

**LONG HILL TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
Long Hill Township Municipal Building
July 15, 2013
7:30 P.M.**

AGENDA

CALL TO ORDER

ROLL CALL

**Ms. Barone
Mr. Blocker
Mr. Brown**

**Mr. LoCascio
Mr. Meringolo
Ms. Nyquist**

**Mr. Russo
Mr. Stevens
Mrs. Scanlon**

PLEDGE OF ALLEGIANCE

MEETING NOTICE

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on January 3, 2013. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS

BOARD COMMITTEE REPORTS

SUPERINTENDENT'S UPDATE

Report on Violence and Vandalism and Harassment, Intimidation and Bullying for January – June 2013.

ADMINISTRATORS AND SUPERVISORS UPDATES

BOARD SECRETARY'S UPDATE

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

RESOLUTIONS

Minutes

1. RESOLVED that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

June 24, 2013 Regular Meeting – Public and Private Sessions

ACTION OF THE BOARD _____

Financials

2. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for March 31, 2013.

ACTION OF THE BOARD _____

3. RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13 (E), certifies that as of March 31, 2013 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district's financial obligations for the remainder of the year.

ACTION OF THE BOARD _____

4. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and Treasurer of School Funds for the month ending March 31, 2013.

ACTION OF THE BOARD _____

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the following resolution:

RESOLVED, that the Long Hill Board of Education, in the County of Morris, New Jersey authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the Partial Roof replacement at Millington Elementary School to serve as an application to the Office of School Facilities and an amendment to the District's Long Range Facility Plan; and

BE IT FURTHER RESOLVED, this project shall be a "Regular Operating District Grant" project and the Board of Education is seeking State funding but will fund the remaining portion of the Project through a referendum.

ACTION OF THE BOARD _____

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent, that the Long Hill Board of Education, in the County of Morris, New Jersey authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the heating, ventilation and air conditioning improvements at Central Middle School, Gillette Elementary School and Millington Elementary School to serve as an application to the Office of School Facilities and an amendment to the District's Long Range Facility Plan; and

BE IT FURTHER RESOLVED, this project shall be a "Regular Operating District Grant" project and the Board of Education is seeking State funding but will fund the remaining portion of the Project through a referendum.

ACTION OF THE BOARD _____

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve a contract with Statistical Forecasting, LLC to provide a demographic study to encompass a community overview, live birth data, historical enrollment trends, enrollment projections, housing growth information and a facility capacity analysis for the period 2013-2014 through 2017-2018 at a cost of \$3,950.00, which includes a presentation to the Board of Education summarizing the findings of the study.

ACTION OF THE BOARD _____

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, reapprove the submission of the Fiscal Year 2014 No Child Left Behind Grant Application (based on revised allocations issued by the New Jersey Department of Education on June 26, 2013) in the following amounts as provided by the New Jersey Department of Education. The Title III monies will be administered through a Consortium with the School District of the Chathams.

Title IIA (Professional Development)	
Long Hill Township School District	\$16,489.00
St. Vincent de Paul School	\$ 3,096.00
Title III (English Language Acquisition)	\$ 4,892.00

BE IT FURTHER RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the refusal of Title I funds in the amount of \$11,035.00 for the Fiscal Year 2014 No Child Left Behind Grant.

ACTION OF THE BOARD _____

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

ACTION OF THE BOARD _____

Buildings and Grounds

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, approve amending the Long-Range Facilities Plan to comply with the five-year reporting requirements as per the Educational Facilities Construction and Financing Act, P.L. 2000, c.72 (N.J.S.A. 18A:7G-1 et seq.), as amended by P.L. 2007, c.137 (Act).

ACTION OF THE BOARD _____

Personnel

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, and with the approval of the Morris Executive County Superintendent of Schools, approve payment of \$3,625.00 to René Rovtar based on successful attainment of her 2012-2013 merit goal on the full pilot implementation of the new Teacher Observation and Evaluation System.

ACTION OF THE BOARD _____

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve maternity leave for Caitlin (Grogard) Rajan, Teacher of 21 Century Communications at Central School, for the period September 24, 2013 through March 2, 2014 as follows:

September 24 – September 28, 2013	Paid maternity leave utilizing accumulated sick days
September 29, 2013 – February 28, 2014	NJ Family Leave for childcare (unpaid)

ACTION OF THE BOARD _____

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of Tracey O'Brien, to the position of 7th Grade Language Arts Teacher at Central School [PCR SS0000041] for the 2013-2014 school year at the Step 10 BA salary of \$65,755.

ACTION OF THE BOARD _____

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of Brittany Hudock, Maternity Leave Replacement School Psychologist, [PCR SS0000006] for the period October 7, 2013 through February 21, 2014 with five additional per diem days for transition at the Step 1 BA+30/MA salary of \$51,800.

ACTION OF THE BOARD _____

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of Rosa Aguiar, Part Time (.25) Speech Language Specialist at Gillette School, [PCR SS0000004] for the 2013-2014 school year at the Step 1 BA+30/MA salary of \$51,800., prorated to \$12,950.00

ACTION OF THE BOARD _____

16. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of Kathleen Powers, Part Time (.50) Teacher Assistant at Gillette School, [PCR GES0000030] for the 2013-2014 school year at the Step 1 salary of \$31,828., prorated to \$15,914.00

ACTION OF THE BOARD _____

17. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Business Administrator and Middle School Principal approve the following appointments for the 2013-2014 school year:

<u>Sport/activity</u>	<u>Advisor</u>	<u>Stipend</u>
Athletic Director	Maura Millman	\$4,484.00*
Environmental Club Advisor	Maura Aimette	\$ 700.00
Games Club Advisor	Angela Barth	\$ 700.00
Newspaper advisor	Andrew Gillespie	\$2,049.00**
Student Council Advisor	Dan Salzer	\$2,049.00
Booster Club Advisor	Kerri Altebrando	\$2,049.00*
Boys' Soccer Coach	Michael Lisbona	\$3,054.00*
Girls' Soccer Coach	Peter Hockmeyer	\$3,054.00*
Boys' Basketball	Peter Hockmeyer	\$3,054.00*
Girls' Basketball	Emily Palla	\$3,054.00*
Girls' Softball	Peter Hockmeyer	\$3,054.00*
Fencing Coach	Eric Kirberger	\$3,054.00*
Cross Country Coach	Jim Barnum	\$1,527.00*
	Charles Mott	\$1,527.00*
Orchestra/Band Advisor	Eileen Shanagher	\$1,842.50*
	John Birckhead	\$1,842.50*

Choral Director	John Birckhead	\$2,430.00*
Theater Arts Advisor/Vocal Coach	John Birckhead	\$3,184.00*
Yearbook Advisor	Kathryn Ralston	\$1,024.50*
	Terry Heide	\$1,024.50*
Pens and Dreams Advisor	Maura Aimette	\$ 700.00
Consortium Activities Advisor	Andrew Gillespie	\$ 118.00*

*Stipends to be paid from existing activity account balances and/or pay to play/participate fees paid.

** Stipend to be paid through PTO contribution.

ACTION OF THE BOARD _____

18. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Principals, approve the following professional internship (student teaching) placements for the 2013-2014 school year:

Amy Hartmann-Ohlson Art – Junior Practicum – Millington School Fall 2013

ACTION OF THE BOARD _____

19. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the addition of the following persons to the Substitute List for the 2013-2014 school year:

Mary Melcon

Kathleen Powers

ACTION OF THE BOARD _____

Other

20. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, accept the Harassment, Intimidation and Bullying Report for the period ending June 24, 2013.

ACTION OF THE BOARD _____

21. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, revise the starting time for the August 19, 2013 meeting to 7:00 p.m. for the purpose of having a 30 minute private session prior to the start of the regular meeting at 7:30 p.m. The purpose of the meeting is to deal with matter relating to the implementation of the district's policy on Harassment, Intimidation, Bullying and Threatening Behavior Prevention.

ACTION OF THE BOARD _____

ITEMS FOR DISCUSSION

OLD BUSINESS

NEW BUSINESS

COMMENTS FROM THE PUBLIC

ADJOURNMENT

FUTURE MEETING DATES

August 19, 2013 – Worksession/Regular Meeting– 7:00 p.m. – Township Municipal Building. The Board will hold a 30 minute private session prior to the start of the public meeting at 7:30 p.m.

September 9, 2013 – Worksession Meeting– 7:30 p.m. – Township Municipal Building

September 23, 2013 – Regular Meeting– 7:30 p.m. – Township Municipal Building