

**LONG HILL TOWNSHIP BOARD OF EDUCATION
WORKSESSION/REGULAR MEETING
Long Hill Township Municipal Building
May 18, 2015
7:30 P.M.**

AGENDA

CALL TO ORDER

ROLL CALL

**Ms. Barone
Mr. Brown
Mr. Carn**

**Mr. DiGiorgio
Mr. Girards
Mrs. Moakley**

**Ms. Nyquist
Ms. Raban
Mr. Stevens**

PLEDGE OF ALLEGIANCE

MEETING NOTICE

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on January 6, 2015. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS

BOARD COMMITTEE REPORTS

SUPERINTENDENT'S UPDATE

Strategic Plan 2015-2020

ADMINISTRATORS AND COORDINATORS REPORTS

BUSINESS ADMINISTRATOR UPDATE

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

RESOLUTIONS

Minutes

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

April 27, 2015 Regular Meeting – Public Session and Private Sessions

ACTION OF THE BOARD _____

Financials

2. RESOLVED that the Long Hill Township Board of Education approve the Bills List for May 18, 2015:

Bills List for 5/18/2015	Amount
Fund 10	\$699.57
Current Expense - Fund 11	\$286,952.11
Capital Outlay - Fund 12	\$14,250.00
Special Revenue Fund - Fund 20	\$10,426.10
Capital Projects - Fund 30	\$0.00
Debt Services - Fund 40	\$0.00
TOTAL	\$312,327.78

ACTION OF THE BOARD _____

3. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve a revision to the resolution approved at the April 27, 2015 meeting regarding transportation services for student #2150553825. Transportation services will be provided by Somerset County Educational Services Commission for student #2150553825 to Cornerstone Day School at a cost of \$203.52 per day from May 1, 2015 through May 6, 2015. Student #9516144033 will be added to the Cornerstone Day School route on May 7, 2015 which will result in an increased rate of \$219.77 per diem from May 7, 2015 through June 23, 2015.

ACTION OF THE BOARD _____

4. RESOLVED that the Long Hill Township Board of Education upon the recommendation of the Superintendent and the Business Administrator, approve a revision to the resolution approved at the January 5, 2015 meeting regarding the interlocal transportation services agreement with the Somerset County Educational Services Commission to participate in coordinated student transportation on an as-needed basis for the 2015-16 school year. The administrative fee has been reduced from 6% to 4%.

ACTION OF THE BOARD _____

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

ACTION OF THE BOARD _____

Buildings and Grounds

6. WHEREAS on May 8, 2015, the Long Hill Township Board of Education (“Board”) opened public bids for the Media Center Interior Renovations and ADA Upgrades at Central Middle School; and

WHEREAS, the Board received the following bids for this project:

Bidder	Base Bid
Edge Property Maintenance	\$59,590.00
Frankoski Construction	\$93,500.00
CV Electrical	\$124,000.00

And WHEREAS, upon review of the bids, the Board’s architect, Parette Somjen Architects have recommended awarding the contract to Edge Property Maintenance; and

WHEREAS the bidder has submitted all required documents in accordance with the project and the Board’s specifications; therefore be it

RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Business Administrator and Parette Somjen Architects, awards the Media Center Interior Renovations and ADA Upgrades at Central Middle School to Edge Property Maintenance and authorize the Business Administrator to enter into a contract with Edge Property Maintenance in the amount of \$59,590.00

ACTION OF THE BOARD _____

Special Education

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve the placement and payment of tuition for educational services for student #8870248374, for attendance at First Children’s School, 330 South Ave., Fanwood, NJ 07023, for the 2015-2016 school year including 34 days for the Extended School Year program, at a cost of \$75,336.00

ACTION OF THE BOARD _____

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve placement and payment of tuition for educational services for student #9516144033 to Cornerstone Day School, Mountainside, NJ. The program runs for 12 months and the annual tuition is \$76,560.00 (\$348.00 per diem.) Student will begin May 6, 2015.

ACTION OF THE BOARD _____

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve payment of \$750.00 to Dr. Vanna Amorapanth for a Neuro-Developmental Evaluation for student #2027775 to assist in determining special education category.

ACTION OF THE BOARD _____

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services approve the placement of students # 9438898793 and #2480260135 at Crossroads School for the 2015 extended school year and 2015-2016 school year and payment of tuition for educational services to Union County Educational Services Commission for the 2015 extended school year at a per student cost of \$6,730.00 and the 2015-2016 school year at a per student cost of \$68,000.00.

ACTION OF THE BOARD _____

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, accept one additional Harding Township student for the 2015 Extended School Year program at a tuition cost of \$3,500.00 per student plus the cost of a teacher assistant, required by the student's IEP, and any additional hourly costs for related services as per the student's IEP.

ACTION OF THE BOARD _____

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve payment of \$1,400.00, to Learning Tree for a bilingual Educational and Psychological Evaluation for student #4247390305 to assist in determining a special education category.

ACTION OF THE BOARD _____

Personnel

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Isabella Santore to the position of Sixth Grade Reading Teacher at Central Middle School [PCS: CMS0000014] at the BA+30/MA Step 1 salary of \$52,050.00 (subject to change based on the 2015-2016 salary guides to be determined) for the 2015-2016 school year.

ACTION OF THE BOARD _____

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Arielle Perez to the position of Maternity Leave Replacement Kindergarten Teacher at Gillette School [PCS: GES0000006] at the BA Step 1 salary of \$49,250.00 (subject to change based on the 2015-2016 salary guides to be determined) for the 2015-2016 school year.

ACTION OF THE BOARD _____

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Brianna Franco to the position of Fourth Grade Teacher at Millington School [PCS: MES0000006] at the BA Step 1 salary of \$49,250.00 (subject to change based on the 2015-2016 salary guides to be determined) for the 2015-2016 school year. (Brianna Franco was previously appointed to serve as a maternity leave replacement 3rd grade teacher through November 2, 2015. This appointment replaces that previous appointment.)

ACTION OF THE BOARD _____

16. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Andrew Nestler to the position of Maternity Leave Replacement Third Grade Teacher at Millington School [PCS: MES0000011] at the BA Step 1 salary of \$49,250.00 (subject to change based on the 2015-2016 salary guides to be determined) prorated for the period September 1, 2015 through November 2, 2015.

ACTION OF THE BOARD _____

17. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accept the resignation of Christine Feller from the position of Part Time Teacher Assistant at Millington School [PCS: MES0000041] effective June 30, 2015.

ACTION OF THE BOARD _____

18. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Director of Special Services, and the Business Administrator, appoint Danielle DeVivo to the position of Social Worker for the district [PCS: SS0000008] at the BA+30/MA Step 5 salary of \$56,439.00 (subject to change based on the 2015-2016 salary guides to be determined) for the 2015-2016 school year.

ACTION OF THE BOARD _____

19. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Director of Special Services, and the Business Administrator, appoint Elizabeth Cassidy to the position of Teacher Assistant for the 2015 Extended School Year Program at a salary of \$2,286.24 (subject to change based on the 2015-2016 salary guides to be determined) for the 2015-2016 school year. Ms. Cassidy will be assigned to work with one of the Harding Township tuition students and her salary will be paid by the Harding Township School District.

ACTION OF THE BOARD _____

20. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Director of Special Services and the Business Administrator, approve the following summer 2015 hours for Child Study Team personnel to complete evaluation work and reports as needed.

<u>Name</u>	<u>Schedule</u>	<u>Per Diem</u>
Danielle DeVivo, Social Worker	not to exceed 5 days	\$282.20 per diem

ACTION OF THE BOARD _____

21. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the contract with Brookwood Consulting for the provision of special education services consulting for the period July 1, 2015 through June 30, 2016 (as attached).

ACTION OF THE BOARD _____

22. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator approve the following professional internship placements for the 2015-2016 school year.

Alexis D’Annunzio	Gillette School	Fall 2015
Alisa Phillips	Gillette School	Fall 2015

ACTION OF THE BOARD _____

Curriculum

23. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Building Principal, approve the field trips listed below:

May 19, 2015 11:00 a.m. to 2:00 p.m. Cost: \$14.00 District paid	STAR Class	Coppola’s Restaurant New Providence, NJ Travel by train 3 students, 1 teacher, 1 teacher assistant
May 28, 2015 8:00 a.m. to 10:00 a.m. Cost: \$0.00 Covered by Music Fund	CMS Music Students	Master class with WHRHS Select Choir Warren, NJ 80 students, 2 teachers

ACTION OF THE BOARD _____

Policy

- 24. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, readopt the following polices which have been updated and reviewed by the Policy Committee.

Policy 2225R	Administrative Regulations – Rights of Persons with Handicaps or Disabilities
Policy 3541.3	Nonschool Use of District Vehicles
Policy 3542.31	Free of Reduced Price – Lunches/Milk
Policy 3600	Evaluation of Business and Noninstructional Operations
Policy 4115	Supervision
Policy 4123	Teacher Assistants (Paraprofessionals)
Policy 5136	Fund-Raising Activities
Policy 5141.21	Administering Medications
Policy 6145.1	Intramural Competition/Interscholastic Competition

ACTION OF THE BOARD _____

Other

- 25. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, adopt the Long Hill Township School District Strategic Plan for the period 2015 through 2020.

ACTION OF THE BOARD _____

- 26. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, amend the starting time for the June 22, 2015 Regular Board meeting to 6:00 p.m. to conduct the annual Board Retreat and Goal Setting for 2015-2016.

ACTION OF THE BOARD _____

ITEMS FOR DISCUSSION

OLD BUSINESS

NEW BUSINESS

COMMENTS FROM THE PUBLIC

PRIVATE SESSION

The Board shall enter into Private Session for the purpose of discussing ongoing negotiations with the Long Hill Education Association, compensation for Central Office Staff for 2015-2016 and a personnel matter. No action is anticipated this evening. It is anticipated that the private session will last no more than two hours.

ADJOURNMENT

FUTURE MEETING DATES

June 8, 2015 – Worksession Meeting– 7:30 p.m. – Township Municipal Building

June 22, 2015 – Regular Meeting – 7:30 p.m. – Township Municipal Building