

**LONG HILL TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
Long Hill Township Municipal Building
April 22, 2013
7:30 P.M.**

AGENDA

CALL TO ORDER

ROLL CALL

**Ms. Barone
Mr. Blocker
Mr. Brown**

**Mr. LoCasico
Mr. Meringolo
Ms. Nyquist**

**Mr. Russo
Mr. Stevens
Mrs. Scanlon**

PLEDGE OF ALLEGIANCE

MEETING NOTICE

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on January 3, 2013. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS

BOARD COMMITTEE REPORTS

SUPERINTENDENT'S UPDATE

BOARD SECRETARY'S UPDATE

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

RESOLUTIONS

Minutes

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

April 8, 2013 Worksession Meeting – Public and Private Sessions

ACTION OF THE BOARD _____

Financials

2. RESOLVED that the Long Hill Township Board of Education approve the Payrolls for March 15 and 22, 2013 and the List of Bills for April 1 and 22, 2013 for payment as follows (as attached):

Payroll for 3/15/2013	Amount
Fund 10	\$23,605.21
Current Expense - Fund 11	\$417,528.08
Capital Outlay - Fund 12	\$0.00
Special Rev. Fund - Fund 20	\$0.00
Capital Projects - Fund 30	\$0.00
Debt Services - Fund 40	\$0.00
TOTAL	\$441,133.29

Payroll for 3/22/2013	Amount
Fund 10	\$23,377.89
Current Expense - Fund 11	\$392,154.01
Capital Outlay - Fund 12	\$0.00
Special Rev. Fund - Fund 20	\$0.00
Capital Projects - Fund 30	\$0.00
Debt Services - Fund 40	\$0.00
TOTAL	\$415,531.90

Bills for 4/1/2013	Amount
Fund 10	\$0.00
Current Expense - Fund 11	\$157,963.22
Capital Outlay - Fund 12	\$0.00
Special Rev. Fund - Fund 20	\$0.00
Capital Projects - Fund 30	\$0.00
Debt Services - Fund 40	\$0.00
TOTAL	\$157,963.22

Bills for 4/22/2013	Amount
Fund 10	\$0.00
Current Expense - Fund 11	\$213,241.13
Capital Outlay - Fund 12	\$5,084.36
Special Rev. Fund - Fund 20	\$25,104.79
Capital Projects - Fund 30	\$0.00
Debt Services - Fund 40	\$0.00
TOTAL	\$243,430.28

ACTION OF THE BOARD _____

3. RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13 (E), certifies that as of January 31, 2013 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district's financial obligations for the remainder of the year.

ACTION OF THE BOARD _____

4. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and Treasurer of School Funds for the month ending January 31, 2013.

ACTION OF THE BOARD _____

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for January 31, 2013.

ACTION OF THE BOARD _____

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

ACTION OF THE BOARD _____

Buildings and Grounds

7. WHEREAS, on April 18, 2013, the Long Hill Township Board of Education (“Board”) opened public bids for the for the Gillette Roof & Replacement project; and

WHEREAS, the Board received the following bids for the Roof & Replacement project:

Bidder	Base Bid	Alt. Bid 1 Lift	Alt. Bid 2 BUR	Alt. Bid 3 Metal	Total
Integrity Roofing	\$398,000	-\$12,000	-\$20,000	-\$30,000	\$336,000
E.R. Barrett, Inc.	\$329,000	\$46,800	\$38,760	\$46,000	\$461,240
Arch Concept Construction	\$388,800	\$25,000	\$35,000	\$56,000	\$504,800
Rising Sun Construction	\$442,000	\$54,000	\$57,000	\$69,000	\$622,000
Jottan Roofing	\$452,387	\$43,500	\$64,633	\$71,143	\$631,663
Imperium Construction	\$599,000	\$20,000	\$22,000	\$70,000	\$711,000
DA Nolt	\$499,036	\$51,250	\$90,267	\$89,025	\$729,578

and WHEREAS, upon review of the bids, the Board’s architect Parette Somjen Architects have recommended the awarding of the contract to Integrity Roofing; and

WHEREAS, the bidder has submitted all required documents in accordance with the project and the Board’s specifications; therefore

RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Business Administrator and Parette Somjen Architects, award the Gillette Roof & Replacement project to Integrity

Roofing; and authorize the Business Administrator to enter into a contract with Integrity Roofing in the amount of \$336,000.

ACTION OF THE BOARD _____

Special Education

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve Morris-Union Jointure Commission to provide Physical & Occupational Therapy services for student #4316075761. Student will receive two 30 minute sessions of Physical Therapy per week, at a cost of \$220.00 per week and one 30 minute session of Occupational Therapy per week, at a cost of \$100.00 per week. Services will be provided for the 2013 ESY Program (6/26/2013 – 8/7/2013) and the 2013-2014 school year. Services will be provided at the student's out of district placement.

ACTION OF THE BOARD _____

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve the employment of a 1:1 aide for Student #4316075761, as per student's IEP. The 1:1 aide will be provided by the Morris-Union Jointure Commission. The student requires a 1:1 aide beginning June 26, 2013 – August 7, 2013 at a cost of \$9,825.00 and also for the 2013- 2014 school year, at a cost of \$65,500.00

ACTION OF THE BOARD _____

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve the placements, and payment of tuition, as per student's IEP for the 2013 Extended School Year Programs. Placements are as follows:

Student #	Placement	Tuition
4316075761	Developmental Learning Center	\$13,704.00
2839236123	Midland School	\$ 7,756.50
5287851547	ECLC	\$ 4,775.00
9438898703	Crossroads	\$ 5,278.00

ACTION OF THE BOARD _____

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve the placement of student # 2766283326 at UMDNJ-University Behavioral Healthcare and tuition of \$67,650.00 for the 2013 Extended School Year Program and the 2013-2014 School Year as per student's IEP.

ACTION OF THE BOARD _____

Personnel

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Negotiations Committee, ratify the contract agreement between the Long Hill Township Board of Education and the Long Hill Township Association of School Administrators for the period July 1, 2013 through June 30, 2016.

ACTION OF THE BOARD _____

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the list of Substitute Teachers, Substitute Secretaries, Substitute School Nurses, Substitute Lunch Aides for the 2013-2014 school year as attached.

ACTION OF THE BOARD _____

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of administrators for the 2013-2014 school year (as attached). The salary for the Business Administrator is to be determined.

ACTION OF THE BOARD _____

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of tenured and nontenured teachers for the 2013-2014 school year and the list of staff to be nonrenewed for the 2013-2014 school year (as attached).

ACTION OF THE BOARD _____

16. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of support staff – tenured and non-tenured - for the 2013-2014 school year (as attached).

ACTION OF THE BOARD _____

- 17. RESOLVED that the Long Hill Township Board of Education, approve the reappointment of the Board Office support staff for the 2013-2014 school year (as attached).

ACTION OF THE BOARD _____

- 18. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Technology Coordinator, approve the appointment of the following personnel to serve as Technology Service Providers on as needed basis as indicated below:

Samantha Schulz \$20.00 per hour effective from 05/01/2013 to 08/30/2013
 Stephanie Lynch \$20.00 per hour effective from 05/15/2013 to 08/30/2013

Start date is contingent upon successful completion of the Criminal History Review process. Total payment for both Technology Service Providers shall not exceed \$ 13,000.00

ACTION OF THE BOARD _____

- 19. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve maternity leave for Danielle Schepis, district teacher of English as a Second Language, for the period September 3, 2013 through June 30, 2014 as follows:

September 3 – September 30, 2013	Paid maternity leave utilizing accumulated sick days
October 1 – December 20, 2013	NJ Family Leave for childcare (unpaid)
January 2 – June 30, 2013	Unpaid Leave

ACTION OF THE BOARD _____

- 20. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accept the resignation of Dan Musacchio, part time music teacher at Central Middle School, effective June 30, 2013.

ACTION OF THE BOARD _____

Curriculum

- 21. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of Superintendent, the Business Administrator and the Building Principal, approve the field trips listed below:

April 24, 2013 9:30 a.m. to 2:00 p.m. No cost to students	DARE Program	Strike and Spare Green Brook, NJ 108 students, 7 teachers, DARE Officers
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June 11, 2013
9:15 to 11:30 a.m.
No cost to students

1st and 5th grade students
Orientation Visits

Millington and
Central Schools

ACTION OF THE BOARD _____

Policy

22. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, approve the following policy on a first reading:

Policy 4116

Teacher Observation and Evaluation

ACTION OF THE BOARD _____

Other

23. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, accept the Harassment, Bullying and Intimidation Report for the period ending April 8, 2013.

ACTION OF THE BOARD _____

ITEMS FOR DISCUSSION

OLD BUSINESS

NEW BUSINESS

COMMENTS FROM THE PUBLIC

PRIVATE SESSION

The Board shall enter into Private Session for the purpose of discussing the superintendent's evaluation and compensation for non-unit personnel for the 2013-2014 school year. No action is anticipated this evening.

ADJOURNMENT

FUTURE MEETING DATES

May 13, 2013 – Worksession Meeting– 7:30 p.m. – Township Municipal Building
May 20, 2013 – Regular Meeting– 7:30 p.m. – Township Municipal Building