ACTION OF THE BOARD _____

3. WHEREAS, Mrs. Lisa Scanlon was appointed to the Long Hill Township Board of Education in January, 2006; and elected to the Long Hill Township Board of Education in both 2007 and 2010 by the voters of Long Hill Township;

WHEREAS, she has served in numerous positions as a Board Member since January, 2006 and;

WHEREAS, during this time she has exercised board leadership by serving as President of the Board of Education for four years; being the Chairperson of the Curriculum Committee; serving on the Policy, Finance, Buildings & Grounds and Community Relations Committees; acting as the liaison to FORCE, the PTO, WRHSD and to the Township of Long Hill; and contributing Years of Dedicated Service as a Member of the Long Hill Township Board of Education;

WHEREAS, she has earned the admiration and respect of her colleagues and the school community, and;

NOW THEREFORE BE IT RESOLVED that the Long Hill Township Board of Education acknowledges this period of public service with thanks and extends its best wishes to Mrs. Scanlon for continued health and happiness in the future.

ACTION OF THE BOARD _____

Minutes

- 4. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

November 25, 2013 Regular Meeting – Public and Private Sessions

ACTION OF THE BOARD _____

Financials

- 5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accept the Comprehensive Annual Financial Report (CAFR) as prepared by William Colantano, School Auditor for the period ended June 30, 2013.

RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, authorize the Business Administrator to follow the Corrective Action Plan in order to implement the recommendations submitted in the June 30, 2013 Comprehensive Annual Financial Report (attached).

ACTION OF THE BOARD _____

6. RESOLVED that the Long Hill Township Board of Education approve the List of Bills for December 16, 2013 (as attached):

Bills List for 12/16/13	Amount
Fund 10	\$ -
Current Expense - Fund 11	\$ 294,596.47
Capital Outlay - Fund 12	\$ 45,000.00
Special Revenue Fund - Fund 20	\$ 19,395.22
Capital Projects - Fund 30	\$ -
Debt Services - Fund 40	\$ -
TOTAL	\$ 358,991.69

ACTION OF THE BOARD _____

7. RESOLVED that the Long Hill Township Board of Education, upon recommendation of the Superintendent and the Business Administrator, adopt the following resolution to request a waiver of the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2014-2015 school year:

WHEREAS N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2014-2015 school year, and

WHEREAS the Long Hill Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 30 Medicaid eligible classified students,

NOW THEREFORE BE IT RESOLVED, that the Long Hill Township Board of education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Morris an appropriate request for a waiver of the requirement of N.J.A.C. 6A:23A-5.3 for the 2014-2015 school year.

ACTION OF THE BOARD _____

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Parette Somjen Architects as the Long Hill Township Board of Education's Architect of Record for the period July 1, 2013 through June 30, 2014.

ACTION OF THE BOARD _____

9. RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF LONG HILL IN THE COUNTY OF MORRIS, NEW JERSEY AUTHORIZING CERTAIN ACTIONS IN CONNECTION WITH A SCHOOL FACILITIES PROJECT TO BE SUBMITTED TO THE VOTERS AT A BOND REFERENDUM TO BE HELD MARCH 11, 2014

WHEREAS, the Board of Education of the Township of Long Hill in the County of Morris, New Jersey (the "Board"), seeks to submit a project to the voters which project consists of partial roof replacement at Millington Elementary School and HVAC upgrades at Gillette Elementary School, Millington Elementary School and Central Middle School (the "Project"); and

WHEREAS, the Board now seeks to take the initial steps in order to conduct a bond referendum on March 11, 2014;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF LONG HILL IN THE COUNTY OF MORRIS, NEW JERSEY, as follows:

Section 1. The Board hereby authorizes and directs the Board President, the Superintendent, the Business Administrator/Board Secretary and Bond Counsel, as applicable, to take all action required to preserve the opportunity to present the Project to the voters via a bond referendum at a Special School District Election to be held on March 11, 2014 including the providing notice to the appropriate election officials.

Section 2. This resolution shall take effect immediately.

ACTION OF THE BOARD _____

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

ACTION OF THE BOARD _____

Special Education

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve instructional services provided by American Tutor Inc., for student #1958405734 while the student is an outpatient at Immediate Care Children's Psychiatric Center of Parsippany. The student will received 2 hours of instruction a day at a rate of \$58.00 per hour until the student can return to school.

ACTION OF THE BOARD _____

Personnel

- 12. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Technology Coordinator, approve the continued appointment of Toni Ortu to serve as Technology Service Provider on as needed basis from January 1, 2014 through June 30, 2014 at an hourly rate of \$22.00, not to exceed \$5,940.00

ACTION OF THE BOARD _____

Curriculum

- 13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of Superintendent, the Business Administrator and the Building Principal, approve the field trips listed below:

<p>December 8, 2013 12:00 to 1:00 p.m. Parents to transport their own children if participating This event is voluntary for the students</p>	<p>Central School Band</p>	<p>Community Center, Stirling Performance for Holiday Celebration 40 students, 1 teacher, 6 parents</p>
<p>December 20, 2013 8:30 a.m. to 10:00 a.m. District paid transportation</p>	<p>STAR Program</p>	<p>Millington and Gillette Schools Deliver cookie orders 4 students, 1 teacher, 1 teacher Assistant</p>

ACTION OF THE BOARD _____

ITEMS FOR DISCUSSION

OLD BUSINESS

NEW BUSINESS

COMMENTS FROM THE PUBLIC

ADJOURNMENT

FUTURE MEETING DATES

January 6, 2014 – Worksession/Reorganization Meeting – 7:30 p.m. – Township Municipal Building
 January 20, 2014 – Regular Meeting – 7:30 p.m. – Township Municipal Building