

LONG HILL TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
January 20, 2014

The Long Hill Township Board of Education held a Regular Meeting on Monday, January 20, 2014 in the Long Hill Township Town Hall. The meeting was called to order by Board President Rita Barone at 7:30 p.m.

MEMBERS PRESENT: Mr. Blocker, Mr. Brown, Mr. Carn, Mr. DiGiorgio, Mr. LoCascio,
Mrs. Moakley, Ms. Nyquist, Mr. Stevens, Ms. Barone.

MEMBERS ABSENT: None.

OTHERS PRESENT: Dr. Rovtar, Superintendent of Schools
Mr. Esposito, Business Administrator/Board Secretary
Mrs. Franklin, LHEA President
One Reporter for the Echoes-Sentinel

PLEDGE OF ALLEGIANCE: Ms. Barone led the Pledge of Allegiance.

ADEQUATE NOTICE OF MEETING:

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on January 7, 2014. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS: Dr. Rovtar indicated that she had received a letter from Mrs. Maryann Infantini regarding her intention to retire at the end of the current school year.

BOARD COMMITTEE REPORTS

Finance – Mr. LoCascio stated that the Finance Committee met this evening with Mr. Esposito to review the preliminary 2014-2015 school district budget. He explained the budget process going forward and noted the Board is scheduled to approve a tentative budget at the February 24, 2014 meeting. Mr. LoCascio noted that the district's referendum election is scheduled for March 11, 2014. Mr. LoCascio reported all the bills are in order and Finance Item #2 is recommended for approval.

Buildings and Grounds Committee – Mr. Blocker reported that the Buildings and Grounds Committee

met this evening and also discussed the referendum. He noted the importance of the projects, from a health and safety standpoint, that will be completed using grant funds. One of the district's existing bond issues is being retired and those savings will compensate for the new bonds to be issued if the referendum is approved, so there would be no net tax increase in terms of debt service.

Morris County Educational Services Commission – Ms. Nyquist reported that she attended the last meeting. They were in the midst of budget preparation and had sent a schedule of their new rates to all Morris County School districts. Some rates increased slightly but most were unchanged.

Curriculum Committee – Ms. Nyquist stated that the Curriculum Committee reviewed the Scope and Sequence for Keyboarding and recommends its approval this evening. Mr. Stevens noted Ms. Nyquist had circulated the information and all Board members reviewed it.

PTO Liaison – Mr. Carn indicated there are three major upcoming events: “Long Hill’s Got Talent” on January 31st, Bingo Night on February 21st and a Harlem Wizards Game on March 28th where faculty will play the Harlem Wizards.

Music Program – Mr. Stevens noted a fundraiser for the Central Middle School Music Program will be held on February 8, 2014 at Rolf’s and his band will be one of two playing that night. Mr. Carn stated that the music program thanked the Board and the PTO for the new risers that were used for the Millington School Chorus concert last week.

FORCE Liaison – Mr. DiGiorgio reported that registration is open for upcoming classes and there is a new program available at Central School.

SUPERINTENDENT’S UPDATE

Dr. Rovtar indicated that information on the referendum is available on the main page of the district website. She said that a copy of the missing person flyer for David Bird can be downloaded from the main page of the district website. Dr. Rovtar noted that there may be an early dismissal tomorrow due to the impending snowfall but she will continue to monitor the situation and will send out an alert.

BUSINESS ADMINISTRATOR/BOARD SECRETARY’S UPDATE

Mr. Esposito reminded the Board members that:

1. Their online disclosure forms must be completed by February 1st. Members should check their Long Hill email accounts for a notification email from the School Ethics Commission.
2. He must register everyone for their required training, which can be completed online or at a workshop, so they should notify him of their preference.

Mr. Esposito stated that the new filing date for petitions to run for a Board seat in the November election is the last Monday in July. Mr. Esposito noted that with regard to the referendum, the debt service aspect of the district budget is not subject to the 2% cap. The debt service component of next year’s budget, even with a new bond issue if the referendum is approved, would still be lower than the current year amount due to the retirement of one of the district’s outstanding bond issues this year.

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1130, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

There were no comments from the public.

ADMINISTRATIVE RECOMMENDATIONS

1. It was moved by Mr. Blocker and seconded by Ms. Nyquist that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

APPROVAL OF MINUTES

January 6, 2014 Reorganization/Worksession Meeting – Public Session

ROLL CALL VOTE on resolution #1:

YES: Mr. Blocker	Mr. DiGiorgio	Ms. Nyquist
Mr. Brown	Mr. LoCascio	Mr. Stevens
Mr. Carn	Mrs. Moakley	Ms. Barone

NO: None.
Resolution #1 carried 9-0.

It was moved by Mr. LoCascio and seconded by Mr. Blocker that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 2,3,4,5.

2. RESOLVED that the Long Hill Township Board of Education approve the Payrolls for November 15 and 27 and December 13 and 22, 2013 and the List of Bills for November 26 and December 17, 2013 and January 14 and 20, 2014 (as attached):

APPROVAL OF BILLS

Payroll 11/15/13	Amount
Fund 10	\$ 23,262.74
Current Expense - Fund 11	\$ 429,196.82
Capital Outlay - Fund 12	\$ -
Special Revenue Fund - Fund 20	\$ -
Capital Projects - Fund 30	\$ -

Debt Services - Fund 40	\$ -
TOTAL	\$ 452,459.56

Payroll 11/27/2013	Amount
Fund 10	\$ 23,581.92
Current Expense - Fund 11	\$ 408,862.70
Capital Outlay - Fund 12	\$ -
Special Revenue Fund - Fund 20	\$ -
Capital Projects - Fund 30	\$ -
Debt Services - Fund 40	\$ -
TOTAL	\$ 432,444.62

Payroll 12/13/2013	Amount
Fund 10	\$ 22,142.95
Current Expense - Fund 11	\$ 422,621.22
Capital Outlay - Fund 12	\$ -
Special Revenue Fund - Fund 20	\$ -
Capital Projects - Fund 30	\$ -
Debt Services - Fund 40	\$ -
TOTAL	\$ 444,764.17

Payroll 12/22/2013	Amount
Fund 10	\$ 22,086.39
Current Expense - Fund 11	\$ 401,046.19
Capital Outlay - Fund 12	\$ -
Special Revenue Fund - Fund 20	\$ -
Capital Projects - Fund 30	\$ -
Debt Services - Fund 40	\$ -
TOTAL	\$ 423,132.58

Bills 11/26/2013	Amount
Fund 10	\$ -
Current Expense - Fund 11	\$ -
Capital Outlay - Fund 12	\$ -
Special Revenue Fund - Fund 20	\$ 500.00
Capital Projects - Fund 30	\$ -
Debt Services - Fund 40	\$ -
TOTAL	\$ 500.00

Bills 12/17/2013	Amount
Fund 10	\$ -
Current Expense - Fund 11	\$ 156,249.39
Capital Outlay - Fund 12	\$ -
Special Revenue Fund - Fund 20	\$ -
Capital Projects - Fund 30	\$ -
Debt Services - Fund 40	\$ -
TOTAL	\$ 156,249.39

Bills 01/14/2014	Amount
Fund 10	\$ -
Current Expense - Fund 11	\$ -
Capital Outlay - Fund 12	\$ -
Special Revenue Fund - Fund 20	\$ -
Capital Projects - Fund 30	\$ -
Debt Services - Fund 40	\$ 632,450.00
TOTAL	\$ 632,450.00

Bills 01/20/2014	Amount
Fund 10	\$ -
Current Expense - Fund 11	\$ 198,268.62
Capital Outlay - Fund 12	\$ -
Special Revenue Fund - Fund 20	\$ 175.00
Capital Projects - Fund 30	\$ -
Debt Services - Fund 40	\$ -
TOTAL	\$ 198,443.62

3. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, acknowledge the participation of Long Hill staff members in the Harlem Wizards fundraising basketball game being held at Watchung Regional High School on March 28, 2014 from 7:00 pm. to 9:00 pm.

STAFF
PARTICIPATION
IN
FUNDRAISING
BASKETBALL
GAME

4. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve Change Order #001 for:

APPROVAL
OF CHANGE
ORDER #001
CENTRAL ROOF
PROJECT

- Project: Central School Partial Roof Replacement
- Contractor: SJ Carney Roofing LLC
- Change Order amount: \$1,915.00
- New Contract amount: \$469,515 (\$467,600 + \$1,915)

This change order involves a credit to the contractor for not installing a mechanical curb as per the specifications and has been approved by the district's architect (PSA).

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

APPROVAL OF
TRAVEL

ROLL CALL VOTE on resolutions #2,3,4,5:

YES:

Mr. Brown	Mr. LoCascio	Mr. Stevens
Mr. Carn	Mrs. Moakley	Mr. Blocker
Mr. DiGiorgio	Ms. Nyquist	Ms. Barone

NO: None.

Resolutions #2,3,4,5 carried 9-0.

It was moved by Mr. Brown and seconded by Ms. Nyquist that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 6,7,8.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services approve an additional contract for Itinerant Teacher services with Summit Speech School, December 2013 – June 2014, for student #5098028890. Student will receive 1 session per week at a rate of \$150.00 per hour.

APPROVAL OF CONTRACT FOR ITINERANT TEACHER SERVICES WITH SUMMIT SPEECH SCHOOL

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services rescind approval for payment of \$750.00, to Dr. Vanna Amorapanth for a Neuro-Developmental Evaluation for student # 8034488933 to assist in determining a special education category.

RESCIND APPROVAL OF PAYMENT TO DR. AMORAPANTH

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services approve payment of \$1,300.00, to Learning Tree for a bilingual Psychological and Educational Evaluation for student #7929306260 to assist in determining a special education category.

PAYMENT TO LEARNING TREE

ROLL CALL VOTE on resolutions #6,7,8:

YES:

Mr. Carn	Mrs. Moakley	Mr. Blocker
Mr. DiGiorgio	Ms. Nyquist	Mr. Brown
Mr. LoCascio	Mr. Stevens	Ms. Barone

NO: None.

Resolutions #6,7,8 carried 9-0.

It was moved by Ms. Nyquist and seconded by Mr. Blocker that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 9,10,11,12,13.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of Shari Weiss-Bauman as a leave replacement Speech Language Specialist to replace Rose Aguiar [PCRSS0000004] at Millington School for the period from January 22, 2014 through March 14, 2014 at an hourly rate of \$125.00.

SHARI WEISS-BAUMAN
APPOINTED LEAVE
REPLACEMENT

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accept with regret the letter of resignation, for the purpose of retirement, from Maryann Infantini, Special Education Teacher at Central Middle School [PCRCMS0000015], effective July 1, 2014.

M. INFANTINI
RESIGNATION

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve an extension to the maternity leave for Jocelyn Merritt, School Psychologist [PCRSS0000006]. The previous approval was for the maternity leave to conclude on February 21, 2014. The leave is hereby extended through March 28, 2014.

APPROVAL OF
MATERNITY LEAVE
EXTENSION FOR
J. MERRITT

October 7-November 15, 2013 Paid maternity leave utilizing accumulated sick days
Nov. 18, 2013-February 21, 2014 NJ Family Leave for childcare (unpaid)
February 21 – March 28, 2014 Unpaid leave

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, extend the appointment of Brittany Hudock, Maternity Leave Replacement School Psychologist [PCRSS0000006] at the Step 1 BA+30/MA salary of \$51,800.00 prorated through March 28, 2014.

EXTEND APPOINTMENT
OF B. HUDOCK AS
MATERNITY LEAVE
REPLACEMENT

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve a maternity leave for Christina

MATERNITY LEAVE
FOR C. LATTOZ

Lattoz, Special Education Teacher at Millington School
[PCRMES0000031] as set forth below:

April 28-June 25, 2014	Paid maternity leave utilizing accumulated sick days
September 1-November 21, 2014	NJ Family Leave for childcare (unpaid)

ROLL CALL VOTE on resolutions #9,10,11,12,13:

YES:

Mr. DiGiorgio	Ms. Nyquist	Mr. Brown
Mr. LoCascio	Mr. Stevens	Mr. Carn
Mrs. Moakley	Mr. Blocker	Ms. Barone

NO: None.

Resolutions #9,10,11,12,13 carried 9-0.

It was moved by Mr. Stevens and seconded by Mr. Blocker that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 14,15.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Curriculum, approve the Scope and Sequence for Keyboarding Instruction for Grades K through 8.

APPROVAL OF
SCOPE AND SEQUENCE
FOR KEYBOARDING
INSTRUCTION

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of Superintendent, the Business Administrator and the Building Principal, approve the field trips listed below:

APPROVAL OF
FIELD TRIPS

January 15, 2014*
Central School Consortium Participants, Forensics Competition
College of St. Elizabeth, Convent Station, NJ
8:30 a.m. to 2:00 p.m.
Trip sponsored by PTO
4 students, 1 teacher, 2 teacher assistants
*rescheduled due to snow

February 4, 2014
Central School Consortium Participants, General Knowledge Competition

8:15 a.m. to 2:30 p.m.
Newark Academy, Livingston, NJ
Trip sponsored by PTO
10 students, 1 teacher

May 5 and 12, 2014* 2nd Grade Class
9:05 a.m. to 11:30 a.m.
Great Swamp and The Raptor Trust, Harding Township and Millington, NJ
Cost per student \$13.00
92 students, 6 teachers, 9 parents
*The second grade will be divided into two groups.
One group will take the trip on May 5th, the other on May 12th.

ROLL CALL VOTE on resolutions #14,15:

YES:

Mr. LoCascio	Mr. Stevens	Mr. Carn
Mrs. Moakley	Mr. Blocker	Mr. DiGiorgio
Ms. Nyquist	Mr. Brown	Ms. Barone

NO: None.

Resolutions #14,15 carried 9-0.

ITEMS FOR DISCUSSION

None.

OLD BUSINESS: Ms. Nyquist asked if there would be any separate public meetings to discuss the budget. Dr. Rovtar stated that the budget will be discussed at all of the upcoming board meetings prior to its submission. The Board will also hold the required public hearing on the budget at the end of March.

NEW BUSINESS: None.

COMMENTS FROM THE PUBLIC: None.

It was moved by Mr. Stevens and seconded by Mr. Blocker that the meeting adjourn. Motion carried 9-0. Meeting adjourned at 8:05 p.m.

ADJOURNMENT

FUTURE MEETING DATES

February 10, 2014 – Worksession Meeting– 7:30 p.m. – Township Municipal Building

February 24, 2014 – Regular Meeting– 7:30 p.m. – Township Municipal Building

Respectfully submitted,

John Esposito
Business Administrator/Board Secretary

René Rovtar, Ed.D.
Superintendent of Schools