

LONG HILL TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
February 24, 2014

The Long Hill Township Board of Education held a Regular Meeting on Monday, February 24, 2014 in the Long Hill Township Town Hall. The meeting was called to order by Board President Rita Barone at 7:30 p.m.

MEMBERS PRESENT: Mr. Blocker, Mr. Brown, Mr. DiGiorgio, Mr. LoCascio,
Mrs. Moakley, Miss Nyquist, Mr. Stevens, Ms. Barone.

MEMBERS ABSENT: Mr. Carn.

OTHERS PRESENT: Dr. Rovtar, Superintendent of Schools
Mr. Esposito, Business Administrator/Board Secretary
Mrs. Franklin, LHEA President

PLEDGE OF ALLEGIANCE: Ms. Barone led the Pledge of Allegiance.

ADEQUATE NOTICE OF MEETING:

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on January 7, 2014. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS: None.

BOARD COMMITTEE REPORTS

Educational Services Commission of Morris County – Miss Nyquist reported that the February meeting and the make-up date had both been cancelled due to snow. The Board will have its next meeting in March.

Policy Committee – Miss Nyquist stated that there are a number of policies on the agenda for approval this evening. These policies have been updated in accordance with the New Jersey School Boards Association Critical Policy Reference Manual and are recommended for approval.

Buildings and Grounds Committee – Mr. Blocker reported that the Buildings and Grounds Committee met this evening to discuss two potential projects at Central School. He read the

descriptions from the architect. The projects being discussed were an expansion of the nurse's suite and a reconfiguration of the media center.

Finance – Mr. LoCascio stated that the Finance Committee met this evening. The committee reviewed the bills and payrolls. Everything is in order and resolution #2 is recommended for approval this evening. The referendum project was discussed and the vote is scheduled for March 11, 2014. The projects received grants from the state to cover forty percent of the costs. With the release of state aid figures in three days, the budget can be finalized so that the Board can vote on it at its March 3, 2014 meeting.

Watchung Hills Regional High School Liaison – Mr. Stevens attended the February 18th meeting and reported that a student spoke about the Robotics Rodeo that had been held. The Board honored two retirees.

FORCE – Mr. DiGiorgio reported that the TREPS program is for entrepreneurs. This afterschool enrichment class at Central School will help guide students through product development and marketing. Mr. DiGiorgio also stated that tickets are available for the Harlem Wizards game on Friday, March 28th.

PTO Liaison – Ms. Barone reported that the PTO Bingo Night, held this past Friday evening, was very successful. It was a sold out event that raised approximately \$20,000.

SUPERINTENDENT'S UPDATE

Dr. Rovtar reported on the following:

- The referendum vote will take place on Tuesday, March 11, 2014. The referendum will provide the local share of funding for the Millington roof project and HVAC improvements.
- This evening, the Board will be accepting the resignation of Mrs. Magee, for purposes of retirement, effective at the end of this school year. She thanked Mrs. Magee for more than 25 years of service to the children of Long Hill Township.

BUSINESS ADMINISTRATOR/BOARD SECRETARY'S UPDATE

Mr. Esposito reported that the tentative 2014-2015 budget will be presented at the next meeting on March 3rd. The tax levy is expected to be below the 2 percent cap.

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1130, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

Mrs. Franklin thanked the PTO for their efforts in fundraising. The teachers are very appreciative of the items the PTO has purchased for the district through teacher grant requests.

ADMINISTRATIVE RECOMMENDATIONS

1. It was moved by Mr. DiGiorgio and seconded by Mr. Blocker that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

APPROVAL OF MINUTES

February 10, 2014 Worksession Meeting – Public and Private Sessions

ROLL CALL VOTE on resolution #1:

YES: Mr. Blocker	Mr. DiGiorgio	
Mr. Brown	Mr. LoCascio	Mr. Stevens
	Mrs. Moakley	Ms. Barone

NO: None.
Miss Nyquist abstained.
Resolution #1 carried 7-0-1.

It was moved by Mr. LoCascio and seconded by Mr. Stevens that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 2,3.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

2. RESOLVED that the Long Hill Township Board of Education approve the Payrolls for January 15 and 30, 2014 and the List of Bills for January 21 and 31 and February 1 and 14, 2014 (as attached):

APPROVAL OF BILLS

Payroll 01/15/2014	Amount
Fund 10	\$ 23,252.52
Current Expense - Fund 11	\$ 416,108.11
Capital Outlay - Fund 12	\$ -
Special Revenue Fund - Fund 20	\$ -
Capital Projects - Fund 30	\$ -
Debt Services - Fund 40	\$ -
TOTAL	\$ 439,460.63

Payroll 01/30/2014	Amount
Fund 10	\$ 23,346.83
Current Expense - Fund 11	\$ 401,104.77
Capital Outlay - Fund 12	\$ -
Special Revenue Fund - Fund 20	\$ -

Capital Projects - Fund 30	\$ -
Debt Services - Fund 40	\$ -
TOTAL	\$ 424,451.60

Bills for 01/21/2014	Amount
Fund 10	\$ -
Current Expense - Fund 11	\$ 293,424.32
Capital Outlay - Fund 12	\$ -
Special Revenue Fund - Fund 20	\$ -
Capital Projects - Fund 30	\$ -
Debt Services - Fund 40	\$ -
TOTAL	\$ 293,424.32

Bills for 01/31/2014	Amount
Fund 10	\$ -
Current Expense - Fund 11	\$ -
Capital Outlay - Fund 12	\$ -
Special Revenue Fund - Fund 20	\$ -
Capital Projects - Fund 30	\$ -
Debt Services - Fund 40	\$ 410,000.00
TOTAL	\$ 410,000.00

Bills for 02/01/2014	Amount
Fund 10	\$ -
Current Expense - Fund 11	\$ 173,073.24
Capital Outlay - Fund 12	\$ -
Special Revenue Fund - Fund 20	\$ -
Capital Projects - Fund 30	\$ -
Debt Services - Fund 40	\$ -
TOTAL	\$ 173,073.24

Bills for 02/24/2014	Amount
Fund 10	\$ -
Current Expense - Fund 11	\$ 339,954.15
Capital Outlay - Fund 12	\$ 80,303.75
Special Revenue Fund - Fund 20	\$ 19,485.65
Capital Projects - Fund 30	\$ -
Debt Services - Fund 40	\$ -
TOTAL	\$ 439,743.55

3. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator re-appoint Schwartz, Simon, Edelstein and Celso as board attorneys for the 2014 calendar year; and authorize the Business Administrator to enter into a contract with Schwartz, Simon with rates as follows: Attorney's fees are \$170.00 per hour; work performed by law clerks and

APPOINTMENT OF
ATTORNEYS

paralegals will be billed at \$100.00 per hour.

ROLL CALL VOTE on resolutions #2,3:

YES: Mr. Blocker	Mr. DiGiorgio	Miss Nyquist
Mr. Brown	Mr. LoCascio	Mr. Stevens
	Mrs. Moakley	Ms. Barone

NO: None.

Resolutions #2,3 carried 8-0.

It was moved by Mr. Blocker and seconded by Mr. Stevens that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 4,5.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

4. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Katie Castro as a maternity leave Special Education Teacher at Millington School at the Step 1 BA salary of \$49,000 for the period April 28, 2014 through June 25, 2014 and \$49,250.00 for the period September 1, 2014 through November 21, 2014.

K. CASTRO APPOINTED
MATERNITY LEAVE
REPLACEMENT

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accept with regret the letter of resignation, for the purpose of retirement, from Margaret Magee, Kindergarten Teacher at Gillette School [PCR GES0000017], effective July 1, 2014. The Board of Education expresses its sincere appreciation for Mrs. Magee's 26 years of service to the district.

M. MAGEE
RETIREMENT

ROLL CALL VOTE on resolutions #4,5:

YES: Mr. Blocker	Mr. DiGiorgio	Miss Nyquist
Mr. Brown	Mr. LoCascio	Mr. Stevens
	Mrs. Moakley	Ms. Barone

NO: None.

Resolutions #4,5 carried 8-0.

It was moved by Miss Nyquist and seconded by Mr. Blocker

that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 6,7.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, readopt the following policies which have been reviewed by the Policy Committee.

READOPTION OF POLICIES

- 4121 Substitute Teachers
- 4131 Staff Development, Inservice Education/Visitations/Conferences
- 5113R Administrative Regulation: Absences and Excuses
- 5126 Awards for Achievement
- 5141.21 Administering Medications
- 5141.22 Anaphylaxis to Food and Other Substances

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve a revision to the 2013-2014 school calendar to include Monday, April 21, 2014 as a full school day for students.

APPROVAL OF REVISION TO 2013-14 SCHOOL CALENDAR

ROLL CALL VOTE on resolutions #6,7:

YES: Mr. Blocker	Mr. DiGiorgio	Miss Nyquist
Mr. Brown	Mr. LoCascio	Mr. Stevens
	Mrs. Moakley	Ms. Barone

NO: None.

Resolution #6 carried 7-0-1. Mr. LoCascio abstained.

Resolution #7 carried 8-0.

ITEMS FOR DISCUSSION

None.

OLD BUSINESS: None.

NEW BUSINESS: None.

COMMENTS FROM THE PUBLIC: None.

It was moved by Mr. Stevens and seconded by Miss Nyquist that the meeting adjourn. Motion carried 8-0. Meeting adjourned at 7:55 p.m.

ADJOURNMENT

FUTURE MEETING DATES

March 3, 2014 – Worksession Meeting– 7:30 p.m. – Township Municipal Building

March 24, 2014 – Regular Meeting– 7:30 p.m. – Township Municipal Building

Respectfully submitted,

John Esposito
Business Administrator/Board Secretary

René Rovtar, Ed.D.
Superintendent of Schools