

**LONG HILL TOWNSHIP BOARD OF EDUCATION  
WORKSESSION/REGULAR MEETING**

**Long Hill Township Municipal Building**

**May 19, 2014**

**7:30 P.M.**

**AGENDA**

**CALL TO ORDER**

**ROLL CALL**

**Ms. Barone**

**Mr. Blocker**

**Mr. Brown**

**Mr. Carn**

**Mr. DiGiorgio**

**Mr. LoCascio**

**Ms. Moakley**

**Ms. Nyquist**

**Mr. Stevens**

**PLEDGE OF ALLEGIANCE**

**MEETING NOTICE**

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on February 12, 2014. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

**PRIVATE SESSION**

The Board shall enter into Private Session for the purpose of discussing the appointment of substitute employees for the 2014-2015 school year. It is anticipated that the private session will last no more than one hour. Action is anticipated on the substitute recommendations following the private session.

**COMMUNICATIONS**

**BOARD COMMITTEE REPORTS**

**SUPERINTENDENT'S UPDATE**

**ADMINISTRATORS AND SUPERVISORS UPDATE**

**BUSINESS ADMINISTRATOR UPDATE**

**COMMENTS FROM THE PUBLIC**

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

**RESOLUTIONS**

**Minutes**

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

April 28, 2014 Worksession Meeting – Public and Private Sessions

ACTION OF THE BOARD \_\_\_\_\_

**Financials**

2. RESOLVED that the Long Hill Township Board of Education approve the following resolution regarding the sale of bonds:

**RESOLUTION DETERMINING THE FORM AND OTHER DETAILS OF \$1,464,000 AGGREGATE PRINCIPAL AMOUNT OF SCHOOL BONDS, SERIES 2014 OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF LONG HILL IN THE COUNTY OF MORRIS, NEW JERSEY, PROVIDING FOR THEIR SALE AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH**

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF LONG HILL IN THE COUNTY OF MORRIS, NEW JERSEY AS FOLLOWS:

**SECTION 1.** The \$1,464,000 School Bonds, Series 2014 of The Board of Education of the Township of Long Hill in the County of Morris, New Jersey (the "Board" when referring to the governing body and the "School District" when referring to the territorial boundaries governed by the Board) authorized by virtue of a proposal adopted by the Board on January 6, 2014, and approved by the affirmative vote of a majority of the legal voters present and voting at a special School District election held on March 11, 2014 pursuant to N.J.S.A. 18A:24-1 et seq., as amended and supplemented, shall be issued as School Bonds (the "Bonds"). The Bonds shall mature in the principal amounts on January 15 in each of the years as follows:

<u>Year</u>	<u>Principal Amount</u>
2016	\$125,000
2017	150,000
2018	155,000
2019	160,000
2020	165,000
2021	170,000

2022	175,000
2023	180,000
2024	184,000

The Bonds shall not be subject to optional redemption prior to maturity. The Bonds shall be nine (9) in number, with one certificate being issued for each year of maturity and shall be numbered SCH-1 to SCH-9 inclusive. The Bonds are entitled to the benefits of the New Jersey School Bond Reserve Act, 1980 N.J. Laws c. 72, as amended and supplemented.

**SECTION 2.** The Bonds will be issued in fully registered book-entry only form, without certificates. One certificate shall be issued for the aggregate principal amount of Bonds maturing in each year. Both principal of and interest on the Bonds will be payable in lawful money of the United States of America. Each certificate will be registered in the name of and held by Cede & Co., as nominee of The Depository Trust Company, Jersey City, New Jersey ("DTC"), which will act as securities depository for the Bonds (the "Securities Depository"). The certificates will be on deposit with DTC. DTC will be responsible for maintaining a book-entry system for recording the interests of its participants or the transfers of the interests among its participants. The participants will be responsible for maintaining records regarding the beneficial ownership interests in the Bonds on behalf of individual purchasers of such beneficial interests. Individual purchases of the beneficial interests in the Bonds may be made in the principal amount of \$5,000 each or any integral multiple thereof with a minimum purchase of \$5,000 required, except that any amount of the Bonds maturing in any one year in excess of the largest principal amount thereof equaling a multiple of \$5,000 will be in denominations of \$1,000 or any integral multiple thereof, through book entries made on the books and the records of DTC and its participants.

Individual purchasers of the Bonds will not receive certificates representing their beneficial ownership interest in the Bonds, but each book-entry Bond owner will receive a credit balance on the books of its nominee, and this credit balance will be confirmed by an initial transaction statement stating the details of the Bonds purchased.

The Bonds will be dated their date of delivery and will bear interest from such date, which interest shall be payable, commencing July 15, 2015 and semi-annually thereafter on the fifteenth day of January and July in each year until maturity at a rate or rates per annum, expressed in a multiple of one-eighth (1/8) or one-twentieth (1/20) of one percentum (1%), as proposed by the successful bidder in accordance with the Notice of Sale authorized and defined herein. The principal of and interest on the Bonds will be paid to the Securities Depository by the Board on the respective maturity dates and due dates and will be credited on the respective maturity dates and due dates to the participants of DTC as of each next preceding July 1 and January 1 (the "Record Dates" for the Bonds). The Bonds shall be executed by the manual or facsimile signature of the Board President under the official seal (or facsimile thereof) affixed, imprinted, engraved or reproduced thereon and attested by the manual signature of the Business Administrator/Board Secretary. The following matters are hereby determined with respect to the Bonds:

Date of Bonds:	Date of Delivery
Principal Payment Dates: thereafter until maturity	January 15, 2016 and each January 15
Interest Payment Dates: of each year beginning July 15, 2015	Semiannually on each January 15 and July 15
Place of Payment:	Cede & Co., Jersey City, New Jersey

**SECTION 3.** The Bonds shall be substantially in the form set forth in Exhibit A attached hereto, with such additions, deletions and omissions as may be necessary for the Board to market the Bonds in accordance with the requirements of DTC.

**SECTION 4.** The Notice of Sale (the "Notice of Sale") and the Official Form of Proposal for Bonds shall be substantially in the form set forth in Exhibit B with such additions, deletions and omissions as may be necessary for the Board to market the Bonds in accordance with the requirements of DTC.

**SECTION 5.** The Bonds shall be sold upon receipt of electronic bids on Tuesday, June 10, 2014 at 11:00 a.m. by the Business Administrator/Board Secretary of the Board on Grant Street Group's Muni Auction website ("MuniAuction") in accordance with the Notice of Sale authorized herein. The use of the services provided by MuniAuction and the fees associated therewith are hereby approved. The Business Administrator/Board Secretary or Wilentz, Goldman & Spitzer, P.A., Bond Counsel ("Bond Counsel") is hereby authorized and directed to arrange for the publication of the Notice of Sale, such publication to be not less than seven (7) days prior to the date of sale, in summary form in The Bond Buyer, a nationally recognized local government bond marketing publication devoted to financial news and municipal bonds, and the full text of such Notice of Sale in The Daily Record. The Board hereby delegates to and designates the Business Administrator/Board Secretary as the officer authorized to sell and to award the Bonds in accordance with the Notice of Sale authorized herein, and the Business Administrator/Board Secretary shall report in writing the results of the sale to this Board as required by law. **Furthermore, the Board hereby delegates to the Business Administrator/Board Secretary the authority to postpone and reschedule the sale of the Bonds, upon consultation with Bond Counsel, without readvertisement in accordance with the Notice of Sale authorized herein and to adjust the maturity schedule of the Bonds up to twenty-four (24) hours prior to the date of sale indicated herein, which adjustment shall not exceed ten percent (10%) of the principal amount of any maturity or in the aggregate, the overall issue.**

The Board President, the Business Administrator/Board Secretary, Bond Counsel, the Financial Advisor, Phoenix Advisors, LLC (the "Financial Advisor") and the Board Attorney, are each hereby further authorized and directed to do and accomplish all matters and things necessary or desirable to effectuate the offering and sale of the Bonds.

**SECTION 6.** The Bonds shall have affixed thereto a copy of the written opinion with respect to the Bonds that is to be rendered by Bond Counsel to the Board.

**SECTION 7.** The Official Statement to be distributed in preliminary form on or about June 3, 2014 (the "Preliminary Official Statement"), prepared in connection with the offering and sale of the Bonds, is hereby "deemed final" for the purposes of Rule 15c2-12, as amended and supplemented (the "Rule") promulgated by the Securities and Exchange Commission pursuant to the provisions of the Securities and Exchange Act of 1934, as amended and supplemented, with the exception of certain information permitted to be omitted thereby and is hereby approved and authorized for the information of purchasers of the Bonds, with such changes and corrections not inconsistent with the substance thereof, including those required to reflect the effect of the sale of the Bonds, as are deemed necessary and advisable by the Business Administrator/Board Secretary in consultation with Bond Counsel.

**SECTION 8.** Bond Counsel is hereby authorized and directed to arrange for the printing of the Preliminary Official Statement and the Official Statement. Bond Counsel is hereby authorized and directed to arrange for the distribution of the Preliminary Official Statement on behalf of the Board to those financial institutions that customarily submit bids for such Bonds. The Board President or the Business Administrator/Board Secretary is hereby authorized and directed to deliver the Official Statement to the purchaser of the Bonds for its use in connection with the sale, resale and distribution of the Bonds, where and if applicable. Bond Counsel is hereby authorized and directed to prepare the Preliminary Official Statement and the Official Statement as necessary in connection with the issuance of the Bonds, and the Board President or the Business Administrator/Board Secretary is hereby authorized and directed to execute the Official Statement and any certificates necessary in connection with the distribution of the Official Statement. Bond Counsel is hereby further authorized and directed to arrange for the printing of the Bonds.

**SECTION 9.** The Board hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the Bonds, including, if necessary, the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Bonds.

**SECTION 10.** The Business Administrator/Board Secretary, Bond Counsel, the Financial Advisor and the Board Attorney are hereby authorized and directed to make representations and warranties, to enter into agreements and to make all arrangements with DTC, as may be necessary in order to provide that the Bonds will be eligible for deposit with DTC and to satisfy any obligation undertaken in connection therewith.

**SECTION 11.** The Board reasonably expects to reimburse itself from the proceeds of the Bonds for certain costs of the school project paid prior to the issuance of the Bonds. No funds from sources other than the Bonds have been or are reasonably expected to be reserved, allocated on a long-term basis or have otherwise been set aside by the Board, or any member of the same "Controlled Group" as the Board, within the meaning of Treasury Regulation Section 1.150-1(e), pursuant to their budget or financial policies with respect to any expenditures to be reimbursed. This Section 11 is intended to be and hereby is a declaration of the Board's official intent to reimburse any expenditures toward certain costs of the school project, as described above, to be incurred and paid prior to the issuance of the Bonds in accordance with Treasury Regulation Section 1.150-2, and no further action (or inaction) will be an abusive arbitrage device in accordance with Treasury Regulation Section 1.148-10 to avoid, in whole or in part, arbitrage yield restrictions or arbitrage rebate requirements under

Section 148 of the Code. The proceeds of the Bonds used to reimburse the Board for any expenditures toward certain costs of the school project to be financed by the Bonds will not be used directly or indirectly (i) to "refund" an issue of governmental obligations within the meaning of Treasury Regulation Section 1.150-1(d), (ii) to create or increase the balance in "replacement proceeds", within the meaning of Treasury Regulation Section 1.148-1 of the Bonds, or any other Bond issue, with respect to any obligation of the Board or to replace funds or (iii) to reimburse the Board for any expenditure or payment that was originally paid with the proceeds of any obligation of the Board (other than borrowing by the Board from one of its own funds or the funds of a member of the same "Controlled Group" within the meaning of Treasury Regulation Section 1.150-1(e)). The Bonds used to reimburse the Board for any expenditures toward certain costs of the school project, as described above, will be issued in an amount not to exceed \$1,000,000. The costs to be reimbursed with the proceeds of the Bonds will be "capital expenditures" in accordance with the meaning of section 150 of the Code and Treasury Regulation Section 1.150-1. This section shall take effect immediately, but will be of no effect with regard to expenditures for costs paid outside the permitted reimbursement period set forth in Treasury Regulation Section 1.150-2(d)(2).

**SECTION 12.** In the event that DTC may determine to discontinue providing its service with respect to the Bonds or is removed by the Board and if no successor securities depository is appointed, the Bonds which were previously issued in book-entry only form shall be converted to registered Bonds (the "Registered Bonds") in denominations of \$5,000, or any integral multiple thereof, except that any amount maturing in any one year in excess of the largest principal amount thereof equaling a multiple of \$5,000 will be in denominations of \$1,000, or any integral multiple thereof. The beneficial owner under the book-entry system, upon registration of the Bonds held in the beneficial owner's name, will become the registered owner of the Registered Bonds. The Board shall be obligated to provide for the execution and delivery of the Registered Bonds in certified form.

**SECTION 13.** The Board hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate (the "Certificate") which will set forth the obligation of the Board to file budgetary, financial and operating data and notices of certain enumerated events deemed material in accordance with the provisions of the Rule. The Business Administrator/Board Secretary is hereby authorized and directed to execute and deliver the Certificate evidencing the Board's undertaking with respect to the Rule. Notwithstanding the foregoing, failure of the Board to comply with the Certificate shall not be considered a default on the Bonds; however, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandamus or specific performance to cause the Board to comply with its obligations hereunder.

**SECTION 14.** The Board President and the Business Administrator/Board Secretary are each hereby authorized and directed to determine all matters in connection with the issuance of the Bonds by the Board not determined by this or a subsequent resolution, all in consultation with Bond Counsel and the manual or facsimile signature of the Board President or the Business Administrator/Board Secretary upon any documents shall be conclusive as to all such determinations. The Board President and the Business Administrator/Board Secretary and any other Board representative, including but not limited to, Bond Counsel and the Board Attorney, are each hereby authorized and directed to take such actions or refrain from such actions as are necessary to consummate the

transaction contemplated by the issuance of the Bonds by the Board and any and all such actions or inactions heretofore taken by the Board President and the Business Administrator/Board Secretary and any other Board representative, including, but not limited to Bond Counsel and the Board Attorney, are hereby ratified and confirmed. Wherever herein the Board President is authorized and directed to act or execute and deliver documents, including the Bonds, the Board Vice President is hereby authorized and directed to do same in the Board President’s place.

**SECTION 15.** The Bonds will be designated as “qualified tax-exempt obligations” for purposes of section 265(b)(3)(B)(ii) of the Code

**SECTION 16.** This resolution shall take effect immediately.

**ACTION OF THE BOARD** \_\_\_\_\_

3. RESOLVED that the Long Hill Township Board of Education approve the Payrolls for March 14 and 28 and April 11 and 30, 2014 and the list of bills for May 7, 8 and 19, 2014. (as attached):

<b>Payroll 03/14/2014</b>	<b>Amount</b>	<b>Payroll 03/28/2014</b>	<b>Amount</b>
Fund 10	\$ 23,605.85	Fund 10	\$ 23,605.85
Current Expense - Fund 11	\$ 418,111.33	Current Expense - Fund 11	\$ 398,309.56
Capital Outlay - Fund 12	\$ -	Capital Outlay - Fund 12	\$ -
Special Revenue Fund - Fund 20	\$ -	Special Revenue Fund - Fund 20	\$ -
Capital Projects - Fund 30	\$ -	Capital Projects - Fund 30	\$ -
Debt Services - Fund 40	\$ -	Debt Services - Fund 40	\$ -
<b>TOTAL</b>	<b>\$ 441,717.18</b>	<b>TOTAL</b>	<b>\$ 421,915.41</b>

<b>Payroll 04/11/14</b>	<b>Amount</b>	<b>Payroll 04/30/2014</b>	<b>Amount</b>
Fund 10	\$ 24,004.95	Fund 10	\$ 24,004.95
Current Expense - Fund 11	\$ 424,926.15	Current Expense - Fund 11	\$ 399,060.11
Capital Outlay - Fund 12	\$ -	Capital Outlay - Fund 12	\$ -
Special Revenue Fund - Fund 20	\$ -	Special Revenue Fund - Fund 20	\$ -
Capital Projects - Fund 30	\$ -	Capital Projects - Fund 30	\$ -
Debt Services - Fund 40	\$ -	Debt Services - Fund 40	\$ -
<b>TOTAL</b>	<b>\$ 448,931.10</b>	<b>TOTAL</b>	<b>\$ 423,065.06</b>

<b>Bills List 05/07/2014</b>	<b>Amount</b>	<b>Bills List 05/08/2014</b>	<b>Amount</b>
Fund 10	\$ -	Fund 10	\$ -
Current Expense - Fund 11	\$ 169,084.99	Current Expense - Fund 11	\$ -
Capital Outlay - Fund 12	\$ -	Capital Outlay - Fund 12	\$ 23,212.50
Special Revenue Fund - Fund 20	\$ -	Special Revenue Fund - Fund 20	\$ -
Capital Projects - Fund 30	\$ -	Capital Projects - Fund 30	\$ -
Debt Services - Fund 40	\$ -	Debt Services - Fund 40	\$ -
<b>TOTAL</b>	<b>\$ 169,084.99</b>	<b>TOTAL</b>	<b>\$ 23,212.50</b>

<b>Bills List 05/19/2014</b>	<b>Amount</b>		
Fund 10	\$ -		
Current Expense - Fund 11	\$ 241,798.32		
Capital Outlay - Fund 12	\$ 12,499.00		
Special Revenue Fund - Fund 20	\$ 20,939.14		
Capital Projects - Fund 30	\$ -		
Debt Services - Fund 40	\$ -		
<b>TOTAL</b>	<b>\$ 275,236.46</b>		

ACTION OF THE BOARD \_\_\_\_\_

- RESOLVED that the Long Hill Township Board of Education appoint William Colantano, Jr. as auditor for the 2014-2015 School year at an annual fee not to exceed \$18,500.

ACTION OF THE BOARD \_\_\_\_\_

- RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the submission of an Application for Dual Use of Educational Space for Room 8 at Gillette School, which continues to be used as the Basic Skills/ESL classroom. Approval from the Executive County Superintendent for dual use is requested for the 2014-2015 school year.

ACTION OF THE BOARD \_\_\_\_\_



6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, enter into an agreement with Energy for America, Inc. to provide professional engineering services as follows: prepare a Contracted Maintenance Plan through the preparation of renewal contracts for trades with significant outside contractor work. EFA will: obtain current prevailing wage range determinations from the state; calculate any necessary contract hourly rate increases; and prepare and distribute renewal contracts to the contractor and owner. The fee for these services is \$170.00 plus \$65.00 per trade. The Board will renew five trades, for a total cost of \$495.00, which will be payable in the 2014-2015 school year. The trades being renewed for the district are:

- Boiler Cleaning and Repair
- Electrical Repairs
- HVAC Equipment Repairs
- Plumbing Repairs
- Roofing Repairs

ACTION OF THE BOARD \_\_\_\_\_

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve a Non-public Services agreement with the Educational Services Commission of Morris County to provide administration of the following programs for the 2014-2015 school year; and authorize the Business Administrator to sign and submit the agreement to the ESCMC on behalf of the district:

- Chapter 192
- Chapter 193
- Non-public Technology
- Non-public Textbooks
- Non-public Nursing

ACTION OF THE BOARD \_\_\_\_\_

8. RESOLVED that the Long Hill Township Board of Education appoint Schwartz, Simon, Edelstein, Celso and Kessler as board attorneys for the 2014-2015 school year at a fee of \$164.00 per hour. Work performed by law clerks and paralegals will be billed at \$100.00 per hour.

ACTION OF THE BOARD \_\_\_\_\_

9. RESOLVED that the Long Hill Township Board of Education participate in the Special School Milk Program as set forth by the Department of Education of the State of New Jersey for the 2014-2015 school year, and that the Board Secretary/Business Administrator is hereby authorized to execute the agreement.

ACTION OF THE BOARD \_\_\_\_\_

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, renew the contract with Bollinger Student Accident Insurance for the 2014-2015 school year. (Note: Parents who choose to purchase student insurance pay the entire premium. There is no cost to the Board of Education.)

ACTION OF THE BOARD \_\_\_\_\_

**Buildings and Grounds**

11. WHEREAS, on May 16, 2014, the Long Hill Township Board of Education (“Board”) opened public bids for the Millington Elementary School Partial Roof Replacement Project; and

WHEREAS, the Board received the following bids for the Roof & Replacement project:

Bidder	Base Bid	Alt. Bid
USA General Contractors Corp.	\$1,136,000	\$ 424,000
Barrett Roofing	\$1,071,900	\$ 485,500
E.R. Barrett, Inc.	\$1,014,740	\$ 452,860
VMG Group	\$1,081,000	\$ 465,000

and WHEREAS, upon review of the bids, the Board’s architect Parette Somjen Architects have recommended the awarding of the contract to E.R. Barrett, Inc.; and

WHEREAS, the bidder has submitted all required documents in accordance with the project and the Board’s specifications; therefore

RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Business Administrator and Parette Somjen Architects, award the Millington Elementary School Partial Roof Replacement project to E.R. Barrett, Inc; and authorize the Business Administrator to enter into a contract with E.R. Barrett, Inc in the amount of \$1,014,740.00.

ACTION OF THE BOARD \_\_\_\_\_

**Special Education**

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services approve the placement and payment of Extended School Year tuition for educational services for student # 3876773251 to the Windsor Learning Center, 230-234 Wanaque Ave., Pompton Lakes, NJ 07442 , in the amount of \$285.79 per school day, beginning July 7, 2014 through August 15, 2014.

ACTION OF THE BOARD \_\_\_\_\_

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services that the Long Hill Township Board of Education approve the placement and payment of tuition in the approximate amount of \$4,872.06, for the month of June, to Newmark School for student # 5447499006.

ACTION OF THE BOARD \_\_\_\_\_

**Personnel**

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accept the letter of resignation, from Nancy Peralta, Physical Education Teacher at Gillette School [PCR GES0000003], effective June 30, 2014.

ACTION OF THE BOARD \_\_\_\_\_

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, revise the appointment of Tracy Barragan to reflect her employment as a .40 physical education teacher assigned to Gillette School [PCR GES0000003] at the Step 3 BA salary of \$51,017.00 prorated to \$20,406.80.

ACTION OF THE BOARD \_\_\_\_\_

16. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accept the letter of resignation, from Yailin Sima, Teacher Assistant at Millington School [PCR MES0000048], effective June 30, 2014.

ACTION OF THE BOARD \_\_\_\_\_

17. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Emily Palla as Kindergarten Teacher at Gillette School [PCR# GES0000017] for the 2014-2015 school year at the Step 1 BA salary of \$49,250.00.

ACTION OF THE BOARD \_\_\_\_\_

18. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Kathy Powers as a full time Teacher Assistant at Gillette School [PCR# GES0000011] for the 2014-2015 school year at the Step 2 salary of \$32,713.00.

ACTION OF THE BOARD \_\_\_\_\_

19. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Kristine Santucci as a full time Teacher Assistant at Millington School [PCR# MES0000048] for the 2014-2015 school year at the Step 2 salary of \$32,713.00.

ACTION OF THE BOARD \_\_\_\_\_

20. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Jenifer Clark as Kindergarten Teacher at Gillette School [PCR# GES0000031] for the 2014-2015 school year at the Step 9 BA+30/MA salary of \$64,978.00.

ACTION OF THE BOARD \_\_\_\_\_

21. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Deborah Reiss as a part time (.50) Special Education Teacher at Central Middle School [PCR# CMS0000039] for the 2014-2015 school year at the Step 1 BA+30/MA salary of \$52,050.00 prorated to \$26,025.00.

ACTION OF THE BOARD \_\_\_\_\_

22. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Gabriella Luciano as a Fourth Grade Teacher at Millington School [PCR# CMS0000016] for the 2014-2015 school year at the Step 2 BA salary of \$50,000.00.

ACTION OF THE BOARD \_\_\_\_\_

23. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Matt Acosta as a Fourth Grade Teacher at Millington School [PCR# CMS0000010] for the 2014-2015 school year at the Step 2 BA salary of \$50,000.00.

ACTION OF THE BOARD \_\_\_\_\_

24. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Business Administrator and Middle School Principal approve the following appointments for the 2014-2015 school year:

<u>Sport/Activity</u>	<u>Advisor</u>	<u>Stipend</u>
Athletic Director	Maura Millman	\$4,574.00*
Environmental Club Advisor	Maura Aimette	\$ 714.00
Games Club Advisor	Joanne Barth	\$ 714.00*
Newspaper advisor	Andrew Gillespie	\$2,090.00**
Student Council Advisor	Dan Salzer	\$2,090.00
Boys' Soccer Coach	Michael Lisbona	\$3,115.00*
Girls' Soccer Coach	Peter Hockmeyer	\$3,115.00*
Boys' Basketball	Peter Hockmeyer	\$3,115.00*

Girls' Basketball	Emily Palla	\$3,115.00*
Girls' Softball	Peter Hockmeyer	\$3,115.00*
Fencing Coach	Eric Kirberger	\$3,115.00*
Cross Country Coach	Jim Barnum	\$1,557.50*
	Charles Mott	\$1,557.50*
Cheerleading Advisor	Lauren Scolaro	\$2,327.00*
Orchestra/Band Advisor	Eileen Shanagher	\$1,879.50*
	John Birckhead	\$1,879.50*
Choral Director	John Birckhead	\$2,478.00*
Yearbook Advisors	Kathryn Ralston	\$ 696.66.*
	Caitlin Rajan	\$ 696.66*
	Daniel Salzer	\$ 696.66*
Pens and Dreams Advisor	Maura Aimette	\$ 714.00
Booster Club	Kerri Altebrando	\$1,045.00
	Deborah Celmer	\$1,045.00
Consortium Activities Advisor (per activity)	Andrew Gillespie	\$ 120.00*

\*Stipends to be paid from existing activity account balances and/or pay to play/participate fees paid.

\*\* Stipend to be paid through PTO contribution.

ACTION OF THE BOARD \_\_\_\_\_

25. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Joy Jardim as a lunch/recess aide at the rate of \$10.00 per hour for the 2014-2015 school year.

ACTION OF THE BOARD \_\_\_\_\_

26. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Technology Coordinator, approve the appointment of Kerri Altebrando to serve as Technology Assistant on as needed basis at a rate of \$27.00 per hour effective from 07/1/2014 to 08/31/2014. Payment shall not exceed \$ 2,700.00

ACTION OF THE BOARD \_\_\_\_\_

27. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the list of Substitute Teachers, Substitute Secretaries, Substitute School Nurses, Substitute Lunch Aides for the 2014-2015 school year as attached.

ACTION OF THE BOARD \_\_\_\_\_

28. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the addition of the following people to the Substitute List for the 2013-2014 school year:

Crista Bennett

John Calabro

ACTION OF THE BOARD \_\_\_\_\_

**Curriculum**

29. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Building Principal, approve the field trip listed below:

October 2, 2014	5 <sup>th</sup> Grade Class Trip	Buehler Science Center
Two Groups: 9:15 to 2:00 and 11:15 to 4:00		Paramus, NJ
\$35.00 per student		92 students, 2 or
Parent Paid		teachers per group,

ACTION OF THE BOARD \_\_\_\_\_

**Technology**

30. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Business Administrator and the Technology Supervisor, approve the following resolution regarding participation in the Request for Proposals to be issued as part of the New Jersey Digital Readiness for Learning and Assessment Project Broadband Component E-Rate Consortium:

The Long Hill Township Board of Education intends to participate in the New Jersey Digital Readiness for Learning & Assessment Project (DRLAP) – Broadband Component, which aims to help New Jersey schools increase their data telecommunications capabilities for online assessments and digital learning. Specifically, this letter confirms the inclusion of the Long Hill Township School District in a consortium E-Rate procurement to purchase wide area network and Internet access services for New Jersey schools. The procurement document will be issued during the summer of 2014 for services to begin no earlier than July 2015.

The Long Hill Township Board of Education acknowledges that the procurement will be administered by the Middlesex Regional Educational Services Commission (1660 Stelton Road, Piscataway, NJ 08854) through a competitive contracting process to buy certain telecommunications services as specified on the Service Order Form which accompanies this letter. I understand that the Long Hill Township School District will be part of a regional purchasing consortium managed by one of the following organizations: Middlesex Regional Educational Services Commission (1660 Stelton Road, Piscataway, NJ 08854), Bergen County Technical School (327 E Ridgewood Ave, Paramus, NJ 07652) or Educational Information and Resource Center (107 Gilbreth Parkway, Suite 200, Mullica Hill, NJ 08062). The Long Hill Township Board of Education understands that each regional purchasing consortium will

make joint buying decisions to select the successful service providers through this procurement process.

The Long Hill Township Board of Education authorizes the organizations listed above to submit FCC Form 470, FCC Form 471, and other E-Rate forms to the Schools and Library Division on behalf of the undersigned school district.

This letter does not bind the Long Hill Township Board of Education to purchase any services. However, it expresses the Board of Education's good-faith intent to participate in the procurement process and ultimately purchase services as part of a consortium in order to get the best value for the school district's telecommunications dollars.

ACTION OF THE BOARD \_\_\_\_\_

**Other**

31. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent and the Business Administrator, acknowledge that Tuesday, May 20, 2014 be observed as a day of remembrance in honor of Matthew Geoffrey Kantor.

Matthew, a Gillette resident and Central Middle School student from September 2001 to June of 2004 enlisted in the United States Navy in March 2009. In March of 2011, he graduated from SEAL Qualification Training and was deployed to Afghanistan in September 2011. On November 1, 2013, while returning from a reconnaissance patrol, his platoon was ambushed. As the Rear Security, Matthew sustained a mortal wound while returning fire and allowing his platoon to take cover. Matthew was awarded the Bronze Star of Valor in recognition of his heroism in the service of our country. His citation for this award recognizes that his actions saved the lives of the other 30 soldiers of his platoon.

ACTION OF THE BOARD \_\_\_\_\_

32. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, accept the Harassment, Intimidation, and Bullying report regarding an alleged incident and affirm the Superintendent's decision that bullying was not substantiated as presented to the Board of Education in private session on April 28, 2014.

ACTION OF THE BOARD \_\_\_\_\_

33. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the 2015-2016 School Calendar as presented.

ACTION OF THE BOARD \_\_\_\_\_

34. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve a change in the meeting time for the June 9, 2014 Worksession Meeting. The meeting will start at 6:00 p.m. to allow for the Board to conduct its annual retreat and goal setting for 2014-2015.

RESOLVED that the Long Hill Board of Education approve a change in the date for the July 2014 Worksession/Regular meeting from July 14, 2014 to July 21, 2014.

ACTION OF THE BOARD \_\_\_\_\_

**ITEMS FOR DISCUSSION**

**OLD BUSINESS**

**NEW BUSINESS**

**COMMENTS FROM THE PUBLIC**

**PRIVATE SESSION**

The Board shall enter into Private Session for the purpose of discussing salary determinations for non-unit employees for 2014-2015. It is anticipated that the private session will last no more than one hour.

**ADJOURNMENT**

**FUTURE MEETING DATES**

June 9, 2014 – Board of Education Retreat 6:00 p.m. and Worksession Meeting– 7:30 p.m. – Township Municipal Building

June 23, 2014 – Regular Meeting– 7:30 p.m. – Township Municipal Building