

**LONG HILL TOWNSHIP BOARD OF EDUCATION
WORKSESSION MEETING**

Long Hill Township Municipal Building

June 9, 2014

7:30 P.M.

AGENDA

CALL TO ORDER

ROLL CALL

Ms. Barone

Mr. Blocker

Mr. Brown

Mr. Carn

Mr. DiGiorgio

Mr. LoCascio

Ms. Moakley

Ms. Nyquist

Mr. Stevens

PLEDGE OF ALLEGIANCE

MEETING NOTICE

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on January 7, 2014. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

BOARD OF EDUCATION RETREAT AND GOAL SETTING

Retreat to be facilitated by Charlene Peterson, New Jersey School Boards Association
Regular meeting agenda to commence at 7:30 p.m.

COMMUNICATIONS

BOARD COMMITTEE REPORTS

SUPERINTENDENT'S UPDATE

ADMINISTRATORS AND SUPERVISORS UPDATES

BUSINESS ADMINISTRATOR UPDATE

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

RESOLUTIONS

Minutes

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

May 19, 2014 Regular Meeting – Public and Private Sessions

ACTION OF THE BOARD _____

Financials

2. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the submission of the Fiscal Year 2015 No Child Left Behind Grant Application in the following amounts as provided by the New Jersey Department of Education. The Title III monies will be administered through a Consortium with the School District of the Chathams.

Title IIA (Professional Development)	
Long Hill Township School District	\$16,357.00.
St. Vincent de Paul School	\$ 3,357.00
Title III (English Language Acquisition)	\$ 4,860.00

BE IT FURTHER RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the refusal of Title I funds in the amount of \$10,665.00 for the Fiscal Year 2015 No Child Left Behind Grant.

ACTION OF THE BOARD _____

3. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the submission of the Fiscal Year 2015 IDEA Grant Application in the following amounts as provided by the New Jersey Department of Education.

IDEA Preschool	
Long Hill Township School District	\$ 11,087.00
IDEA Basic	
Long Hill Township School District	\$195,755.00
St. Vincent de Paul School	\$ 22,485.00

ACTION OF THE BOARD _____

4. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

ACTION OF THE BOARD _____

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve a Transportation Agreement with the Educational Services Commission of Morris County to provide Special Education bus routes for out of district student placements for the 2014-2015 school year; and authorize the Business Administrator to sign and submit the agreement to the ESCMC on behalf of the district. (This does not obligate the Long Hill School District to place students on Commission routes-it simply permits Long Hill to use them on an as-needed basis if cost savings can be achieved by sharing routes with other districts.)

ACTION OF THE BOARD _____

Special Education

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services approve payment of \$750.00 to Dr. Vanna Amorapanth for a Neuro-Developmental Evaluation for student #2027635 to assist in determining special education category.

ACTION OF THE BOARD _____

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services approve payment of \$66,713.00 to Union County Educational Services Commission for tuition at Crossroads School for student #9438898703 for the 2014 – 2015 school year.

ACTION OF THE BOARD _____

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services approve the payment of tuition for educational services to the Bancroft School for the 2014-2015 School Year (July - June). July through August tuition will be \$5,280.00 and September through June \$29,700.00 for a total tuition of \$34,980.00.

ACTION OF THE BOARD _____

Personnel

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services, approve Ms. Kathryn Murdoch, to provide 12 hours of multisensory reading instruction to student #1846308024 during the month of August at her hourly rate.

ACTION OF THE BOARD _____

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, approve the contract for John Esposito, Business Administrator/Board Secretary, for the period July 1, 2014 through June 30, 2015. The contract has been reviewed and approved by the Morris Executive County Superintendent of Schools (as attached).

ACTION OF THE BOARD _____

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, approve the contract for Alex Blinder, Supervisor of Technology, for the period July 1, 2014 through June 30, 2015. The contract has been reviewed and approved by the Morris Executive County Superintendent of Schools (as attached).

ACTION OF THE BOARD _____

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, approve the salaries for non-unit personnel for the 2014-2015 school year (as attached).

ACTION OF THE BOARD _____

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the contract with Brookwood Consulting for the provision of special education services consulting for the period July 1, 2014 through June 30, 2015 (as attached).

ACTION OF THE BOARD _____

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve revisions to the contract between the Long Hill Township Board of Education and the Long Hill Township Association of School Administrators for the period July 1, 2013 through June 30, 2016 to reflect the inclusion of the position of Dean of Students and salary for said position for the 2014-2015 and 2015-2016 school years.

ACTION OF THE BOARD _____

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Kimberly Borin to the position of Central Middle School Guidance Counselor [PCR# CMS0000028] for the 2014-2015 school year at the Step 16 MA+30 salary of \$90,800.00.

ACTION OF THE BOARD _____

16. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve a maternity leave for Lisa Sanfilippo, District Counselor [PCR# SS0000016] as set forth below:

September 2 – 22, 2014	Paid maternity leave using accumulated sick days
September 23 – December 16, 2014	NJ Family Leave for childcare (unpaid)
December 17, 2014 – February 13, 2015	Unpaid Leave

ACTION OF THE BOARD _____

17. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Sara Menafro to the position of Maternity Leave District Counselor [PCR# SS0000016] for the period September 1 through February 13, 2015 at the Step 1 BA+30/MA salary of \$52,050.00.

ACTION OF THE BOARD _____

18. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Nicole Dilkes to the position of Dean of Students [PCR# DST0000007] for the 2014-2015 school year at the annual salary of \$85,000.00

ACTION OF THE BOARD _____

19. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Erin Davidove to the position of Special Education Teacher at Central Middle School [PCR# DST0000015] for the 2014-2015 school year at the Step 1 BA+30/MA salary of \$52,020.00.

ACTION OF THE BOARD _____

20. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Crista Bennett to the position of Part Time Teacher Assistant (.50) at Gillette School [PCR# GES0000030] for the 2014-2015 school year at the Step 1 salary of \$32,363.00 prorated to \$16,181.50.

ACTION OF THE BOARD _____

21. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve the following professional internship placement for the 2014-2015 school year.

Kaitlyn Gail

Occupational Therapy Services

Fall 2014

ACTION OF THE BOARD _____

22. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the addition of the following people to the Substitute List for the 2013-2014 and 2014-2015 school years:

Cheryl Skrobacz

ACTION OF THE BOARD _____

23. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, acknowledge the submission of the Professional Growth Plan for René Rovtar for the period July 1, 2014 through June 30, 2017.

ACTION OF THE BOARD _____

24. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the District Mentoring Plan and authorize the submission of the required Statement of Assurance to the Morris Executive Superintendent of Schools to verify that the district is meeting the requirements for the mentoring program in accordance with N.J.A.C. 6A:9-8.

ACTION OF THE BOARD _____

25. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the District Evaluation Advisory Committee, approve the submission of a Waiver Application to the New Jersey Department of Education. The Long Hill Township School District is requesting a waiver of the requirement under N.J.A.C. 6A:10-4.4(d)3 to conduct at least three short observations for tenured teachers. The Waiver Application requests permission to substitute two long (40 minutes each) observations for tenured teachers instead of the three short (20 minutes each) observations required in the New Jersey Administrative Code.

ACTION OF THE BOARD _____

Curriculum

26. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the School Business Administrator, approve the English as a Second Language (ESL) Three Year Program Plan for 2014 to 2017 for submission to the New Jersey Department of Education.

ACTION OF THE BOARD _____

Policy

27. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, readopt the following policies which have been reviewed by the Policy Committee.

Policy 2224	Nondiscrimination/Affirmative Action
Policy 4111	Recruitment, Selection and Hiring
Policy 4111.1	Nondiscrimination/Affirmative Action
Policy 5141	Health
Policy 5145.4	Equal Educational Opportunity
Policy 6121	Nondiscrimination/Affirmative Action Educational Program
Policy 6145	Extracurricular Activities and Eligibility
Policy 6147.1	Evaluation of Individual Student Performance

ACTION OF THE BOARD _____

ITEMS FOR DISCUSSION

OLD BUSINESS

NEW BUSINESS

COMMENTS FROM THE PUBLIC

ADJOURNMENT

FUTURE MEETING DATES

June 23, 2014 – Regular Meeting – Township Municipal Building – 7:30 p.m.

July 21, 2014 – Worksession/Regular Meeting – Township Municipal Building – 7:30 p.m.

August 18, 2014 – Worksession/Regular Meeting – Township Municipal Building – 7:30 p.m.