

**JOB DESCRIPTION**

**TEACHER**

- Title:** Teacher
- Qualifications:** As required by the New Jersey State Board of Examiners
- Reports to:** Principal
- Job Goal:** To help students learn subject matter and/or skills that will contribute to their development as mature, able, and reasonable citizens.

**PERFORMANCE RESPONSIBILITIES:**

Plans a program of study that meets the individual needs, interests and abilities of students.

Creates a classroom environment that is conducive to learning and appropriate to the maturity and interests of students.

Guides the learning process toward the achievement of district/school goals and, in harmony with the goals, establishes clear objectives for all learning activities, lessons, units and projects to communicate these objectives to students.

Employs instructional methods using available materials that are most appropriate for meeting stated objectives.

Assesses the accomplishments of students on a regular basis and provides required progress reports.

Identifies students with learning/behavioral problems and seeks the assistance of principal and/or district specialists as required.

Confers with students and parents on individual progress in a timely fashion.

Assists the administration in implementing all policies and/or rules governing student activities and conduct; develops reasonable rules of classroom behavior and procedure; and maintains order in a fair and just manner.

**JOB DESCRIPTION**

**TEACHER**

Plans and supervises purposeful assignments for teacher assistants and/or volunteers, if applicable.

Maintains and improves professional competence through appropriate continuing education.

Attends staff meetings and serves on staff committees as required.

Effectively carries out all professional responsibilities, including performance objectives, as assigned.

**EVALUATION:**

Performance of this job will be evaluated annually by the school principal in accordance with the provisions of the Board's policy on Teacher Evaluation - Policy 5130.

**Reviewed and readopted: June 11, 2012**