

**LONG HILL TOWNSHIP BOARD OF EDUCATION  
WORKSESSION MEETING  
Long Hill Township Municipal Building  
June 8, 2015  
7:30 P.M.**

**AGENDA**

**CALL TO ORDER**

**ROLL CALL**

**Ms. Barone  
Mr. Brown  
Mr. Carn**

**Mr. DiGiorgio  
Mr. Girards  
Mrs. Moakley**

**Ms. Nyquist  
Ms. Raban  
Mr. Stevens**

**PLEDGE OF ALLEGIANCE**

**MEETING NOTICE**

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on January 6, 2015. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

**COMMUNICATIONS**

**BOARD COMMITTEE REPORTS**

**SUPERINTENDENT'S UPDATE**

**BUSINESS ADMINISTRATOR UPDATE**

**COMMENTS FROM THE PUBLIC**

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

**RESOLUTIONS**

**Minutes**

- 1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

May 18, 2015 Regular Meeting – Public and Private Sessions

ACTION OF THE BOARD \_\_\_\_\_

**Financials**

- 2. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the submission of the Fiscal Year 2016 No Child Left Behind Grant Application in the following amounts as provided by the New Jersey Department of Education. The Title III monies will be administered through a Consortium with the School District of the Chathams.

Title IIA (Professional Development)		
Long Hill Township School District		\$16,763.00
St. Vincent de Paul School		\$ 2,592.00
Title III (English Language Acquisition)		
		\$ 5,658.00

BE IT FURTHER RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the refusal of Title I funds in the amount of \$21,333.00 for the Fiscal Year 2016 No Child Left Behind Grant.

ACTION OF THE BOARD \_\_\_\_\_

- 3. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the submission of the Fiscal Year 2016 IDEA Grant Application in the following amounts as provided by the New Jersey Department of Education.

IDEA Preschool		
Long Hill Township School District		\$ 11,235.00
IDEA Basic		
Long Hill Township School District		\$201,474.00
St. Vincent de Paul School		\$ 17,469.00

ACTION OF THE BOARD \_\_\_\_\_

- 4. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve a transportation agreement with the Educational Services Commission of Morris County (ESCMC) to provide special education bus routes for out-of-district placements for the 2015-2016 school year; and authorize the Business Administrator to sign and submit the agreement to the ESCMC on behalf of the district. (This does not obligate the Long Hill School District to place students on Commission routes. It simply permits the district to use them on an as-needed basis if cost savings can be achieved by sharing routes with other districts.)

ACTION OF THE BOARD \_\_\_\_\_

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for April 30, 2015.

ACTION OF THE BOARD \_\_\_\_\_

6. RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13 (E), certifies that as of April 30, 2015 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district's financial obligations for the remainder of the year.

ACTION OF THE BOARD \_\_\_\_\_

7. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and Reconciliation of School Funds for the month ending April 30, 2015.

ACTION OF THE BOARD \_\_\_\_\_

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the submission of an Application for Dual Use of Educational Space for Room 11 at Gillette School to be used as the Basic Skills/ESL classroom. Approval from the Executive County Superintendent for dual use is requested for the 2015-2016 school year.

ACTION OF THE BOARD \_\_\_\_\_

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

ACTION OF THE BOARD \_\_\_\_\_

**Special Education**

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve Dr. Aviva Bojko of the Institute of Neurology and Neurosurgery. Dr. Bojko will provide Neurological Evaluations for our school district when necessary. The cost of an evaluation is \$725.00.

ACTION OF THE BOARD \_\_\_\_\_

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve payment of \$725.00 to The Institute of Neurology and Neurosurgery for a Neurological Evaluation for student #2029846 to assist in determining special education category and program

ACTION OF THE BOARD \_\_\_\_\_

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve Ms. Anne Elmowitz, a Wilson Language and Reading Consultant, to provide reading instruction during the 2015-2016 school year, at a rate of \$75.00 per hour. Cost not to exceed \$26,250.00.

ACTION OF THE BOARD \_\_\_\_\_

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services approve Michele Lawton, BCBA,( Board Certified Behavioral Consultant) to provide Behavioral Consulting Services during the 2015-2016 school year, at a rate of \$125.00 per hour. Cost not to exceed \$25,000.00

ACTION OF THE BOARD \_\_\_\_\_

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve payment of \$700.00 per evaluation, to Learning Tree for a bilingual Speech/Language Evaluation for students #7037894152, #4347390305 and #6745191101 to assist in determining a special education category.

ACTION OF THE BOARD \_\_\_\_\_

**Personnel**

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Christopher Nevolo to the position of Sixth Grade Math Teacher at Central Middle School [PCS: CMS0000004] at the BA Step 2 salary of \$50,000.00 (subject to change based on the 2015-2016 salary guides to be determined) for the 2015-2016 school year.

ACTION OF THE BOARD \_\_\_\_\_

16. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Matthew Laubscher to the position of Library Media Specialist at Millington School [PCS: MES0000025] at the BA Step 2 salary of \$50,000.00 (subject to change based on the 2015-2016 salary guides to be determined) for the 2015-2016 school year.

ACTION OF THE BOARD \_\_\_\_\_

17. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Pamela Fitzsimmons to the position of Fourth Grade Teacher at Millington School [PCS: MES0000010] at the MA+30 Step 11 salary of \$73,543.00 (subject to change based on the 2015-2016 salary guides to be determined) for the 2015-2016 school year.

ACTION OF THE BOARD \_\_\_\_\_

18. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, certifies completion and authorizes submission of the 2014-2015 Merit Goals #1, #2 and #3 for René Rovtar, as listed below, to the Morris Executive County Superintendent of Schools.

Merit Goal #1

Completion of the development of a Strategic Plan for the Long Hill Township School District for the period 2015-2020.

Merit Goal #2

Implementation of a Community Literature Circle Program to engage students and community residents in discussion of a novel. This goal will support implementation of the Common Core State Standards in English Language Arts with a focus on critical reading and analysis.

Merit Goal #3

Preparation of ten press releases during the course of the 2014-2015 school year highlighting a student or staff accomplishment, school or district program, or educational program. Implementation of Superintendent Brown Bag Lunch Initiative to support increased community relations.

ACTION OF THE BOARD \_\_\_\_\_

19. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accept the resignation of René Rovtar from the position of Superintendent [PCS: DST0000001] effective June 30, 2015.

ACTION OF THE BOARD \_\_\_\_\_

20. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Business Administrator and Middle School Principal approve the following appointments for the 2015-2016 school year. (Stipends are subject to change based on the 2015-2016 salary guides to be determined for the 2015-2016 school year.)

<u>Sport/Activity</u>	<u>Advisor</u>	<u>Stipend</u>
Athletic Director	Kerri Altebrando	\$4,574.00*
Environmental Club Advisor	Maura Aimette	\$ 714.00
Games Club Advisor	Angela Barth	\$ 714.00*
Newspaper advisor	Andrew Gillespie	\$2,090.00**
Student Council Advisor	Dan Salzer	\$2,090.00
Boys' Soccer Coach	Michael Lisbona	\$3,115.00*
Girls' Soccer Coach	Peter Hockmeyer	\$3,115.00*
Boys' Basketball	Peter Hockmeyer	\$3,115.00*
Girls' Basketball	Emily Palla	\$3,115.00*
Girls' Softball	Peter Hockmeyer	\$3,115.00*
Fencing Coach	Eric Kirberger	\$3,115.00*

Cross Country Coach	Jim Barnum	\$1,557.50*
	Charles Mott	\$1,557.50*
Spring Track	Tracey Barragan	\$1,557.50*
	Jim Barnum	\$1,557.50*
Cheerleading Advisor	Erin Davidove	\$2,327.00*
Orchestra/Band Advisor	Eileen Shanagher	\$1,879.50*
Yearbook Advisors – Central	Kathryn Ralston	\$1,045.00*
	Dan Salzer	\$1,045.00*
Yearbook Advisor – Millington	Christina Lattoz	\$ 784.00
Theater Arts Construction	Theresa Dunn	\$ 519.00*
	Caitlin Rajan	\$ 519.00*
Pens and Dreams Advisor	Maura Aimette	\$ 714.00
Booster Club	Kerri Altebrando	\$1,045.00
	Deborah Celmer	\$1,045.00
Consortium Activities Advisor (per activity)	Andrew Gillespie	\$ 120.00**

\*Stipends to be paid from existing activity account balances and/or pay to play/participate fees paid.

\*\* Stipend to be paid through PTO contribution.

ACTION OF THE BOARD \_\_\_\_\_

21. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve an increase to the substitute pay rates for the 2015-2016 school year:

Substitute Teacher	Days 1 through 30	\$80.00
	Days 31 through 60	\$85.00
	Days 61+	\$90.00
Substitute Nurse Rate		\$130.00

ACTION OF THE BOARD \_\_\_\_\_

**Policy**

22. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, approve the following policies on a first reading:

Policy 4151.1	Personal Illness and Injury/Health and Hardship
Policy 6178	Early Childhood Education/Preschool

ACTION OF THE BOARD \_\_\_\_\_

**Other**

23. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, schedule a Special Meeting to be held on Monday, June 15, 2015 at Central Middle School at 7:30 p.m. for the purpose of conducting a public forum to receive input on the qualities and qualifications desired in a new superintendent.

ACTION OF THE BOARD \_\_\_\_\_

**ITEMS FOR DISCUSSION**

**OLD BUSINESS**

**NEW BUSINESS**

**COMMENTS FROM THE PUBLIC**

**PRIVATE SESSION**

The Board shall enter into Private Session for the purpose of discussing ongoing negotiations with the Long Hill Education Association. It is anticipated that the private session will last no more than one hour.

**ADJOURNMENT**

**FUTURE MEETING DATES**

June 15, 2015 – Special Meeting – 7:00 p.m. Public Forum for the Superintendent Search – Central Middle School All Purpose Room

June 22, 2015 – Board Retreat and Goal Setting and Regular Meeting – 6:00 p.m. – Township Municipal Building

July 20, 2015 – Worksession/Regular Meeting – 7:30 p.m. – Township Municipal Building

August 24, 2015 – Worksession/Regular Meeting – 7:30 p.m. – Township Municipal Building

September 14, 2015 – Worksession Meeting – 7:30 p.m. – Township Municipal Building